

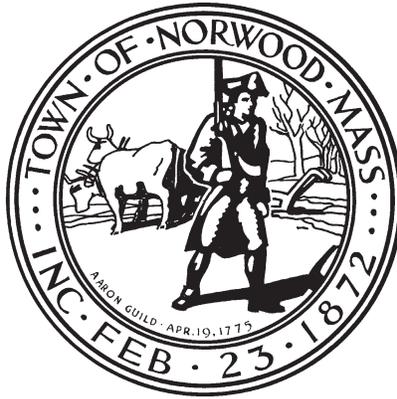


**2013**

**ANNUAL TOWN REPORT**

**NORWOOD**

**MASSACHUSETTS**



Greetings to all the residents of Norwood

On behalf of the Norwood Board of Selectmen, it is my pleasure to present this 2013 Annual Town Report. This report provides a brief summary of the work performed by our town employees, and many selfless volunteers serving on our town boards and committees.

In Norwood we are fortunate to have so many dedicated and capable administrators, employees, and volunteers that provide tremendous services at the lowest cost. Any comparison measurement used results in the local services provided by our town government being among the best in the Commonwealth. This accomplishment is particularly significant when one considers that these high levels of service are maintained during these challenging times of shrinking revenues.

This year ended with the Town receiving the good news that our bond rating has been raised from AA to AA+. This will save the town significant cost for borrowing necessary to maintain the town's facilities and capital projects. We are all thankful for the strong financial planning and leadership we receive from our financial administrators which lead us to this accomplishment.

The Board of Selectmen sincerely thanks all those who provide our town with unselfish service. This includes all our citizens who volunteer without constraint or guarantee, giving their time, talents, and energy to assist our neighbors in need, and those who labor to organize community events. Their extraordinary efforts make Norwood more than a town, they transform it into a wonderful community in which to live and raise our families.

Be an active participant in our community. Please consider joining these wonderful citizens by offering your service to our town. At the end of this report is a Talent Bank Form. Look it over, see if you can find an area of town government you would be interested in being involved with, or join one of the many local civic organizations and assist them in their good work.

Respectfully submitted:

William J. Plasko, Chairman  
Norwood Board of Selectmen

## ABOUT THE COVER

Photo by: Catherine Carney

The cover photo is of the Protectors of the American Way Monument located at the intersection of Nahatan and Washington Streets in Norwood Center. It was commissioned in 1988 by Frank Simoni, and it was dedicated in 1991. It was designed and created by Robert Shure of Skylight Studios, Inc., of Woburn, Massachusetts. The statue has three bronze soldiers at the foot of the base which are symbolically protecting the American Family represented by the man, woman, and child above.

The stone is inscribed with "*The Price of Freedom is Eternal Vigilance.*"

In the background is the Walter J. Dempsey Memorial Bandstand, dedicated to the Town's former Selectman.

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# BOARD OF SELECTMEN

## NORWOOD BOARD of SELECTMEN - 2013



Seated left to right:

Allan D. Howard; Helen Abdallah Donohue; William J. Plasko, Chairman; Michael J. Lyons; Paul A. Bishop

Standing left to right:

John J. Carroll, General Manager; Julia Liddy, Administrative Assistant; Frances Jessoe, Clerk;  
Bernard S. Cooper, Assistant General Manager

### *In Loving Memory*

Joseph F. Curran

May 5, 2013

Joseph F. Curran served the residents of Norwood  
as a Selectman for over 22 years.

I hope my achievements in life shall be these--

that I will have fought for what was right and fair,  
that I will have risked for that which mattered,  
that I will have given help to those who were in need  
that I will have left the earth a better place for what I've done  
and who I've been.

(C. Hoppe)



# BOARD OF SELECTMEN

## REPORT OF THE SELECTMEN FOR THE YEAR 2013

Paul A. Bishop 2014  
44 Hawthorne Street

Allan D. Howard 2014  
30 Blossom Street

William J. Plasko 2015  
507 Nahatan Street

Helen Abdallah Donohue 2016  
1027 Washington Street

Michael J. Lyons 2016  
37 Earle Street

### ORGANIZATION

William J. Plasko, Chairman

Julia A. Liddy, Clerk  
Frances L. Jessoe, Secretary

The Meetings of the Board of Selectmen during the year 2013 were held primarily in the Harry B. Butters Chambers, Room 34, Norwood Memorial Municipal Building, on Tuesday evenings, with some meetings being conducted in other locations from time to time as required.

Helen Abdallah Donohue and Michael J. Lyons were reelected to the Board at the Annual Election which took place on Monday, April 2, 2013. The Board elected William J. Plasko, Chairman.

During forty three regular meetings and a number of special or emergency meetings in calendar year 2013, the Board of Selectmen conducted public hearings as mandated by statute or policy. They also held innumerable public meetings and conferences on specific problems and subjects of interest and concern to the community.

During the Year, the Norwood Board of Selectmen, the Chief Elected Officials of the Town, brought forward and oversaw a number of important matters including:

- Continuing work on plans and specs for the new Dept. of Public Works facility
- Repairs to the Town Hall
- Discussion of 40B and 40R housing development proposals

The Board continues to push forward and find better ways to improve the quality of life for its residents.

The Board continues to meet with the State and Massachusetts Highway Department for a firm commitment to improve traffic & gridlock along Route 1, Dean Street, Neponset Street and Washington Street in South Norwood. A project which the Board is pushing with state and federal help is the Upland Road/

Prospect Street intersection. Mass. DOT will review the many reports and they hope construction will start in the spring of 2015.

Anthony Mastandrea was appointed to serve as Norwood's representative to the MBTA Advisory Board. Bernard S. Cooper was appointed to serve as Norwood's Alternate.

Helen Abdallah Donohue was appointed as the Board's representative to the Norfolk County Advisory Board.

Superintendent of Public Works, Mark Ryan and Alternate, Gary Schorer, continue to serve as Designees to the Neponset River Watershed Association.

Thomas O'Rourke has been appointed to the Metropolitan Area Planning Council as the Town's representative.

As a result of the downturn in the economy, the Town like so many across the state is having difficulty balancing budgets while preserving services desired by residents. To that end the Board began budget deliberations earlier than in the past. The Board has worked closely with the Finance Commission and the School Committee to deal with the budget constraints through its participation on the Budget Balancing Committee. The Board was represented by Selectmen Michael J. Lyons and Allan D. Howard.

Student Government Day was held on Tuesday, April 23<sup>rd</sup>.

Ernest Boch Jr. personally delivered to the Board his yearly donation named in honor of his father and grandfather. The Board reviews and considers each request. This year's recipients included many worthy local organizations.

Letters of commendation were awarded to members of the Light Department, Police Department, Fire Department and Public Works Department for performing over and above the call of duty.

The Board recognized Mark Ryan, Paul Ranalli and the employees of the Cemetery Division for the consistently fine job they do maintaining the grounds at Highland Cemetery. Their hard work and efforts made the holidays, especially Memorial Day, even more meaningful.

A number of Norwood residents, including the Girls Scouts, Cub Scouts and Norwood Circle of Hope, were able to enjoy the beauty of the Walter J. Dempsey Memorial Bandstand. Joyful brides and grooms used the Bandstand as a background for their wedding vows and photographs. Young and old alike were brought together at the Bandstand on Sunday evenings to listen to the music of our Summer Concert Series. On Wednesday evenings Summerfest was held at the Walter J. Dempsey Bandstand.

The Board was very proud to recognize the academic efforts and athletic achievements of the young people in Town for their training, dedication and talent.

Norwood Day festivities began on Friday evening, September 6, 2013 at the Coakley Middle School field with a display of awesome fireworks sponsored by David Spiegel's TGI Friday's and Gallery Group. Saturday festivities were held under a beautiful sunny sky. The event is put together by the Town under the sponsorship of

# **BOARD OF SELECTMEN / LICENSES & PERMITS**

Recreation Superintendent Jerry Miller and his committee. They worked all year getting this event together. Between 15,000 and 18,000 residents enjoyed the festivities along Washington Street. Washington St. is blocked off from Nahatan to Guild St. and there are games, rides, music, a Taste of Norwood food court under the stewardship of Selectman Lyons, and most all civic and school groups are represented with a booth on Washington Street.

Throughout the year the Board worked closely with many volunteer organizations in Town. Two of the more visible examples were events run by the Circle of Hope. Norwood came together on an evening in April for a gala performance of "Dancing with the Norwood Stars". The event was hugely successful.

On December 7<sup>th</sup> the Selectmen allowed the Town Common to be transformed for the Annual Circle of Hope Luminary night. Luminaries circled the Common and lined the four pathways creating a beautiful and inspirational evening.

As Electric Light Commissioners, the Board met regularly with Light Department managers to discuss recommendation on the future purchasing of power, and expansion of cable operation, and telephone service.

Selectman Lyons continued to chair the Alternative Energy Committee. This group's mission is to explore alternative and renewable energy ideas. Selectman Lyons and Selectman Bishop are working to keep our Downtown Business District vital as they serve on the Downtown Steering Committee. The Farmer's Market opened with a record number of vendors at our Town Common. Selectman Donohue serves the same role on the South Norwood Committee. Selectman Howard serves as the Board's representative on the Skating Rink Committee and the Marijuana subcommittee. Chairman Plasko has taken the lead for the Board regarding the Chapter 40B and 40R housing proposals, serves on the Marijuana Committee and the Town Wide Facilities Manager Committee.

The Board regrettably received the resignation of Julia Liddy who has served the Board with dedication and professionalism as its Administrative Assistant for 25 years. The Board wishes her years of good health to enjoy with her family.

The Board of Selectmen would like to express our sincere gratitude to the hundreds of citizens who volunteer their time and energy on committees and commissions to make Norwood the great American Town that it is. This involvement is integral to the professional and participatory nature of town government in Norwood. We are also very grateful to the dedicated and effective service rendered by the Town's work force. These employees are dedicated to the ideals of public service. Finally, the Board expresses its sincere appreciation to its department heads, our office personnel and Staff and General Manager for their leadership and hard work.

## **LICENSES AND PERMITS**

On application therefore and after appropriate investigation, licenses and permits were granted, renewed or transferred for various activities as delineated under Massachusetts General Laws, as amended, including, but not limited to, the following: on and off-premises liquor licenses, common victualer licenses,

one-day all alcoholic beverages and wine and malt beverages licenses, dance permits, music and entertainment licenses, juke box and automatic amusement device licenses, lodging house licenses, licenses for storage of volatile inflammable fluids, taxi-cab and limousine licenses, Class I, II and III Motor vehicle licenses, billiard parlor licenses, tag days, parades, and other special event permits.

## **LICENSES 2013**

### **RETAIL PACKAGE STORE --**

#### **All Alcoholic Beverages - Fee \$2,000.00**

Olga A., Nicholas Abdallah and Helen Abdallah Donohue, 1041 Washington Street

Folsom Companies, Inc., dba Broadway Liquors, 50 Broadway

GWRP Enterprises Inc., dba The Wine XPress, 151 Boston Prov. Turnpike

Norwood Wines and Liquors, Inc., 140 Nahatan Street

Rama Wines and Spirits, 898 Washington Street

Route 1 Liquor Mart, Inc., dba Baystate Wine & Spirits, 426 Walpole Street

### **RETAIL PACKAGE STORE --**

#### **Wines & Malt Beverages --Fee \$1200.00**

Cedar Markets, Inc., 13 E. Cottage Street

K. Hurley Inc., dba South Norwood Beer and Wine Market, 1208 Washington St.

Leonard Fabiano, dba North End Style Deli, 445 Walpole Street

Norwood Mobil, Inc., 971 Boston Prov. Turnpike

Soung Lee, Inc., dba Shurfine Market, 448 Nahatan Street

Mohammad A. Rahman, dba Convenient Food Mart, 492 Walpole Street

### **RESTAURANTS -- All Alcoholic Beverages -- Fee \$3,000.00**

Anelise, Inc., dba Acapulo's Mexican Family Restaurant, 500 Boston Prov. Turnpike

B.B.B.&B., dba TGI Fridays, 1345 Boston Prov. Turnpike

Bertucci's Restaurant Corporation, 1405 Boston Providence Turnpike

Bobcon, Inc., dba Conrad's Pub II, 728 Washington Street

Boncaldo, Inc., dba Bon Caldo's, 1381 Boston Prov. Turnpike

Byblos Restaurant, Inc., dba Byblos, 678 Washington Street

The Chateau Restaurant of Norwood, Inc., 404 Boston Providence Turnpike

The Colonial House Restaurant, Inc., 33 Savin Avenue

DAC LLC, dba Southside Pub and Grill, 1112 Washington St

Dublin, Inc., dba Shamrock Pub, 175-179 Railroad Avenue

Four Provinces Realty Inc., dba Napper Tandy's, 46-48 Day Street

G & N Apollo, Inc., dba Apollo Restaurant, 615 Washington Street

Grand Slam Restaurant Concepts Norwood, LLC dba Jake N JOES, 475 Boston Prov. Tnpk.

# LICENSES & PERMITS / WEIGHTS & MEASURES

Hibachi Steakhouse, Inc., dba Hibachi Steak House,  
315 Morse St.

Irish Heaven, Inc., dba Concannon's Village, 60 Lenox Street

KE Restaurant, Inc., dba New Golden Abacus,  
1275 Boston Providence Turnpike

Let's Eat (Norwood) LLC, dba Sky Restaurant Bar,  
1369 Boston Prov. Turnpike

Lewis Restaurant & Grille, Inc., 86-92 Central Street

Limey's Norwood, Inc., dba Limey's Pub, 659 Washington Street

Lou & Deb's Inc., dba Lou & Deb's, 198 Central Street

The Norwood Country Club, Inc., 400 Boston Providence  
Turnpike

Olde Colonial Café, Inc., 171 Nahatan Street

Outback Steakhouse of Florida, LLC, dba Outback Steakhouse,  
1210 Boston Prov. Tnpk.

Star Corporation, dba Cafe Venice, 1086 Washington Street

**RESTAURANTS -- Wines and Malt Beverages -- Fee \$2,000.00**

B. & ED, Inc., dba Ariana's Restaurant, 89B Central Street

Chiptole Mexican Grill of Colorado, LLC,  
1415 Boston Providence Turnpike

Fatsimare Corp., dba Feisty Greek, 38 Vanderbilt Avenue

MBR Group, Inc. dba Minerva Indian Cuisine,  
500 Boston Providence Turnpike

Royal Pizza, Inc., 1001 Boston Providence Turnpike

Siam Foods, Inc., dba Mint Café, 663 Washington Street

Siam Lotus, Inc., 1331 Boston Providence Turnpike

Storyboard, LLC, dba Norwood Theatre, 109 Central Street

Taso's Euro Café, Corp., dba Taso's Euro Café, 125 Access Road

Thai Boo LLC, dba Thai Boo Cuisine, 712 Washington Street

To Beirut, Inc., dba To Beirut, 15 Cottage Street East

**INNHOLDER -- All Alcoholic Beverages -- Fee \$5,000.00**

Courtyard Management Corp., dba Courtyard by Marriott,  
300 River Ridge Road

Neponset River LLC, dba Four Points Hotel-Norwood,  
1151 Boston Providence Tnpk.

Norwood Hotel Operator LLC, dba Hampton Inn,  
434 Boston Providence Tnpk.

32 Guild Street Inc., 32 Guild Street

**CLUB -- All Alcoholic Beverages -- Fee \$1,200.00**

Norwood Lodge B.P.O. Elks, #1124, 152 Winslow Avenue

Veterans of Foreign Wars Building Association, Post #2452,  
193 Dean Street

Workmen's Hall of Norwood, Inc., 99½ Wilson Street

Respectfully submitted,  
WILLIAM J. PLASKO, Chairman  
HELEN ABDALLAH DONOHUE  
MICHAEL J. LYONS  
PAUL A. BISHOP  
ALLAN D. HOWARD

**2013 ANNUAL REPORT OF THE SEALER OF  
WEIGHTS AND MEASURES**

This office continues to inspect all devices mandated by our Massachusetts General Laws. These inspections include all devices for weighing and payment of our goods. Consumers continue to generate questions and complaints about electronic motor fuel dispensers (gas pumps) and scales. These complaints were followed up by proper re-inspections. Existing gas stations and stores continue to upgrade their equipment to bring advanced technology into our town with new devices for the dispensing of gasoline and electronic scales. These as well as existing scales, fuel trucks, taxi meters and other devices continue to be inspected, sealed and monitored for the protection of our consumers.

The Weights and Measures Department operates in con-junction with our Building Department as part of our towns' inspectional services.

Respectfully submitted,

Paul D. Starratt  
Sealer of Weights & Measures

**WEIGHTS AND MEASURES DEVICES**

Gasoline Meters	252
Vehicular Meters	6
Commercial Scales	122
School Scales	3
Cash Registers & Scanners	40
Taxi Meters	28
Apothecary Weight Sets	4
	-----
<b>TOTAL</b>	<b>455</b>

Total Fees Collected	
& Paid to Treasurer	\$3,430.00

# AIRPORT COMMISSION

## 2013 ANNUAL REPORT OF THE NORWOOD AIRPORT COMMISSION

The Norwood Airport Commission (NAC) is pleased to submit its annual report for calendar year 2013.

A five-member commission, the NAC is appointed by the Board of Selectmen, with individual members serving three-year terms. NAC's responsibilities include overseeing the stewardship, development, operations and management of Norwood Memorial Airport, which encompasses some 672 acres. Day-to-day management is handled by Airport Manager, Russ Maguire, and his assistant, Mark Raymond.

Norwood Memorial Airport is one of 30 public use airports within the Commonwealth that exclusively provides general aviation (non-military, non-airline) services. These offerings include transportation alternatives for corporate officers and business persons, television and sports personalities, as well as local, state, national and international officials and statesmen. Other airport services include: charter flights; electronic newsgathering for two major Boston news stations (Channel 5 and 25); traffic reporting; pipeline patrol; aerial spraying by the Norfolk County Mosquito Control; personal transport; flight instruction and simulation; plus air cargo services. The State Police Air Wing, though no longer a tenant on the Norwood Airport, still relies on our fueling and maintenance support. And our weather station provides up-to-the-minute meteorological conditions reported throughout the day by both national and regional news stations.

Our facility operates 24 hours a day, seven days a week. This is especially critical for residents throughout the Commonwealth and northeastern United States who depend on emergency medical transports from the Norwood Airport. In particular, our air ambulance and inter-hospital organ donor flights provide time-critical, life-saving access to specialized medical centers in Boston, Providence and New York.

Several years ago, the Massachusetts Department of Transportation (MassDOT) released the findings of its study on the economic impact of the state's public use airports. Accordingly, Norwood Airport annually generates more than \$51 million in total economic activity, second only to Westfield-Barnes among the state's 30 general aviation airports. Regarding visitor-related economic impacts, in particular, Norwood Airport ranked first. The study found that more than 9,800 transient aircraft—based outside the local area—use the airport annually. This translates to more than 23,000 visitors arriving at the Norwood Airport each year, visitors who in turn spend money off-airport. Norwood Airport users take advantage of our hotels, restaurants and retail outlets. And according to MassDOT's study, visitor-related spending alone, when re-circulated in the local economy, totals more than \$12.8 million annually in economic output.

As for the airport's diversity of service, in addition to the private, corporate and charter aircrews/passengers who utilize our facility for personal and profession-related transport, a number of aviation companies also call Norwood Memorial Airport home. The following is a list of companies and agencies based here in 2013, to include the services provided by each:

**MassDOT/Aeronautics Division** - State aircraft for industry support, inspections, investigations

**Flight Level** - Charter services, medical flights, aircraft maintenance, aircraft fueling

**Boston Air Charter** - Charter services; organ donor flights

**Kestrel Aviation** - Charter services

**New Horizon Aviation** - Fixed-wing flight training, sightseeing tours, aircraft rentals

**Blue Hill Helicopters** - Helicopter flight training/aircraft rentals

**Boston Executive Helicopters** - Sightseeing tours, charter, flight training

**IMC Club** - Flight safety training

**Aerial Productions** - Aerial video production; Dept. of Defense support, power line surveys

**Midwest Air Traffic Services** - Air traffic control (under FAA's purview)

**East Coast Aero Club** - Fixed-wing flight training/aircraft rentals

**Taso's Euro-Café** - Airport restaurant

**Avis** - Car rentals

2013 was a record year for construction, as six new taxiways (taxiways A, D, E, C, F and G) were re-built. In addressing these key physical plant needs, the Airport Commission leveraged almost their entire cost through federal and state grant financing.

MassDOT, in particular, provided financial support—at 100%—for the following additional projects:

Testing and reporting on the structural integrity of Norwood Airport's runway/taxiway/aircraft parking apron network, part of an airport-wide pavement maintenance program;

Re-marking both Norwood runways;

Upgrading all Norwood Airport security cameras, plus the controlling unit technologies and video management systems—as a test bed for other public-use airports in Massachusetts.

To enhance economic growth, private development is also moving forward on the Norwood Airport. In 2013, this included the advent of construction for a new aircraft fueling facility/hangar.

To address community relations, we continue to pursue a comprehensive noise education/abatement program—consisting of airfield signage and a flight publication insert for both our based and transient pilots. This remains a high priority program. Not surprisingly, the piloting community has also embraced our efforts, and this is reflected in the overall decrease in noise complaints. Throughout 2013, noise complaints continued on the decline.

This year, airport management:

- coordinated Norwood Day trolley tours, by providing a hands-on “through-the-fence” escort for hundreds of interested townspeople;
- participated in the annual Student Government Day;

# AIRPORT COMMISSION / CABLE COMMISSION

- participated in the annual Touch-A-Truck event sponsored by the Town's Recreation Department;

In its college outreach program, airport management sponsored St. Louis University intern and Westwood native, Matt Hurley, a junior majoring in aviation management. Norwood Airport management designed and implemented a college-level curriculum that Mr. Hurley followed during his internship.

Finally, in 2013, airport management was very pro-active in its efforts to protect the continued operation of Norwood's air traffic control tower. Our government relations work included coordinating support with MassDOT—plus state and federal legislators.

The success of Norwood Memorial Airport is due to many. But we would be remiss if we did not thank the Board of Selectmen, Finance Commission, Town Meeting members, our U.S. Congressman, Rep. Stephen Lynch, and Congressman Lynch's senior aide, Jim Gordon, a Norwood native; along with state Rep. John Rogers and state Sen. Mike Rush. All of these parties recognize the great importance of this airport to the regional and national air transportation system, as well as its critical value to the economy of Norwood and the Commonwealth. Through the years, we've also been grateful for the support—financial and otherwise—that the MassDOT Aeronautics Division and FAA have provided to our airport. We look forward to continuing this productive partnership.

For flight enthusiasts and natural lovers alike, the wide open spaces here at Norwood Airport provide an ideal viewing locale, especially with the surrounding vista that includes the Blue Hills. We invite all to pay a visit to this tremendous asset known as NORWOOD MEMORIAL AIRPORT. The airport administration office is located at 125 Access Road. Please feel free to contact the Airport Manager's office with your questions or comments at 781-255-5616, or: [rmaguire@norwoodma.gov](mailto:rmaguire@norwoodma.gov).

For web surfers, check out the airport's web page located at: [www.norwoodma.gov](http://www.norwoodma.gov). Click on Norwood Airport and enjoy the ride!



Respectfully submitted,

## **Norwood Airport Commission**

Thomas J. Wynne — Chairman  
Mark P. Ryan — Vice Chairman  
Kevin J. Shaughnessy — Clerk  
Leslie W. LeBlanc  
Martin Odstrchel

## **2013 ANNUAL REPORT OF THE NORWOOD CABLE COMMUNICATIONS COMMISSION**

The Norwood Cable Communications Commission was established by the Board of Selectmen (the Licensing Authority) to serve as their designee and appointed commission for cable operations in the Town of Norwood.

The function of the Cable Commission is largely defined in the contracts between the cable system providers and the Town of Norwood. The Cable Commission is the body intended to supervise the contracts in Norwood's interest. The Cable Commission also has the goal of fostering effective local access television broadcasting and programming. The Norwood Board of Selectmen appoints the Cable Commission's Members to three-year terms.

The Cable Commission Members during 2013 were: Chairman Richard M. Shay, Joan M. Jacobs and Peter Strano. Commission Secretary was Harriet Simons.

The Cable Commission meets monthly at 7:30 p.m. in the Drummey Room at the Norwood Town Hall. The public is invited to attend these meetings. All meetings are posted 2 weeks in advance.

Three companies are contracted to provide cable service for Norwood: Norwood Light Broadband, Comcast and Verizon.

Norwood is one of a few towns in the Commonwealth that has its own cable corporation. The Norwood Light Department runs Norwood Light Broadband, providing cable services, Internet access and telephone services. The current contract was renewed in 2012 for another 10 years.

Comcast acquired the very first cable television license granted in Norwood. It also provides Internet access and telephone services. The Commission is negotiating renewal of the current contract, which expires in February of 2014. The new contract will include Comcast replacing their original network for originating local broadcasts with a new, modern network by early in 2015.

Verizon originally provided telephone and Internet services in Norwood, but after installing a new fiber optic based network and negotiating a contract with Norwood, has been providing cable service in Norwood since 2007.

Customers of cable services in Norwood may report issues with the providers by calling the Town Hall (781.762.1240) and leaving a message at extension 222. The Cable Commission cannot respond to outages and equipment failures, but would like to hear about unresolved customer complaints.

Financial, outage and customer complaint reports required by contract and law to be submitted to the Cable Commission by the service providers have been received and reviewed and all licensees have met their license requirements.

It is important to note that although neither the Board of Selectmen nor the Cable Commission has any control over rate changes instituted by the providers or their channel selections, cable subscribers can raise their objections and/or comments to

# **CABLE COMMISSION / TOWN CLERK**

the Mass State Commission and the Federal Communications Commission. For further information contact the Norwood Cable Communications Commission.

Each of the cable companies pays money to the Town of Norwood as required by their contracts. These revenues are provided to the Norwood Public Access Corporation (NPA TV) to be used for local programming. NPA TV is a non-profit corporation formed by the Board of Selectmen in 2003 to provide quality public access, educational and governmental programming over the entire town's cable television systems.

The Cable Commission, in cooperation with NPA TV and Jack Tolman - Norwood Schools TV Director, encourages the continued expansion of locally produced programming. Also, we will continue to inform the cable companies at our monthly meetings of all requests, comments and recommendations offered by the subscribers with the goal of improving the Norwood Cable TV systems for all subscribers.

At the end of 2013, Paul McGee has resigned from the Commission after many years of service. The remaining members wish to thank him for his long service and dedication.

The Cable Commission thanks the members of the Board of Selectmen, Town Manager John Carroll, the Selectmen's Administrative Assistant Julia Liddy, and all other town officials for their assistance to the Cable Commission members.

Respectfully submitted,

Richard M. Shay, Chairman  
Norwood Cable Communications Commission

## **2013 REPORT OF TOWN CLERK AND ACCOUNTANT'S STATEMENT TO THE BOARD OF SELECTMEN**

The Honorable Board of Selectmen:

The annual report of the Town Clerk and Accountant for 2013 is hereby respectfully submitted. Included in this report is a summary of the major activities that transpired in the Office of the Town Clerk and Accountant during fiscal 2013.

### **TOWN CLERK'S REPORT**

The following represents a summary of some of the significant events in the Town Clerk's facet of this department during 2013.

#### **Licenses and permits issued:**

The issuance of various licenses and permits through this office resulted in a collection of \$183,874 in fees to be used to offset the tax levy in FY 2013.

#### **Elections:**

During Fiscal 2013 the Town Clerk's Office presided over Five (5) elections. The State Primary Election in September 2012, the State/Presidential Election in November, 2012, the Annual Town Election in April, 2013, the Special State Primary in April, 2013 and the Special State Election in June, 2013. Complete results are listed elsewhere in this report.

#### **Census and Voter Registration:**

The results of the January 2013 census conducted by this office revealed that there were 29,137 residents in Norwood. The number of registered voters in Norwood in 2013 was 17,708. The following analysis of the population and number of registered voters in Norwood in the last five (5) years reveals a continued condition of stability, with negligible growth or decline patterns noted.

<b>Year</b>	<b>Population</b>	<b>Registered Voter</b>
2013	29,137	17,708
2012	29,207	18,061
2011	28,782	16,821
2010	28,743	16,780
2009	28,752	17,090

#### **Town Meetings:**

The results of the votes taken at town meetings were recorded and made a part of the town's permanent records by this office. During fiscal 2013 there were three (3) Special Town Meetings held in addition to the Annual Town Meeting held in May. A complete listing of each town meeting held during the fiscal year is incorporated as part of this report.

## TOWN OF NORWOOD

### Vital Statistics:

The Town Clerk's office is responsible for recording, issuing and maintaining all records relating to births, deaths and marriages in the town. A summary of the last three (3) years' vital statistic records accumulated in this office is as follows:

<b>Births:</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Norwood Residents born in Norwood	99	86	93
Norwood residents born out of town	226	209	220
Subtotal - Norwood Residents	325	295	313
Non-residents born in Norwood	294	286	236
Total Births	<u>619</u>	<u>581</u>	<u>549</u>

### Deaths:

Norwood residents dying in Norwood	225	209	248
Norwood residents dying out of town	64	63	82
Subtotal - Norwood Residents	289	272	330
Non-residents dying in Norwood	383	392	376
Total Deaths	<u>689</u>	<u>664</u>	<u>706</u>

### Marriages:

Total # of marriage certificates issued	<u>180</u>	<u>151</u>	<u>151</u>
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A complete detailed listing of this vital statistic information is included in this report

## TOWN ACCOUNTANT'S REPORT

Separate accounting reports and the town's audited financial statements for Fiscal 2013 are filed hereunder after the conclusion of the Clerk's report

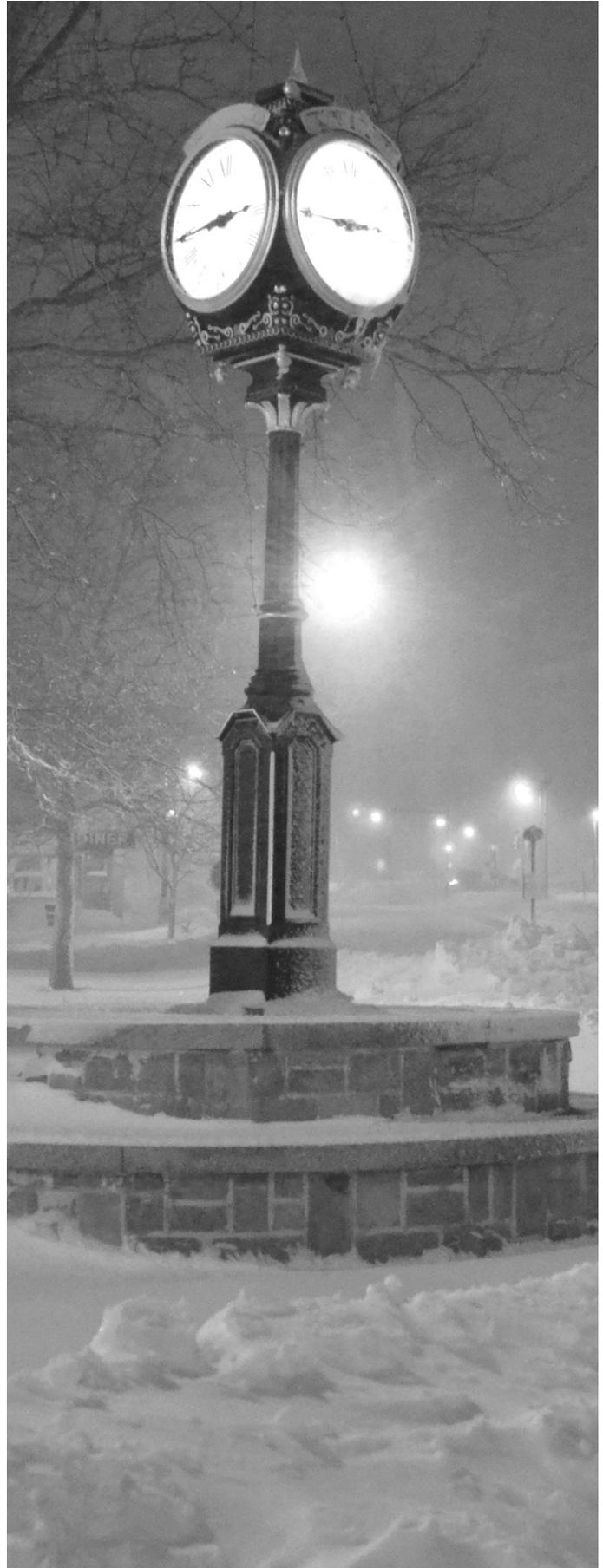
## CONCLUSION

I would like to publicly acknowledge and thank the entire staff of the office of the Town Clerk and Accountant for their continued dedication, courtesy and patience in serving the public in 2013. Their efficiency in responding to the many telephone calls, letters and personal requests for the various public documents, licenses, and financial data that this office maintains is sincerely appreciated.

Thank you also to the Board of Selectmen for their continued support to this office during the year.

Respectfully submitted,

Robert M. Thornton  
Town Clerk and Accountant



# STATE PRIMARY ELECTION - SEPTEMBER 6, 2012

## COMMONWEALTH OF MASSACHUSETTS

### TOWN OF NORWOOD

#### STATE PRIMARY ELECTION

(SEAL)

SEPTEMBER 6, 2012

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Thursday, the Sixth of September, 2012 at 7:00 A.M.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Marcia A. Praino, Frances C. Sullivan, Bernice R. Wenstrom, Shirley A. Praino, Barbara A. Costello, Alma M. O'Rourke, Ellen Marie Baker, Mary T. Ahearn, Mary "Pat" Osborne, Jill S. Bugeau and Robert T. Sullivan.

District 3 and 5 - Civic Center: Edith A. Buck, Mary Burns Bodge, Julia O'Malley, Joyce A. DeCosta, Floreen "Lovey" Thomas, Elinor M. Dillon, Beverly Walsh, Marguerite L. Conley, Irene F. Reilly, A. Virginia Cardile and James P. Conley.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir, Porta Fruci, Delores A. Medwar, Marcia Gearty, Anna Murphy and Byron C. Wyche.

District 6 & 7 - Balch School: Anna M. Greene, Ann K. Rogers, Ellen J. Carver, Helen M. Wyche, Nancy E. Foley, Eileen M. Woodworth, Carol Ann Cappuccio, Barbara D. Ahearn, Catherine Esper Moseley, Beverly A. DiFlaminies, Edward P. Foley and Ronald S. Woodworth.

District 8 - Callahan School: Emily W. Tibbetts, Jacqueline Herman, Sandra Johnson, Arline Abely, Sally S. Buttinger, Suzanne Maciejewski and Normand P. Bugeau.

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Ellen Hansen, Dolores Elias, Mary Susan Quinn, Barbara V. Dias and Jean W. Buck.

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks' packages marked "Official Ballots September 6, 2012" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that one thousand five hundred twenty-one (1,521) votes were cast in the Democratic Party; six hundred eighty-five (685) were cast in the Republican party; and one (1) vote was cast in the Green-Rainbow Party. The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

#### DEMOCRATIC PARTY

##### SENATOR IN CONGRESS - 1

Eliizabeh A. Warren - 1,151

Blanks - 308

Write-Ins - 62

**Scott P. Brown = 28**

**Scattering = 34**

##### REPRESENTATIVE IN CONGRESS - EIGHTH DISTRICT - 1

Stephen F. Lynch - 1,302

Blanks - 210

Write-ins - 9

##### COUNCILLOR - SECOND DISTRICT - 1

Brian M. Clinton - 339

Robert L. Jubinville - 461

Patrick J. McCabe - 94

Bart Andrew Timilty - 459

Blanks - 165

Write-ins - 3

##### SENATOR IN GENERAL COURT - NORFOLK & SUFFOLK DISTRICT - 1

Michael F. Rush - 1,224

Blanks - 290

Write-Ins - 7

##### REPRESENTATIVE IN GENERAL COURT - TWELFTH NORFOLK DISTRICT - 1

John H. Rogers - 1,296

Blanks - 212

Write-Ins - 13

##### CLERK OF COURTS - NORFOLK COUNTY - 1

Walter F. Timilty, Jr. - 1,215

Blanks - 300

Write-Ins - 6

# STATE / PRESIDENTIAL ELECTION - NOV. 6, 2012

## REGISTER OF DEEDS – NORFOLK DISTRICT – 1

William P. O'Donnell – 1,302  
Blanks – 211  
Write-Ins 8

## COUNTY COMMISSIONER – NORFOLK COUNTY – 2

John M. Gillis – 830  
Francis W. O'Brien – 1,130  
Blanks – 1,071  
Write-Ins – 11

### REPUBLICAN PARTY

## SENATOR IN CONGRESS – 1

Scott P. Brown – 671  
Blanks – 11  
Write-Ins – 3

**Elizabeth A. Warren – 1**  
**Scattering – 2**

## REPRESENTATIVE IN CONGRESS – EIGHTH DISTRICT – 1

Joe Selvaggi – 360  
Matias Temperley – 185  
Blanks – 136  
Write-Ins – 4

## COUNCILLOR – SECOND DISTRICT – 1

Earl H. Sholley – 480  
Blanks – 204  
Write-Ins – 1

## SENATOR IN GENERAL COURT – NORFOLK & SUFFOLK DISTRICT – 1

Blanks – 562  
Write-Ins – 123

## REPRESENTATIVE IN GENERAL COURT – TWELFTH NORFOLK DISTRICT – 1

James M. Stanton – 577  
Blanks – 106  
Write-Ins – 2

## CLERK OF COURTS – NORFOLK COUNTY – 1

Blanks – 605  
Write-Ins – 80

## REGISTER OF DEEDS – NORFOLK DISTRICT – 1

Blanks – 607  
Write-Ins – 78

## COUNTY COMMISSIONER – NORFOLK COUNTY – 2

Blanks – 1,302  
Write-Ins – 68

### GREEN-RAINBOW PARTY

## SENATOR IN CONGRESS – 1

Blanks – 1  
Write-Ins – 0

## REPRESENTATIVE IN CONGRESS – EIGHTH DISTRICT – 1

Blanks – 1  
Write-Ins – 0

## COUNCILLOR – SECOND DISTRICT – 1

Blanks – 1  
Write-Ins – 0

## SENATOR IN GENERAL COURT – NORFOLK & SUFFOLK DISTRICT – 1

Blanks – 1  
Write-Ins – 0

## REPRESENTATIVE IN GENERAL COURT – TWELFTH NORFOLK DISTRICT – 1

Blanks – 0  
Write-Ins – 1

## CLERK OF COURTS – NORFOLK COUNTY – 1

Blanks – 1  
Write-Ins – 0

## REGISTER OF DEEDS – NORFOLK DISTRICT – 1

Blanks – 1  
Write-Ins – 0

## COUNTY COMMISSIONER – NORFOLK COUNTY – 2

Blanks – 2  
Write-Ins – 0

A True Record.

Attest:

Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### TOWN OF NORWOOD

### STATE /PRESIDENTIAL ELECTION

(SEAL)

NOVEMBER 6, 2012

Norfolk, ss.

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The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

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# STATE / PRESIDENTIAL ELECTION - NOV. 6, 2012

District 3 and 5 - Civic Center: Edith A. Buck, Mary Burns Bodge, Marguerite L. Conley, Rena A. Henry, Julia O'Malley, Mary E. Jasinski, Floreen "Lovey" Thomas, Elinor M. Dillon, Beverly Walsh, James P. Conley, Lee B. Leach, A. Virginia Cardile, Richard A. Henry, and Elaine Groh.

District 4 - Cleveland School: Elizabeth J. Sullivan, Thomas M. Sullivan, Porta Fruci, Dolores A. Medwar, Roberta M. Dunn, Anna Murphy, Marcia Gearty, and Carolyn J. Griffin.

District 6 & 7 - Balch School: Anna M. Greene, Martha A. Pellowe, Ellen J. Carver, Robert M. Parsons, Gretchen Ann Rowell, Eileen M. Woodworth, Carol Ann Cappuccio, Barbara D. Ahern, Catherine Esper Moseley, Beverly A. DiFlaminies, Emaline M. Eakle, Ronald S. Woodworth, and Irene F. Reilly.

District 8 - Callahan School: Emily W. Tibbetts, Jacqueline Herman, Sandra Johnson, Arline Abely, Sally S. Buttinger, Ruth Patten, Normand P. Bugeau, and Byron C. Wyche.

District 9 - Prescott School: Margaret M. Bonvouloir, Catherine Marie Hale, Ellen Hansen, Dolores Elias, Mary Susan Quinn, Barbara V. Dias, Jean W. Buck and Mary E. Burgoyne.

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

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The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that fourteen thousand nine hundred forty (14,940) votes were cast. The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

## **ELECTORS OF PRESIDENT AND VICE PRESIDENT**

Johnson and Gray – 141  
Obama and Biden – 8,235  
Romney and Ryan – 6,389  
Stein and Honkala - 69  
Blanks – 69  
Write-Ins – 37

## **SENATOR IN CONGRESS**

Scott P. Brown – 7,922  
Elizabeth A. Warren – 6,911  
Blanks – 97  
Write-Ins – 10

## **REPRESENTATIVE IN CONGRESS (EIGHTH DISTRICT)**

Stephen F. Lynch – 10,834  
Joe Selvaggi – 3,193  
Blanks – 897  
Write-Ins – 16

## **COUNCILLOR – (SECOND DISTRICT)**

Robert L. Jubinville – 7,499  
Earl H. Sholley – 4,624  
Blanks – 2,782  
Write-Ins – 35

## **SENATOR IN GENERAL COURT - ( NORFOLK & SUFFOLK DISTRICT)**

Michael F. Rush – 10,393  
Blanks – 4,413  
Write-Ins – 134

## **REPRESENTATIVE IN GENERAL COURT (TWELFTH NORFOLK DISTRICT)**

John H. Rogers – 9,367  
James M. Stanton – 4,670  
Blanks – 881  
Write-Ins – 22

## **CLERK OF COURTS (NORFOLK COUNTY)**

Walter F. Timilty, Jr. – 10,441  
Blanks – 4,383  
Write-Ins – 116

## **REGISTER OF DEEDS (NORFOLK DISTRICT)**

William P. O'Donnell – 10,949  
Blanks – 3,881  
Write-Ins – 110

## **COUNTY COMMISSIONERS (NORFOLK COUNTY)**

John M. Gillis – 7,019  
Francis W. O'Brien – 7,826  
Blanks -14,939  
Write-Ins – 96

## **REGIONAL VOCATIONS SCHOOL COMMITTEE**

BLUE HILLS – HOLBROOK  
Robert A. McNeil – 9,363  
Blanks – 5,502  
Write-Ins – 75

# SPECIAL TOWN MEETING - NOVEMBER 15, 2012

BLUE HILLS – MILTON  
Festus Joyce – 9,020  
Blanks – 5,849  
Write-Ins – 71

BLUE HILLS – NORWOOD  
Kevin L. Connolly – 8,312  
Daniel J. Brent – 2,527  
Blanks – 4,050  
Write-Ins – 51

BLUE HILLS – RANDOLPH  
Marybeth E. Nearen – 8,902  
Blanks – 5,958  
Write-Ins – 80

BLUE HILLS – WESTWOOD  
Charles W. Flahive – 9,032  
Blanks – 5,827  
Write-Ins – 81

QUESTION 1 (INITIATIVE PETITION)  
Yes – 10,820  
No – 1,486  
Blanks – 2,634

QUESTION 2 (INITIATIVE PETITION)  
Yes – 5,943  
No – 8,276  
Blanks – 721

QUESTION 3 (INITIATIVE PETITION)  
Yes – 7,894  
No – 6,238  
Blanks – 808

QUESTION 4 (NOT BINDING)  
Yes – 8,745  
No – 3,113  
Blanks – 3,082

QUESTION 5 (NOT BINDING)  
Yes – 8,551  
No – 3,110  
Blanks – 3,279

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

COMMONWEALTH OF MASSACHUSETTS

SPECIAL TOWN MEETING

(SEAL)

TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, November 15, 2012, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see if the Town will vote to amend the Norwood Zoning Bylaw in the following manner, or take any other action in the matter.

1.) In Section 3.4.5 - Accessory Trailers and Major Residential Equipment add the following language to the existing section (shown in ***underlined bold Italics***):

### **3.4.5 Accessory Trailers, Sheds and Major Recreational Equipment.**

1. *Residential Districts.* Major recreational equipment may be stored in a Residential District only on premises owned or occupied by the owner of the goods, and only if within a building or to the rear or side of the principal building and not within ten feet of any lot side or rear lot line and no closer to the front line than the front of the building, unless the Board of Appeals grants a special permit where such location will not cause substantial detriment to the neighborhood. Such equipment may not be used for habitation, storage of materials, or any business purpose.

2. *Nonresidential Districts.* Trailers may be stored as an accessory use in nonresidential districts, provided that no such trailer shall be used for habitation or the storage of goods or merchandise.

3. *Emergency Housing.* A mobile home may be placed on premises of a residence destroyed by fire or other holocaust for temporary residence for a period of up to twelve months.

4. *Construction Office.* A trailer may be used for a temporary office incidental to construction or development on the premises under then current building permits.

**5. Accessory Sheds. In the General (G), Single (S), Single 1 (S1), Single 2 (S2) and Multi-family (A) Residential Districts accessory sheds shall be wooden or plastic (i.e. Rubbermaid type product) structures only. These restrictions do not apply to accessory sheds located in the Town's non-Residential Districts.**

# SPECIAL TOWN MEETING - NOVEMBER 15, 2012

2.) In Section 3.1.5 (J) of the Table of Use Regulations – Accessory Uses - add item #12 (shown in ***underlined bold italic***) as depicted in the following table:

<b>J. Accessory Uses</b>	<b>S</b>	<b>S1</b>	<b>S2</b>	<b>G</b>	<b>A</b>	<b>GB</b>	<b>CB</b>	<b>HB</b>	<b>LB</b>	<b>O</b>	<b>LM</b>	<b>LMA</b>	<b>M</b>
1. Home occupation (see Section 3.3.1)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3. Licensed family day care home	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4. Farm stand	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5. Room and board for not more than two persons not members of the household (whether regular or transient)	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N	N	N
6. Light manufacturing (see Section 3.4.3)	N	N	N	N	N	Y	Y	Y	Y	N	Y	Y	Y
7. Dwelling for caretaker, watchman	N	N	N	N	Y	Y	Y	Y	Y	N	N	N	BA
8. Transient accommodations for business visitors to the premises	N	N	N	N	N	Y	Y	Y	N	Y	Y	Y	Y
9. <i>Repair (conducted wholly within a building) and service for vehicles used in conjunction with the principal use of the premises</i>	N	N	N	N	N	BA	BA	BA	BA	Y	Y	Y	Y
10. <i>Scientific research and development, as provided at Section 3.3.5</i>	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
11. <i>Clinic located within drug store or other principal use</i>	N	N	N	N	N	BA	BA	BA	N	N	BA	BA	BA
<b><i><u>12. Accessory Shed (See Section 3.4.5)</u></i></b>	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

On petition by the Norwood Planning Board

On a motion offered by Ernest Paciorkowski, duly seconded by Deborah Holmwood it was

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

ARTICLE 2. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for Planning Board Salaries, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission:

VOTED: That the sum of \$32,394 be transferred from the Community Development Block Grant Program Income Account and appropriated for the purpose of Planning Board Salaries

Motion declared Carried by Voice Vote.

ARTICLE 3. To see what sum of money the Town will vote to transfer and appropriate from Surplus Revenue or other available funds for the purpose of funding the Stabilization Fund, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$1,500,000 be transferred from the Free Cash Account and appropriated for the purpose of funding the Stabilization Fund.

# SPECIAL TOWN MEETING - NOVEMBER 15, 2012

Motion declared Carried by Unanimous Vote.

ARTICLE 4. To see if the Town will vote to authorize the Blue Hills Regional Technical School District to establish a Stabilization Fund in accordance with Chapter 71, Sections 16G1/2 of the Massachusetts General Laws, or take any other action in the matter.

On petition of Blue Hills Regional Technical School District

On a motion offered by Kevin Connolly, duly seconded by Joseph Fitzgerald

MOVED: That the Blue Hills Regional Technical School District be authorized to establish a Stabilization Fund According to Chapter 71, Sections 16G.5 of the Massachusetts General Laws, or take any other action relative thereto.

Motion to Amend offered by Judith Langone, duly seconded by Joseph Greeley it was  
Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Amended Motion declared Carried by Voice Vote.

Main motion, as amended by the Finance Commission declared Carried by Voice Vote.

ARTICLE 5. On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko It was

Recommended by the Board of Selectmen:

MOVED: That the Town vote to support the intention of the Board of Selectmen to expend all or a portion of the sum of \$45,000, donated to the Town by the Recreation in Norwood Committee (RINC), for studies of the financial feasibility and of the traffic and parking implications of a proposed Town-owned ice skating rink to be constructed on land at the Coakley Middle School now occupied in whole or in part by the tennis courts, or on other land as the Board of Selectmen may determine.

Motion to amend offered by Patricia Bailey, duly seconded by Anne Marie Haley:

No traffic study or feasibility study to be started until after the Site Study is completed.

Motion to amend declared Lost by Voice Vote.

Main Motion declared Carried by Voice Vote.

ARTICLE 6. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for Police New Equipment, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$144,000 be transferred from the Free Cash Account and appropriated for the purpose of Police New Equipment.

Motion declared Carried by Voice Vote.

ARTICLE 7. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for Police Overtime, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$20,000 be transferred from the FY13 Police Salaries Account (#P0314-13) and that the sum of \$25,000 be transferred from the FY13 Police Paid Holidays Account (#P0316-13) and appropriated for the purpose of Police Overtime.

Motion declared Carried by Voice Vote.

ARTICLE 8. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for payment of retroactive Wage and Salary increases and related costs for one or more General Government collective bargaining units for prior fiscal years, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$111,004 be transferred from the following sources:

From the FY12 Fire Salaries Account (#P0362-12)	\$36,900
From the FY13 Article One Wage Increase Account (#P2044-13)	\$68,404
Free Cash Account	\$5,700
	\$111,004

And appropriated for the following retroactive collective bargaining settlement purposes:

Fire Department Salaries	\$93,436
Public Works Wages	\$7,950
Cemetery Wages	\$600
Council on Aging Salaries	\$468
Police Department Salaries	\$2,600
Animal Control Officer Salaries	\$250
General Government Clerical Union Incentive Pay	\$5,700
	\$111,004

Motion declared Carried by Voice Vote.

ARTICLE 9. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for payment of Wage and Salary increases and related costs for one or more General Government collective bargaining units for FY 2013, or take any other action in the matter.

# SPECIAL TOWN MEETING - NOVEMBER 19, 2012

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$30,699 be transferred from the FY13 Article One Wage Increase Account (#P2044-13) and appropriated for the following purposes:

13 General Government AFSCME Clerical Union Salaries	\$26,564
FY13 General Government AFSCME Clerical Union Incentive Pay	\$4,135

Motion declared Carried by Voice Vote.

ARTICLE 10. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for payment of unpaid Fire Department Wages and Salaries and related costs for prior fiscal years, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$8,257 be transferred from the FY13 Article One Wage Increase Account (#P2044-13) and appropriated for the purpose of Fire Department Wages and Salaries.

Motion declared Carried by Voice Vote.

Meeting Adjourned Monday, November 19, 2012.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED SPECIAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Thursday evening, November 15, 2012, it was voted that the meeting stand adjourned to meet at **7:30 PM on Monday November 19, 2012** in the **Auditorium of the Norwood High School** on Nichols Street. It was further voted that Article 11 through Article 22 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

November 15, 2012  
Norwood, Norfolk, ss.

November 16, 2012

By virtue of the within Notice, I have posted the same as directed. The posting was completed Friday, November 16, 2012.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### SPECIAL TOWN MEETING

(SEAL)

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, November 19, 2012, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 11. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for payment of Fire Department Salaries for FY 2013, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$65,400 be transferred from the Free Cash Account and appropriated for the purpose of Fire Department Salaries.

Motion declared Carried by Voice Vote.

ARTICLE 12. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for Fire Department Training for FY 2013, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

# SPECIAL TOWN MEETING - NOVEMBER 19, 2012

VOTED: That the sum of \$75,000 be transferred from the Free Cash Account and appropriated for the purpose of Fire Department Training.

Motion declared Carried by Voice Vote.

ARTICLE 13. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for payment of Fire Department Substitution for FY 2013, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$190,000 be transferred from the Free Cash Account and appropriated for the purpose of Fire Department Substitution Pay.

Motion declared Carried by Voice Vote.

ARTICLE 14. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for Fire Department Dispatcher Pay for FY 2013, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$5,260 be transferred from the FY13 Article One Wage Increase Account (#P2044-13) and appropriated for the purpose of Fire Department Dispatcher Pay.

Motion declared Carried by Voice Vote.

ARTICLE 15. On a motion offered by Michael Lyons, duly seconded by William Plasko it was

MOVED : By the Board of Selectmen  
That the Town vote to revoke its acceptance of Sections 42, 43, and 44 of Chapter 48 of the Massachusetts General Laws, providing for the establishment of a fire department to be under the control of an officer to be known as the Chief of the Fire Department, which acceptance was voted by the March 24, 1926 Norwood Special Town Meeting under Article 12, and further, that the Town vote to place the Chief of the Fire Department, and all subordinate officers and employees of the Fire Department, under the supervision of the General Manager, pursuant to Section 9 of Chapter 197 of the Acts of 1914., the so-called Town Charter.

On a motion offered by Anne Marie Haley, duly seconded by Thomas Cummings

According to Town Bylaws Article 34, Rules and Procedures Section 9, a motion was made for a secret ballot for Article 15 on the Special Town Meeting Warrant, Town of Norwood, November 15, 2012.

Motion for Secret Ballot was tabled to the end of the discussion.  
Motion for a secret ballot declared Lost by Standing Vote:  
Yes: 72; No: 95

Main motion made by the Board of Selectmen declared Carried by Counted Vote: Yes: 88; No: 79

ARTICLE 16. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for Public Works Overtime, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$16,577 be transferred from the FY13 Refuse Removal/Bulk Items Account (#P2377-13) and appropriated for the purpose of Public Works Overtime.

Motion declared Carried by Voice Vote.

ARTICLE 17. To see if the Town will vote to authorize the Board of Selectmen to accept a grant and non-interest bearing loan from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of the MWRA's Infiltration and Inflow Local Financial Assistance Program, and to appropriate said funds for repair and rehabilitation of the sewer system; and further, to see if the Town will vote to authorize the Treasurer to borrow the loan amount from the Massachusetts Water Resources Authority; and to authorize the Board of Selectmen to expend said sums for said purpose; or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the Board of Selectmen is authorized to accept a grant and non-interest bearing loan from the Massachusetts Water Resources Authority ("MWRA") in accordance with the rules and regulations of the MWRA's Infiltration and Inflow Local Financial Assistance Program and the total amount to be received from the land and grant of \$600,000 is appropriated for the repair and rehabilitation of the sewer system and related expenses; that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow the loan portion in the amount of \$330,000 under G.L. Chapter 44 or any other enabling authority from the Massachusetts Water Resources Authority; and further, that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

Motion declared Carried by Unanimous Vote.

ARTICLE 18. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for Recreation New Equipment, or take any other action in the matter.

# ANNUAL TOWN ELECTION - APRIL 1, 2013

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$60,000 be transferred from the Free Cash Account and appropriated for the purpose of Recreation Department New Equipment.

Motion declared Carried by Voice Vote.

ARTICLE 19. On a motion offered by Michael Lyons, duly seconded by William Plasko it was

MOVED : By the Board of Selectmen That the appropriation of \$1,200,000 authorized by vote of the Annual Town Meeting of May 14, 2012 under Article 11 for the "Public Works Facility Design" is assigned to the Permanent Building Construction Committee, that the Permanent Building Construction Committee is authorized to expend said sum for purposes of said "Public Works Facility Design", and that all actions taken by the Permanent Building Construction Committee in furtherance of this project be affirmed, in accordance with the "Memorandum of Understanding between the Board of Selectmen and the Permanent Building Construction Committee", dated May 22, 2012.

Motion declared Carried by Voice Vote.

ARTICLE 20. To see if the Town will vote to extend the scope of authority previously granted to the Permanent Building Construction Committee for construction of the New Norwood High School pursuant to Article 1 of the Special Town Meeting of March 23, 2009 to include architectural and engineering services for the construction of a concession stand with toilets at the High School football field, and to authorize the Committee to expend such funds as are necessary for these purposes from funds appropriated pursuant to the aforesaid Article 1, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

ARTICLE 21. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds, or borrow, and appropriate for renovations to the Town Hall and related expenses, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That \$2,900,000 is appropriated to be expended under the direction of the Permanent Building Construction Committee for the remodeling and reconstruction

of Town Hall, including, but not limited to, brick re-pointing, waterproofing, masonry reconstruction and roof repair and for the payment of all other costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$2,900,000 under G.L. Chapter 44, Section 7 (3A) or any other enabling authority; and that the Permanent Building Construction Committee is authorized to take any other action necessary to carry out this project.

Motion declared Carried by a Vote of: Yes: 50; No: 1

Motion to amend Article 21 offered by Todd Gundlach, duly seconded by Edward McKenna:

Move to amend Article 21 by including the following sentence at the end of the article "and officially assign project to the Permanent Building Construction Committee (PBCC)".

Motion to Amend Withdrawn by Moving Party and Seconder.

ARTICLE 22. To see what sum of money the Town will vote to transfer from Surplus Revenue or other available funds and appropriate for Unpaid Bills, or take any other action in the matter.

On a motion offered by Judith Langone, duly seconded by Joseph Greeley it was

Recommended by the Finance Commission

VOTED: That the sum of \$54,000 be transferred from the Free Cash Account and appropriated for the purpose of Unpaid Bills.

Motion declared Carried by Unanimous Vote.

Meeting Adjourned.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

**TOWN OF NORWOOD**

**ANNUAL TOWN ELECTION**

**(SEAL)**

**APRIL 1, 2013**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Monday, the First Day of April, 2013 at 7:00 AM.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

# ANNUAL TOWN ELECTION - APRIL 1, 2013

District 1 and 2 - Oldham School: Juliette A. Bugeau , Marcia A. Praino , Frances C. Sullivan, Bernice R. Wenstrom, Shirley A. Praino, Barbara A. Costello, Ellen Hansen, Ellen Marie Baker, Mary T. Ahearn, Mary Pat Osborne, Jill Bugeau, and Robert T. Sullivan.

District 3 and 5 - Civic Center: Edith A. Buck, Marguerite L. Conley, Carolyn J. Griffin, Julia O'Malley, Joyce A. DeCosta, Floreen "Lovey" Thomas, Elinor M. Dillon, Beverly Walsh, Patricia J. Monahan, Gloria J. Lind, A. Virginia Cardile, and James P. Conley.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir , Porta Fruci, Dolores A. Medwar, Roberta M. Dunn, Anna Murphy, and Byron C. Wyche.

District 6 & 7 - Balch School: Anna M. Greene, Ann K. Rogers, Ellen J. Carver, Robert M. Parsons, Nancy E. Foley, Gretchen Ann Rowell, Helen M. Wyche, Barbara D. Ahern, Catherine Esper Moseley, Beverly A. DiFlaminies, Lee B. Leach, and Ronald S. Woodworth.

District 8 - Callahan School: Emily W. Tibbetts, Jacqueline Herman, Ruth Patten, Arline Abely, Sally S. Buttinger, Suzanne Maciejewski and Normand P. Bugeau.

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Elaine Groh, Dolores Elias, Mary E. Jasinski, Barbara V. Dias and Jean W. Buck

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks, packages marked "Official Ballots April 1, 2013" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 A.M. and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that one thousand eighty-seven (1,087) votes were cast.

The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

**SELECTMEN (For Three Years – Vote For Not More Than Two)**

**Helen Abdallah Donohue – 734**

**Michael J. Lyons - 681**

Blanks – 744

Write-Ins – 15

**MODERATOR (For One Year – Vote For Not More Than One)**

**David Hern, Jr. – 820**

Blanks – 263

Write-Ins – 4

**MEMBER OF BOARD OF HEALTH**

**(For Three Years – Vote For Not More Than One)**

**Caroline Riccardi – 820**

Blanks – 267

Write-ins – 0

**MEMBERS OF SCHOOL COMMITTEE**

**(For Three Years – Vote For Not More Than Two)**

**John M. Badger – 649**

**Courtney A. Rau - 674**

Blanks – 834

Write-Ins – 17

**MEMBER OF SCHOOL COMMITTEE (For Two Years (To Fill A Vacancy) – Vote For Not More Than One)**

**Joseph Montesano – 726**

Blanks – 355

Write-Ins – 6

**MEMBERS OF FINANCE COMMISSION –**

**(For Three Years – Vote For Not More Than Two)**

**Thomas F. Maloney – 732**

**Alan D. Slater – 671**

Blanks – 766

Write-Ins – 5

**TRUSTEES OF MORRILL MEMORIAL LIBRARY**

**(For Three Years – Vote For Not More Than Two)**

**Susan Pipes – 712**

**Cashman Kerr Prince – 604**

Blanks – 857

Write-Ins – 1

**MEMBER OF TOWN PLANNING BOARD –**

**(For Five Years – Vote for Not More Than One)**

**Ernest Paciorkowski – 729**

Blanks - 352

Write-Ins – 6

**MEMBER OF TOWN PLANNING BOARD –**

**(For Three Years (To Fill A Vacancy) –**

**(Vote for Not More Than One)**

**Alfred P. Porro, Jr. – 714**

Blanks – 370

Write-Ins - 3

# ANNUAL TOWN ELECTION - APRIL 1, 2013

## **MEMBER OF NORWOOD HOUSING AUTHORITY – (For Five Years – vote for Not More Than One)**

**Phyllis A. McDonough – 742**  
Blanks – 341  
Write-Ins – 4

## **MEMBER OF NORWOOD HOUSING AUTHORITY – (For Two Years (To Fill A Vacancy) – Vote for Not More Than One)**

**John W. Hayes – 722**  
Blanks – 364  
Write-Ins – 1

## **CONSTABLE – (For Three Years – Vote For Not More Than One)**

**James A. Perry – 688**  
**Brian J. Graziano – 281**  
Blanks – 117  
Write-Ins – 1

## **TOWN MEETING MEMBERS – DISTRICT 1 (For Three Years - Vote for Not More Than Eight)**

**Bryan E. Burns – 69**  
**Katherine M. Kalliel – 65**  
**Colleen M. Reynolds – 78**  
**Darrin B. Reynolds – 74**  
**Richard M. Shay – 66**  
**Christopher M. Campilio – 70**  
**Amy Carr – 79**  
**Michael G. Chisholm – 68**  
Christopher Flanagan – 56  
Blanks – 461  
Write-Ins - 2

## **TOWN MEETING MEMBER– DISTRICT 1 (For One Year (To Fill A Vacancy) - Vote for Not More Than One)**

Blanks – 129  
Write-Ins – 7  
**Christine E. Kohlsaar – 2 Write-In Votes**  
Scattering – 5

## **TOWN MEETING MEMBERS – DISTRICT 2 (For Three Years - Vote for Not More Than Eight)**

**Joseph DiMaria – 75**  
**Peter J. Downing – 70**  
**Sarah Griffin – 84**  
**Charles J. Jurgelewicz – 78**  
**Patrick T. Moloney – 74**  
**James M. Naughton – 81**  
**F. Gordon Smith – 80**  
**Laura M. Tolman – 86**  
Blanks – 548  
Write-Ins 0

## **TOWN MEETING MEMBER - DISTRICT 2 (For One Year (To Fill A Vacancy) - Vote for Not More Than One)**

Gerard P. Canelli, Sr. – 39  
**J. Rodger Griffin – 60**  
Blanks – 48  
Write-Ins – 0

## **TOWN MEETING MEMBERS – DISTRICT 3 (For Three Years - Vote for Not More Than Eight)**

**Deborah A. Frangioso - 81**  
**Paula E. Gorin – 66**  
**William M. Naumann – 69**  
**Patterson A. Riley, Jr. – 72**  
**Gloria Seijido – 67**  
**Kevin J. Gagliard – 72**  
**Christopher R. Queally - 65**  
Blanks – 489  
Write-Ins – 11  
**Linda B. Rau – 4 Write-In Votes**  
Scattering – 7

## **TOWN MEETING MEMBER – DISTRICT 3 (For One Year (To Fill A Vacancy) – Vote for Not More Than One)**

Blanks – 116  
Write-Ins – 8

## **TOWN MEETING MEMBERS – DISTRICT 4 (For Three Years - Vote for Not More Than Eight)**

**Catherine V. Burgess - 73**  
**Charles D. Burgess, Jr. – 68**  
Richard J. Erickson – 55  
**David E. Hajjar – 70**  
**Willard Krasnow - 68**  
**James M. Nolan – 65**  
**Robert A. Silk – 64**  
**Peter R. Strano – 57**  
**Scott K. St. Cyr – 63**  
Blanks – 744  
Write-Ins – 1

## **TOWN MEETING MEMBER – DISTRICT 4 (For Two Years (To Fill A Vacancy) - Vote for Not More Than One)**

**David J. Butters – 98**  
Blanks – 67  
Write-Ins – 1

## **TOWN MEETING MEMBER – DISTRICT 4 (For One Year (To Fill A Vacancy) - Vote for Not More Than One)**

**John Marsoobian, Jr. – 88**  
Blanks – 77  
Write-ins – 1

## **TOWN MEETING MEMBERS – DISTRICT 5 (For Three Years - Vote for Not More Than Eight)**

**John M. Badger – 33**  
**Michael D. Downs – 32**  
**Mark J. Hoover – 33**  
**Virginia Lenhart – 27**  
**Myron J. Miller – 27**  
**Catherine A. Carney – 35**  
**Phillip E. Gustafson – 35**  
**Paul Murphy – 40**  
Blanks – 146  
Write-Ins – 0

## **TOWN MEETING MEMBERS – DISTRICT 6 (For Three Years - Vote for Not More Than Ten)**

**Susan A. Davis – 57**  
**John Raymond Hall, Jr. – 39**

# **SPECIAL STATE PRIMARY ELECTION - APRIL 30, 2013**

**Barbara E. Martin – 37**  
Sheryl Nikolassy – 31  
**Anthony D. Petracca – 42**  
**Bette L. Reilly – 38**  
William E. Reilly, III – 34  
Gregory P. Ryan – 44  
Karen P. Waitekus – 36  
**Donna F. Breen – 54**  
**Richard A. Breen – 47**  
**Dale M. Day – 48**  
**Madeline F. Eysie – 57**  
**Brian J. Graziano – 41**  
Blanks – 455  
Write-Ins – 0

**TOWN MEETING MEMBERS – DISTRICT 7**  
**(For Three Years - Vote for Not More Than Nine)**

**Christian J. Dauphinee – 58**  
**Richard T. King – 54**  
**David P. Mueller – 56**  
**Shaela T. Welch – 70**  
George Bent – 38  
Linda Marie Bent – 46  
**Jeffrey Eugene Caille – 48**  
**John D. Farrell – 49**  
Stacey Lynn Farrell – 39  
**Joseph Girard – 48**  
**Jennifer L. Gover – 48**  
**Stephen F. Lydon, Jr. – 59**  
Blanks – 373  
Write-Ins – 4

**TOWN MEETING MEMBERS – DISTRICT 8**  
**(For Three Years - (Vote for Not More Than Eight)**

**Dana D. Craig – 82**  
**Robert P. Henry – 90**  
**Brian P. Palmateer – 72**  
**Kevin M. Reilly – 79**  
**James A. Johnston – 71**  
**Amy E. Kelly – 81**  
**Kevin E. Ronco – 78**  
Blanks – 350  
Write-Ins – 9  
**Jennifer R. Ronco – 4 Write-In Votes**  
Scattering – 5

**TOWN MEETING MEMBERS – DISTRICT 9**  
**(For Three Years - Vote for Not More Than Eight)**

**Edward A. Higgott – 73**  
**Daniel J. Kehoe – 84**  
**James R. Kenney - 77**  
**Joseph A. Rando, III - 67**  
**Cheryl L. Rogers – 63**  
**Francesco Conidi – 66**  
Dara M. O'Malley - 67  
Joseph Michael O'Malley - 61  
**Andrew J. Quinn – 62**  
John D. Randall – 57  
Blanks – 384  
Write-Ins – 3

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

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**TOWN OF NORWOOD**  
**SPECIAL STATE PRIMARY ELECTION**

**(SEAL)**

**APRIL 30, 2013**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Tuesday, the Thirtieth Day of April, 2013 at 7:00 AM.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau , Marcia A. Praino , Frances C. Sullivan, Bernice R. Wenstrom, Shirley A. Praino, Barbara A. Costello, Alma M. O'Rourke, Ellen Marie Baker, Mary T. Ahearn, Ellen Hansen, Jill Bugeau, and Robert T. Sullivan.

District 3 and 5 - Civic Center: Edith A. Buck, Marguerite L. Conley, Rena A. Henry, Julia O'Malley, Joyce A. DeCosta, Floreen "Lovey" Thomas, Elinor M. Dillon, Beverly Walsh, Patricia J. Monahan, Gloria J. Lind, A. Virginia Cardile, and James P. Conley.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir , Porta Fruci, Dolores A. Medwar, Roberta M. Dunn, Anna Murphy, and Carolyn J. Griffin.

District 6 & 7 - Balch School: Anna M. Greene, Ann K. Rogers, Ellen J. Carver, Robert M. Parsons, Nancy E. Foley, Irene F. Reilly, Gretchen Ann Rowell, Barbara D. Ahern, Catherine Esper Moseley, Beverly A. DiFlaminies, Emaline M. Eakle, and Ronald S. Woodworth.

District 8 - Callahan School: Emily W. Tibbetts, Jacqueline Herman, Sandra Johnson, Carol Ann Cappuccio, Ruth Patten, Suzanne Maciejewski and Normand P. Bugeau.

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Elaine Groh, Dolores Elias, Mary Susan Quinn, Barbara V. Dias and Jean W. Buck

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

# SPECIAL TOWN MEETING - MAY 13, 2013

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks, packages marked "Official Ballots April 30, 2013" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 A.M. and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that three thousand seven hundred eighty-four (3,784) votes were cast in the Democratic Party; eight hundred sixty-nine (869) votes were cast in the Republican party.

The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

## DEMOCRATIC PARTY

### SENATOR IN CONGRESS – 1

Stephen F. Lynch – 2,744  
Edward J. Markey – 1,031  
Blanks – 1  
Write-Ins – 8

## REPUBLICAN PARTY

### SENATOR IN CONGRESS – 1

Gabriel E. Gomez – 402  
Michael J. Sullivan – 330  
Daniel B. Winslow – 139  
Blanks – 1  
Write-Ins – 4

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### SPECIAL TOWN MEETING

(SEAL)

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 13, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. ("Applied Plastics TIF Agreement")  
To see if the Town will vote to approve the Tax Increment Financing Agreement between the Town, Nailling LLC and Applied Plastics Co. Inc., substantially in the form as is on file with the Town Clerk (the "TIF Agreement"), pursuant to GL c. 40, & 59, and to confirm the Board of Selectmen's designation of the location of the property located on Endicott Street as described in the TIF Agreement, as an Economic Opportunity Area designated as the "Endicott Street Economic Opportunity Area"; and to authorize the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan and Certified Expansion Project Application to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement to be located in the Endicott Street Economic Opportunity Area, and to take such other actions as may be necessary to obtain approval of the Certified Expansion Project Application, the Economic Opportunity Area, the Tax Increment Financing Plan and TIF Zone and to implement the TIF Agreement, or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Joseph F. Sheehan, it was

Moved by the Board of Selectmen:

MOVED: To see if the Town will vote to approve the Tax Increment Financing Agreement between the Town, Nailling LLC and Applied Plastics Co. Inc., substantially in the form as is on file with the Town Clerk (the "TIF Agreement"), pursuant to MGL c. 40, & 59, and to confirm the Board of Selectmen's designation of the location of the property located on Endicott Street as described in the TIF Agreement, as an Economic Opportunity Area designated as the "Endicott Street Economic Opportunity Area"; and to authorize the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan and Certified Expansion Project Application to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement to be located in the Endicott Street Economic Opportunity Area, and to take such other actions as may be necessary to obtain approval

# SPECIAL TOWN MEETING - MAY 13, 2013

of the Certified Expansion Project Application, the Economic Opportunity Area, the Tax Increment Financing Plan and TIF Zone and to implement the TIF Agreement.

Motion declared Carried by Voice Vote.

ARTICLE 2: (“Zoning - Accessory Building”)

To see if the Town will vote to amend subsections 4, 5, 6 and 10 of Section 4.1.2 – Notes to Table of Dimensional Requirements of the Norwood Zoning Bylaws in the following manner, or take any other action on the matter. (Additions to subsections shown **bold italics**, deletions shown in ~~double strikethrough~~)

Note: changes to subsection 4 apply to the side yard requirement for the S2 – Single Residential 2 District.

4. Fifteen feet for building portions not exceeding 15 feet height. ~~Buildings other than dwellings, if not exceeding 15 feet height and set back from the street line by at least 100 feet, may attach to a building on a contiguous lot or have yard of as little as 10 feet.~~ Accessory buildings (i.e., sheds), if not exceeding 120 square feet of gross floor area and 10 feet in height and 12 feet in length or width, may have yard as little as 5 feet; **accessory buildings exceeding 120 square feet and meeting the minimum side yard requirement shall be limited to no more than 600 square feet of gross floor area, 15 feet in height, 24 feet in width and 24 feet in length..**

Note: changes to subsection 5 apply to side yard requirements for the S1- Single Residential 1 District and S – Single Residential District.

5. Ten feet for building portions not exceeding 15 feet height. ~~Buildings other than dwellings, if not exceeding 15 feet height and set back at least 75 feet, may attach to a building on a contiguous lot or have yard of as little as 10 feet.~~ Accessory buildings (i.e., sheds); if not exceeding 120 square feet of gross floor area and 10 feet in height and 12 feet in length or width, may have yard as little as 5 feet; **accessory buildings exceeding 120 square feet and meeting the minimum side yard requirement shall be limited to no more than 600 square feet of gross floor area, 15 feet in height, 24 feet in width and 24 feet in length.**

Note: changes to subsection 6 applies to side yard requirements for the G – General Residential District and A – Multifamily Residential District.

6. For building portions not exceeding 15 feet height, yard may be 10 feet. Buildings, including dwellings, may attach to buildings on adjacent lots. Accessory buildings (i.e., sheds); if not exceeding 120 square feet of gross floor area and 10 feet in height and 12 feet in length or width, may have yard as little as 5 feet; **accessory buildings exceeding 120 square feet and meeting the required side yard requirement shall be limited to no more than 600 square feet of gross floor area, 15 feet in height, 24 feet in width and 24 feet in length..**

Note: changes to subsection 10 applies to rear yard requirements for the S2 – Single Residential 2 District, S1- Single Residential 1 District, S – Single Residential District, G – General Residential District and A – Multifamily Residential District.

10. ~~Ten feet for an accessory building not exceeding 15 feet building height.~~ Accessory buildings (i.e., sheds), if not exceeding 120 square feet of gross floor area and 10 feet in height and 12 feet in length or width, may have yard as little as 5 feet; **accessory buildings exceeding 120 square feet and meeting the minimum required rear yard requirement shall be limited to no more than 600 square feet of gross floor area, 15 feet in height, 24 feet in width and 24 feet in length.**

On a motion offered by Joseph F. Sheehan, duly seconded by Peter Bamber, it was

Moved by the Planning Board:

MOVED: That the Town Accept Article 2.

## Amendment #1:

A first motion to amend offered by Deborah Holmwood, duly seconded by Sheila Doyle it was

Motion to amend Article 2 to omit Accessory Steel Buildings up to 10 x 10.

First motion to amend declared Lost by Voice Vote..

## Amendment #2:

A second motion to amend offered by Ernest Paciorkowski, duly seconded by Joseph Sheehan it was

Move that the Town amend Article 2 by eliminating 600 sq. ft. and inserting in its place 576 sq. ft.

Second motion to amend declared Carried by Voice Vote.

Main motion , as amended, declared Carried by Standing Vote: Yes: 60; No: 14

ARTICLE 3: (“Zoning – Central Business District Signage”)

To see if the Town will vote to amend the Norwood Zoning Bylaws in the following manner, or take any other action on the matter.

1) In Section 11 of the Zoning Bylaws – Definitions- add the following definition for “projecting sign”:

**Projecting Sign:** any sign which is attached to a building or other structure which projects more than twelve (12) inches from the wall surface of the building or structure in front of which the sign is positioned.

2) In Section 6.2.3 (2) of the Zoning Bylaws – Projection – revise this section in the following manner (addition shown in **bold italics**; deletions shown in ~~bold strikeout~~): 6.2.3(2). *Projection...* The following shall be observed by all signs except those on awnings, to which it does not apply. No sign parallel to the wall on which it is attached shall project more than twelve inches from the face of the wall and no sign perpendicular to the wall shall project by more than ~~six~~ **four** feet from it. ~~Unless permitted by the Board of Selectmen, only a sign whose face is parallel with the wall surface to which it is attached may extend into, on, or over a public sidewalk, street, or way, and then by not more than six inches.~~ **In the Central Business District only, projecting signs perpendicular to a**

# SPECIAL TOWN MEETING - MAY 13, 2013

**building shall be allowed to extend over a public sidewalk, street or way by no more than four feet provided it meets the requirements of 6.2.6(3) Projecting Signs.**

3) In Section 6.2.4(1) of the Zoning Bylaws - Lighting Type – revise this section in following manner (addition shown in **bold italics**; deletions shown in ~~bold-strikeout~~):

6.2.4 (1) *Lighting Type*. In all Districts except the ~~GBB- Central Business~~ District, signs shall be illuminated only by steady, stationary light either internal to the sign or directed solely at it by light sources shielded and directed away from any abutting street or residential district.

4) In Section 6.2.4(2) of the Zoning Bylaws – Central Business District – revise this section in following manner (addition shown in **bold italics**; deletions shown in ~~bold-strikeout~~):

6.2.4 (2) ~~GBB- Central Business~~ District. Any internally illuminated sign in the ~~GBB Central Business~~ District shall require the grant of a special permit from the Planning Board

5) In Section 6.2.6 of the Zoning Bylaws – Sign Type – add a new subsection 3 to read as follows: 6.2.4(3) *Projecting Signs*.

In the Central Business District, projecting signs perpendicular to a building shall be allowed to extend over a public sidewalk, street or way provided the signs meet the following conditions:

- a) Projecting signs shall project no more than four (4) feet from the façade of a building.
- b) Only one (1) projecting sign no larger than seven (7) square feet may be erected per business.
- c) Mounting hardware shall be placed to minimize its view from the sidewalk.
- d) Business owners shall mount a projecting sign so the top of the sign is no more than fifteen (15) feet above the sidewalk, and the bottom of the sign is no less than nine (9) feet above the sidewalk.
- e) The projecting sign is restricted to ground floor businesses.
- f) Projecting signs shall not be internally illuminated. LED strips or neon may be used to accent an element of the sign as long as the accent makes up no more than 20% of the entire area of the sign. The lit portion may not move, scroll or flash.
- g) The sign must meet building code standards. This requirement shall be confirmed prior to approval by a structural engineer or other professional approved by the Inspector of Buildings.
- h) The Planning Board issues site plan approval in accordance with Section 10.5. of the Zoning Bylaws – Site Plan Approval and adequate bonding and/or insurance, as determined by the Board of Selectmen, is provided.
- 6) In Section 6.2.18 of the Zoning Bylaws – Sign Size Incentive – add a new subsection 7 to read as follows:

6.2.18(7). The incentive is not applicable to projecting signs as defined in Section 6.2.6 Sign Types.

On petition of the Planning Board

On a motion offered by Joseph F. Sheehan, duly seconded by Peter Bamber, it was

MOVED BY THE PLANNING BOARD

VOTED: Move that the Town Accept Article 3 as it appears in the Warrant for the May 13, 2013 Special Town Meeting.

Motion declared Carried by Standing Vote: Yes: 70; No: 16

ARTICLE 4: (“Zoning – Flex Space”)

To see if the Town will vote to amend the Norwood Zoning Bylaws in the following manner, or take any other action on the matter.

1.) In Section 3.1.5(E) of the Zoning Bylaws – Table of Use Regulations – Office Uses – add a new subsection #5 to be called “Flex Space” .

E. Office Uses	S	S1	S2	G	A	GB	CB	HB	LB	O	LM	LMA	M
----------------------	---	----	----	---	---	----	----	----	----	---	----	-----	---

5. Flex Space	N	N	N	N	N	N	N	N	N	N	Y	Y	N
---------------------	---	---	---	---	---	---	---	---	---	---	---	---	---

2.) In Section 11 of the Zoning Bylaws – Definitions- add the following definition for “Flex Space”:  
**Flex Space:** the sale, lease or rental of space within a structure or multiple structures that allow a combination of uses, where the uses within that Flex space meet with the following criteria:

- (1) All of the uses within the building area committed to Flex space must be allowed as-of-right within the LM and LMA district.
- (2) Changes in products, services and square footage of uses within a structure identified for Flex Space otherwise conform to the Bylaws.
- (3) The floor area committed to each use is unrestricted.

3.) In Section 3.1.5(J) of the Zoning Bylaws – Table of Use Regulations – Accessory Uses – amend subsection #10 as follows (~~deletions shown in strikeout~~; **additions shown in bold italics**)

J. Accessory Uses	S	S1	S2	G	A	GB	CB	HB	LB	O	LM	LMA	M
-------------------------	---	----	----	---	---	----	----	----	----	---	----	-----	---

# SPECIAL TOWN MEETING - MAY 13, 2013

10. Scientific research and development, as provided at Section 3-3-5 3.4.4	BA																
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4.) In Section 3.1.5(l) of the Zoning Bylaws – Table of Use Regulations – Manufacturing, Processing, and Related Uses – amend subsection #3 as follows by adding footnote #11 (***shown in bold italics***).

I. Manufacturing, Processing and Related Uses	S	S1	S2	G	A	GB	CB	HB	LB	O	LM	LMA	M
---	---	----	----	---	---	----	----	----	----	---	----	-----	---

3. Light Manufacturing <sup>11</sup>	N	N	N	N	N	N	N	N	N	N	Y	Y	Y
--------------------------------------	---	---	---	---	---	---	---	---	---	---	---	---	---

5.) In Section 3.1.6 - Notes to Table of Use Regulations – add a new Footnote #11 to read as follows:  
**# 11. Except for food processing, bottling or manufacturing which requires a special permit from the Board of Appeals.**  
 On petition of the Planning Board

On a motion offered by Joseph F. Sheehan, duly seconded by Peter Bamber, it was

Moved by the Planning Board:

MOVED: Move that the Town accept Article 4 as it appears in the Warrant for the May 13, 2013 Special Town Meeting.

Motion to amend offered by Francis Hopcroft, duly seconded by Joan Jacobs:

Move to strike the proposed changes to Section 3.1.5(J) – Table of Use Regulations – Subsection 10 – Accessory Uses.

Motion to Amend Carried by Voice Vote.

Main motion, as amended, declared Carried by Unanimous Vote.

ARTICLE 5.  
 (“Zoning - **MEDICAL MARIJUANA MORATORIUM**”)

To see if the Town will vote to amend the Norwood Zoning Bylaws in the following manner, or take any other action on the matter.  
**Purpose:** to create a new Section 13 in the Zoning Bylaws that would establish and define a temporary moratorium on the location of Medical Marijuana Treatment Centers in the Town.

**Section 13.0 – MEDICAL MARIJUANA TREATMENT CENTER TEMPORARY MORATORIUM**

13.1 INTENT AND PURPOSE

By vote of the State election on November 6, 2012, the voters of the Commonwealth approved a law allowing for and regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law is effective as of January 1,

2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law’s effective date. Under the current Norwood Zoning Bylaws medical marijuana treatment centers are not defined nor are they an allowed use. Regulations promulgated by the State Department of Public Health are expected to provide guidance in regulating medical marijuana, including Medical Marijuana Treatment Centers. Given the complex legal, planning, and public safety issues regarding this use, the Town of Norwood has determined that time is needed to conduct a comprehensive study to review, evaluate and consider possible amendments to the current provisions of the Zoning Bylaws, as well as to address the potential impact of the State regulations on zoning town-wide regarding regulation of medical marijuana and Medical Marijuana Treatment Centers. A temporary moratorium on the use of land and structures in the Town of Norwood for Medical Marijuana Treatment Centers will allow for sufficient time for the Town to conduct a comprehensive planning process to address zoning issues related to this use and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

13.2 DEFINITION

Medical Marijuana Treatment Center – A not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.

13.3 APPLICABILITY

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaws to the contrary, the Town of Norwood hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. For so long as this temporary moratorium remains in effect, no Medical Marijuana Treatment Center or structure appurtenant or accessory to Medical Marijuana Treatment Center shall be constructed, operated or maintained, nor shall any building permit, special permit, variance or site plan approval decision for any such facility be issued by the Town of Norwood.

13.4 DURATION

Unless extended, modified or rescinded by a subsequent action of Town Meeting, the provisions of this temporary moratorium shall be in effect through June 30, 2014. During the moratorium period the Town shall undertake a planning process to address any potential impacts of such a facility and related uses; shall consider the Massachusetts Department of Public Health’s regulations, once adopted, regarding such a facility and related uses; and shall consider adopting new zoning bylaws to regulate the location, operation and impacts of Medical Marijuana Treatment Centers and related uses.

On petition of the Planning Board

On a motion offered by Joseph F. Sheehan, duly seconded by Peter Bamber, it was Moved by the Planning Board:

MOVED: Move that the Town accept Article 5 as it appears in the Warrant.

# SPECIAL TOWN MEETING - MAY 13, 2013

May 13, 2013: Voted: Motion declared Carried by Standing Vote: Yes:90; No: 7

May 16, 2013: Motion made to Reconsider /Re-Vote Article 5 Motion to reconsider declared Carried by a vote of: Yes: 75; No: 20

VOTED: May 16, 2013: The actual Reconsideration (Re-Vote) of Article 5 on May 16, 2013 was to declare the Planning Board Motion Carried by Unanimous Vote.

ARTICLE 6. To see if the Town will vote to amend the Town of Norwood By-Laws by adding a new Article as follows:  
PUBLIC CONSUMPTION OF MARIHUANA OR TETRAHYDROCANNABINOL

No person shall smoke, ingest, or otherwise use or consume marihuana or tetrahydrocannabinol (as defined in M.G.L. c. 94C, § 1, as amended) for non-medical purposes, i.e., for other than medical use of marijuana as defined in Chapter 369 of the Acts of 2012 as it may be amended from time to time, while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the Town of Norwood; or in or upon any bus or other passenger conveyance operated by a common carrier; or in any place accessible to the public. No person shall in any public place smoke for medical purposes marihuana as defined in M.G.L. c. 94C, § 1.

This by-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to M.G.L. c. 40, § 21, or by noncriminal disposition pursuant to M.G.L. c. 40, § 21D, by any police officer. The fine for violation of this by-law shall be three hundred dollars (\$300.00) for each offense. Any penalty imposed under this by-law shall be in addition to any civil penalty imposed under M.G.L. c. 94C, § 32L, or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved by the Board of Selectmen:

MOVED: To amend the By-Laws of the Town of Norwood by adding a new Article entitled "Public Consumption of Marihuana or Tetrahydrocannabinol" (said article to be numbered consecutively by the Town Clerk & Accountant), as set forth in the Warrant.

Motion declared Carried by Voice Vote.

ARTICLE 7. To see if the Town will vote to amend the Town of Norwood By-Laws by adding a new Article as follows:

**ARTICLE**  
Fingerprint-Based Criminal Record Background Checks

**Section 1.** In order to protect the health, safety, and welfare of the inhabitants of the Town of Norwood, and as authorized by Chapter 6, Section 172B ½ of the Massachusetts General Laws as enacted by Chapter 256 of the Acts of 2010, this Article shall require: a) applicants for certain Town licenses permitting the

engagement in specific occupational activities within the Town as enumerated in Section 2 below to submit to fingerprinting by the Norwood Police Department (Police Department); b) the Police Department to arrange for the conduct of criminal record background checks based on such fingerprints; and c) the Town to consider the results of such background checks in determining whether or not to grant a license.

The Town hereby authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successor entities, as may be applicable, to conduct on the behalf of the Town and its Police Department fingerprint-based state and national criminal record background checks, including of FBI records, consistent with this Article. The Town authorizes the Police Department to receive and utilize records of the Massachusetts State Police, the DCJIS, and the FBI in connection with such criminal history records checks, consistent with this Article.

**Section 2.** Any applicant for a license to engage in any of the following occupational activities within the Town shall submit a full set of fingerprints taken by the Norwood Police Department within ten (10) days of the date of the application for a license for the purpose of conducting a state and national criminal record background check to determine the suitability of the applicant for the license:

Hawker and Peddler  
Operator of Public Conveyance  
Ice Cream Truck Vendor

At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's FBI criminal history records.

**Section 3.** The Police Department shall transmit fingerprints it has obtained pursuant to Section 2 of this Article to the Identification Section of the Massachusetts State Police, the DCJIS, and/or the FBI (or their successor entities) as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in said Section 2.

The Police Department shall provide the applicant with a copy of the results of his or her fingerprint-based state and national criminal record background checks and supply the applicant the opportunity to complete or challenge the accuracy of the information contained in it, including in the FBI identification record. The Police Department shall also supply applicants with information regarding the procedures for obtaining a change, correction, or updating of a criminal record, including a copy of 28 C.F.R. Part 16.34 (as may be amended from time to time) pertaining to FBI identification records. The Police Department shall not utilize the fingerprint-based criminal record background check pursuant to the paragraph below until it has taken the steps detailed in this paragraph and otherwise complied with the Town's policy applicable to Town licensing-related criminal record background checks.

The Police Department shall communicate the results of fingerprint-based criminal record background checks to the applicable licensing authority within the Town for the licenses

# SPECIAL TOWN MEETING - MAY 13, 2013

specified in Section 2 above. The Police Department will in addition render to said applicable licensing authority its evaluation of the applicant's suitability for the proposed occupational activity based on the results of the criminal records background check and any other relevant information known to it. In rendering its evaluation, the Police Department shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability and shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability, or any felony or misdemeanor that involved force or threat of force, controlled substances, or a sex-related offense.

**Section 4.** The appropriate licensing authority for those occupational licenses specified in Section 2 above shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the applicant for the proposed occupational activity. Said appropriate licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. Said licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination. Said licensing authority shall not deny a license based on information in a criminal record unless the applicant has been afforded a reasonable time to correct or complete the record, or the applicant has declined to do so.

**Section 5.** Implementation of this Article and the conducting of fingerprint-based criminal record background checks by the Town shall be in accordance with all applicable laws, regulations, and Town policies, including, but not limited to, the Town's policy applicable to licensing-related criminal record background checks, which shall include record retention and confidentiality requirements. The Town shall not disseminate the results of fingerprint-based criminal background checks except as may be provided by law, regulation, and Town policy. The Town shall not disseminate criminal record information received from the FBI to unauthorized persons or entities.

**Section 6.** The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be fifty dollars (\$50.00). A portion of said fee, as specified in Mass. Gen. Laws Chapter 6, Section 172B 1/2, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of said fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

**Section 7.** This Article shall take effect July 1, 2013, or when the requirements of Mass. Gen. Laws Chapter 40, Section 32 are satisfied, whichever is later, or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved By the Board of Selectmen:

MOVED: To amend the By-Laws of the Town of Norwood by adding a new Article entitled "Fingerprint-Based Criminal Record Background Checks" (said article to be numbered

consecutively by the Town Clerk & Accountant), as set forth in the Warrant.

Motion declared Carried by Voice Vote.

ARTICLE 8. To see if the Town will vote to accept and allow Astor Avenue, from Sta. 0+00 to Sta. 7+09.86, as a new Town Way, as laid out and reported by the Board of Selectmen as shown on a plan entitled "Street Acceptance of Astor Avenue and Carnegie Row in Norwood, MA dated March 27, 2013, Scale 1"= 40' by Mark P. Ryan, Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved by the Board of Selectmen:

MOVED : To accept and allow Astor Avenue, from Sta. 0+00 to Sta. 7+09.86, as a new Town Way, as laid out and reported by the Board of Selectmen, as set forth in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 9. To see if the Town will vote to accept and allow Carnegie Row, from Sta. 8+61.26 to Sta. 12+96.40, as a new Town Way, as laid out and reported by the Board of Selectmen as shown on a plan entitled "Street Acceptance of Astor Avenue and Carnegie Row in Norwood, MA dated March 27, 2013, Scale 1"= 40' by Mark P. Ryan, Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved by the Board of Selectmen:

MOVED: To accept and allow Carnegie Row, from Sta. 8+61.26 to Sta. 12+96.40, as a new Town Way, as laid out and reported by the Board of Selectmen, as set forth in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 10. To see if the Town will vote to accept and allow Morgan Drive, from Sta.0+00 to Sta. 10+64.11, as a new Town Way, as laid out and reported by the Board of Selectmen as shown on a plan entitled "Street Acceptance of Morgan Drive in Norwood, MA dated March 26, 2013, Scale 1"= 40' by Mark P. Ryan, Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved by the Board of Selectmen:

MOVED: To accept and allow Morgan Drive, from Sta.0+00 to Sta. 10+64.11, as new Town Way, as laid out and reported by the Board of Selectmen, as set forth in the Warrant.

# ADJOURNED SPECIAL TOWN MEETING - MAY 16, 2013

Motion declared Carried by Unanimous Vote.

ARTICLE 11. To see if the Town will vote to accept and allow River Ridge Road, from Sta. 0+00 to Sta. 14+22.08, as a new Town Way, as laid out and reported by the Board of Selectmen as shown on a plan entitled "Street Acceptance of River Ridge Road in Norwood, MA dated March 22, 2013, Scale 1"= 40' by Mark P. Ryan, Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved by the Board of Selectmen:

MOVED: To accept and allow River Ridge Road, from Sta. 0+00 to Sta. 14+22.08, as a new Town Way, as laid out and reported by the Board of Selectmen, as set forth in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 12. To see if the Town will vote to accept and allow Vanderbilt Avenue, from Sta. 13+49.29 to Sta. 26+65.16, as a new Town Way, as laid out and reported by the Board of Selectmen as shown on a plan entitled "Street Acceptance of Vanderbilt Avenue in Norwood, MA dated March 25, 2013, Scale 1"= 40' by Mark P. Ryan, Town Engineer", a copy of which is on file with the office of the Town Clerk and available for inspection; or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved by the Board of Selectmen:

MOVED: To accept and allow Vanderbilt Avenue, from Sta. 13+49.29 to Sta. 26+65.16, as a new Town Way, as laid out and reported by the Board of Selectmen, as set forth in the Warrant.

Motion declared Carried by Unanimous Vote.

ARTICLE 13. To see if the Town will vote to amend Section 1 of Article XVIII of the Town By-Laws by deleting "seven (7)" and inserting in its place "five (5)", and by inserting "consecutive between "four (4) and "years", so that Section 1 reads: "There is hereby established a Council for the Aging consisting of five (5) members to be appointed by the Selectmen, and to serve at their pleasure but in no event for more than four (4) consecutive years".

And, further, to see if the Town will vote that the members of the Council on Aging on the effective date of the By-Law amendment shall continue in their positions until their terms expire. Vacant positions shall be left unfilled until the current membership is reduced to five (5); or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Michael J. Lyons, it was

Moved by the Board of Selectmen:

MOVED: Moved that Section 1 of Article XVIII of the Town By-Laws by deleting where it says "...seven (7) members..." and insert in its place "...five (5) members...", and by inserting the word consecutive between "four (4) and "years, and be adding the following after "...and years", No person who has served four consecutive years shall again be appointed to the Council for the Aging until at least a one year has passed, so that the Section 1 reads:

"There is hereby established a Council for the Aging consisting of five (5) members to be appointed by the Selectmen, and to serve at their pleasure but in no event for more than four (4) consecutive years. No person who has served four consecutive years shall again be appointed to the Council for the Aging until at least a one year has passed."

And be it further voted that the members of the Council for the Aging on the effective date of the By-Law amendment shall continue in their positions until their terms expire. Vacant positions shall be left unfilled until the current membership is reduced to five (5).

Motion declared Carried by Voice Vote.

Meeting Adjourned to Thursday, May 16, 2013.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED SPECIAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Monday evening, May 13, 2013, it was voted that the meeting stand adjourned to meet at **7:30 PM on Thursday, May 16, 2013** in the **Auditorium of the Norwood High School** on Nichols Street. It was further voted that Article 14 through Article 36 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

May 14, 2013  
Norwood, Norfolk, ss. May 14, 2013  
By virtue of the within Notice, I have posted the same as directed.  
The posting was completed Tuesday, May 14, 2013.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

# SPECIAL TOWN MEETING - MAY 16, 2013

## COMMONWEALTH OF MASSACHUSETTS

### SPECIAL TOWN MEETING

(SEAL)

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, May 16, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

The first item of business was to consider a motion to reconsider Article 5 of the Warrant – (“**MEDICAL MARIJUANA MORATORIUM**”).

The Motion to Reconsider the vote on Article 5 was declared Carried by a Standing Vote of: Yes: 75; No: 20

The actual reconsideration discussion on Article 5 was then Tabled to the end of this session.

ARTICLE 14. To see if the Town will vote to authorize the Board of Selectmen to apply for and accept on behalf of the Town, grants, gifts or other sources of funding from the Commonwealth of Massachusetts or any other source, for the purpose of design and construction of an ice skating rink on land in the vicinity of the existing tennis courts between the Coakley Middle School and Hawes Playground, and to authorize the Board of Selectmen to enter into any agreement on behalf of the Town necessary to obtain such funding in accordance with Section 58 of Chapter 239 of the Acts of 2012, or any other applicable law; or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Allan D. Howard, it was

Moved by the Board of Selectmen:

MOVED: That the Board of Selectmen is herewith authorized to apply for and accept on behalf of the Town, grants, gifts or other sources of funding from the Commonwealth of Massachusetts or any other source, for the purpose of design and construction of an ice skating rink on land in the vicinity of the existing tennis courts between the Coakley Middle School and Hawes Playground, and that the Board of Selectmen is hereby authorized to enter in to any agreement on behalf of the Town necessary to obtain such funding in accordance with Section 58 of Chapter 239 of the Acts of 2012, or any other applicable law.

A first motion to amend offered by Patricia Bailey, duly seconded by Todd Gundlach:

Move to amend Article 14 on the Special Town Meeting Warrant by striking out the words “on land in the vicinity of the existing tennis courts between Coakley Middle School and Hawes Playground”.

**Amendment #1** Motion declared Lost by Voice Vote.

A second motion to amend offered by Francis J. Hopcroft, duly seconded by Judith Howard

Moved that the exterior façade of any skating rink constructed at, next to, or on the existing site of the Coakley Middle School must conform to and be consistent with the existing architecture and façade of the Coakley Middle School.

**Amendment #2** Motion declared Lost by Voice Vote.

Main motion offered by the Board of Selectmen declared Carried by Standing Vote: Yes: 115; No: 60

Next item of Business:

May 16, 2013: Motion made to Reconsider /Re-Vote Article 5

Motion to reconsider declared Carried by a vote of: Yes: 75; No: 20

The actual re-consideration (Re-Vote) of Article 5 on 5/16/2013 was to declare the Planning Board Motion Carried by Unanimous Vote.

Meeting Adjourned to Monday, May 20, 2013.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED SPECIAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Special Town Meeting of the inhabitants of the town of Norwood held on Thursday evening, May 16, 2013, it was voted that the meeting stand adjourned to meet at **7:30 PM on Monday, May 20, 2013** in the **Auditorium of the Norwood High School** on Nichols Street. It was further voted that Article 15 through Article 36 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

May 17, 2013

Norwood, Norfolk, ss.

May 17, 2013

# SPECIAL TOWN MEETING - MAY 20, 2013

By virtue of the within Notice, I have posted the same as directed. The posting was completed Friday, May 17, 2013.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest:

Robert M. Thornton  
Town Clerk and Accountant

## COMMONWEALTH OF MASSACHUSETTS

### SPECIAL TOWN MEETING

(SEAL)

### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 20, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 15. To see if the Town will vote to reject the Coakley Middle School site as the location to construct the proposed public indoor ice skating and hockey rink or take any other action in the matter.  
(On petition of Patricia Bailey et al)

On a motion offered by Patricia Bailey, duly seconded by Madeline Eysie, it was

MOVED: That the Town vote to reject the Coakley Middle School site as the location to construct the proposed public indoor ice skating and hockey rink.

Motion declared Lost by voice vote.

ARTICLE 16. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding a collective bargaining agreement for the Electric Light and Broadband Depts. for the current and prior fiscal years, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$60,855 be transferred from the FY13 Light Department Wages budget and appropriated for the following purposes indicated:

• Light Billing Salaries (P2504)	\$8,189
• Light Salaries Control (P2507)	\$32,338
• Light Overtime (P2700)	\$6,640
• Light Standby Pay (P2692)	\$1,108
• Broadband Salaries (P7232)	\$2,049
• Broadband Wages (P7257)	\$5,806
• Broadband Overtime (P7258)	\$1,840
• Broadband Standby (P7261)	\$485
• Light Meter Readers (P2901)	\$2,400
TOTAL	\$60,855

Motion declared Carried by voice vote.

ARTICLE 17. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding the Election and Registration account, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$38,000 be transferred from the following accounts:

• FY13 Debt Service Account (P4039-13)	\$20,000
• FY13 Debt Service Account (P4040-13)	\$18,000

and appropriated for the purpose of Election and Registration Incidentals.

Motion declared Carried by voice vote.

ARTICLE 18. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding snow and ice expenditures, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$825,000 be transferred from Free Cash and appropriated for the following purposes indicated:

• DPW Snow Removal	\$615,000
• School Department Snow Removal	\$172,000
• Airport Snow Removal	\$38,000
TOTAL	\$825,000

Motion declared Carried by voice vote.

ARTICLE 19. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and

# SPECIAL TOWN MEETING - MAY 20, 2013

appropriate for the purpose of funding the Public Works Garage Maintenance and Public Works Overtime accounts, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$45,000 be transferred from the FY13 Rubbish Removal budget and appropriated for the following purposes indicated:

• DPW Equipment Repairs	\$30,000
• DPW Gas & Oil	<u>\$15,000</u>
TOTAL	\$45,000

Motion declared Carried by voice vote.

ARTICLE 20. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for Treasurer's Incidentals, or take any other in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$11,100 be transferred from the FY13 FICA Medicare budget and appropriated for the following purposes:

• Treasurer/Collector Incidentals	\$7,600
• Treasurer/Collector Tax Foreclosures	<u>\$3,500</u>
TOTAL	\$11,100

Motion declared Carried by voice vote.

ARTICLE 21. To see if the Town will vote to rescind the following amounts of unissued debt authorized under the following warrant articles:

Amount Rescinded Warrant Article and Town Meeting  
\$781 Article 14 – November 14, 2011 Special Town Meeting – Heating Systems Repair & Replacement or take any action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the town hereby rescinds the following amounts of unissued debt authorized under the following warrant articles:

Amount Rescinded Warrant Article and Town Meeting  
\$781 Article 14 – November 14, 2011 Special Town Meeting – Heating Systems Repair & Replacement

Motion declared Carried by voice vote.

ARTICLE 22. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds

and appropriate for the purpose of funding Police Incidentals, Telephone, Transportation and Overtime accounts, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$140,000 be transferred from the FY13 Police Wages budget and appropriated for the following purposes indicated:

• Police Department Incidentals	\$ 62,500
• Police Department Telephone	\$7,000
• Police Department Transportation	\$14,500
• Police Department Overtime	<u>\$56,000</u>
TOTAL	\$140,000

Motion declared Carried by voice vote.

ARTICLE 23. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding Fire Dept. Dispatchers pay account, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by voice vote.

ARTICLE 24. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding Maintenance and Repairs to the Police/Fire Building, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$65,000 be transferred from the following budget accounts indicated:

• FY13 FICA Medicare budget	\$18,000
• FY13 Debt Service budget	\$32,000
• FY12 Property Insurance budget	<u>\$15,000</u>
TOTAL	\$65,000

and appropriated for the purpose of Maintenance and Repairs to the Police/Fire Building.

Motion declared Carried by voice vote.

ARTICLE 25. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding Maintenance of the Civic Building for the removal of an underground fuel oil tank, or take any other action in the matter.

# SPECIAL TOWN MEETING - MAY 20, 2013

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$30,000 be transferred from the FY13Debt Service budget and appropriated for the purpose of Civic Building Underground Fuel Oil Tank removal.

Motion declared Carried by voice vote.

ARTICLE 26. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding the Selectmen's Collective Bargaining Services account, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$60,000 be transferred from the FY12 Broadband Programming budget and appropriated for the purpose of Selectmen's Collective Bargaining Services.

Motion declared Carried by voice vote.

ARTICLE 27. To see if the Town will vote to appropriate existing funds provided from proceeds from sale of bonds of completed projects, previously authorized under Article 11 of the 5/13/10 Annual Town Meeting, School Building Repairs for the Callahan School Classroom Light Replacement Project of \$153,000 which has a balance of \$18,645.99, to be used or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following amounts of unexpended bond proceeds for the following project, which project has been completed and for which no liability remains outstanding, are hereby appropriated for the purpose of district-wide lighting replacement projects at elementary schools:

<u>Original Project</u>	<u>Town Meeting Vote</u>	<u>Amount Transferred</u>
Callahan School Classroom Light Replacement	May 13, 2010 (Article 11)	\$18,645.99
Account # (P2668-11)		

and further, that the School Committee is authorized to take any other action necessary to carry out this project.

Motion declared Carried by voice vote.

ARTICLE 28. To see if the Town will vote to appropriate existing funds provided from proceeds from sale of bonds of completed projects, previously authorized under Article 11 of the 5/13/10 Annual Town Meeting, School Building Repairs for the Cleveland School Floor Tile Replacement Project of \$110,000

which has a balance of \$29,807.21, to be used for the replacement of floor tiles in the Oldham School and adjoining corridor, or take any action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following amounts of unexpended bond proceeds for the following project, which project has been completed and for which no liability remains outstanding, are hereby appropriated for the purpose of replacement of floor tiles in the Oldham School and adjoining corridor:

<u>Original Project</u>	<u>Town Meeting Vote</u>	<u>Amount Transferred</u>
Cleveland School Floor Tile Replacement	May 13, 2010 (Article 11)	\$29,807.21
Account # (P2664-11)		

and further, that the School Committee is authorized to take any other action necessary to carry out this project.

Motion declared Carried by voice vote.

ARTICLE 29. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding Worker's Compensation, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$125,000 be transferred from the FY13 Health Insurance budget and appropriated for the purpose of Worker's Compensation.

Motion declared Carried by voice vote.

ARTICLE 30. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding the Transfare account, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$10,000 be transferred from the FY10 Town Hall Repairs budget and appropriated for the purpose of Transfare account.

Motion declared Carried by voice vote.

ARTICLE 31. To see what sum of money the Town will vote to transfer from surplus revenue or other available funds and appropriate for the purpose of funding the Electric Light Department Overtime account, or take any other action in the matter.

## SPECIAL TOWN MEETING - MAY 20, 2013

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$40,000 be transferred from the FY13 Light Department Wages budget and appropriated for the purpose of Electric Light Department Overtime.

Motion declared Carried by voice vote.

ARTICLE 32. To see what sum of money the Town will vote to transfer from surplus Revenue or other available funds and appropriate for Unpaid Bills, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by voice vote.

ARTICLE 33. To see if the Town will vote to authorize the Blue Hills Regional Technical School District to establish a Stabilization Fund according to Chapter 71, Sections 16G.5 of the Massachusetts General Laws, or take any other action in the matter.

On petition of the Blue Hills Regional Technical School District

On a motion offered by Kevin Connolly, duly seconded by Cecelia O'Keeffe, it was

VOTED: That the Town vote to authorize the Blue Hills Regional Technical School District to establish a Stabilization Fund in accordance with the provisions of Chapter 71, Section 16G1/2 of the Massachusetts General Laws.

Motion declared Lost by Voice Vote.

ARTICLE 34. To see what sum of money the Town will vote to borrow at no interest from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of the MWRA's Local Water System Assistance Program, and appropriate for the rehabilitation and replacement of water mains and related expenses, and for other water system improvements; and further, to see if the Town will vote to authorize the Treasurer to borrow the loan amount from the Massachusetts Water Resources Authority; and to authorize the Board of Selectmen to expend said sum for said purpose; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$500,000.00 be appropriated for the cost of the rehabilitation and replacement of water mains and related water system improvements, in accordance with the rules and regulations of the Massachusetts Water Resources Authority's Local Water System Assistance Program; and that

to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow the sum of \$500,000.00 at no interest from the Massachusetts Water Resources Authority in accordance with the provisions of M.G.L. Chapter 44 or any other enabling authority; and further, that the Board of Selectmen is authorized to expend said sum for said purposes and to take any other action necessary to carry out this project.

Motion declared Carried by unanimous vote.

ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen to accept a grant and non-interest bearing loan from the Massachusetts Water Resources Authority, in accordance with the rules and regulations of the MWRA's Infiltration and Inflow Local Financial Assistance Program, and to appropriate said funds for repair and rehabilitation of the sewer system; and further, to see if the Town will vote to authorize the Treasurer to borrow the loan amount from the Massachusetts Water Resources Authority; and to authorize the Board of Selectmen to expend said sums for said purpose; or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by voice vote.

ARTICLE 36. To see what sum of money the Town will vote to raise by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise and appropriate for the rehabilitation and/or/reconstruction of sewer mains and appurtenances, including service connections, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$2,825,000 is appropriated for the purpose of financing the reconstruction and comprehensive rehabilitation of portions of the sewer system, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow the sum of \$2,825,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c. 78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c. 78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended

# ANNUAL TOWN MEETING - MAY 13, 2013

by St. 1998, c. 78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

Motion declared Carried by unanimous vote.

Meeting Adjourned.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

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**THE COMMONWEALTH OF MASSACHUSETTS**  
**ANNUAL TOWN MEETING**  
**TOWN OF NORWOOD**

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 13, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

First item of business was to adjourn the Annual Town Meeting until the conclusion of the Special Town Meeting that was scheduled for May 13, 2013.

Meeting adjourned until the conclusion of the Special Town Meeting.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

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**ADJOURNED ANNUAL TOWN MEETING**  
**TOWN OF NORWOOD**

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Monday, May

13, 2013, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 16, 2013 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 1 through Article 14 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

May 14, 2013  
Norwood, Norfolk May 15, 2013

By virtue of the within Notice I have posted the same as directed. The posting was completed Tuesday, May 14, 2013.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

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**ADJOURNED ANNUAL TOWN MEETING**  
**TOWN OF NORWOOD**

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Thursday, May 16, 2013, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Monday, May 20, 2013 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 1 through Article 14 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

May 17, 2013  
Norwood, Norfolk May 17, 2013

By virtue of the within Notice I have posted the same as directed. The posting was completed Friday, May 17, 2013.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

# ANNUAL TOWN MEETING - MAY 20, 2013

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, May 20, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. To see what sum or sums of money the Town will vote to raise by taxation and/or transfer from Surplus Revenue for the purpose of appropriating such sum or sums for wage increases for all Town employees, including the School Department, or take any other action in the matter.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

ARTICLE 2. To hear and act on the reports of Town Officers and Committees.

On a motion offered by William J. Plasko, duly seconded by Paul Bishop, it was

Recommended by the Board of Selectmen:

VOTED: That the Annual Report of the town officials of the Town of Norwood be received and accepted as printed.

A verbal report was provided by Mr. Maloney regarding the activities of the Capital Outlay Committee.

Motion declared Carried by Voice Vote.

ARTICLE 2. To hear and act on the reports of Town Officers and Committees.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommend by the Finance Commission:

VOTED: That the report of the Finance Commission and its recommendations with respect to appropriation estimates for the fiscal year 2014 be received and acted upon.

And be it further voted that all sums voted for salaries are to be expended in conformance with the official budget of the Finance Commission unless otherwise voted by the town meeting.

All sums voted for new equipment shall be expended for items listed in the budgets approved by the Finance Commission unless otherwise voted by the town meeting.

Motion declared Carried by Voice Vote.

ARTICLE 3. To see if the Town will vote to authorize the Collector of Taxes to use the same means as a Town Treasurer may use when acting as Collector.

On a motion offered by William J. Plasko, duly seconded by Paul Bishop, it was

Recommended by the Board of Selectmen:

VOTED: That the Town Treasurer and Collector of Taxes, as Collector of Taxes be and hereby is authorized to use all means of collecting taxes which a Town Treasurer may use, according to law, when acting as Collector of Taxes.

Motion declared Carried by Voice Vote.

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of funds allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of public ways under the provisions of Section 34, Chapter 90 of the Mass General Laws, Ter. Ed., and acts in amendment thereof and in addition thereto, or take any action in the matter.

On a motion offered by William J. Plasko, duly seconded by Paul Bishop, it was

Recommended by the Board of Selectmen:

VOTED: That the Board of Selectmen are hereby authorized to accept and enter into contract for the expenditure of funds allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of public roads under the provisions of Section 34, Chapter 90 of the General Laws or any provisions of law enacted in amendment thereof or in addition thereto.

Motion declared Carried by Voice Vote.

Meeting Adjourned to Thursday, May 23, 2013.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

# ANNUAL TOWN MEETING - MAY 23, 2013

## ADJOURNED ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Monday, May 20, 2013, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Thursday, May 23, 2013 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Article 5 through Article 14 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant

May 21, 2013

Norwood, Norfolk May 21, 2013

By virtue of the within Notice I have posted the same as directed. The posting was completed Tuesday, May 21, 2013.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, May 23, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

First item of business:

\* Motion to adjourn the Annual Town Meeting for two (2) minutes until after the one article Special Town Meeting of May 23, 2013. Motion declared Carried by Voice Vote.

\* Opening of the one article Special Town Meeting of May 23, 2013

\* Motion to Adjourn this Special Town Meeting until after the Annual Town Meeting is concluded. Motion declared Lost by Voice Vote.

Annual Town Meeting Adjourned until after the One Article Special Town Meeting of May 23, 2013.

## COMMONWEALTH OF MASSACHUSETTS

### SPECIAL TOWN MEETING

(SEAL)

#### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, May 23, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern Jr. declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 1. (Coakley Middle School Land Transfer)  
To see if the Town will vote, pursuant to Section 15A of Chapter 40 of the Massachusetts General Laws, to transfer care, custody and control of lands currently part of the Town land commonly identified as the Philip O. Coakley Middle School complex, and to place the said lands under the care, custody and control of the Recreation Department, or take any other action in the matter.

On a motion offered by William J. Plasko, duly seconded by Michael J. Lyons, it was

Moved by the Board of Selectmen:

MOVED: To transfer the care, custody and control of two parcels of land in the vicinity of the Coakley Middle School from the School Committee to the Recreation Department, pursuant to the provisions of MGL Chapter 40, Section 15A. Said parcels are identified as Parcel 1, containing 121,210 sq. ft. of land, more or less, and as Parcel 2, containing 43,750 sq. ft. of land, more or less, on a plan of land entitled "Land to be Transferred from Norwood School Department to Norwood Recreation Department in Norwood, Massachusetts – Scale: 1" =80' – April 30, 2013 – Mark P. Ryan – Town Engineer". Said Parcel 1 may be used for recreation purposes, including without limitation construction, maintenance and operation of an indoor ice skating rink; and said Parcel 2 may be used for recreation purposes, including without limitation construction, maintenance and operation of outdoor tennis courts.

Motion declared Carried on Standing  
Vote: Yes136; No: 48 TOTAL VOTE =184

# ANNUAL TOWN MEETING - MAY 23, 2013

Meeting Adjourned.

A True Record.

Attest:

Robert M. Thornton  
Town Clerk and Accountant

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Thursday, May 23, 2013, at 7:30 o'clock in the afternoon.

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

Annual Town Meeting opened at 9:00 PM:  
Motion was made to table Article 5 through Article 11 to the end of the Meeting (After considering Articles 12, 13, & 14).

Motion declared Carried by Voice Vote.

ARTICLE 12. To see if the Town will vote to submit the following petition to the U.S. Congress:

**WHEREAS**, for the past three decades, a divided United States Supreme Court has erroneously transformed the Bill of Rights into a powerful tool for corporations seeking to evade and invalidate the people's laws, and has compromised the integrity of our democratic process by striking down legislation aimed at mitigating the disproportionate influence of money in policy making; and,

**WHEREAS**, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to facilitate the undue influence of well-financed special interests in government; and,

**WHEREAS**, the U.S. Constitution was adopted and ratified to protect the free speech and other rights of people, not corporations and other artificial entities; and,

**WHEREAS**, corporations can and do make important contributions to our society using unique advantages that government has granted them, corporations are not themselves members of 'We the People' by whom and for whom our Constitution was established, and are subject to regulation as the people, through their elected representatives, may deem reasonable; and,

**WHEREAS**, the impact of the Court's decisions in *Citizens United v. Federal Election Commission* and others will be felt at the local,

state, and federal level as big campaign donors seek to dominate policy making; and,

**WHEREAS**, Article V of the United States Constitution empowers and obligates the people of the United States of America to use the constitutional amendment process to correct clear threats to our democracy and our republican form of self-government;

**NOW, THEREFORE, BE IT RESOLVED** that we the citizens of Norwood Massachusetts,

petition the U.S. Congress to pass and send to the states an amendment to the U.S. Constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that Congress, and state and local governments may place limits on political contributions and expenditures from any source.

**AND, BE IT FURTHER RESOLVED** that a copy of this resolution shall be sent to every member of the Massachusetts congressional delegation as well as the state representative(s) and state senator(s) representing the town of Norwood.

(On Petition of Helen G. Bonaceto, 33 Arcadia Road, Norwood, MA et al)

On a motion offered by Michael J. Lyons, duly seconded by William J. Plasko, it was

VOTED: That we adopt the resolution as set forth in the Warrant Under Article 12.

Motion declared Lost by Standing Vote:  
Yes: 84; No: 84

ARTICLE 13. To see if the Town will vote to accept Section 55 of Chapter 164 of the Massachusetts General Laws, providing for an election of a municipal light board consisting of five citizens of the town.

(On Petition of Todd Gundlach, 99 Mylod Street, Norwood, MA et al)

On a motion offered by Todd Gundlach, duly seconded by Patricia Bailey, it was

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

ARTICLE 14. To see if the Town will vote to reinstate the Fire Department Strong Chief Law which was rescinded at the November 15, 2012 Special Town Meeting. This law was in place since 1929. We respectfully ask for reconsideration.

(On Petition of Darrin Reynolds, 172 Fulton Street, Norwood, MA et al)

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion to Amend offered by Darrin Reynolds, duly seconded by Dennis J. Golden,

MOVED: That Town Meeting vote to accept Massachusetts General Laws Chapter 48, Sections 42, 43, and 44.

# ANNUAL TOWN MEETING - MAY 23, 2013

Amended Motion declared Lost by Voice Vote.

Motion by the Finance Commission for Indefinite Postponement declared Carried by Voice Vote.

ARTICLE 5. To see what sum of money the Town will vote to raise, borrow, or transfer from available funds in the treasury and appropriate for the fiscal year beginning July 1, 2013 through June 30, 2014 for the following purposes, or take any other action in the matter. "All sums voted for salaries are to be expended in conformance with the official budget of the Finance Commission unless otherwise voted by the Town Meeting. All sums voted for New Equipment shall be expended for items listed in the budgets approved by the Finance Commission and voted by the Town Meeting."

**A. GENERAL GOVERNMENT**

**101. Selectmen**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1011.	Salaries .....	\$133,811
1012.	Incidentals .....	\$12,856
1014.	Negotiating Services .....	\$90,000
1015.	Steno Services .....	\$0
<b>TOTAL</b>		<b>\$236,667</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. A-102. General Manager**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1021.	Salaries .....	\$540,922
1022.	Incidentals .....	\$20,825
<b>TOTAL</b>		<b>\$561,747</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. A-103. Town Clerk and Accountant**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1031.	Salaries .....	\$512,338
1032.	Incidentals .....	\$18,410
<b>TOTAL</b>		<b>\$530,748</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. A-104. Human Resource**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1040	Human Resource Salaries .....	\$214,891
1042.	Human Resources Incidentals .....	\$17,356
<b>TOTAL</b>		<b>\$232,247</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. A-105. Town Treasurer and Collector of Taxes**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1051.	Salaries .....	\$474,462
1052.	Incidentals .....	\$74,650
1054.	Tax Foreclosures .....	\$9,500
1055.	Bond Certification .....	\$2,000
1056.	Collection Agent .....	\$45,500
<b>TOTAL</b>		<b>\$606,112</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. A-107. Assessors**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1071.	Salaries .....	\$228,940
1072.	Incidentals .....	\$6,544
1073.	New Equipment .....	\$500
1074.	Expense of defense of Assessors- Legal Counsel .....	\$10,000
1077.	Revaluation Update .....	\$100,000
<b>TOTAL</b>		<b>\$345,984</b>

# ANNUAL TOWN MEETING - MAY 23, 2013

Motion declared Carried by Voice Vote.

ARTICLE 5. A-109. Engineering

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1091.	Salaries .....	\$169,657
1092.	Incidentals .....	\$6,650
1093.	New Equipment.....	\$17,000
1094.	Eng. Storm Water Compliance.....	\$14,250
1095.	Co-op Student Salary.....	\$10,096
1096.	Overtime.....	\$500
1097.	Longevity Pay.....	\$2,500
1098.	Street Acceptance	\$1,200
1099.	Engineering Aerial Photo/GIS .....	\$45,000
TOTAL		\$266,853

Motion declared Carried by Voice Vote.

ARTICLE 5. A-111. Town Counsel

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1114.	Town Counsel Legal Services .....	\$110,000
TOTAL		\$110,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-113. Election and Registration

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1131.	Salaries .....	\$57,225
1132.	Incidentals .....	\$67,050
TOTAL		\$124,275

Motion declared Carried by Voice Vote.

ARTICLE 5. A-117. Municipal Building Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1171.	Custodial Salaries .....	\$122,808
1172.	Incidentals .....	\$131,424
1174.	Repairs/Maint .....	\$7,000
1177.	Town Common Maint .....	\$1,000
1179.	New Equipment.....	\$2,500
TOTAL		\$264,732

Motion declared Carried by Voice Vote.

ARTICLE 5. A-119. Municipal Building – Office Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1191.	Salaries .....	\$50,979
1192.	Office Expenses .....	\$31,700
TOTAL		\$82,679

Motion declared Carried by Voice Vote.

ARTICLE 5. A-121. Council on Aging

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission;

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1211.	Salaries .....	\$300,619
1212.	Incidentals .....	\$19,100
1214.	COA Building Maint .....	\$51,062
TOTAL		\$370,781

Motion declared Carried by Voice Vote.

ARTICLE 5. A-124. Veterans Services

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1241.	Salaries .....	\$128,033
1241.	Incidentals .....	\$180,850
1244.	Fuel Assistance .....	\$100
TOTAL		\$308,983

# ANNUAL TOWN MEETING - MAY 23, 2013

Motion declared Carried by Voice Vote.

ARTICLE 5. A-130. Finance Commission:

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1302.	Incidentals .....	\$19,351
1305.	Audit Services .....	\$74,500
TOTAL		\$93,851

Motion declared Carried by Voice Vote.

ARTICLE 5. A-131. Planning Board

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1311.	Part-time Salaries .....	\$35,702
1312.	Incidentals .....	\$10,815
1313.	Salary-Planner .....	\$101,655
TOTAL		\$148,172

Motion declared Carried by Voice Vote.

ARTICLE 5. A-132. Board of Appeal

On a motion offered by Judith A. Langone duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1321.	Salary .....	\$38,375
1322.	Incidentals .....	\$3,567
TOTAL		\$41,942

Motion declared Carried by Voice Vote.

ARTICLE 5. A-134. Handicapped Commission

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1342.	Handicapped Commission .....	\$100
TOTAL		\$100

Motion declared Carried by Voice Vote.

ARTICLE 5. A-135. Cable TV Commission Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1350.	Cable TV Commission .....	\$2,400
TOTAL		\$2,400

Motion declared Carried by Voice Vote.

ARTICLE 5. A-137. Conservation Commission

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised from taxation and appropriated for the purposes indicated:

1370.	Conservation Commission– Salary of Agent .....	\$36,275
1372.	Conservation Commission Incidentals .....	\$7,305
1373.	Conservation Commission Ellis Pond Proj. ....	\$34,500
1375.	Con Com Consulting Services .....	\$2,000
1378.	Consv. Comm. – Property Maint	25,000
TOTAL		\$105,080

Motion declared Carried by Voice Vote.

ARTICLE 5. A-138. Permanent Building Committee

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1382.	Permanent Building Committee Incidentals .....	\$13,740
TOTAL		\$13,740

# ANNUAL TOWN MEETING - MAY 23, 2013

Motion declared Carried by Voice Vote.

ARTICLE 5. A-139. Historical Commission

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1392.	Historical Commission Incid.....	\$3,000
TOTAL		\$3,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-140. Worker's Compensation Benefits

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1401.	Worker's Compensation Benefits .....	\$465,000
TOTAL		\$464,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-141. Moderator Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1410.	Moderator Expenses .....	\$50
TOTAL		\$50

Motion declared Carried by Voice Vote.

ARTICLE 5. A-142. Fair Housing Committee

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1420.	Fair Housing Committee .....	\$50
TOTAL		\$50

Motion declared Carried by Voice Vote.

ARTICLE 5. A-143. Personnel Board Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1430.	Personnel Board Expenses.....	\$2,000
TOTAL		\$2,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-144. Committee To Promote New Industry

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1440.	Cte. to Promote New Industry .....	\$475
TOTAL		\$475

Motion declared Carried by Voice Vote.

ARTICLE 5. A-145. Cultural Council

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

1450.	Cultural Council.....	\$2,000
TOTAL		\$2,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-150. Printing of Town Report

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 23, 2013

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

1500.	Printing of Town Report.....	\$8,800
TOTAL		\$8,800

Motion declared Carried by Voice Vote.

ARTICLE 5. A-151. Parking Ticket Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1512.	Incidentals	\$10,000
TOTAL		\$10,000

Motion declared Carried by Voice Vote.

ARTICLE 5. A-152. Elderly/Handicapped Transportation Program

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$10,000 be transferred from the Transfare Receipts Account (#26-3262-0000) and that the sum of \$28,420 be raised from taxation and appropriated for the purpose indicated:

1522.	Elderly/Handicapped Transportation .....	\$38,420
TOTAL		\$38,420

Motion declared Carried by Voice Vote.

ARTICLE 5. A-153. Computer Management

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

1531.	Salaries .....	\$260,505
1535.	Operating Costs .....	\$280,665
1536.	New Equipment.....	\$35,000
TOTAL		\$576,170

Motion declared Carried by Voice Vote.

ARTICLE 5. A-154. Carillon Concerts

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

1540.	Carillon Concerts.....	\$6,950
TOTAL		\$6,950

Motion declared Carried by Voice Vote.

ARTICLE 5. A-155. Emergency Management/Civil Defense

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

1552.	Emergency Mgmt./Civil Defense.....	\$16,300
TOTAL		\$16,300

Motion declared Carried by Voice Vote.

ARTICLE 5. A-156. Holidays

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1564.	Memorial Day .....	\$3,500
1565.	4th of July.....	\$19,000
1566.	Christmas .....	\$6,200
1569.	Holiday Festival.....	\$2,000
TOTAL		\$30,700

Motion declared Carried by Voice Vote.

ARTICLE 5. A-160. Other General Government Expenses

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - MAY 23, 2013

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

1600.	General Government Other Expenses	\$21,000
1602.	General Government Incidentals	\$56,950
1604.	Capital Outlay Committee	\$400
1607.	Summerfest Program	\$6,900
TOTAL		\$85,250

Motion declared Carried by Voice Vote.

ARTICLE 5 . A-161. Capital Project Studies/Misc.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote

ARTICLE 5 . A-162. General Government Miscellaneous

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

ARTICLE 5. B. PROTECTION OF PERSONS AND PROPERTY  
B-201. Police Department

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$6,492,256 be raised by taxation and appropriated for the purposes indicated:

2011.	Salaries	\$6,076,831
2012.	Incidentals	\$265,800
2014.	Overtime	\$0
2015.	Telephone	\$45,600
2016.	Transportation	\$88,825
2017.	New Equipment	\$16,000
TOTAL		\$6,492,256

Motion declared Carried by Voice Vote.

ARTICLE 5. B-202. Traffic Control

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2023.	Traffic Control – ELD	\$108,806
TOTAL		\$108,806

Motion declared Carried by Voice Vote.

ARTICLE 5. B-203. Fire Department Medical

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2038.	Fire Dept. Medical	\$40,000
TOTAL		\$40,000

Motion declared Carried by Voice Vote.

ARTICLE 5. B-204. Fire Department

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2040.	Fire Department Equipment	\$50,000
2041.	Salaries	\$4,138,655
2042.	Incidentals	\$323,550
2043.	Training	\$164,000
2044.	Holiday Pay	\$180,577
2045.	Overtime & Recall	\$92,000
2046.	Substitution Pay	\$658,000
2047.	Incentive Pay	\$17,350
2048.	EMT Pay	\$258,803
2049.	Dispatcher Pay	\$260,286
TOTAL		\$6,143,221

Motion declared Carried by Voice Vote.

ARTICLE 5. B-205. Fire Alarm System

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2052.	Maintenance	\$12,001
TOTAL		\$12,001

# ANNUAL TOWN MEETING - MAY 23, 2013

Motion declared Carried by Voice Vote.

ARTICLE 5. B-206. Police/Fire Bldg. Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2064.	Maintenance of the Police/Fire Building .....	\$389,451
TOTAL		\$389,451

Motion declared Carried by Voice Vote.

ARTICLE 5. B-220. Building Inspector

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2201.	Salaries .....	\$379,184
2202.	Incidentals .....	\$22,031
2204.	Overtime.....	\$3,000
TOTAL		\$404,215

Motion declared Carried by Voice Vote.

ARTICLE 5. B-240. Insect Pest Extermination

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2402.	Insect/Pest Extermination .....	\$9,500
TOTAL		\$9,500

Motion declared Carried by Voice Vote.

ARTICLE 5. B-250. Tree Care Incidentals

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

2500.	Tree Care Incidentals .....	\$30,350
TOTAL		\$30,350

Motion declared Carried by Voice Vote.

ARTICLE 5. B-260. Animal Control Officer

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

2601.	Salary .....	\$74,273
2602.	Incidentals .....	\$6,895
TOTAL		\$81,168

Motion declared Carried by Voice Vote.

ARTICLE 5. C. HEALTH AND SANITATION  
C-301. Board of Health

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

3011.	Salaries .....	\$405,107
3012.	Incidentals .....	\$15,400
3014.	Hazardous Waste Program .....	\$20,000
TOTAL		\$440,507

Motion declared Carried by Voice Vote.

ARTICLE 5. C-310. Sewers

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

3104.	Maintenance.....	\$52,250
3106.	Particular Sewers .....	\$2,375
3108.	Infiltration/Inflow Program. ....	\$14,250
TOTAL		\$68,875

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 23, 2013

**ARTICLE 5. C-320. Drain Maintenance**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

3204. Drain Maintenance .....	\$33,250
TOTAL	
	\$33,250

Motion declared Carried by Voice Vote.

**ARTICLE 5. C-330. Materials Recycling Center**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

3304. Materials Recycling Ctr. Maintenance.....	\$55,000
TOTAL	
	\$55,000

Motion declared Carried by Voice Vote.

**ARTICLE 5. C-340. Refuse Removal**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

3400. Refuse Removal .....	\$1,530,000
TOTAL	
	\$1,530,000

Motion declared Carried by Voice Vote.

**ARTICLE 5. D. PUBLIC WORKS  
D-401. Public Works**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

4011. Administration Salaries .....	\$550,878
4012. Incidentals .....	\$93,515
4014. Garage Maintenance.....	\$336,931
4015. Public Works Laborers .....	\$1,986,893
4016. Overtime.....	\$123,449
4018. New Equipment.....	\$0
TOTAL	
	\$3,091,666

Motion declared Carried by Voice Vote.

**ARTICLE 5. E. WATER DEPARTMENT  
E-410. Water Maintenance**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

4104. Maintenance.....	\$110,400
4105. Operations.....	\$153,000
4106. Service Connection .....	\$6,000
4107. Construction .....	\$33,725
TOTAL	
	\$303,125

Motion declared Carried by Voice Vote.

**ARTICLE 5. F. CEMETERIES  
F-420. Cemetery Department**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$110,000 be transferred from Account #26-1420-0000 (Cemetery Sale of Lots Receipts) and that the sum of \$30,000 be transferred from Account #82-1135-0040 (Interest from Cemetery Perpetual Care Receipts) and that the sum of \$328,891 be raised by taxation and appropriated for the purposes indicated:

4201. Salaries .....	\$383,946
4202. Incidentals .....	\$59,470
4203. New Equipment.....	\$0
4204. Renovations – Chapel.....	\$0
4205. Overtime.....	\$25,000
4206. Office Renovation.....	\$475
TOTAL	
	\$468,891

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - MAY 23, 2013

**ARTICLE 5. F-421. Cemetery Improvements**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

4212. Cemetery Improvement.....	\$69,595
TOTAL	\$69,595

Motion declared Carried by Voice Vote.

**ARTICLE 5. G. HIGHWAYS  
G-430. Highway Maintenance**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$1,317,694 be transferred from Account #01-1469-2014 (FY 2014 Chapter 90 Highway Grant) and that the sum of \$186,615 be raised by taxation and appropriated for the purposes indicated:

4300. Highway Maintenance.....	\$186,615
4304. Highway Construction- State Reimbursement .....	\$1,317,694
TOTAL	\$1,504,309

Motion to amend offered by William J. Plasko, duly seconded by Michael J. Lyons:

MOVED by the Board of Selectmen:

MOVED: To amend the Recommendation of the Finance Commission:

By striking out the amount of \$700,000 for #4304 – Highway Construction – State Reimbursement and substituting the amount of \$1,317,694 therefore;

And by striking out the amount of \$886,615 for the TOTAL and substituting the amount of \$1,504,309 therefor.

Motion to Amend declared Carried by Voice Vote.

Main motion, as amended, declared Carried by Voice Vote.

**ARTICLE 5. G-431. Permanent Sidewalks**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

4310. Permanent Sidewalks .....	\$19,950
TOTAL	\$19,950

Motion declared Carried by Voice Vote.

**ARTICLE 5. G-432. Street Lighting**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

4320. Street Lighting .....	\$326,800
TOTAL	\$326,800

Motion declared Carried by Voice Vote.

**ARTICLE 5. G-433. Snow and Ice Removal**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

4330. Snow and Ice Removal .....	\$264,000
TOTAL	\$264,000

Motion declared Carried by Voice Vote.

**ARTICLE 5. H. PARKS, PLAYGROUNDS AND RECREATION  
H-434. Parks Maintenance**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purpose indicated:

4342. Parks-Maintenance .....	\$113,025
4343. Parks-New Equipment .....	\$0
TOTAL	\$113,025

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - JUNE 3, 2013

ARTICLE 5. H-501. Recreation Department - Civic Center

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums of be raised by taxation and appropriated for the purposes indicated:

5011.	Salaries - (Admin.) .....	\$392,065
5012.	Incidentals .....	\$12,400
5014.	Maintenance of Bldg. ....	\$211,928
5017.	Salaries - (Part-Time).....	\$74,308
TOTAL		\$690,701

Motion declared Carried by Voice Vote.

ARTICLE 5. H-510. Playground Maintenance

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

5102.	Playground Maintenance .....	\$ 92,125
5104.	Playground Improvements .....	\$4,300
5106.	Special Programs – Norwood .....	\$31,150
TOTAL		\$131,575

Motion declared Carried by Voice Vote.

ARTICLE 5. H-521. Outdoor Recreation

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purposes indicated:

5212.	Outdoor Recreation. Wages.....	\$185,530
TOTAL		\$185,530

Motion declared Carried by Voice Vote.

ARTICLE 5. I. SCHOOLS, GENERAL AND VOCATIONAL

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum of \$36,174,718 be raised by taxation and appropriated for the following purpose:

School Department Operations .....\$36,174,718  
Motion declared Carried by Voice Vote.  
Meeting Adjourned to Monday, June 3, 2013.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## ADJOURNED ANNUAL TOWN MEETING

### TOWN OF NORWOOD

Pursuant to the provisions of the by-laws of the town of Norwood, notice is hereby given that at the Adjourned Annual Town Meeting of the inhabitants of the town of Norwood held on Thursday, May 30, 2013, it was voted that the meeting stand adjourned to meet at 7:30 P.M. on Monday, June 3, 2013 in the Auditorium of the Norwood High School on Nichols Street. It was further voted that Articles 5-J through Article 11 be laid on the table and acted upon at the adjourned session of this meeting.

Robert M. Thornton  
Town Clerk and Accountant  
May 31, 2013

Norwood, Norfolk May 31, 2013  
By virtue of the within Notice I have posted the same as directed. The posting was completed Friday, May 31, 2013.

James A. Perry, Constable  
Town of Norwood

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

## THE COMMONWEALTH OF MASSACHUSETTS

### ANNUAL TOWN MEETING

#### TOWN OF NORWOOD

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town of Norwood and Town Meeting Members qualified to vote in elections and Town affairs, to meet in the Auditorium of the Norwood High School on Nichols Street in said Town on Monday, June 3, 2013, at 7:30 o'clock in the afternoon.

# ANNUAL TOWN MEETING - JUNE 3, 2013

The Moderator, David Hern declared a quorum present and called the meeting to order. The Warrant calling the meeting to order was read by the Town Clerk and Accountant. Tellers being appointed and sworn the following action was taken on the articles of the foregoing warrant.

ARTICLE 5. J. ELECTRIC LIGHT DEPARTMENT  
701. Light Department

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised from Electric Light Department Receipts and appropriated for the following purposes:

7010.	Light Department.....	\$30,145,890
7011.	Administration Salaries .....	\$1,254,072
7012.	Administration Expenses.....	\$1,028,307
7013.	Light Depreciation .....	\$2,173,474
7014.	Maintenance and Operations .....	\$899,640
7015.	Wages .....	\$1,597,646
7016.	Overtime.....	\$345,280
7018.	Standby Pay.....	\$97,892
7019.	Longevity Pay.....	\$18,650
TOTAL		\$37,560,851

Motion declared Carried by Voice Vote.

ARTICLE 5. J. ELECTRIC LIGHT DEPARTMENT  
703. Broadband Division

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised from Broadband Receipts and appropriated for the following purposes:

7030.	Broadband Program/ ISP Costs .....	\$2,853,188
7031.	Salaries (Administration).....	\$404,670
7032.	Administration Expenses.....	\$1,116,990
7033.	Depreciation & Capital Improvements .....	\$659,627
7034.	Maintenance & Operations.....	\$103,605
7035.	Wages .....	\$291,752
7036.	Overtime.....	\$92,000
7037.	Standby Pay.....	\$59,466
7038.	Longevity Pay.....	\$4,000
TOTAL		\$5,585,298

Motion declared Carried by Voice Vote.

ARTICLE 5. K. LIBRARY  
K-801. Library

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

8011.	Salaries .....	\$1,208,730
8012.	Incidentals.....	\$293,897
8014.	Maintenance and Repair of Library Buildings.....	\$9,000
8016.	New Equipment.....	\$12,000
TOTAL		\$1,523,627

Motion declared Carried by Voice Vote.

ARTICLE 5. L. RETIREMENT FUND  
L-901. Retirement

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9010.	Retirement Fund .....	\$3,276,962
TOTAL		\$3,327,962

Motion declared Carried by Voice Vote.

ARTICLE 5. M. NORWOOD MUNICIPAL AIRPORT  
M-902. Airport

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the following purposes:

9020.	Incidentals.....	9,430
9021.	Salaries .....	\$163,096
9022.	Access Road Appraisal .....	\$0
9023.	Operation Expenses.....	\$147,013
9024.	Airport Construction - Matching Grant.....	\$47,500
9027.	New Equipment.....	\$0
TOTAL		\$367,039

Motion declared Carried by Voice Vote.

ARTICLE 5. M. NORWOOD MUNICIPAL AIRPORT  
M-903. Airport Security

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

# ANNUAL TOWN MEETING - JUNE 3, 2013

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9030.	Airport Security.....	\$6,000
9033.	Airport Constr. – Independent Est. ....	\$5,000
TOTAL		\$11,000

Motion declared Carried by Voice Vote.

ARTICLE 5. N. INTEREST AND DEBT REQUIREMENT  
N-910. Interest and Debt Requirements

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

9105.	Interest .....	\$5,019,052
9106.	Debt.....	\$11,326,011
TOTAL		\$16,345,063

Motion declared Carried by Voice Vote.

ARTICLE 5. O. INSURANCE  
O-920. Insurance Account

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purpose:

9200.	Insurance Account.....	\$730,000
TOTAL		\$730,000

Motion declared Carried by Voice Vote.

ARTICLE 5. P. GROUP INSURANCE

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$11,770,000 be raised by taxation and that the sum of \$200,000 be transferred from the School Grant/Health Insurance Account (#99-6020-2012) and appropriated for the purpose indicated:

9220.	Group Insurance .....	\$11,970,000
TOTAL		\$11,970,000

Motion declared Carried by Voice Vote.

ARTICLE 5. Q. MEDICARE  
Medicare Emp. Share

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9230.	Medicare Emp. Share .....	\$722,000
TOTAL		\$722,000

Motion declared Carried by Voice Vote.

ARTICLE 5. R. RESERVE FUND

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following be raised by taxation and appropriated for the purpose indicated:

9310.	Reserve Fund.....	\$125,000
TOTAL		\$125,000

Motion declared Carried by Voice Vote.

ARTICLE 5. S. RETIRED POLICE/FIRE MEDICAL  
(Chapter 41, Section 100B)

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the purpose indicated:

9330.	Retired Police/Fire Medical .....	\$20,000
TOTAL		\$20,000

Motion declared Carried by Voice Vote.

ARTICLE 5. T. STABILIZATION FUND

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following be raised by taxation and appropriated for the purpose indicated:

9340.	Stabilization Fund.....	\$50,000
TOTAL		\$50,000

Motion declared Carried by Voice Vote.

# ANNUAL TOWN MEETING - JUNE 3, 2013

**ARTICLE 5. U. BLUE HILLS REGIONAL SCHOOL/  
NORFOLK AGGIE**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purposes:

9400.	Blue Hills Regional .....	\$1,135,072
9401.	Norfolk Agricultural School .....	\$35,000
<b>TOTAL</b>		<b>\$1,170,072</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. V. SELECTMEN – SCHOOL BUILDING  
SPECIAL REPAIRS  
V. – 945 Selectmen – School Building Special**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sum be raised by taxation and appropriated for the following purposes:

9450.	Selectmen – Sch Bldg. Spec. Repair .....	57,000
<b>TOTAL</b>		<b>\$57,000</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. W. MASS. WATER RESOURCES  
AUTHORITY  
W-960. MWRA**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$300,000 be transferred from the AMR Receipts (Account 99-2213-0000) and the sum of \$9,021,437 be taken from the receipts of the Water and Sewer Departments and appropriated for the purpose indicated:

9605.	MWRA Water/Sewer Assessment.....	9,321,437
<b>TOTAL</b>		<b>\$9,321,437</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. X. Article 1 Wages/Salary Adjustment**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the following sums be raised by taxation and appropriated for the purposes indicated:

9901.	Article 1 COLA.....	\$0
9902.	AFSME Clerical Tuition Pay .....	\$1,500
<b>TOTAL</b>		<b>\$1,500</b>

Motion declared Carried by Voice Vote.

**ARTICLE 5. Y. CAPITAL OUTLAY EQUIPMENT  
995. Capital Outlay Equipment**

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the sum of \$1,248,100 be transferred or raised from the following sources indicated:

*	FY12 School Department Budget	\$185,240
*	Taxation	\$196,586
*	Proceeds From Sale of Real Estate	\$537,608
*	FY13 Rubbish Removal Budget	\$57,666
*	Free Cash	\$76,000
*	Stabilization Fund	<u>\$195,000</u>
		<b>\$1,248,100</b>

And appropriated for the following purposes:

*	FY14 School Technology	\$444,100
*	FY14 School Buildings/Grounds	\$108,000
*	FY14 Parks/Recreation	\$195,000
*	FY14 DPW Equipment	<u>\$501,000</u>
		<b>\$1,248,100</b>

Motion declared Carried by Unanimous Vote.

**ARTICLE 6.** To see what sum of money the Town will vote to raise and appropriate to meet overdrafts and unpaid bills incurred for the period July 1, 2011 to June 30, 2012.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: Indefinite Postponement

Motion declared Carried by Voice Vote.

**ARTICLE 7.** To see what sum the Town will vote to authorize the Board of Assessors to apply from free cash in the treasury in offset to the amount appropriated to be raised by taxation for the fiscal year beginning July 1, 2013 through June 30, 2014.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

# SPECIAL STATE ELECTION - JUNE 25, 2013

VOTED: That the sum of \$1,376,000 be transferred from Free Cash and appropriated for the purpose of offsetting the amount appropriated to be raised by taxation for the fiscal year beginning July 1, 2013 through June 30, 2014.

Motion declared Carried by Voice Vote.

ARTICLE 8. To see if the Town will vote to allow the Treasurer (from time to time) to enter into compensating balance agreements with banks in accordance with General Law, Chapter 44, Section 53F with the approval of the Board of Selectmen, or take any other action in the matter. (On petition of Town Treasurer and Tax Collector)

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the Town hereby votes to allow the Treasurer (from time to time) to enter into compensating balance agreements with banks in accordance with General Law, Chapter 44, Section 53F with the approval of the Board of Selectmen. (On petition of Town Treasurer and Tax Collector).

Motion declared Carried by Voice Vote.

ARTICLE 9. To see if the Town will vote to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2013, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by the Finance Commission:

VOTED: That the Town hereby votes to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2013, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17

Motion declared Carried by Voice Vote.

ARTICLE 10. To see if the Town will vote to authorize the use of a Revolving Fund in Fiscal Year 2013 in accordance with the provisions of MGL Chapter 44, Section 53E ½ for the purpose of funding programs administered by the Council on Aging, or take any other action in the matter.

On a motion offered by William J. Plasko, Sr., duly seconded by Paul A. Bishop, it was

Recommended by the Board of Selectmen:

VOTED: That the Town will vote to authorize the use of a Revolving Fund in Fiscal Year 2013 in accordance with the provisions of MGL Chapter 44, Section 53E ½ for the purpose of funding programs administered by the Council on Aging.

Motion declared Carried by Unanimous Vote.

ARTICLE 11. (Capital Outlay)

On a motion offered by Judith A. Langone, duly seconded by Alan D. Slater, it was

Recommended by Finance Commission:

VOTED: Indefinite Postponement.

Motion declared Carried by Voice Vote.

Meeting Adjourned.

A True Record.

Attest: \_\_\_\_\_  
Robert M. Thornton  
Town Clerk and Accountant

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## COMMONWEALTH OF MASSACHUSETTS

### TOWN OF NORWOOD

### SPECIAL STATE ELECTION

(SEAL)

JUNE 25, 2013

Norfolk, ss.

In pursuance with the foregoing warrant, the inhabitants of the Town qualified to vote in elections met in the various voting precincts designated for their districts in Norwood on Tuesday, the Twenty-Fifth of June, 2013 at 7:00 A.M.

The following election officers were sworn by the Warden in each precinct to the faithful performance of their duty.

District 1 and 2 - Oldham School: Juliette A. Bugeau, Marcia A. Praino, Frances C. Sullivan, Bernice R. Wenstrom, Shirley A. Praino, Barbara A. Costello, Alma M. O'Rourke, Ellen Marie Baker, Mary T. Ahearn, Mary "Pat" Osborne, Jill S. Bugeau, and Robert T. Sullivan.

District 3 and 5 - Civic Center: Edith A. Buck, Marguerite L. Conley, Rena A. Henry, Julia O'Malley, Joyce A. DeCosta, Ann Louise Page, Elinor M. Dillon, Beverly Walsh, Patricia J. Monahan, Gloria J. Lind, A. Virginia Cardile, and James P. Conley.

District 4 - Cleveland School: Elizabeth J. Sullivan, Margaret M. Bonvouloir, Porta Fruci, Dolores A. Medwar, Roberta M. Dunn, Anna Murphy, and Carolyn J. Griffin.

# **SPECIAL STATE ELECTION - JUNE 25, 2013**

District 6 & 7 - Balch School: , Anna M. Greene, Martha A. Pellowe, Ellen J. Carver, Robert M. Parsons, Nancy E. Foley, Ellen Hansen, Gretchen Ann Rowell, Barbara D. Ahern, Catherine Esper Moseley, Beverly A. DiFlaminies, Emaline M. Eakle , and Ronald S. Woodworth.

District 8 - Callahan School: , Emily W. Tibbetts, Jacqueline Herman, Sandra Johnson, Mary E. Jasinski, Sally S. Buttinger, Ruth Patten, and Normand P. Bugeau,

District 9 - Prescott School: Maureen P. MacEachern, Catherine Marie Hale, Elaine Groh, Dolores Elias, Mary Susan Quinn, Barbara V. Dias, and Jean W. Buck .

In accordance with the laws of the Commonwealth of Massachusetts governing elections, the voting precincts designated for their districts were fitted up as polling places, a place railed off and compartments provided for the convenience of voters in marking their ballots, and each compartment was supplied with cards of instruction and other necessary facilities.

Cards of instruction and specimen ballots were posted in five different parts of each polling place outside the railing. The Town Clerk and Accountant delivered to the ballot clerks packages marked "Official Ballots June 25, 2013" and their receipts thereof.

The ballot Clerks were provided with duplicate sets of registered voters of the Town, as prepared by the Registrars of Voters for use at this election. They were supplied with official ballots taken from the packages received from the Town Clerk and were

stationed by the entrances and exits of the polling places with instructions to deliver such ballots only to voters whose names were found and checked on the voting list. The ballot boxes used in elections were opened in public meeting, examined by the Wardens and other officials and found to be empty. The registers were then set to zero.

The polls were declared open for the reception of ballots at 7:00 o'clock in the forenoon and were declared closed at 8:00 P.M. At the close of the polls an actual canvass of the ballots showed that five thousand seven hundred eighty-three (5,783) votes were cast. The names checked on the voting list by the ballot clerks at the entrances of each polling place were counted and found to agree, and the total number of names so checked equaled the same as above.

The vote is as follows:

## **SENATOR IN CONGRESS – 1**

Gabriel E. Gomez – 2,987

Edward J. Markey – 2,748

Richard A. Heos – 23

Blanks – 4

Write-Ins – 21

A True Record.

Attest: \_\_\_\_\_

Robert M. Thornton

Town Clerk and Accountant



## Vital Statistics

- 93 Were residents of Norwood whose birth occurred in Norwood.
- 236 Were non-residents of Norwood whose birth occurred in Norwood.
- 220 Were residents of Norwood whose birth occurred in other towns.
- 549 Total Number of Births

## BIRTHS RECORDED IN THE TOWN OF NORWOOD - 2013

1/1/2013	ALEXANDRA ANNE CAVOLOWSKY	PAUL J. AND ELIZABETH J.	2/3/2013	WILLIAM MICHAEL BAILEY	WILLIAM S. AND BRENDA M.
1/2/2013	ELEANOR PENELOPE ROCKWOOD	DAVID S. AND HEATHER M.	2/4/2013	OSHIONE MAX ADAMU	GODFREY AND GRACE M.
1/3/2013	CHARLOTTE OLIVIA MICHAEL	THOMAS S. AND EMILY M.	2/4/2013	RHEA SIMON ASSAAD	SIMON K. AND NADINE E.
1/3/2013	BODEN MCCREA STARK	CHRISTOPHER S. AND RICKIE L.	2/4/2013	GISSELLE MENDEZ	ARGENIS R. AND EVELYN
1/4/2013	TYSON ROBERT ALLEN	RANDY J. AND KIMBERLEY A.	2/4/2013	ANTON UNO REING	WESNER R. AND JENNY S.
1/4/2013	GABRIEL KHOURY SISON	BRUCE W. AND THERESE A.	2/5/2013	LOGAN ALEXANDER ROSE	ALEXANDER W. AND JACQUELINE
1/6/2013	PARKER ROSE KRESEL	JONATHAN J. AND COURTNEY E.	2/6/2013	ALEKSANDRA SOFIA FISK	GARRETT L. AND ANTOINETA P.
1/6/2013	WESLEY JAMES KRESEL	JONATHAN J. AND COURTNEY E.	2/6/2013	KEIRA ANN SOMMER	GEORGE N. AND JILLIAN P.
1/6/2013	PETER JAMES ZAFIRSON	JAMES P. AND CHRISTINA I.	2/7/2013	CAMDEN JOHN HARR	GREGORY T. AND LINDSEY B.
1/8/2013	JULIANA MARIE BRANCATO	JEFFERY D. AND RACHEL M.	2/7/2013	MAXWELL STEPHEN HARR	GREGORY T. AND LINDSEY B.
1/10/2013	CAROLINE ROSE CENTOFANTI	ALAN M. AND SARA J.	2/8/2013	MALAIKA CHARLES	ROGER AND MARGARETTE
1/10/2013	AUDREY ELSABETH HOCKER	MATTHEW J. AND COURTNEY E.	2/10/2013	SOPHIA CECILIA	PUGA LUI S. AND JENNIFER M.
1/11/2013	GEMMA EILEEN TENORE	MICHAEL S. AND MARY E.	2/11/2013	MARISSA HIND ABI-ELIAS	MARWAN H. AND MARLEINE
1/14/2013	AISHWARYA WILSON	WILSON AND VANI	2/11/2013	ETHAN ASHER DORILAS	YORLY AND MARIA D.
1/14/2013	ALFRED FERREYDOON ZANICH	ALAN S. AND ERIKA L.	2/11/2013	GIANNA JANE VACCARO	ANTHONY S. AND ANDREA L.
1/15/2013	SHRUTI MURALIKRISHNAN	MURALIKRISHNAN AND SIVA	2/13/2013	CHARLOTTE VICTORIA HARPER	JACKSON R. AND DAIANA J.
1/15/2013	BRENDAN DANIEL SULLIVAN	EDWARD S. AND HEATHER M.	2/14/2013	KYLIE ROSE HARDIMAN	BRIAN T. AND SHANNON M.
1/17/2013	DALIA SALAH DCRESCENZO	DAVID M. AND LARA	2/14/2013	MARIYAH JEAN MCMAHON-SANTOS	GILBERTO D. AND TRACY E.
1/18/2013	LUCA JAMES CAWLEY	DANIEL J. AND JENNIFER M.	2/16/2013	JOSEPH HENRY CLOUGH	WILLIAM T. AND ELENA B.
1/18/2013	MATTHEW PAUL FAY	PAUL R. AND DENISE M.	2/17/2013	LAURA ANN PAYNE	ADAM T. AND ERICA J.
1/18/2013	HANNAH VIOLET GOLDBERG	GARY A. AND LAURA M.	2/18/2013	ANTHONY JOSEPH MARCELLA	JOSEPH A. AND CHRISTINE E.
1/19/2013	HARMONIE KOHANAH AURELIEN	JOCELYN AND MIHO A.	2/19/2013	KONSTANTINOS TRIANTAFILOS ATHANASIOU	GEORGE AND HELEN L.
1/19/2013	RYAN JOHN KEOGH	EDWARD A. AND SUSAN	2/19/2013	AHLIAH JEL LAUTURE JEAN	EDOUARD AND NAOMIE
1/19/2013	DANIELLE ALYSE SIMPSON	SCOTT A. AND SUSAN E.	2/20/2013	LORENZO ROBERT BOULEY	ALLEN N. AND DANIELA
1/20/2013	SANAYA KAVITA BOKIL	ANIRUDHA A. AND KAVITA A.	2/20/2013	MADELYNN GRACE RAVESI	STEVEN P. AND LINDE F.
1/21/2013	MICHAEL ANTHONY PAGNOTTA III	MICHAEL A. AND SHELLY L.	2/21/2013	HARPER JULIA GRAY	ADAM J. AND MAURA A.
1/22/2013	VIRAJ PRASAD SINGH	KIRAN AND RUPAM K.	2/21/2013	REX PETER GRAY	ADAM J. AND MAURA A.
1/23/2013	IKE DOUGLAS BURNS	WILLIAM J. AND SANDRA J.	2/21/2013	TANISHA SATPATHY	BISHWA P. AND SOMALI
1/23/2013	JOHN IBRAHIM	PIERRE AND RANA	2/22/2013	KEIVA MADISON BRIGANTE	DEREK P. AND VALERIE J.
1/25/2013	KAILYN ELIZABETH DEANGELIS	PAUL S. AND AMANDA N.	2/23/2013	RORY PARKER FLYNN	BRIAN A. AND MEREDITH L.
1/25/2013	NICHOLAS ANTHONY PUOPOLO	JOHN D. AND MARY E.	2/23/2013	RAFAEL ROCHA TOLEDO	GILCELIO F. AND CONCEICAO
1/26/2013	DALIYAH JEAN	RENEL AND DANIA D.	2/25/2013	NICHOLAS JOSEPH YOOS	MICHAEL J. AND MELISSA A.
1/27/2013	ELIANA MARIA GAROFALO	FRANK AND DANIELA	2/26/2013	BENJAMIN OLIVEIRA AMORIM	THIAGO R. AND RAFAELLA F.
1/28/2013	ALANA AMIN KAFEL	AMIN M. AND FARAH A.	2/26/2013	JAMES PATRICK TOOMEY JR	JAMES P. AND KARI J.
1/28/2013	CHRISTOS NECTARIOS PAPADOPOULOS	VASILIOS B. AND MARTHA	2/27/2013	ADA ANN ISSA	JEROME G. AND JULIE A.
1/29/2013	NATHAN JOSHUA PARILLON	DYLAN F. AND ELLEN L.	2/27/2013	NUALA ANNE POWER	GREGORY M. AND CATHLEEN P.
1/30/2013	PHAMELLA DE ALMEIDA AUXILIADOR	GENESIO AND ADRIANA P.	2/27/2013	LORELEI BETH TREJO	MIGUEL A. AND JULIA N.
2/1/2013	SARAH GRACE AILEEN CALLENDER	GRANT E. AND KERRY B.	2/28/2013	MICHAEL JOSEPH KELLY	MATTHEW J. AND KATHERINE S.
2/2/2013	CHARLES MAURICE CROCE JR	CHARLES M. AND AMANDA L.	3/1/2013	ALEXANDRA MAROUN	ELIAS AND MARIANNE
2/2/2013	SYDNEY ALEXIS LAFOND	PHILIP J. AND STEPHANIE I.	3/3/2013	NOLAN JACOB MATHEWS	JACOB AND JULIE M.
			3/4/2013	ANABELLA MARIA O'TOOLE	RYAN P. AND MARIA A.
			3/4/2013	AZAAD SINGH SIDHU	GURKEERAT S. AND HARMAN K.
			3/4/2013	NICOLAS MARCO WOODALL	JOHN M. AND MICHELLE M.
			3/4/2013	ANTONIO ESTEBAN WOODALL	JOHN M. AND MICHELLE M.
			3/7/2013	JUSTIN MICHAEL VITEK	BRIAN F. AND BREA A.
			3/8/2013	LUCY VIOLET HORWITZ	BRIAN D. AND CORINA L.
			3/8/2013	MARCEEA HOPE RODAS	CESAR A. AND SAMANTHA H.

# BIRTHS

3/9/2013	EMMETT JOSEPH FARRELL	KEITH F. AND AMY J.	4/15/2013	LIA PATRICIA TREANNIE	DONALD R. AND HEATHER M.
3/9/2013	CHRISTINA LE	THANH AND THANH T.	4/16/2013	SAMANTHA GRACE BRAUN	JASON H. AND KATE F.
3/11/2013	AISHANI DOMINGA BHOWMIK	SIDDHARTHA AND KRISTI M.	4/16/2013	FINN BRENDAN MAFFEI	GLENN C. AND KATHERINE B.
3/11/2013	NIKOS POULOPOULOS	ISIDOROS AND SOPHIA	4/16/2013	KYRA BARROWS WILLOUGHBY	SEAN V. AND SARAH B.
3/12/2013	TATUM MATHEW	ROSSI STEPHEN M. AND MARCY E.	4/17/2013	PATRICK JOSEPH IERARDI	JOSEPH P. AND JENNIFER A.
3/13/2013	BENJAMIN SCOTT CARNEIRO	NELSON T. AND SHANNON M.	4/17/2013	EMMA MARIE SHEA	MICHAEL P. AND JENNIFER M.
3/13/2013	KEIRA MARIE SULLIVAN	DAVID A. AND ASHLEY M.	4/18/2013	TANISH MALAIAH	MALAIAH AND ROOPASHREE
3/13/2013	LAUREN WANG	HONGWU AND LINGYUN	4/18/2013	ADAM NGUYEN	TUYEN G. AND QUY T.
3/14/2013	EPHRAIM --- JEANSIMON	MAXO -. AND JEANINE -.	4/19/2013	SAWYER QUINN MCGUIRE	DAVID P. AND ALYSSA H.
3/15/2013	ADAM REMIEL MICALLER DE CELIS	ANTHONY V. AND MARY FRANCES A.	4/19/2013	JANA YOLLA SAROUFIM	MARC J. AND MARIE R.
3/18/2013	ADAM THOMAS LAPLANTE	DAVID C. AND MARY E.	4/19/2013	TAYGAN ELISABETH WARREN	ADAM R. AND JENNIFER E.
3/18/2013	SEAN WILLIAM RYAN	PAUL J. AND SUZANNE -.	4/22/2013	CONNOR JAMES MAGUIRE	JAMES K. AND MEREDITH L.
3/18/2013	BEATRICE NAGUIB TADROS	NAGUIB T. AND MARIANNE M.	4/23/2013	RYAN TONY SAAB	ANTOINE E. AND CYNTHIA K.
3/19/2013	ROBERT JAMES ANTONETTI	JAMES - AND LAUREN E.	4/24/2013	YASMIN ABDULKARIM	MOHAMED SHADI AND MAY
3/22/2013	ELINOR SOFIA SCHENSTROM MACDONALD	IAN Y. AND EMMA T.	4/24/2013	SAMIR BERCACHI	RABIH AND BIOULA
3/22/2013	AVYAYA KALA PILLALAMARRI PRASAD	KESHAV - AND PUNEETHA K.	4/24/2013	JACKSON LYONS BURKE	EDWARD J. AND JENNIFER M.
3/22/2013	WILLIAM ROBERT VEDRANI	MARK D. AND DIANA J.	4/24/2013	ERIN CHRISTINE KELLY	JAMIE E. AND PATRICIA A.
3/24/2013	MALLORY JOYCE AUBIN	ETHAN L. AND ERICA M.	4/24/2013	WILLIAM JOSEPH MARTIN V	WILLIAM J. AND VIRGINIA T.
3/25/2013	NICHOLAS IAN BABB	JOHN J. AND REBECCA E.	4/25/2013	LILY ELIZABETH URIARTE	STEPHEN AND KRISTIN N.
3/25/2013	ANTHONY WALID DREIK	WALID J. AND SAMAR M.	4/26/2013	MARIAM SALWA ATALLAH	SAAD I. AND MAGDA M.
3/25/2013	DANIEL ANGEL ORDONEZ JR	DANIEL R. AND KRYSTLE L.	4/26/2013	CHASE PAUL MACDOUGALL	PAUL C. AND HEATHER J.
3/25/2013	MIA ELIZABETH SILVA	DAVIDE G. AND JESSICA M.	4/26/2013	RYLEE SUSAN PHILLIPS	MICHAEL D. AND LISA A.
3/26/2013	GAVIN PATRICK GRAY	BRENDAN E. AND JENNIFER	4/27/2013	ANNA HELEN MANNIS	MATTHEW C. AND ERIN K.
3/27/2013	AINSLEY KATHRYN SMITH	ERIC M. AND TERESA M.	4/28/2013	ALEXANDROS AGGELOS BRATSIS	NIKO AND LOUKIA
3/28/2013	HARSHITHA DHAMOTHARAN	DHAMOTHARAN AND JANSIRANI	4/28/2013	MICHAEL PAUL CLEARY JR	MICHAEL P. AND MELISSA A.
3/28/2013	ISLA MARIE O'CONNOR	JEREMIAH J. AND TOBY C.	4/29/2013	VANESSA SIBORA	MICI LULJAN AND BRIKENA
3/29/2013	JACK KENNETH BAIN	JARED K. AND JESSICA L.	4/30/2013	SHEA THOMAS ATKINSON	DANIEL S. AND LYN P.
3/29/2013	LUKE DANIEL MASTORAS	GEORGE A. AND REBECCA M.	4/30/2013	HANNAH LYNN TILLSON	JOSHUA T. AND SARAH C.
3/30/2013	MICHAEL DONATO VISCO	CHRISTINE B. AND KIMBERLY L.	5/1/2013	DOMINIC ROBERT DISARIO	ROBERT J. AND LISA N.
3/31/2013	REID KELLY VADALA	MICHAEL E. AND MELISSA C.	5/3/2013	ABIGAIL HERRERA FELIPE	JUAN D. AND MARIANA
4/2/2013	JOSEPH MICHAEL SAIA	MICHAEL J. AND LISA M.	5/7/2013	AYDEN NGUGI DRUMMOND	JAMES M. AND STELLA N.
4/3/2013	ARIEL LILLY MAAME FOSUAA AMPONSAH	EMMANUEL A. AND MAAME A.	5/7/2013	NICHOLAS JAMES LAMBERTI	ROBERT A. AND ERIN E.
4/4/2013	ANDREW DANIEL LISOUKOV	HENRY N. AND LARYSA	5/7/2013	MILA RYAN RICCARDI	CHRISTOPHER P. AND KERRI A.
4/4/2013	KRISH PRABHU	PRABHU AND NITHYA	5/8/2013	BRAYDEN LOGAN MCPHEE	BRYAN J. AND KRISTEN E.
4/5/2013	JOSHUA THOMAS SAVAGE	CARL A. AND DIANA I.	5/8/2013	ALYSSA DIANE SAINT CYR	DOMINIQUE E. AND DANIE E.
4/6/2013	MARLEY EVE DANG	KENNY AND IVY V.	5/9/2013	ABHINAI CHEEDELLA	VENUMADHAV AND MANASA
4/6/2013	AASHNA RAO MENNENI	JAGAN M. AND RAMYA S.	5/10/2013	RYAN NAIK	SHASHIBHUSHAN S. AND SUKANYA
4/8/2013	BONNIE ROAN KIRCHBERG	ERIC W. AND KATE V.	5/11/2013	ERIN MAXINE GERHART	KEVIN R. AND BRIDGET D.
4/10/2013	GABRIEL JAMES EGBERT	MICHAEL J. AND RACHEL A.	5/11/2013	NATHAN DAVID HERN	BRIAN D. AND JENNIFER M.
4/10/2013	TROY MATTHEW REZZUTI	BRYAN J. AND KELLY L.	5/11/2013	JAMES JOSEPH MEDEIROS	MICHAEL J. AND TERESA C.
4/11/2013	MADISON JANE EAGAN	KEVIN T. AND DEBORAH -.	5/13/2013	MILA TABBARA	RABII M. AND MANAL
4/11/2013	JESSICA DONNA PADDEN	GEORGE E. AND JULIE A.	5/14/2013	THOMAS JAMES DALY	JAMES J. AND JENNIFER D.
4/11/2013	BLAKE HARRY ZEOGAS	MICHAEL C. AND SARAH D.	5/14/2013	NATALIE SHIRLEY STEELE	JAMES W. AND IRENE A.
4/11/2013	BRODY JOHN ZEOGAS	MICHAEL C. AND SARAH D.	5/16/2013	VIVIAN MAE WELLS	MICHAEL W. AND ALISON A.
4/12/2013	EIRINI CHRYSOVALANTOU MICHAELIDIS	CHRISTOS AND STAMATIA	5/17/2013	ELEANOR JEAN DROST	NICHOLAS J. AND SARA R.
4/12/2013	AVERY ROSE WEATHERFORD	JESSE A. AND LISA J.	5/17/2013	FARES RABIH FARES	RABIH Y. AND JOYCE M.
4/13/2013	JESSE DANIEL HAZEN	DANIEL R. AND ERIN J.	5/17/2013	AKIN SRINATH	SRINATH AND SONA

# BIRTHS

5/18/2013	ILARIA ELIE ZEID	ELIE C. AND RANA E.	6/12/2013	SONALI RAJBHANDARI	RAJESH AND SHARADA R.
5/20/2013	TYLER JAXON CUMMINGS	JEFFREY A. AND CARLEY A.	6/13/2013	KEVIN NICHOLAS NASSIF	NICHOLAS B. AND MIRNA N.
5/21/2013	BRADEN JOHN COLLINS	PATRICK J. AND JENNIFER L.	6/14/2013	ARUNJAY KASINATHAN	KASINATHAN AND RAKHI
5/22/2013	BRADY ROBERT FAY	ROBERT J. AND CHARLENE E.	6/14/2013	JOSHUA VINH NGHIEM LE	VINH QUOC V. AND JEANNIE V.
5/22/2013	ANDREW JOSEPH GOMEZ	ANGEL M. AND BRITTANY E.	6/16/2013	AVANI LOOMBA	SAURABH AND RAMYA
5/22/2013	NOLAN GEORGE HATTEN	CASEY W. AND EMILY M.	6/17/2013	NICHOLAS JAMES CLEARY	GREGORY P. AND LISA C.
5/22/2013	ADDISON ANTONIA KUHN	JUSTIN A. AND ALISA A.	6/17/2013	JAGGER BRADY VAUGHN	MATTHEW F. AND KAREN M.
5/23/2013	ANNABELLE EVERLY CONWAY	JOHN M. AND KATIE A.	6/18/2013	COLIN AUSTIN FURTADO	DANIEL E. AND AMY E.
5/24/2013	ROBERT PATRICK LYDON	KEVIN R. AND AMY M.	6/19/2013	HAILEY RAE CROTEAU	SCOTT E. AND SHAWNNA D.
5/24/2013	JOSEPHINE CAHALANE MARTIN	BRENTON R. AND MELANIE B.	6/19/2013	SOPHIE LYNN CROTEAU	SCOTT E. AND SHAWNNA D.
5/25/2013	PARASKEVIE IRENE SAKALIS	PETER E. AND JULIE A.	6/19/2013	CHANEL ELIAS HOBEIKA	ELIAS A. AND CYNTHIA T.
5/27/2013	ALEXANDER JAMES DARR	RICHARD L. AND JEAN A.	6/20/2013	COOPER JAMES DELGRECO	JOHN D. AND ROBIN A.
5/29/2013	AQUILINA MARIA GEORGES RADI	GEORGES A. AND ABIR E.	6/20/2013	MADELYN ROSE DYNAN	DANIEL R. AND ALISHA R.
5/30/2013	HADLEY ROSE BELMONT	ROBERT M. AND DANIELLE K.	6/20/2013	VIHAAN PANT	ABHISHEK AND SHWETA
5/30/2013	AVERY LYNN HOGAN	CHARLES P. AND JULIE M.	6/20/2013	DILLAN SHIN	YONGJUN AND JI Y.
5/30/2013	ZOE JOAN LOPEZ	ANTONIO T. AND CAITLIN H.	6/20/2013	ELYSE LILLIAN TLAPA	GUY M. AND ALLISON A.
5/30/2013	MADDYN JADE ULLATHORNE	IAN R. AND ARRIELLE C.	6/21/2013	NOAH SILAS ARSONIADIS	CHRISTOS AND KELLY J.
5/31/2013	JOHN PAUL FOSCALDO	DAVID J. AND EILEEN V.	6/22/2013	NORAH GRACE MELLON	MICHAEL T. AND HEATHER L.
5/31/2013	ZOYA NOORIE	HAFIZ AND LUBNA	6/24/2013	LIAM HENRY LEVESQUE	BRIAN H. AND NIDHI
6/1/2013	ZAINAB HUMAYUN BAIG	HUMAYUN H. AND SANA	6/24/2013	ANTHONY FRED TORBEY	WALID AND NAJAT
6/1/2013	JOHN LEFTERI KARACALIDIS JR	JOHN L. AND MEGAN E.	6/25/2013	DECLAN SCOTT BRADY	MICHAEL S. AND GRETE
6/2/2013	KYRILLOS MEDHAT YACOUB	MEDHAT A. AND KERISTINA G.	6/25/2013	IKEOLUWA IRETOMIDE MAKANJUOLA	SUNDAY O. AND OLUWATOYIN O.
6/3/2013	MICHAEL DAVID BEALS	MICHAEL E. AND DEBRA M.	6/26/2013	CILLIAN JOSEPH BLAIR	KEITH R. AND CAOIMHE C.
6/3/2013	EMMA ROSE GROSSMAN	RICHARD AND MICHELLE S.	6/26/2013	EMILY NGUYEN LE	NGOCPHU V. AND HONGTRUC T.
6/3/2013	LILITH ARYA HATHOUT	RAMSEY AND MARY H.	6/27/2013	AHMAD MUJTABAH	AZHAR AZHAR AND SHABANA
6/3/2013	MAX NATHAN JONDRO	JOSHUA R. AND CAITLIN J.	6/27/2013	AULYANA ODEESH	KUSAY AND SURA
6/3/2013	PAUL MIKHAILIDI	MIKHAIL AND OLGA	6/27/2013	JACOB RYAN SICULAR	ERIC A. AND ELIZABETH G.
6/4/2013	ENZO REED CANTONE	NICO R. AND RACHEL A.	6/28/2013	SOPHIA OLIVEIRA DEMELO	BISMARCK P. AND JULIANA O.
6/4/2013	CASSANDRA LUCIA MENDEZ	EDWIN AND SARAH A.	6/29/2013	GRACE LISA SALLY CURTIS	JUSTIN R. AND RACHEL E.
6/5/2013	JENNA THERESA FITEK	JOHN H. AND RACEEL J.	6/30/2013	REESE MCKINLEY CUNNINGHAM	MICHAEL H. AND MEGHAN A.
6/5/2013	SIDDHARTH ROHAN JAYACHANDRAN	JAYACHANDRAN AND SANGEETHA	7/1/2013	PHOEBE NABIL MAHROUS	HAFEZ NABIL M. AND MIRETTE A.
6/5/2013	MADISON GRACE LIANG	WILLIAM AND WINNIE L.	7/1/2013	BELLA ANN MARTIN	JAMES D. AND MELISSA K.
6/5/2013	MATEO ALEXANDER SOLIS	MIGUEL A. AND EMMA R.	7/2/2013	KIAAN APURVA MEHTA	APURVA M. AND NIDHI A.
6/6/2013	CALLUM FRANCIS BROWN	JEFFREY A. AND JULIE A.	7/3/2013	OLIVIA ANNE GOOLCHARAN	NEIL D. AND VICTORIA N.
6/6/2013	MATTHEW JOSEPH FLANAGAN	CHRISTOPHER AND SUSAN E.	7/3/2013	EFEOSA GABRIEL OMUEMU	SYLVESTER AND DORIS O.
6/6/2013	ANNA ELIZABETH FLANAGAN	CHRISTOPHER AND SUSAN E.	7/3/2013	AKIRA TANMAY SHUKLA	TANMAY B. AND SHACHI T.
6/6/2013	LUKE MICHAEL GRADY	RICHARD M. AND MEGAN L.	7/4/2013	RAEGAN GRACE L'ECUYER	KEVIN J. AND CAROLYNE L.
6/6/2013	AKASH KALIA	AMAN AND IZABELLA	7/6/2013	SAMUEL JOSEPH BOUCHER	STEPHEN J. AND JESSICA L.
6/7/2013	JEREMIAH THOMAS O'CONNOR	THOMAS J. AND ELIZABETH L.	7/7/2013	SIRI BODAPATI	RAJA V. AND SOWMYA
6/7/2013	EMMA LOUISE TOBIN	NATHANIEL P. AND NOREEN F.	7/7/2013	NOAH TORRES DE SOUZA	ELIEL D. AND KEILA T.
6/8/2013	NATHAN CONNOR BORNEO	JOSEPH CONRAD A. AND DIANNE L.	7/8/2013	CLARA RITA CHEHADE	FADI AND RIMONDA
6/10/2013	ISAAC CUNHA AGUIAR	ISAIAS M. AND CLAUDINEIA C.	7/9/2013	JAHLEEL ISAIAH LEWIS	JASON V. AND TAMIKA M.
6/10/2013	KRITIKA ESSAMBATTU	SIVAKUMAR AND PAVITHRA	7/9/2013	MICHAEL NICCOLO SHEEHAN	MICHAEL C. AND KELLY C.
6/11/2013	DYLAN MICHAEL CICCARELLI	KRISTOPHER W. AND CARRIE	7/9/2013	DIYA SRIRAM	FNU AND VIDYA
6/11/2013	ALEXANDER WARREN PETTY	CHRISTOPHER M. AND THERESA A.	7/9/2013	JULIETH SOPHIA SUAREZ BELLO	VICTOR R. AND JENNY J.
6/11/2013	TENLEY BLAKE SEIFERT	TIMOTHY W. AND KENDRA J.	7/9/2013	RONAN ANDREW ZIMMERMAN	ERIC J. AND AMY C.
6/12/2013	HOLLEY CAROL MACDOUGALL	SCOTT E. AND KELLEY A.	7/10/2013	BODHI OHRI MATHEW	MANOJ V. AND NUTAN O.

# BIRTHS

7/11/2013	CHLOE LETONG CAO	YU AND YUE	8/14/2013	ARAHAN BARUA	MANAVENDRA AND APARNA
7/11/2013	RIYAN KUNAL SHAH	KUNAL K. AND KRUTI K.	8/14/2013	JONAH DONATO BILOTTA	DAVID L. AND LEANA L.
7/11/2013	CAMDEN ANDREW SHEA	DOUGLAS A. AND ERIKA N.	8/14/2013	AISHA YASSER KEHAIL	YASSER A. AND JANAN R.
7/12/2013	LAUREN CASHMAN HENJES	ERICH H. AND CAROLYN C.	8/14/2013	DIYA SURESH KUMAR	SURESH KUMAR AND GAYATHRI
7/12/2013	CHRISTIAN GEORGE REZEK	MICHAEL G. AND MAYADA	8/15/2013	NADIM ACHRAF EL ZAIM	ACHRAF K. AND MAYSSA N.
7/12/2013	ZACARY ZINO	GHIE AND MAJA M.	8/16/2013	MATEO SALVATORE PIZZANO	SALVATORE AND CYNTHIA
7/13/2013	CONNOR MICHAEL MORSS	MICHAEL S. AND REBECCA S.	8/17/2013	EVA LYNN COSSETTE	SHAYNE T. AND LISA M.
7/13/2013	MADISON RILEIGH PIERCE	ROBERT AND KRISTEN	8/17/2013	KAELYN MACKENZIE DOHERTY	BRIAN M. AND BRANDIE S.
7/14/2013	RYAN ALEXANDER CAUGHEY	JON W. AND HEATHER M.	8/17/2013	AVA RHYS PASLEY	CHRISTOPHER L. AND TAMMIE W.
7/17/2013	OWEN MICHAEL LEWIS	CARLOS A. AND ERIN C.	8/17/2013	VEDHA VINOOTH	VINOOTH AND SINDHU
7/17/2013	RYAN GEORGE NASR	BERNARD AND DORIS	8/19/2013	MYRA ROSE GIBBS	CHRISTOPHER C. AND ANNE M.
7/17/2013	ISABELLA SANDOVAL VEGA	LUIS A. AND BIVIAN C.	8/19/2013	HANNAH MAUREEN WOOD	JEFFREY A. AND JILL M.
7/17/2013	LORELEI GRACE WILLIAMS	MATTHEW B. AND AMANDA G.	8/20/2013	K'VON ALIJAH DALY	ALLISTER R. AND KIMBERLY A.
7/18/2013	GAVIN RODDY FLYNN	MICHAEL R. AND PATRICIA M.	8/20/2013	KIERAN REID MCCARTHY	KEVIN P. AND AMANDA L.
7/18/2013	SCARLETT ELIZABETH REZENDES	DAVID S. AND THERESA C.	8/20/2013	TANISHI ANAND SAHASRABUDHE	ANAND P. AND SWAPNAL A.
7/19/2013	LIANAH NEVAEH LYNN COBB	CHRISTOPHER W. AND ANDREA L.	8/22/2013	VIVIENNE JUDE HART	ALLYSON N. AND ANNE-MARIE P.
7/19/2013	GAVIN MATTHEW FELTON	MATTHEW S. AND JESSICA L.	8/24/2013	NICHOLAS TEIXEIRA NUNES	RAFAEL T. AND MICHELE
7/19/2013	MASON ZACHARY HEMPHILL	JOHN P. AND MELISSA C.	8/24/2013	VINCENT MICHAEL KRISTOF STREZO-FILIPPO	ROBERT M. AND KRISTEN E.
7/20/2013	LORENA MICHAEL ASAAD	MICHAEL S. AND CHRISTINA A.	8/25/2013	EVELYN ROSE HANLON	KEITH R. AND KAILEEN S.
7/21/2013	STEPHANIE MARIE BOYD	CHRISTOPHER D. AND MICHELLE M.	8/26/2013	DAVID DE LEU SOUZA	MADSON W. AND KAROLYNE D.
7/22/2013	LUCAS NAIRO ROSE	ROBERT N. AND GLAUCIANE R.	8/28/2013	JAMESON MICHAEL BARCZYS	MICHAEL J. AND JANICE M.
7/22/2013	EMMA LYNNE UPTON	CHRISTOPHER R. AND PATRICIA L.	8/28/2013	MIGUEL DASILVA ROMERO	YIMY D. AND CHRISTINA D.
7/23/2013	MIA RAFKA ATALLAH	MASSOUD I. AND JOSETTE M.	8/28/2013	SHYAM SUNDAR DAS TIRUVAIPATI	YASHWANTH R. AND NEELA S.
7/23/2013	AMIRA ROSE EASA	GABRIEL M. AND VICTORIA M.	8/30/2013	LEAH RILEY AFONSO	MATTHEW J. AND LAUREL K.
7/23/2013	RICHARD RENJIT PAUL	JOHN P. AND DIANA	8/30/2013	LILLIAN MAY HEVERT	MARK C. AND KAELEYN M.
7/23/2013	RYAN RICHARD UPTON	CHRISTOPHER R. AND PATRICIA L.	8/30/2013	JAMES DAVID MANNING	THOMAS J. AND ALAINA M.
7/24/2013	ETHAN RICHARD CAMPISANO	JONATHAN S. AND KATHLEEN A.	8/30/2013	JULIA ANN RICH	MATTHEW J. AND LEANNE P.
7/25/2013	RANA IMAN ALGUR	TALHA S. AND BUSRA	8/31/2013	HALEY RYAN GUTSTEIN	DANIEL A. AND JESSICA D.
7/26/2013	DANIEL JOHN MULROY	JEFFREY J. AND ELIZABETH	8/31/2013	AMELIA JANE JENNESS	ADAM F. AND KATHERINE M.
7/26/2013	JACKSON KRISTOPHE AIDAN WIKE	SEAN E. AND KERRI A.	9/1/2013	DORIAHNN DJEMIE PLAISIMOND	GARY AND EDELINE
7/28/2013	RORY ELIZABETH JACOBSON	BENJAMIN S. AND COURTNEY K.	9/3/2013	NATHANIEL JOHN KLUZA	JOHN J. AND SARAH E.
7/28/2013	JOHN JOSEPH SCIBECK	JONATHAN C. AND LINDSAY K.	9/3/2013	SUMMER NICOLE PETERS	STEPHEN I. AND REBECCA J.
7/31/2013	REGINA HUSSEIN AKAR	HUSSEIN I. AND DARINE A.	9/3/2013	MIA ISABELLA SANTIAGO	VAZQUEZ EDWIN O. AND VIMEILY M.
8/1/2013	MICHAEL VINCENT LARKEE	SCOTT A. AND JUDY E.	9/4/2013	MADELYN GRACE CAMPILIO	CHRISTOPHER M. AND CHRISTINE M.
8/2/2013	NATALIE HARPER NIEMISTO	SCOTT W. AND ERIN J.	9/4/2013	DIANA RYAN CASSIE	ALEXANDER E. AND KRISTA M.
8/4/2013	FINN RYAN CHASTANET	RYAN M. AND CHRISTINE	9/4/2013	RILEY ROSE DOYLE	ANDREW R. AND JULIE P.
8/5/2013	LILLIAN FLORENCE GALLAGHER	ROBERT E. AND BRITT L.	9/5/2013	JOE CHARBEL WADIIH AMMOURI	WADIIH S. AND NANCY E.
8/5/2013	NATHAN ROBERT GALLUGI	JONATHAN P. AND SHANNON L.	9/6/2013	CORALINE CERULEAN BROCK	KYLE G. AND KERRY E.
8/5/2013	JADEN WILLIAM YAMOAH	WILLIAM AND RITA B.	9/6/2013	GRADY RYAN MCALLISTER	RYAN M. AND KIMBERLEY A.
8/6/2013	RYAN FRANCIS KELLY	MICHAEL J. AND JESSICA M.	9/6/2013	AVERY THERESA RANDALL	JUSTIN R. AND COLLEEN T.
8/6/2013	SKYLAR XAVIER WILSON	NICHOLAS C. AND JORDAN A.	9/6/2013	CALLIE ROSE SCOTT	JONATHAN J. AND BRIDGET
8/8/2013	RICKQUILLE ALEXANDREA MCKINNEY	RICKQUILLE D. AND RACHEL A.	9/6/2013	ROBERT DANIEL YOUNG II	ROBERT D. AND JENNIFER L.
8/9/2013	WILLOW GRACE BRAYMAN	MICHAEL W. AND ELISHA C.	9/7/2013	DAHLIA AUTUMN YOUNG	MAXIMILLIAN O. AND LAUREN M.
8/10/2013	NOLAN CROWLEY DOUGLAS	ERIC W. AND LISA E.	9/9/2013	VICTORIA BABANI	OLTJON AND JOANA
8/10/2013	SOUMYA JHA	MITHILESH AND ANAMIKA	9/10/2013	GENEVIEVE PERRY	JONES DUSTIN P. AND VICTORIA E.
8/11/2013	SANAAYA SHAH	VATSAL A. AND SHEFALI	9/10/2013	VICTORIA YINGYING ZHENG	LIYUAN AND NING
8/12/2013	AUDREY REBEKAH CHURCHILL	JOHN G. AND RACHEL E.	9/11/2013	PARTH YOGESH BAGUL	YOGESH G. AND SUPRIYA Y.

# BIRTHS

9/11/2013	GABRIEL PAURIS PIERRE-LOUIS	PAUL AND RIDANA CORNET	10/8/2013	MARGARET TINA O'CONNOR	MARK J. AND ELIZABETH A.
9/11/2013	ALIYA BROOKE SMITH	DENNIS M. AND KYRA L.	10/11/2013	LYRA CARINE DOYLE	ADAM J. AND CARRIE A.
9/12/2013	DEVIN WILLIAM MATOS	CHRISTOPHER E. AND VICTORIA N.	10/11/2013	MARIN KATHLEEN DOYLE	ADAM J. AND CARRIE A.
9/13/2013	GABRIELLA MARY CLARK	NATHAN J. AND CATHLEEN S.	10/11/2013	JONATHAN MACLEAN HUOT	JONATHAN R. AND JESSICA V.
9/13/2013	GIANNA MARIE PIZZANO	CHARLES L. AND KRISTIN M.	10/11/2013	ZIVA OLIVIA LANDSMAN	ARIK AND KRISTA M.
9/14/2013	RAEGAN LEE BOOTH	RUSSELL A. AND MICHAELA L.	10/14/2013	ANDREAS MILONAS	APOSTOLIS A. AND DANIJELA
9/14/2013	PAUL SABINO COSCIA	MICHAEL S. AND MICHELLE M.	10/14/2013	SHAYLA LOUISE SERINO	PAUL G. AND ESTHER Y.
9/14/2013	JOHN TIMOTHY HEGARTY III	JOHN T. AND DAWN-MARIE	10/15/2013	TAYLOR MARIE GUENETTE	JUSTIN J. AND STEPHANIE M.
9/15/2013	JACKSON RYAN JACOBSON	ADAM C. AND NICOLE M.	10/15/2013	RYLAN MAE LEES	RYAN J. AND JENNIFER L.
9/16/2013	MACKENZIE GRACE NAUGHTON	TIMOTHY B. AND BRENDA M.	10/17/2013	LINCOLN THOMAS LEONARD	DAVID M. AND CASEY M.
9/16/2013	SABRINA EVALYN SANSONE	COREY P. AND AMANDA P.	10/18/2013	TIMOTHY MITCHELL HOLM	MATTHEW R. AND MARYELLEN
9/17/2013	VINCENT ROBERT SHEEHAN	PAUL A. AND FRANCESCA A.	10/18/2013	THOMAS BURKE SHOW	MATTHEW B. AND JESSICA M.
9/18/2013	HANNAH KELLY GAUGHEN	MARC C. AND ERIN P.	10/21/2013	KAIRA GULATI	ROHIT AND NEHA
9/18/2013	RAPHAEL RAZZOUK	FERAS AND FEBRONIA	10/23/2013	THOMAS MARTIN KUIKEN	JONATHAN R. AND AMY E.
9/18/2013	JACOB CAMDEN SHUTTLE	JASON C. AND ELIZABETH C.	10/23/2013	LUCAS JIAPENG ZHUANG	LINGFENG AND TINGNA
9/19/2013	ANVI GUPTA	DEEPAK AND ANURADHA	10/24/2013	JONATHAN SOBN MOSSAD	SOBH N. AND AMAL M.
9/19/2013	KARAM ADNAN NAJI	ADNAN A. AND LAYALLE S.	10/24/2013	CHARLES MICHAEL PRIEBE	CHRISTOPHER M. AND MARGARET R.
9/20/2013	THEODORE JOHN WALSH	JOHN M. AND ASHLEY M.	10/26/2013	PATRICK FRANCIS HARTY	BRIAN W. AND JENNIFER P.
9/22/2013	AILEY ELIZABETH HENRY	SEDLEY K. AND ALTRECIA E.	10/27/2013	OLIVIA ROSE GORDILLO	EDGAR G. AND YENITH C.
9/22/2013	OLIVIA AURORA PAGE	ROBERT J. AND KULJIT	10/28/2013	OLIVER SEBASTIAN WYATT	JENNIFER J. AND DEIRDRE P.
9/23/2013	MIA CLAIRE LACONTE	ROBERT J. AND KENDRA M.	10/28/2013	JASON ROMANY YOUSSEF	ROMANY M. AND MARIAM M.
9/23/2013	CHARLOTTE JUNE LANG	MICHAEL C. AND ELIZABETH I.	10/29/2013	SCARLETT ELIZABETH JONES	JONATHAN R. AND JAMIE M.
9/25/2013	EMMA LOUISE PATRICIA CURRIE	WILLIAM C. AND LAUREN M.	10/30/2013	SHARVIL KOHLI	PARMOD K. AND NIVEDITA
9/25/2013	RISHI PRANAY GUPTA	PRANAY S. AND POOJA	10/30/2013	NOAH BARROS SIQUEIRA	LEONARDO B. AND ALLYNE B.
9/26/2013	VICTOR BERGTHOLD	GUILLAUME J. AND ELSA	10/31/2013	CHARLES JOHN BARANOWSKI	DAVID C. AND ALISON J.
9/26/2013	GAVIN MATTHEW DONAHUE	MATTHEW B. AND KRISTEN M.	10/31/2013	MARRO SAMBA DIAGANA	SAMBA AND PEINDA
9/27/2013	THERESA PATRICIA CONNORS	MICHAELA. AND CHRISTINE M.	10/31/2013	EMMA ROSE LOPEZ	MICHAEL J. AND ERIN M.
9/27/2013	HARRISON MARK KOTZEN FEINBERG	BENJAMIN E. AND SARA J.	10/31/2013	KHLOE CHIDIEBUBE OBODO	ANTHONY N. AND OBIANUJUNWA I.
9/27/2013	TALYA KASSEM HOURAIBI	KASSEM A. AND MARIAM A.	10/31/2013	KIMBERLY CHIZARAM OBODO	ANTHONY N. AND OBIANUJUNWA I.
9/28/2013	CHARLES GEORGE BELL	AARON E. AND KAREN Z.	10/31/2013	KYLIE CHIDERA OBODO	ANTHONY N. AND OBIANUJUNWA I.
9/30/2013	ALEXANDER RUBEN HODGSON	RUSSELL AND JILL	10/31/2013	WASHINGTON CHIDAALU OBODO	ANTHONY N. AND OBIANUJUNWA I.
9/30/2013	PRICE LEIGH HOLLIMAN	CHRISTOPHER L. AND EMILY Y.	10/31/2013	RYAN JEFFREY ROBERGE	MICHAEL P. AND JACLYN L.
9/30/2013	ELI MURRAY METZ	IZZI J. AND MEGAN E.	11/1/2013	CHIARA MARIE BONADONA	JORGE M. AND TATIANA
9/30/2013	MOLLY ROSE PATTERSON	STEVEN W. AND JILL M.	11/1/2013	OLIVIA YI GOWER	CHRISTOPHER M. AND SHALI
9/30/2013	SARAH FERREIRA SKOPINSKI	WILLIAN B. AND ELIZIANE F.	11/2/2013	AKSHARA RAMABHOTLA	SUDHAKAR AND LALITHA G.
10/1/2013	PETER DAVID FOSTER	DONALD J. AND TIFFANY L.	11/2/2013	EMMA ROSE SOUSA	MASON L. AND JENNIFER A.
10/1/2013	AVERY SHAE GOIN	COLIN C. AND SHANNON R.	11/3/2013	NILA BHARATHAN	BHARATHAN AND NARMADHA
10/1/2013	AADYA REDDY KAITHI	CHANDRASHEKAR AND MADHURI	11/3/2013	ALESSANDRA ELLE SIROTIN	VLADIMIR F. AND VICTORIA
10/1/2013	ABIGAIL GRACE TELLO	ROBERT M. AND LISA M.	11/4/2013	GAVIN WILLIAM HAY	TIMOTHY S. AND KENDRA J.
10/2/2013	MAEVE ELIZABETH NOBLE	PETER H. AND KATIE P.	11/4/2013	SUJAY SHASHWAT	SHASHWAT AND SAMU. U.
10/3/2013	SRIJANI PARUCHURI	SRINIVAS AND SRIPALLAVI	11/6/2013	EMMERSYN CLAIRE GARABEDIAN	ERIC AND KRISTIN M.
10/3/2013	SRIYA PARUCHURI	SRINIVAS AND SRIPALLAVI	11/6/2013	ADRIAN MARIUS HOWDY	JEREMIAH W. AND LINDSEY W.
10/4/2013	ZOE BASSIL	SAMER AND MARIE REINE	11/6/2013	JOHN DAVIS REILLY	SCOTT T. AND JENNIFER D.
10/5/2013	DANIEL JOSEPH WOODARD	EDWARD L. AND RACHEL H.	11/6/2013	RYAN MARTIN SANSONE	MARTIN L. AND SARAH E.
10/6/2013	MERAL ISSAC ESTOWRO	ISSAC M. AND MERVAT M.	11/6/2013	JAZLYN DRU TRAVALINE	MATTHEW P. AND BRIE E.
10/7/2013	SCARLETT BILLIE ANGERS	CHRISTOPHER H. AND CINDY P.	11/7/2013	PASCAL CHARLIE BOUHAYA	CHALLITA Y. AND MARIE ROSE
10/8/2013	JAD MARK AZZI	JOSEPH AND SANDRELLA	11/7/2013	BLAKE MICHAEL CONDON	MICHAEL S. AND MEGAN R.

# BIRTHS

11/7/2013	GABRIEL ROCHA SOUZA	WILLIAM R. AND NATHALIA M.	12/8/2013	CHIARA FINA STAROSELSKY	DENNIS V. AND ELENA M.
11/8/2013	ABDULRAHMAN ALSIRAFI	MADIAN AND THURIA	12/10/2013	ADAM MOHAMAD ALFARRA	MOHAMAD A. AND NOOR M.
11/8/2013	HAYLEY ANN WOODBURY	MICHAEL A. AND KATHERINE M.	12/10/2013	NATHAN OSAMUYIMEN EKHATOR	NOSAKHARE V. AND STELLA E.
11/9/2013	JOHAN-KYZER DEVOLTAIRE ERILUS	KYZER DEVOLTAIRE U. AND SHERLEY	12/11/2013	GAVIN RICHARD BERGER	DANIEL J. AND VALERIE J.
11/9/2013	MIA ROSE XANTHOPOULOS	JOHN C. AND MICHELLE A.	12/11/2013	MOOSA ARHAM BILAL	BILAL AND HINA
11/10/2013	RAYAN SULEIMAN ALI YASSINE	ALI AND RIM	12/11/2013	RAYAN TAJ	ABDELHAKIM AND NAIMA
11/11/2013	KELLY R ELHAYEK	RAMI F. AND GRACE	12/11/2013	RUNISHA TALITHA VOLCY	RUBY AND RACHELLE
11/11/2013	KEIRA ANN OLIVER	MARK J. AND KIMBERLY T.	12/13/2013	EMILY JEANNE POLTRINO	MATTHEW V. AND KAREN J.
11/12/2013	SHOURYA DABBIRU	VAMSI P. AND HARSHINI	12/14/2013	EVA EUNJUNG ANDERSON	JEREMY M. AND AMANDA E.
11/12/2013	CAMREON THOMAS STANLEY LEVESQUE	RICHARD S. AND DORIAN M.	12/14/2013	SHANE ROBERT HENNESSEE	ROBERT G. AND LINDSEY J.
11/12/2013	LAYLA LORRAINE SLOAN	DANIEL J. AND VANESSA P.	12/15/2013	HARRISON JAMES CORCORAN	WALTER P. AND MARGARET M.
11/13/2013	GEORGE JOSEPH BAAKLINI	JOSEPH G. AND MICHELINE A.	12/16/2013	RETAJ MERIHANE NASSER	ABDUL M. AND SAMIHA
11/13/2013	JACK PATRICK MELIN	ALAN J. AND JENNIFER M.	12/16/2013	JULIA MARIE RUSSO	JONATHAN C. AND SHEREE J.
11/14/2013	CHARLOTTE RAE JONES	CHRISTOPHER W. AND KIMBERLY M.	12/17/2013	AADHIRAN ANAND	ANAND AND PREETHI
11/15/2013	MATEO VLASON GJYZARI	ENO AND ENKELEDA	12/17/2013	KUNDANA ESWAR	LAXMANA KUMAR REDDY AND
11/17/2013	VED KETAN PATEL	KETAN A. AND MINAL K.	12/17/2013	KAILIN TAN	XIAOANG AND SHAOFENG
11/19/2013	CHLOE MERLY FELIX	JEAN A. AND MOSELINE	12/18/2013	ELIAS NABIH AZAR	NABIH M. AND SUZANNE
11/19/2013	EVAN MICHAEL LAMB	MICHAEL F. AND LORI A.	12/18/2013	DAVID MATTHEW OLIVEIRA	VINCENTE R. AND ANGELICA D.
11/19/2013	BENJAMIN SCOTT O'MARA	SCOTT E. AND TARA K.	12/19/2013	MALAK BOUHLAL	ELHOUSEIN AND FADILA
11/19/2013	ELLENIE VORLAK TEVI SIM	DIMANG AND LILY	12/20/2013	ADITI REDDY KONDAKINDI	SUMANTH R. AND SMITHA
11/20/2013	SHAN ALAM	IQBAL AND SHAKELA	12/21/2013	RIHANNA LARISSA GUIDO-DOMINGUEZ	JUAN ENRIQUE AND JULY H.
11/20/2013	GIANNA MARIE LAFERRARA	ROGER R. AND LEANNE	12/22/2013	AVA METELL WESTOVER	JEFFREY B. AND BRENNAM.
11/21/2013	ANTHONY JOSEPH BATTAGLIA	PAUL P. AND BARBARA V.	12/23/2013	RYAN CHAIBAN	ELIE AND SANDRA
11/21/2013	ADDISON LYNCH SYMMES	ALAN R. AND HOLLY L.	12/23/2013	ARYA PRASHANT	PATEL PRASHANTKUMAR P. AND
11/22/2013	JOUD JOSEPH AZAR	AFIF AND RIM	12/24/2013	MEI ELIZABETH ONUMA	HIROKAZU AND ROBIN E.
11/22/2013	CHARLIE LOUISE LUNDQUIST	THOMAS C. AND LINDSAY A.	12/25/2013	MELISSA CALAMANI	ERVIS AND BESJANA
11/22/2013	KELLEN CHRISTOPHER MADIGAN	PATRICK J. AND JESSICA E.	12/26/2013	KYLER NASIR BOWDEN	ZHANU B. AND COLBY A.
11/22/2013	GRACE ANNABELLE WRIGHT	GREGORY S. AND KELLY M.	12/26/2013	YATZIL RAMIREZ	PEDRO R. AND OSMAYRA
11/22/2013	NITHYA YELAMANCHI	VEERA V. AND VASUNDHARA	12/26/2013	ARTHUR TAALAI SIU	RYAN Y. AND AIGERIM
11/23/2013	NEVA ALGUR	IBRAHIM T. AND NURTEN	12/27/2013	CHARLES THOMAS HELBACH	DANIEL T. AND KATE M.
11/24/2013	AAIRA HASSAN	FARUKH AND MEHNAAZ	12/27/2013	KARAS SOBHY ISKANDER	SOBHY M. AND GEHAN H.
11/25/2013	VALENTINE JOHN FEENEY	VALENTINE P. AND CASEY J.	12/29/2013	ANGIE GABRIELLA MALDONADO	SANTOS I. AND MARITZA N.
11/26/2013	ANDREW JOHN POLISENO	CHRISTOPHER B. AND TRACY D.	12/29/2013	INGRID MARRAY NELSON	--- AND AKILAH M.
11/26/2013	LEILANI ADONIS SYKES	DENNIS J. AND DIALA	12/30/2013	CONNOR JAMES CARUSO	CARL J. AND ELISABETH M.
11/26/2013	THEODORE STEPHEN WILKINSON	STEPHEN P. AND EUGENIA A.	12/30/2013	PEARL YESUI HAKAMOTO	KIYOSHI AND NOMUNDARI E.
11/27/2013	MATTHEW JAMES COBUCCIO	ROBERT F. AND STEPHANIE H.	12/30/2013	FINN PATRICK HUGHES	PATRICK J. AND MAURA E.
11/27/2013	ADRIANA STAFFIERE CORBETT	CHRISTOPHER C. AND MEGHAN M.	12/31/2013	LILY PATRICIA BARTUCCA	DOMINIC AND JENNIFER M.
11/27/2013	PARIHITH RAM VEERLA TATABABU	KALYAN C. AND RADHIKA	12/31/2013	CASH FOSTER DUNWOODY	DOUGLAS A. AND KIMBERLY D.
11/29/2013	AIDEN JAMES SIGGENS	RICHARD R. AND AMY K.	12/31/2013	REMY OLIVER POULIOT	RYAN C. AND KERRI L.
12/1/2013	MOLLY REGAN OWEN	GARRETT E. AND LISA W.			
12/2/2013	JASON NOAH JONES	DAVID R. AND MALLORY A.			
12/2/2013	RYAN ROBERT O'LEARY	MATTHEW P. AND ALISSA O.			
12/3/2013	GREGORY JOSEPH NOVAKOVIC	ALEXANDER G. AND VALERIE A.			
12/3/2013	PETER HENRY NOVAKOVIC	ALEXANDER G. AND VALERIE A.			
12/5/2013	SADIE MARIE O'LEARY	STEVEN F. AND MICHELLE B.			
12/8/2013	JACK WINSTON GREENHALGH	JOHN S. AND SARAH J.			
12/8/2013	EMILY KRUSH	VALERY AND AKSANA			

# MARRIAGES

**Total Marriages: 151**

## MARRIAGES RECORDED IN THE TOWN OF NORWOOD - 2013

01/01/2013	CHARLES GERARD BIBEULT IRENE BRENDA LAROSEE Married by DEBRA L SMITH, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	02/22/2013	MARIA TALAL DREIK GEORGES JEAN CHARTOUNY Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
01/02/2013	XAVIER TURPIN MARIA G LEZAMA CAMACHO Married by PAUL W EYSIE, JUSTICE OF THE PEACE	DEDHAM, MA DEDHAM, MA	03/02/2013	EVANDRO PIRES SARETH PHIN Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
01/04/2013	FRANKIE O PEREZ BERNADETTE SOLOMON Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	03/02/2013	JANET ELLEN DONOHUE BRIAN ALLEN MARTIN Married by MICHELE R MULLEN, JUSTICE OF THE PEACE	NORWOOD, MA BOSTON, MA
01/14/2013	ANGELO MARTINEZ ROCHA KATIANE TORQUATO FERNANDES Married by REV. JAMES C. GIBNEY, MINISTER OF THE GOSPEL	STOUGHTON, MA STOUGHTON, MA	03/09/2013	KRISTEN MARIE PAPPAS THOMAS ANTHONY DAMON JR Married by MARISA AYALA, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
01/19/2013	SIDDHARTHA TULIER YASMIM STHEFANIE A MAGALHAE Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	BOSTON, MA CANTON, MA	03/10/2013	NAIM N AZAR JR MARY YACOUB AOUDE Married by V. REV. TIMOTHY FERGUSON, ORTHODOX PRIEST	NORWOOD, MA NORWOOD, MA
01/23/2013	ANDREA L JOHNSTON THOMAS R P BRISSETTE Married by MICHELE R MULLEN, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	03/14/2013	VANESSA SOARES DOS SANTOS BERNARD FOUAD MATTA Married by ROBERT OUZOUNIAN, MINISTER	NORWOOD, MA WATERTOWN, MA
01/24/2013	WAYNE ROBERT ARNOTT KATHERINE ANN PLUNKETT Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	DEDHAM, MA DEDHAM, MA	03/17/2013	APRIL MARIE MULHERIN MITCHELL LEE BOULETTE Married by CAROL T ROBERTS, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
01/27/2013	CARLTON P CUMMINGS NINETTE L CUMMINGS Married by REV. CARLTON P. CUMMINGS III, MINISTER, UNIVERSAL LI	NORWOOD, MA NORWOOD, MA	03/20/2013	GEOFFREY JAMES RICCI SOPHIA KAPSIDIS Married by ZACHARY LAWRENCE, REVEREND	NORWOOD, MA NORWOOD, MA
02/02/2013	BRIE ELIZABETH CARVER-BROWN MATTHEW PETER TRAVALINE Married by BRUCE D PETERSON, MINISTER OF THE GOSPEL	WALPOLE, MA NORWOOD, MA	03/22/2013	UZIEL VASCONCELOS DE SOUZA MODESTINA PEREIRA DE MOURA Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
02/02/2013	ELIZABETH ANN BETTENCOURT MATTHEW SHERMAN WHIPPLE Married by GREGORY BETTENCOURT JR, SOLEMNIZER	NORWOOD, MA NORWOOD, MA	03/23/2013	ESTHER Y TINEO PAUL GAETANO SERINO Married by JOSEPH W FITZGERALD, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
02/10/2013	GAURAV VOHRA JIGISHA DHAWAN Married by MICHELE R MULLEN, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	03/29/2013	ARTURO DOMINGO MERCADO, JR OLIVIA ETONG BOYANO Married by MAUREEN FEENEY, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
02/10/2013	ELIZIANE FERREIRA OLIVEIRA WILLIAN BATISTA SKOPINSKI Married by PR. OZIAS DA SILVA, PASTOR	WALPOLE, MA EAST WALPOLE, MA	04/02/2013	SHAWN CURTIS NICHOLS JR MARIAH ALYSSA MAGRATH Married by ALEX GEOURNTAS, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
02/14/2013	TRACY MARY HARRINGTON ADRIANO GONCALVES DALVINO Married by BARTHOLOMEW F ALAZIO, MEMBER OF THE CLERGY	NORWOOD, MA NORWOOD, MA	04/06/2013	EVERTON MATIAS DE OLIVEIRA PAOLA DE OLIVEIRA Married by MARCO FERREIRA, PASTOR	NORWOOD, MA NORWOOD, MA
02/16/2013	REBECCA JEAN HOLLAWAY JEREMIAH JAMES ROYAL Married by REV. PAULA J. TAYLOR, CHRISTIAN MINISTER	NORWOOD, MA NORWOOD, MA	04/12/2013	LINDSAY ALEXANDRA ZODDA CHRISTOPHER DAVID KENNEY Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	BOSTON, MA DEDHAM, MA
02/21/2013	MAHMOUD JIHAD KARANOUH ZAHRA JAAFAR KAFEL Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE	NORWOOD, MA FAIRFIELD, CT	04/13/2013	SARAH L MCMANUS PATRICK THOMAS LANE Married by REV JONATHAN DRURY, MEMBER OF CLERGY	NORWOOD, MA NORWOOD, MA

# MARRIAGES

04/16/2013	JACHSON DUARTE ARAUJO SANDRA DRUMONT SILVA Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	06/01/2013	JILLIAN R TALLEUR CRAIG MICHAEL SCHIAVO Married by JOSEPH W FITZGERALD, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
04/20/2013	IVAN CARRASCO AIDA MARCELA PARADA Married by JOSE ROBERTO PENA, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	06/01/2013	ALLISON MARIE FLINT JASON GREGORY LENZI Married by MATTHEW LENZI, SOLEMNIZER	NORWOOD, MA NORWOOD, MA
04/20/2013	CANDICELEIGH SHU-LAM WONG AARON CHARLES BUMPUS Married by KEVIN BAXTER, MEMBER OF THE CLERGY	NORWOOD, MA NORWOOD, MA	06/08/2013	LEONARDO FURTADO LUCIDALVA FERREIRA DE SOUZA Married by FRANCISCO DECASTRO SILVA, SOLEMNIZER	NORWOOD, MA NORWOOD, MA
04/21/2013	JAMES P SHANNON REBECCA LOUISE POOLE Married by RUSSELL E WALTON, SOLEMNIZER	NORWOOD, MA NORWOOD, MA	06/09/2013	RICHARD LEATHERBEE GOLDIN LYNN Y SOUTHWORTH Married by MICHELE R MULLEN, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
04/26/2013	JESUS MANUEL DELGADO TRUDY DORDELLY CHAVEZ Married by RAMON E VASQUEZ, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	06/09/2013	JAMES C BARANOWSKI RUBY C SANTOS Married by JOHN F SUGDEN JR, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
05/04/2013	FRANCOIS E BOUKHEIR DENNIS ARTHUR NORMANDEAU Married by ROBERT BOWERS, ONE DAY SOLEMNIZATION	CANTON, MA CANTON, MA	06/09/2013	JUDITH ANN THORNTON PAUL BERNARD LYDON Married by MSGR PAUL V GARRITY, PRIEST	NORWOOD, MA QUINCY, MA
05/04/2013	MEGHAN ELIZABETH PHILLIPS JAMES CAMERON PRESCOTT Married by FRANCES DORA MANSEN, ONE DAY SOLEMNIZATION	NORWOOD, MA NORWOOD, MA	06/09/2013	MELISSA L HOPKINS SREYRATH KEO Married by LUCINDA GRAHAM, CLERGY	SOUTH JORDAN, UT SOUTH JORDAN, UT
05/09/2013	ROBERT J KIKLIS JR CHRISTINE ANNE SHAUGHNESSY Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	06/14/2013	WILLIAM J TRAINER SR PATRICIA EILEEN TRAINER Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
05/11/2013	THOMAS FRANCIS ELLARD LORRAINE BRIDGET KEANEY Married by MSGR. PAUL B. GARRITY, PRIEST	NORWOOD, MA NORWOOD, MA	06/15/2013	KELLY ANNE PRATT PAUL F DRUMMOND Married by MICHELE R. MULLEN, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
05/25/2013	KARLOS OTTO BEMBER ASIA LUISA ARZENO Married by REV JAMES C GIBNEY, MINISTER OF THE GOSPEL	FOXBORO, MA NORWOOD, MA	06/15/2013	STEPHANIE ANNE BURTON GREGORY JOSEPH POWERS Married by THOMAS A. WELCH, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
05/26/2013	ALAN JOSEPH DONARUMA PHUONG THANH HA Married by EDWIN S. LITTLE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	06/15/2013	AARON DONNELL WALKINS HEATHER ANN NELSON Married by CAROL B MITCHELL, RABBI	NORWOOD, MA NORWOOD, MA
05/26/2013	COLLEEN MARIE MEARN ROBERT WILLIAM ATTON, JR Married by REV JOHN R DOLAN, MS, PRIEST	MILTON, MA NORWOOD, MA	06/15/2013	JOY ELLEN CARROLL ENZO DINARO Married by REV. ANTHONY V. LUONGO, PRIEST	ALBUQUERQUE, NM ALBUQUERQUE, NM
05/26/2013	RODRIGO SOUZAALMEIDA MEAGAN MARTHA SCHNELLE Married by MELANIE E. SCHNELLE, SOLEMNIZER	NORWOOD, MA NORWOOD, MA	06/15/2013	ASHLEY KAILA BELFIELD JOSHUA WELDON NACK Married by KATHLEEN POIROT, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
06/01/2013	KRISTEN MARIE RICHMAN MATTHEW BRENDAN DONAHUE Married by REV. ANTHONY V. LUONGO, PRIEST	NORWOOD, MA NORWOOD, MA	06/15/2013	DANIEL KEMP BALLOU SULLIVAN CAITLIN ELISABETH GRAHAM Married by JOHN F. DENNING, PRIEST	NORWOOD, MA NORWOOD, MA
06/01/2013	ELIZABETH ANNE KAPLAN MICHAEL JONATHAN SCHWARTZ Married by DEBORAH PIPE MANGAN, RABBI	NORWOOD, MA NORWOOD, MA	06/21/2013	SHANNON MARIE CROUNSE RYAN JOHN GAUDET Married by DAVID A COSTA, PRIEST	NORTON, MA NORWOOD, MA

# MARRIAGES

06/22/2013	JEFFREY HERRICK GROMADA DIANE BUI Married by JOSEPH W FITZGERALD, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	07/20/2013	JOSEPH MICHAEL CALIGIURI COLLEEN ANN LIVELY Married by REV JOHN J UNNI, PRIEST	NORWOOD, MA MEDFIELD, MA
06/28/2013	APRIL ANN MOON STEVEN MICHAEL CHAISSON Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	WALPOLE, MA WALPOLE, MA	07/20/2013	KATHLEEN MARIE DIORIO DEREK B POTTER Married by TRACY FAITH LAVENDER, INTERFAITH MINISTER	NORWOOD, MA NORWOOD, MA
06/29/2013	PAUL HENRY LYONS JR KATHERINE ASHLEY SEPPA Married by KIM COLLINS, ONE DAY SOLEMNIZER	NORWOOD, MA NORWOOD, MA	07/26/2013	AMANDA EMILY BRISACH JOHN WILLIAM BROOKS Married by WALTER H CUENIN, PRIEST	NORWOOD, MA NORWOOD, MA
06/29/2013	LAUREN MARIE AVERY JOSEPH DOUGLAS BANKS Married by REV. JOHN CULLOTY, PRIEST	NORWOOD, MA LEXINGTON, MA	07/27/2013	MARGARET MURPHY COWELL JOSEPH PAUL MURRAY Married by TERESA A BRADY, JUSTICE OF THE PEACE	BALTIMORE, MD HYDE PARK, MA
06/29/2013	COURTNEY JAYE FREDERICKS BRIAN PATRICK SANBORN Married by STEPHEN CESSO, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	07/27/2013	KEBA KIMONE FOSTER GREGORY TAYLOR SCHWANBECK Married by A. MARK SCHEERER, MEMBER OF THE CLERGY	NORWOOD, MA NORWOOD, MA
06/29/2013	MARK ANTHONY TURDO JANE PATRICIA COUGHLIN Married by AMANDA K BROWN, JUSTICE OF THE PEACE	AMBLER, PA AMBLER, PA	08/03/2013	CHRISTINA NICOLE DUFRESNE BRIAN M COBB Married by MICHELLE A LYDON, JUSTICE OF THE PEACE	BOSTON, MA BOSTON, MA
07/01/2013	LEE T BEAUREGARD KELLI L MCNAMARA Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	08/09/2013	DAVID ANTHONY KRINITT MAUREEN LANE Married by JOHN M HIGGINS, ONE DAY SOLMNIZER	NORWOOD, MA NORWOOD, MA
07/05/2013	JOHN J SULLIVAN JOYCE J DWYER Married by SUSAN F MARCUS, NON-DENOMINATIONAL MINISTER	WEST ROXBURY, MA SALEM, MA	08/10/2013	CARLOS CAMPOS TEIXEIRA THAIS BATISTA SKOPINSKI Married by CRISTIANO FIGUEIREDO, MINISTER	NORWOOD, MA WALPOLE, MA
07/06/2013	COURTNEY BALDINI MICHAEL JOSEPH MCCARTHY Married by TRACY FAITH LAVENDER, INTERFAITH MINISTER	NORWOOD, MA NORWOOD, MA	08/10/2013	KATELYN ROSE LEACH IAN JOSEPH MCKANE Married by RAYMOND P MONROE, CLERGY	HAVERHILL, MA HAVERHILL, MA
07/08/2013	ELIZABETH NAMUTEBI DAN MAKUMBI Married by MICHELE R MULLEN, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	08/10/2013	HEATHER MARY STICKNEY JAY GERMAIN KREISBERG Married by ROBERT P REED, PRIEST	NORWOOD, MA NORWOOD, MA
07/09/2013	CRYSTAL J. TERRELL STEPHON R. FURTICK Married by JOHN J LONG, JUSTICE OF THE PEACE	BOSTON, MA NORWOOD, MA	08/12/2013	WILLIAM YAMOAH RITA BOATEMAA DARKO Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
07/12/2013	JOHN P JAKOBOWSKI JILL ANN TIERNEY-HARRIS Married by STEPHANIE A CORTE, JUSTICE OF THE PEACE	NORWOOD, MA WESTON, MA	08/19/2013	MAJDI MICHAEL FARKOUH LINDA HANNA KAYYAL Married by PAUL W EYSIE, JUSTICE OF THE PEACE	ROSEVILLE, CA BOSTON, MA
07/13/2013	CHRISTOPHER K HARRIGAN MELISSA ERIN NALLY Married by DENNIS GALLAGHER, AA, PRIEST	NORWOOD, MA FRANKLIN, MA	08/22/2013	JUSTIN O'BRIEN GRAVES HEIDI MARIE LOPRESTI Married by ALEX GEOURNTAS, JUSTICE OF THE PEACE	BOSTON, MA BOSTON, MA
07/13/2013	SEAN MATTHEW HOXIE JOHANNA ABIGAIL COOPER Married by ANN HEFFERNAN, ONE DAY SOLEMNIZER	DEDHAM, MA DEDHAM, MA	08/23/2013	ALEXANDRA OTTLIE COLONNA CASSANDRA MARIE GRIZEY Married by ALLISON COLONNA, MINISTER	WEST ROXBURY, MA WEST ROXBURY, MA
07/19/2013	KRISTEN ANN GREEN MICHAEL JOSEPH ROACHE Married by JOHN T SWENCKI, PRIEST	NORWOOD, MA NORWOOD, MA	08/24/2013	CHRISTIN LEE FARMOSA HEATHER LYN BRISSON Married by MARY LOU BUTLER, JUSTICE OF THE PEACE	BOSTON, MA BOSTON, MA

# MARRIAGES

08/24/2013	KATHERINE MARIE CURRAN BRIAN MARK DRIESEN Married by DAVID T TURCOTTE, ONE DAY SOLEMNIZER	NORWOOD, MA NORWOOD, MA	09/14/2013	EVAN PRELIASCO NELSON MICHELLE ANN ZOPPO Married by JOSEPH P ZOPPO, SOLEMNIZER	NORWOOD, MA NORWOOD, MA
08/25/2013	JOHN FRANCIS SHIELDS KIMBERLY JEAN SHIELDS Married by RICHARD J BROWNE, JUSTICE OF THE PEACE	DEDHAM, MA DEDHAM, MA	09/18/2013	SAEQUAN TERRELL SPARKS-CLAN CHELSEE ANNE KESSLER Married by PAUL W. EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA MEDFORD, OR
08/27/2013	GORDON ANTHONY POWER TRICIA O MEDAS Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	09/21/2013	STEPHEN NICHOLAS PARTELLO RENEITIA RENEE-MARIE ROMAIN Married by HON REV DENNIS JAMES ROBINSON, MINISTER	BOSTON, MA NORWOOD, MA
08/29/2013	RACHEL LEA MARAZZI PATRICK MARTIN THORNTON Married by ADRIENNE T ALBANI, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	09/22/2013	JESSICA J. ELLIOTT GEOFFREY M. EWART Married by MARTIN T. RICH, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
08/31/2013	KATIE LEANNE ALSTON ANDREW J MOHR Married by REV D STANLEY CUSHING, MEMBER OF THE CLERGY	NORWOOD, MA NORWOOD, MA	09/28/2013	KORINA ANN RIVERO BENJAMIN LYNN MARTIN Married by RICHARD J LARKIN, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
08/31/2013	HARALAMBOS ARIS MAVRIDES KATHERINE ANN ARRUDA Married by REV MICHAEL S RACINE, PRIEST	NORWOOD, MA NORWOOD, MA	09/28/2013	YONG ZENG WENJUAN ZHANG Married by THOMAS A WELCH, JUSTICE OF THE PEACE	NORWOOD, MA CAMBRIDGE, MA
08/31/2013	SHAUN ERNEST LEO WASON COURTNEY LYN ELLARD Married by LAURIE ALLEY, AUTHORIZED SOLEMNIZER	NORFOLK, VA NORFOLK, VA	09/28/2013	JILLIANE LEA POLILLIO SEAN OWEN DOUGHTIE Married by MARY L SETTLERS, SOLEMNIZER	NORWOOD, MA NORWOOD, MA
09/06/2013	KATHLEEN MALLEY O'CONNOR AARON JOSEPH GINGRAS Married by PATRICIA CONTE-NELSON, MEMBER OF CLERGY	NORWOOD, MA NORWOOD, MA	09/29/2013	KEVIN JOHN CHALOUX ASHLEY MARIE SANFORD Married by EDWARD A DYER JR, JUSTICE OF THE PEACE	REHOBOTH, MA NORWOOD, MA
09/07/2013	RYAN R GAVRILLES SHANNON MICHELLE GRANT Married by KERRY J MCGOWAN, ONE DAY SOLEMNIZER	NORWOOD, MA NORWOOD, MA	10/04/2013	ASHLEY MARIE DONOVAN JUSTIN NOLAN PEARSE Married by FR RICHARD A LEMBO, PRIEST	NASHUA, NH NASHUA, NH
09/08/2013	MARY JANE GIAMPA MICHAEL THOMAS MORGAN Married by DAVID F RICARD, ONE DAY SOLEMNIZER	NORWOOD, MA SAUNDERSTOWN, RI	10/05/2013	TEREASE ANN MARIA DANIEL R. WHITMARSH Married by JAMES M D'ATTILIO, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
09/08/2013	SARAH JOY SALERNO LIOR BEN-KIKI Married by RICHARD S. WINER, RABBI	NORWOOD, MA NORWOOD, MA	10/06/2013	LAUREN ELIZABETH FIDLER TIMOTHY JAMES CALVIN Married by JENNIFER FIDLER, ORDAINED MINISTER	NORWOOD, MA NORWOOD, MA
09/14/2013	FRANK DUNDULIS, JR SARAH VAUGHN DEMPSEY Married by JOHN F. ANDREWS, PRIEST	ROSLINDALE, MA ROSLINDALE, MA	10/07/2013	GENEVIEVE GONZALEZ NARAYANA G PRASAD Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
09/14/2013	MARCOS G SOARES REBEKA SILVA VIEIRA Married by HELIO S. FERREIRA, MINISTER OF THE GOSPEL	NORWOOD, MA NORWOOD, MA	10/07/2013	DIONE INACIO RENATA ARANTES SA Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
09/14/2013	ALEXANDER L.S. LI CONNIE ANN LEE Married by CAROL J MERLETTI, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	10/12/2013	CATHERINE ELAINE RAU BETH ELLEN GUSTIN Married by COURTNEY A RAU, ONE DAY SOLEMNIZER	NORWOOD, MA WALPOLE, MA
09/14/2013	MEGAN KATHLEEN WALSH MATTHEW MARK DIVENERE Married by MARCEL RAINVILLE, ROMAN CATHOLIC PRIEST	NORWOOD, MA NORWOOD, MA	10/12/2013	JUAN RODOLFO QUIROZ NIKOLA TANEV BANOV Married by DIANA CANAAN, ONE DAY SOLEMNIZER	NORWOOD, MA NORWOOD, MA

# MARRIAGES

10/12/2013	JOHN MICHAEL FALKOWSKI II ALYSSA ANN MCCAWE Married by MARGOT CRITCHFIELD, PRIEST	NORWOOD, MA NORWOOD, MA	11/09/2013	DAVID G BENSON WANDA L CORBETT Married by PHYLLIS SPIRO, JUSTICE OF THE PEACE	MANSFIELD, MA MANSFIELD, MA
10/12/2013	WILBERTO SANTIAGO XAVIERA VELEZ Married by CAROLYN P BOUMILA-VEGA, ORDAINED CLERGY PERSON	BOSTON, MA BOSTON, MA	11/09/2013	KRISTI LEE BROWN JOEL FRANCIS PRETZER Married by REV STEPHEN P ZUKAS, PRIEST	ROSLINDALE, MA POTTERVILLE, MI
10/12/2013	NICOLE MARIE ABRUZZESE THOMAS JOSEPH GRIFFIN JR Married by JEFFREY P JOHNSON, CLERGYMAN	NORWOOD, MA NORWOOD, MA	11/09/2013	BRIAN ROBERT ADAMS MARIE MICHELLE CORTAS Married by FR GREGORY G HARRIGLE, PRIEST	NORWOOD, MA NORWOOD, MA
10/13/2013	JOHN MICHAEL PHILLIPS LISA FAYE WIZNITZER Married by CAROL B MITCHELL, RABBI	NORWOOD, MA NORWOOD, MA	11/09/2013	KIVIA HUBNER DA SILVA GLEYDSON LUIZ DE MOURA Married by ADIMEIRE MONTREUIL, PASTOR	NORWOOD, MA NORWOOD, MA
10/13/2013	WILLIAM MICHAEL CONLEY SAMANTHA ANNE GEARY Married by RITA PHANEUF DECOSTA, ONE DAY SOLEMNIZER	NORWOOD, MA NORWOOD, MA	11/12/2013	FELICIA CHI TONG DAVE FRANKLIN WYNN JR Married by STEPHANIE TONG, SOLEMNIZER	NORWOOD, MA NORWOOD, MA
10/18/2013	ERIC JOSEPH MEHIGAN ANDREA LYNN CARINCI Married by REV ROBERT J CULLEN, PRIEST	NORWOOD, MA NORWOOD, MA	11/16/2013	MAURO VESLEY ALVES DE FREITA MEGHAN MARJORIE DIETZEL Married by JAMES M D'ATTILIO, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
10/18/2013	CHERYL MARY MACFARLAND CHRISTOPH BENJAMIN BAUMHAU Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	11/23/2013	BARBARA A MICHIZENZI PAUL ROGERS SULLIVAN Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
10/19/2013	TE ANA VERAL CLARK RAMEESE RAJA LINTON Married by ADRIENNE T ALBANI, JUSTICE OF THE PEACE	BOSTON, MA BOSTON, MA	11/23/2013	HEATHER LYNE MOHAMED ANIBAL MARTINEZ CARDONA Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
10/19/2013	JEAN RENEL EDOUARD ANITHE JULES EUGENE Married by JEAN J LUMA, PASTOR	NORWOOD, MA PETION-VILLE,	11/25/2013	SAMANTHA ERIN WADE ELIAS G MUSALLAM Married by MAUREEN FEENEY, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
10/25/2013	LINO CARLO VIOLA KELLY ELIZABETH WARREN Married by REV RONALD HINDELANG, MEMBER OF THE CLERGY	BOSTON, MA BOSTON, MA	11/30/2013	JOSEPH PATRICK KOVACH REBECCA MARGARET EMILY COL Married by LAURIE ANN ROFINOT, PRIEST	NORWOOD, MA NORWOOD, MA
10/28/2013	ALEXANDRE L. DE FREITAS MARINETE DA ROCHA RIBEIRO Married by JOSEPH W FITZGERALD, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	11/30/2013	CHRISTOPHER FRANCIS CEDRONE KATERINA STEPHATOS Married by FR ASTERIOS GEROSTERGIOS, PRIEST	NORWOOD, MA NORWOOD, MA
10/28/2013	CHRISTOS PETER ALEXOPOULOS ANA PAULA CARLA DOS SANTOS Married by PAUL W EYSIE, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	12/10/2013	RONALD B ALLEN VALERIE B PHILLIPS Married by BEVERLY ANN BONNER, JUSTICE OF THE PEACE	WEST ROXBURY, MA WEST ROXBURY, MA
11/02/2013	ELIZABETH ANN VANCE DANIEL BRIAN MCCUSKER Married by RICKY J PINCIARO, JUSTICE OF THE PEACE	BOSTON, MA BOSTON, MA	12/14/2013	LOUIS MOUZIN JEAN MICHEL MARIE ANNE G AUGUSTE Married by PAUL W EYSIE, JUSTICE OF THE PEACE	BOSTON, MA BOSTON, MA
11/02/2013	TERESA ELIZABETH PILLSBURY ROBERT KEVIN HORGAN Married by KEVIN F COUGHLIN, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA	12/28/2013	ADRIAN RAFAEL MEJIA TERESA ANN RONDINELLI Married by JOSEPH FITZGERALD, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA
11/05/2013	SARAH HANNAH BUTLER ROBERT BRADLEY KNAPP Married by C PAUL DREDGE, BISHOP	NORWOOD, MA NORWOOD, MA	12/28/2013	MARY MARTHA GAVIN SHAWN ARIC BRUHL Married by JOHN GAVIN, SJ, CATHOLIC PRIEST	NATICK, MA NATICK, MA
11/08/2013	DAVID M PAZNIOKAS JULIA CHRISTINE MILLEY Married by ALAN W ULRICH, JUSTICE OF THE PEACE	NORWOOD, MA NORWOOD, MA			

# DEATHS

## Vital Statistics

248 Were residents whose death occurred in Norwood.  
 376 Were non-residents of Norwood whose death occurred in Norwood.  
 82 Were residents of Norwood whose death occurred in other towns.  
 706 Total Number of Deaths

## DEATHS RECORDED IN THE TOWN OF NORWOOD - 2013

01/01/2013	MARJORIE C CALLAHAN	82 YEARS	01/23/2013	BEATRICE SACK	83 YEARS
01/01/2013	PAUL R ROSS	81 YEARS	01/24/2013	ANNE MARIE FRANCIS	54 YEARS
01/02/2013	LESTER J GRIFFITHS	70 YEARS	01/24/2013	MARY ELIZABETH LAWRENCE	84 YEARS
01/02/2013	JOSEPHINE M O'DONNELL	85 YEARS	01/25/2013	ROBERT LEO NORTON	70 YEARS
01/03/2013	CAROLYN R HEDSTROM	92 YEARS	01/25/2013	HELEN F WEITZEL JR	92 YEARS
01/04/2013	ROBERT MARTIN BUTLER	65 YEARS	01/26/2013	EUNICE P BEATTIE	90 YEARS
01/04/2013	TONI M RYAN	66 YEARS	01/26/2013	ALEXANDER JAMES FRASER	89 YEARS
01/05/2013	JOHN P CARBONELLO	96 YEARS	01/26/2013	JOSEPH MILANO	83 YEARS
01/05/2013	WILLIAM V GORSKI	94 YEARS	01/27/2013	JOHN W DONOVAN	85 YEARS
01/05/2013	ELMA M O'NEIL	99 YEARS	01/27/2013	MARION E JUSKEWITZ	94 YEARS
01/07/2013	JAMES FRANCIS BANNON JR	70 YEARS	01/27/2013	JOSEPH T SLATTERY	47 YEARS
01/07/2013	BOHDAN M MAYDONEY	80 YEARS	01/27/2013	WILLIAM JENNINGS WALSH	80 YEARS
01/07/2013	IRMA ROMINES	89 YEARS	01/28/2013	HELEN E MICHIZENZI	84 YEARS
01/08/2013	PATRICIA E BRUNETTE	68 YEARS	01/29/2013	TERESA E BRISSETTE	63 YEARS
01/08/2013	SARAH CONLON	80 YEARS	01/29/2013	CATHERINE E CONROY	91 YEARS
01/08/2013	THOMAS J HANLEY	89 YEARS	01/29/2013	RICHARD L DEROSA	64 YEARS
01/08/2013	DOMENIC D LAROSA	80 YEARS	01/29/2013	CLAIRE M HERLIHY	82 YEARS
01/10/2013	LORAIN P CARR	79 YEARS	01/29/2013	EDNA C SAULNIER	86 YEARS
01/10/2013	JOAN F TIERNAN	70 YEARS	01/29/2013	EDWARD J SWEENEY	92 YEARS
01/11/2013	ALBERT T ARROTTA	90 YEARS	01/29/2013	ARNOLD TRIEBER	89 YEARS
01/11/2013	KATHERINE MAKI	92 YEARS	01/30/2013	THOMAS BENSON ARMITAGE	82 YEARS
01/11/2013	JULIA MARY MCDONNELL	87 YEARS	01/30/2013	ANTONETTA LUONGO	92 YEARS
01/11/2013	ANNA M MORTON	87 YEARS	01/31/2013	MADLINE DANIELS	83 YEARS
01/11/2013	IRINEU ROCHA	67 YEARS	01/31/2013	ROBERT D HENDSBEE	49 YEARS
01/12/2013	MARY E BROWN	82 YEARS	02/01/2013	ANDREW J MAZZOLA	85 YEARS
01/12/2013	HENRY A IADONISI	89 YEARS	02/02/2013	JOSEPH F ELDRACHER	92 YEARS
01/12/2013	ROBERT A PAOLUCCI	88 YEARS	02/03/2013	ERIKA EGLITIS	98 YEARS
01/14/2013	JOHN PAUL CLAYTON	35 YEARS	02/04/2013	FRANCIS J BUCKLEY	85 YEARS
01/14/2013	IRENE COLLINS	89 YEARS	02/05/2013	RUTH H MCKEOWN	86 YEARS
01/14/2013	WILLIAM C REYNOLDS	69 YEARS	02/05/2013	ANNA B SERVELLO	99 YEARS
01/14/2013	ROSEMARIE L SANFORD	76 YEARS	02/07/2013	STEPHEN W COLLINS	60 YEARS
01/15/2013	ROBERTA ROSE SULLIVAN	75 YEARS	02/07/2013	CARL KENNETH MARTIN JR	65 YEARS
01/16/2013	RICHARD WHALEN	51 YEARS	02/07/2013	CATHERINE M SEARS	89 YEARS
01/17/2013	ANGELA C CROWLEY	95 YEARS	02/07/2013	ROSE M SHAMALY	82 YEARS
01/17/2013	MICHAEL FRANCIS FAHY	71 YEARS	02/08/2013	CATHARINE ALINA BEALS	99 YEARS
01/17/2013	GORDON W RICE	81 YEARS	02/08/2013	CAROL R HORTON	77 YEARS
01/18/2013	LOUIS PETER BENNOTTI	71 YEARS	02/08/2013	PATRICIA E PUOPOLO	53 YEARS
01/18/2013	PETER M COLARUSSO	67 YEARS	02/08/2013	ROZA GOLDSHTEIN RABINOVICH	89 YEARS
01/18/2013	JAMES LOUIS PARKER SR	91 YEARS	02/09/2013	CHRISTINA CAPERNAROS	75 YEARS
01/19/2013	THERESA WINIFRED DOWLING	86 YEARS	02/09/2013	ASMA JOSEPH	94 YEARS
01/19/2013	MARIA LOKIS	85 YEARS	02/10/2013	THOMAS MILLEA BRESLIN	54 YEARS
01/19/2013	DOMENIC QUINTILIANI	76 YEARS	02/10/2013	HELENA N SULLIVAN	85 YEARS
01/20/2013	EVA AROUR	75 YEARS	02/11/2013	ELEANOR A AQUILINO	87 YEARS
01/20/2013	CATHERINE T BOWLER	85 YEARS	02/11/2013	JANET I HAWKINS	58 YEARS
01/21/2013	IRENE K ALEXANDER	88 YEARS	02/11/2013	ANDREW V LAMONICA	76 YEARS
01/21/2013	CHARLES GEORGE EVELINE	68 YEARS	02/11/2013	MARY STANKE	95 YEARS
01/21/2013	JOSEPH WILLIAM O'BRIEN	58 YEARS	02/12/2013	JOSEPH J RANDALL	94 YEARS
01/22/2013	LEON L GOULD	92 YEARS	02/13/2013	ISABEL M LARSEN	97 YEARS
01/22/2013	NANCY R HALE	78 YEARS	02/13/2013	MARIE BLANCHE SIMMONS	89 YEARS
01/22/2013	MARGARET D VITELLO	93 YEARS	02/13/2013	LAWRENCE M WALSH JR	84 YEARS
01/23/2013	JAMES F BOPP SR	89 YEARS	02/14/2013	SARAH JACOBSON	94 YEARS
01/23/2013	DARRELL RAY PICKETT	34 YEARS	02/14/2013	MARY SWANSON	94 YEARS
			02/15/2013	THOMAS JOSEPH KANE	58 YEARS
			02/16/2013	VALDARI JAMES	87 YEARS
			02/16/2013	CHRISTOPHER LASZCZAK	60 YEARS
			02/16/2013	PATRICIA A MADIGAN	82 YEARS
			02/17/2013	JOHN P BURKETT	73 YEARS
			02/17/2013	RICHARD PETER SMITH	73 YEARS
			02/18/2013	ROBERT FRANCIS GATELY	82 YEARS
			02/20/2013	BERNICE L KENNEY	92 YEARS

# DEATHS

02/20/2013	CHARLES F. WHITE JR.	73 YEARS	03/23/2013	JOHN H DONOVAN	78 YEARS
02/21/2013	PATRICK ARTHUR GRAY	91 YEARS	03/24/2013	MARK J DRISCOLL	39 YEARS
02/23/2013	ELEANOR EDNA KREMER	81 YEARS	03/24/2013	GEORGE REILLY HAYES	82 YEARS
02/25/2013	MARY JANE GRENON	77 YEARS	03/24/2013	JOHN P MISSLER	80 YEARS
02/25/2013	RUSSELL P SCARLATA	81 YEARS	03/24/2013	GISELA I SCHNEEMANN	71 YEARS
02/26/2013	EDMUND VIERRA	88 YEARS	03/26/2013	HAYES M KELLEY	94 YEARS
02/27/2013	JEFFREY P SERENA	56 YEARS	03/27/2013	HELEN POULAKIS	89 YEARS
02/28/2013	CHARLES E JANDRUE SR	82 YEARS	03/28/2013	M DOROTHY BUTTERS	87 YEARS
02/28/2013	CATHERINE A NEEDHAM	97 YEARS	03/28/2013	MICHAEL T GIUNTA	34 YEARS
02/28/2013	RUTH T PESHIN	85 YEARS	03/28/2013	JOAN PEARSON WATKINS	89 YEARS
03/01/2013	ELLEN F HOMER	52 YEARS	03/29/2013	LAILA A DAJANI	86 YEARS
03/01/2013	PATRICIA F MARSHALSEA	79 YEARS	03/29/2013	JEANNE LILLIAN GLEASON	77 YEARS
03/01/2013	NATALIE P RANDALL	86 YEARS	03/29/2013	YUPADEE HARNPUKDIPATIMA	80 YEARS
03/02/2013	DOROTHY M GOGGIN	85 YEARS	03/30/2013	KENNETH C GROH	76 YEARS
03/02/2013	FRANCIS G MORRILL	85 YEARS	03/30/2013	LILLIAN E RILEY	75 YEARS
03/02/2013	FRANK PAUL PATRICELLI	60 YEARS	03/31/2013	ROBERTHA V CIVITARESE	88 YEARS
03/03/2013	CLIFFORD A ROSE	75 YEARS	03/31/2013	MARIA ROSA PRETO	101 YEARS
03/04/2013	MARY A BIMBER	85 YEARS	04/01/2013	LINDA L SCRIMA	65 YEARS
03/04/2013	WILLIAM J. TIERNEY	62 YEARS	04/02/2013	ANNBETH ANDELMAN	38 YEARS
03/05/2013	MARGARET E. DALEY-STRANO	63 YEARS	04/03/2013	CAROL ANN JOHNSON	68 YEARS
03/05/2013	MARY C. JESSOE	93 YEARS	04/03/2013	SAULEY MAHANNA	91 YEARS
03/05/2013	DAVID ELLIOTT KNELL	68 YEARS	04/04/2013	GLORIA MAY EATON	78 YEARS
03/05/2013	CARLETON A LEAVITT	57 YEARS	04/04/2013	HARVEY KELLNER	88 YEARS
03/05/2013	CATHERINE D NEWHALL	73 YEARS	04/04/2013	GENE MOISEYEV	72 YEARS
03/06/2013	JEANNINE CIVILINSKI	79 YEARS	04/04/2013	NICHOLAS M PERELLA	74 YEARS
03/06/2013	MICHEL L PAQUETTE	60 YEARS	04/05/2013	JOHN JOSEPH DOLAN	84 YEARS
03/07/2013	VLADIMIR FORMANEK	52 YEARS	04/05/2013	STANLEY FRANCIS FROLIO	90 YEARS
03/07/2013	RAYMOND J MARTIN	87 YEARS	04/05/2013	GUAN X YU	78 YEARS
03/07/2013	M. JEANNE WELLS	88 YEARS	04/06/2013	ROSALIND BUSH	63 YEARS
03/08/2013	FRANCIS J. CAMPISANO	81 YEARS	04/06/2013	ANN BARBARA POWERS	85 YEARS
03/08/2013	VIRGINIA GRAVES	78 YEARS	04/07/2013	MARY M LANDRY-DICESARE	67 YEARS
03/08/2013	CHAJA TENENHOLZ	82 YEARS	04/07/2013	BERNARD THOMAS LEDDY	80 YEARS
03/10/2013	ANN M. EVANSEN	76 YEARS	04/08/2013	JAMES P HAND	80 YEARS
03/10/2013	FRANCIS X FELCON	61 YEARS	04/08/2013	SARAH E MALONEY	78 YEARS
03/10/2013	DOROTHY E HOWE	88 YEARS	04/08/2013	RICHARD W PETERSON	87 YEARS
03/10/2013	MERWIN SHEINWALD	88 YEARS	04/08/2013	ROBERT EARL SONDEHEIM	63 YEARS
03/10/2013	TRUDY SUE THOMAS	65 YEARS	04/09/2013	LESTER D BOYDEN	87 YEARS
03/11/2013	ADAM D BRIERLEY	28 YEARS	04/09/2013	JOHN J DOHERTY	79 YEARS
03/11/2013	JOHN FREDERICK D'AGENAIS	66 YEARS	04/11/2013	MICHAEL W MCGRATH	72 YEARS
03/12/2013	CAROLINE EDITH DEMERY	88 YEARS	04/12/2013	RICHARD P EDMANDS	66 YEARS
03/14/2013	EVELYN T MACHADO	89 YEARS	04/12/2013	KAREN O FIELD	57 YEARS
03/15/2013	MORRIS PLOTNICK	93 YEARS	04/12/2013	LESLIE C MULLIGAN	80 YEARS
03/16/2013	PATRICIA M MURPHY	88 YEARS	04/13/2013	ANTHONY S GIACOBBI	88 YEARS
03/16/2013	M RUTH PHELAN	90 YEARS	04/13/2013	PAUL F O'DONNELL JR	78 YEARS
03/16/2013	GEORGE RIPLEY WOOD JR	85 YEARS	04/15/2013	ANN BUCKINGHAM	93 YEARS
03/17/2013	ROLAND S YOUNG	97 YEARS	04/15/2013	SHIRLEY RUTH WERNIKOFF	88 YEARS
03/19/2013	ROBERT J COSKREN	84 YEARS	04/16/2013	MAY I HAVERTY	89 YEARS
03/19/2013	HOLLIS BATCHELDER MEYER, JR	70 YEARS	04/16/2013	LLOYD B RAISTY	84 YEARS
03/19/2013	ANNA L ZACCARI	90 YEARS	04/16/2013	MICHAEL F TRIVENTI	93 YEARS
03/20/2013	WILLIAM E REILLY III	53 YEARS	04/17/2013	LAURIER J CANTWELL	84 YEARS
03/20/2013	LENNARD T SWANSON	89 YEARS	04/17/2013	GRACE EILEEN KENNEDY	87 YEARS
03/21/2013	EDWARD F BADEJO	23 YEARS	04/17/2013	ROBERT MICHAEL TAYLOR	60 YEARS
03/21/2013	MARTIN FRANCIS JOYC E	79 YEARS	04/18/2013	OLGA M BOCCHINO	84 YEARS
03/21/2013	JOHN ROBERT O'BRIEN	76 YEARS	04/18/2013	JOHN J BRAUER	79 YEARS
03/21/2013	MARGARET HELEN O'DONNELL	81 YEARS	04/18/2013	JACQUELINE R GULLA	68 YEARS
03/22/2013	FREDERICK FRANCIS GROSSO	93 YEARS	04/18/2013	GRACE MARY NARDIZZI	93 YEARS
03/22/2013	PRISCO MOSCATO	85 YEARS	04/19/2013	JANE M ARMOUR	65 YEARS
03/22/2013	CYNTHIA IRENE SATZ	70 YEARS	04/19/2013	JEANNE LANGLOIS MCLAUGHLIN	90 YEARS
03/22/2013	STEPHEN JOSEPH ZIELINSKI	86 YEARS	04/19/2013	SARAH ELIZABETH WHITE	77 YEARS
03/23/2013	ROBERT P CUSACK	82 YEARS	04/20/2013	EUGENE MYLES DUFFY	79 YEARS

# DEATHS

04/20/2013	JOSEPH LOUIS FALETRA	83 YEARS	05/24/2013	NATALYA REGAN	24 YEARS
04/21/2013	HERBERT EDWIN ANDERSON	85 YEARS	05/24/2013	JOSE HECTOR RIVERA	62 YEARS
04/21/2013	JAMES JEREMIAH O'ROURKE	69 YEARS	05/25/2013	BARBARA A HERLIHY	90 YEARS
04/22/2013	PHILIP ANTHONY ALDO	86 YEARS	05/25/2013	MARK SCIBILIO	52 YEARS
04/22/2013	JOHN F CLARKE	85 YEARS	05/26/2013	JOHN B LOMBARDO	93 YEARS
04/23/2013	ANN D DAILEY	54 YEARS	05/26/2013	JOHN F NOBLE	82 YEARS
04/23/2013	STEPHEN G EASTER	86 YEARS	05/27/2013	BARBARA B MAIER	88 YEARS
04/23/2013	JOHN THOMAS SANTOS	11 YEARS	05/27/2013	LESLIE JOYCE SHERMAN	64 YEARS
04/24/2013	JAMES F NUGENT	90 YEARS	05/28/2013	MARIE FRANCES CONNORS	89 YEARS
04/25/2013	DEOLINDA M CHAVES	84 YEARS	05/28/2013	EDMUND B NARDONE	88 YEARS
04/26/2013	WILLIAM R DAVIS	82 YEARS	05/29/2013	RICHARD ALAN LIPSON	73 YEARS
04/28/2013	THELMA L BROWN	96 YEARS	05/29/2013	RITA MARIE LLOYD BROWN	89 YEARS
04/28/2013	CATHERINE E KATCHPOLE	92 YEARS	05/30/2013	THOMAS A FLATLEY	81 YEARS
04/28/2013	ANDREW J MALACARIA	87 YEARS	05/30/2013	ARTHUR JOSEPH	87 YEARS
04/28/2013	DIANNE M RICHARDSON	51 YEARS	05/30/2013	RENE JOSEPH MASSE	98 YEARS
04/29/2013	JAMES T LEYDON JR	61 YEARS	05/31/2013	RICHARD CAVANAUGH	75 YEARS
04/29/2013	ELLEN C WHALEN	83 YEARS	06/01/2013	VINCENT J CAMMARATA	89 YEARS
05/01/2013	MICHAEL JOHN DANESCO JR	69 YEARS	06/02/2013	DAVID B GAUTHIER	49 YEARS
05/02/2013	JOHN DEAL	75 YEARS	06/03/2013	MARY O'NEIL	87 YEARS
05/02/2013	ROBERT B MANSFIELD	49 YEARS	06/03/2013	RONALD ALFRED SHARPLES	70 YEARS
05/02/2013	JAMES J MCISAAC	63 YEARS	06/04/2013	JOAN MCINNIS	87 YEARS
05/02/2013	JOACHIN URBANO	89 YEARS	06/04/2013	JOSEPH R RIOS	85 YEARS
05/03/2013	FREDERICK M COYNE SR	96 YEARS	06/04/2013	ELEANOR G SILLERY	92 YEARS
05/03/2013	JOSEPH J FALCONE	77 YEARS	06/06/2013	ROBERT G MCDONOUGH	83 YEARS
05/03/2013	JOHN E KELLY	87 YEARS	06/07/2013	RICHARD P ALLEN	86 YEARS
05/04/2013	JOSEPH A RANDO JR	79 YEARS	06/07/2013	ANN M DREW	93 YEARS
05/05/2013	JOSEPH F CURRAN SR	83 YEARS	06/09/2013	LEILA C ROBINSON	83 YEARS
05/07/2013	PATRICIA G MUNRO	70 YEARS	06/10/2013	JAIME G PILAPIL	71 YEARS
05/09/2013	RONALD T DELANEY	76 YEARS	06/10/2013	BELLA K SILVERSTONE	93 YEARS
05/09/2013	MARY ELIZABETH WEBSTER	88 YEARS	06/11/2013	KATIE L BRANNELLY	24 YEARS
05/10/2013	DAGGETT MORSE	88 YEARS	06/11/2013	THOMAS M CLIFFORD	56 YEARS
05/11/2013	DANIEL J HARRINGTON	81 YEARS	06/11/2013	SABINO G PASQUALE	68 YEARS
05/11/2013	PATRICIA LEWIS	84 YEARS	06/12/2013	JOAN C JOHNSON	55 YEARS
05/12/2013	ANWAR AL HUSAINI	82 YEARS	06/13/2013	JANE MILDRED ARENA	77 YEARS
05/12/2013	PAUL J DEMOTTE	53 YEARS	06/13/2013	KATHERINE S FOURNIER	35 YEARS
05/12/2013	JOSEPH T DIMARZIO	80 YEARS	06/13/2013	GERALD J PASQUANTONIO	70 YEARS
05/12/2013	JEAN MARIE LECOMTE	76 YEARS	06/14/2013	FREDERICK H BENTLEY	84 YEARS
05/13/2013	KARL MATTIAS HUOVINEN	87 YEARS	06/14/2013	GILDA E DEAGAZIO	82 YEARS
05/14/2013	WILLIAM J FITZGERALD	91 YEARS	06/14/2013	ESTHER A HOWES	96 YEARS
05/14/2013	EARL ROBERT KELLY	89 YEARS	06/15/2013	JOSEPH W BLAKE	83 YEARS
05/14/2013	MARION ELINOR PHILLIPS	91 YEARS	06/15/2013	SHIRLEY I FINN	84 YEARS
05/15/2013	JOAQUIN SOSA GONZALEZ JR	74 YEARS	06/15/2013	RUTH IRENE PATTERSON	85 YEARS
05/16/2013	JUDITH F GUSTIN	83 YEARS	06/16/2013	JOHN HAROLD DENEKAMP	89 YEARS
05/17/2013	LILLIAN MILLER	85 YEARS	06/16/2013	WILLIAM A RAFFERTY	84 YEARS
05/18/2013	CORNELIUS J KEOHANE	79 YEARS	06/18/2013	MICHAEL P CONNOLLY	78 YEARS
05/20/2013	BARBARA FONTES	69 YEARS	06/18/2013	VERA DOROTHY HARTSHORN	86 YEARS
05/20/2013	RUTH C O'LEARY	90 YEARS	06/19/2013	EUGENE J COCCHIARA	96 YEARS
05/20/2013	MARY LOUISE ROGERS	76 YEARS	06/20/2013	RICHARD G O'BRIEN	56 YEARS
05/21/2013	MARIA E ANELLO	83 YEARS	06/20/2013	OLIVE J MASCIARELLI	81 YEARS
05/21/2013	DANIEL A BRESCIA	88 YEARS	06/21/2013	DAVID J KRYZANOWSKI	63 YEARS
05/21/2013	ADINA P MARRINUCCI	84 YEARS	06/21/2013	MARY T TILLET	57 YEARS
05/21/2013	JOHN F MULKERN	69 YEARS	06/21/2013	MILDRED LILLIAN WHITE	87 YEARS
05/22/2013	ANNA M ANELLO	87 YEARS	06/22/2013	PHYLLIS A CEDOR	83 YEARS
05/22/2013	FRANK P O'CONNELL	75 YEARS	06/22/2013	MONICA PATRICIA MCNALLY	90 YEARS
05/23/2013	THERESA A CALMAZA	78 YEARS	06/22/2013	ATHENA ZAHAROPOULOS	93 YEARS
05/23/2013	CLARENCE R LENNEY	89 YEARS	06/23/2013	EILEEN V DONOVAN	96 YEARS
05/24/2013	GEORGE LINHARES AGUIAR	57 YEARS	06/23/2013	KAREN FINLEY	55 YEARS
05/24/2013	DEBORAH S BUCKBEE	79 YEARS	06/23/2013	RUSSELL G HOGAN	83 YEARS
05/24/2013	KATHLEEN L KOUGIAS	83 YEARS	06/23/2013	CLAIRE E KENNEY	86 YEARS
05/24/2013	DORIS E MASONE	80 YEARS	06/24/2013	HAROLD IRVING TABER	85 YEARS

# DEATHS

06/24/2013	JAMIE WINNIE WEIR	87 YEARS	07/28/2013	RICHARD EDWARD GOULET	82 YEARS
06/25/2013	YVETTE G SHORE	92 YEARS	07/29/2013	AGNES D CORNELL	80 YEARS
06/26/2013	JANE LOUISE BRIGGS	87 YEARS	07/29/2013	MAUREEN C HINES	76 YEARS
06/26/2013	MEGAN SAWYER DALEY	28 YEARS	07/29/2013	CHRISTOPHER HUDSON	45 YEARS
06/26/2013	MARY ELLEN MCDONALD	88 YEARS	07/29/2013	KENNETH R MORRISON	83 YEARS
06/27/2013	CARMELA G SAWYER	79 YEARS	07/30/2013	RICHARD GRACE	57 YEARS
06/27/2013	DONNA HELENE WEBSTER	68 YEARS	07/30/2013	JOHN J ORECCHIO	85 YEARS
06/29/2013	LAWRENCE L COPPONI	80 YEARS	08/01/2013	THOMAS J KEWRIGA	53 YEARS
06/29/2013	LUCIANA ZERVOS	89 YEARS	08/01/2013	FRANCES M SHAW	77 YEARS
07/01/2013	MADELYN L FRENETTE	81 YEARS	08/03/2013	CHARLES R LOPES	75 YEARS
07/01/2013	JAMES DOUGLAS HAIRSTON	81 YEARS	08/04/2013	FRANK BARTUCCA	80 YEARS
07/02/2013	GERTRUDE A WITHAM	80 YEARS	08/04/2013	PATRICIA B OMO	41 YEARS
07/03/2013	ANNE F VARA	84 YEARS	08/05/2013	JOAN H DAVIDSON	77 YEARS
07/04/2013	SELMA E FUCHS	86 YEARS	08/05/2013	DANIEL C LOURENCO	68 YEARS
07/05/2013	PAUL D BONNER	62 YEARS	08/05/2013	MARY MIRCI	92 YEARS
07/05/2013	RICHARD P COELHO	69 YEARS	08/06/2013	JAMES FRANCIS FOLEY	86 YEARS
07/05/2013	CARMELA MAZZOTTA	81 YEARS	08/06/2013	HELEN H HILTZ	93 YEARS
07/06/2013	JAMES ELLETT MANSFIELD	87 YEARS	08/07/2013	MINNIE B SCHMITT	103 YEARS
07/08/2013	NATALIE C RUSSO	74 YEARS	08/08/2013	HELENE M CURRAN	81 YEARS
07/09/2013	JOAN FRANCES FOSTER	71 YEARS	08/08/2013	ANASTASIA E HASAPIS	39 YEARS
07/09/2013	MARY ELIZABETH O'NEILL	92 YEARS	08/08/2013	ANTOINETTE M KUKIS	97 YEARS
07/09/2013	JOHN F WAGNER	97 YEARS	08/09/2013	MARY A BROWN	88 YEARS
07/10/2013	JOHN GREGORY GIARRUSSO	92 YEARS	08/10/2013	MICHAEL J MCMILLAN	48 YEARS
07/10/2013	JOHN PATRICK LUNDIN	71 YEARS	08/11/2013	JOAN ELIZABETH ANDERSON	78 YEARS
07/11/2013	JOHN EDWARD SLYMON	67 YEARS	08/12/2013	ROBERT A COFSKY	80 YEARS
07/12/2013	ELIZABETH A LEGGERI	86 YEARS	08/13/2013	JAMES WINSTON ARMISTEAD, II	54 YEARS
07/12/2013	THOMAS HARRISON LOCKHART	97 YEARS	08/13/2013	THOMAS A CONDON	84 YEARS
07/12/2013	CHARLES F MORSE	75 YEARS	08/13/2013	DONALD H OTTO	75 YEARS
07/13/2013	MARY FRANCES BANNON	96 YEARS	08/13/2013	GLORIA M RIELLY	87 YEARS
07/13/2013	JOSE V MARINI	78 YEARS	08/14/2013	RICHARD A MALTON	26 YEARS
07/13/2013	JOHN A MCMANUS	62 YEARS	08/16/2013	LOIS LANIER	83 YEARS
07/13/2013	LEONARD M SPRAGUE, JR	87 YEARS	08/16/2013	VIRGINIA JUNE MCNAMARA	81 YEARS
07/14/2013	CLARA G DODERER	98 YEARS	08/18/2013	ELEANOR FREUNDLICH	87 YEARS
07/14/2013	SHIRLEY ANN STRESSSENGER	79 YEARS	08/18/2013	AUBREY ROSE MCLAUGHLIN	10 MONTHS
07/15/2013	WILLIAM DANIEL HIGGINS	19 YEARS	08/18/2013	MARY THERESA TREANNIE	80 YEARS
07/15/2013	GORIZIA M HOWARD	97 YEARS	08/20/2013	LILLIAN F LYNCH	93 YEARS
07/15/2013	CONRAD WILLIAM MICHEL	80 YEARS	08/21/2013	JOHN ROE BOULGER	70 YEARS
07/15/2013	JOSEPH R SANTOS	90 YEARS	08/21/2013	MARY K REIDY	92 YEARS
07/15/2013	GEORGE LEON WATREMEZ	98 YEARS	08/22/2013	EVELYN P THOMAS	100 YEARS
07/16/2013	ROBERT J BYRNE	78 YEARS	08/26/2013	RICHARD S EFRON	81 YEARS
07/17/2013	SHARLENE MADALAINE CLAYTON	95 YEARS	08/26/2013	JOAN E KOUGIAS	71 YEARS
07/17/2013	RICHARD ALBERT SILVA	78 YEARS	08/28/2013	TAUNO A JOHNSON	94 YEARS
07/18/2013	JOSEPHINE L BRAIDA	84 YEARS	08/28/2013	JOHN P KEEGAN	43 YEARS
07/18/2013	ROBERT LARRIVEE	86 YEARS	08/30/2013	MICHAEL ALAN ROSS	75 YEARS
07/18/2013	DEMETRA J PASCO	97 YEARS	08/30/2013	ROBERT WALDMAN	94 YEARS
07/19/2013	ROBERT ALFRED FRENETTE	85 YEARS	08/31/2013	VITO FRUCI	96 YEARS
07/20/2013	ALEXANDER ABRAHAM DEEB	87 YEARS	08/31/2013	JOSEPH F PUTNEY	92 YEARS
07/20/2013	GERDA M MONTAGUE	85 YEARS	08/31/2013	MARIE VIVIAN WILKINSON	92 YEARS
07/20/2013	JUNE PARISEAU	85 YEARS	09/01/2013	MARY C KELLEHER	95 YEARS
07/20/2013	IRENA ZOFIA ZALESKI	89 YEARS	09/02/2013	SYLVIA I BOCKSTEIN	86 YEARS
07/21/2013	GEORGE WESLEY HAMBLIN	92 YEARS	09/02/2013	AGNES JOAN CROOK	90 YEARS
07/21/2013	KELLY SUTHERLAND	46 YEARS	09/03/2013	JOHN T NANGLE SR	82 YEARS
07/22/2013	TESSALON HUBERT BISHOP	33 YEARS	09/04/2013	PAULINE M GRASSO	86 YEARS
07/22/2013	BETTY-JEAN BOURNE	90 YEARS	09/05/2013	ELINOR P ERKER	87 YEARS
07/22/2013	PAULA LOUISE GARBARINO	95 YEARS	09/05/2013	ARTHUR R SAMSEL	73 YEARS
07/22/2013	DOUGLAS L THISTLE	50 YEARS	09/05/2013	ANNE H WHELAN	66 YEARS
07/23/2013	ROBERT J MOLLOY SR	86 YEARS	09/06/2013	FRANCES G CRANE	93 YEARS
07/23/2013	CHERYL A THOMAS	63 YEARS	09/06/2013	EDWARD O FARRELL	71 YEARS
07/27/2013	ELEANOR T FERZOCO	87 YEARS	09/06/2013	CLAIRE MARIE KOLF	84 YEARS
07/27/2013	RALPH G FLYNN, JR	79 YEARS	09/08/2013	ANTHONY JOSEPH GAMBARDELL	67 YEARS

# DEATHS

09/09/2013	KATHLEEN ELLEN FOSTER	72 YEARS	10/14/2013	MICHAEL J EYSIE	69 YEARS
09/11/2013	ANTHONY A GILMORE	27 YEARS	10/15/2013	ANDREA MARIE SULLIVAN	59 YEARS
09/12/2013	ELIZABETH VERONICA CAPONE	81 YEARS	10/16/2013	ADELE J COOPER	84 YEARS
09/13/2013	MARINA WATSON	89 YEARS	10/16/2013	DORIS J GARUFO	89 YEARS
09/14/2013	NICOLE LEIGH GEDDRY	36 YEARS	10/16/2013	LOIS MARIE JOHNSON	83 YEARS
09/14/2013	ALAN RICHARD KAPLAN	77 YEARS	10/16/2013	TIMOTHY J KELLIHER	86 YEARS
09/14/2013	JAMES V LAMPKA	69 YEARS	10/16/2013	SHERRY M TRUSSELL	67 YEARS
09/15/2013	MARY A MORNINGSTAR	65 YEARS	10/17/2013	FRANCIS J BOURQUE	65 YEARS
09/16/2013	DOROTHY E AVERY	93 YEARS	10/17/2013	JAMES H MACKEY	79 YEARS
09/16/2013	EVELYN E MARK	64 YEARS	10/17/2013	THOMAS WILLIAM QUINN	14 YEARS
09/16/2013	MICHAEL A STAPLES	61 YEARS	10/17/2013	ANNE ELIZABETH SHEEHAN	85 YEARS
09/17/2013	PETER W HOLCOMB	73 YEARS	10/18/2013	THELMA L DOHERTY	93 YEARS
09/17/2013	GARDNER LOUIS RETT	76 YEARS	10/19/2013	LINDA ARPINO	52 YEARS
09/20/2013	WILLIAM F CASEY	65 YEARS	10/19/2013	VERLY O ARSENAULT	88 YEARS
09/20/2013	MEYER MARCUS	99 YEARS	10/19/2013	RONALD M LEPPA	50 YEARS
09/20/2013	MICHAEL MULHERN	44 YEARS	10/19/2013	JOSEPH P RIDIKAS	72 YEARS
09/20/2013	JOAN M VALENTINE	88 YEARS	10/20/2013	THOMAS KOSIN	49 YEARS
09/21/2013	RICHARD R PALIE	81 YEARS	10/20/2013	LEAH MARGUERITE O'TOOLE	35 YEARS
09/22/2013	NOELLA MAY BEDARD	83 YEARS	10/21/2013	BARBARA K BROADFORD	83 YEARS
09/22/2013	JEFFREY A CIFFOLILLO	49 YEARS	10/21/2013	MARY ELLEN REEN	65 YEARS
09/22/2013	ANICA GOEA	68 YEARS	10/22/2013	KENNETH J FOSTER	77 YEARS
09/22/2013	EVELYN MARION PETERSON	96 YEARS	10/23/2013	JAMES F CALLANAN	82 YEARS
09/22/2013	JANE M QUINLAN	77 YEARS	10/23/2013	FRANCIS EDWARD GUINEY	87 YEARS
09/24/2013	BRIAN M KELLY	46 YEARS	10/23/2013	GERTY S TAYLOR	89 YEARS
09/24/2013	KATHLEEN A KING	75 YEARS	10/24/2013	FRANCIS J CONTI JR	68 YEARS
09/24/2013	THERESA MCFADDEN	95 YEARS	10/24/2013	MARY C DELLENTASH	78 YEARS
09/25/2013	RITA M KERN	87 YEARS	10/25/2013	ROBERT JOHN COLLINS	37 YEARS
09/25/2013	MARILYN ELAINE TIMM	65 YEARS	10/25/2013	JOHN EDMUND JOHNSON	84 YEARS
09/26/2013	CHARLES G DOLAN	79 YEARS	10/25/2013	JAMES R SAVAGE	84 YEARS
09/26/2013	DONNA L GLODDY	63 YEARS	10/26/2013	MARY E CARUSO	78 YEARS
09/26/2013	CHARLES H GOLDEN	83 YEARS	10/26/2013	JOHN P RAU SR	88 YEARS
09/28/2013	FAYE MCDONOUGH	55 YEARS	10/27/2013	JESSICA A BEGIN	64 YEARS
09/29/2013	LYN FURCHT	70 YEARS	10/27/2013	WILLIAM V FAHEY	89 YEARS
09/30/2013	JOSEPH W MCDONOUGH JR	65 YEARS	10/28/2013	MARGARET M GRANT	66 YEARS
10/01/2013	ALICE ROSE PFEIFFER	90 YEARS	10/28/2013	JOHN A SARNIE	78 YEARS
10/01/2013	RONALD E RIDDOCH	52 YEARS	10/29/2013	RUSSELL J EPPICH	90 YEARS
10/01/2013	JOSEPH P VINCENT	68 YEARS	10/30/2013	JOSEPH F BOYLE	81 YEARS
10/03/2013	MICHAEL F MORRISSEY	58 YEARS	10/30/2013	DELSA WINER	86 YEARS
10/03/2013	DONALD R STABLES	82 YEARS	10/31/2013	NELSON DONALD ELDRIDGE	84 YEARS
10/04/2013	MARY LOU FOLEY	87 YEARS	11/01/2013	MARY LILLIAN DAVIS	98 YEARS
10/05/2013	DAVID J LASALVIA	48 YEARS	11/01/2013	BARBARA MAHONEY	87 YEARS
10/05/2013	ANGELA LONG	72 YEARS	11/01/2013	ROBERT A MISKUNAS	76 YEARS
10/06/2013	BRENDA MARY BATES	91 YEARS	11/02/2013	CHARLES F LARGE	89 YEARS
10/06/2013	MARJORIE ANN FOGG	79 YEARS	11/02/2013	TERESA LEDDA	83 YEARS
10/07/2013	JAMES FRANCIS FORD	73 YEARS	11/03/2013	ANN J KODIS	94 YEARS
10/07/2013	WILBUR RAY HIGHMAN	78 YEARS	11/03/2013	MARGARET D SHIELD	80 YEARS
10/07/2013	GEORGE E SWEENEY	72 YEARS	11/04/2013	RONALD MARSHALL	81 YEARS
10/08/2013	LAWRENCE R HOLLAND	82 YEARS	11/05/2013	LINDA J GILMORE	70 YEARS
10/10/2013	MARIE K ALLEN	87 YEARS	11/06/2013	WILLIAM J WALKER	84 YEARS
10/10/2013	DANIEL J CARROLL	38 YEARS	11/07/2013	SHEILA M COLOMBO	88 YEARS
10/10/2013	STEPHEN J HENRY	65 YEARS	11/07/2013	JANET GOODFELLOW	98 YEARS
10/10/2013	GEORGE GLIDDEN HUSSEY	94 YEARS	11/07/2013	FLORENCE ANN MARINO	92 YEARS
10/10/2013	WILLIAM E MOTT	56 YEARS	11/07/2013	KAMA LYNN MARTINELLI	37 YEARS
10/10/2013	JAMES EARL SCOTT	66 YEARS	11/08/2013	FLORENCE CLINTON	93 YEARS
10/11/2013	FRANCES M JOSEPH	72 YEARS	11/09/2013	GINO DIBENEDETTO	94 YEARS
10/11/2013	MARIETTA TAGARINO ARUTA MC	50 YEARS	11/09/2013	PATRICIA ANN JONES	78 YEARS
10/12/2013	PER A GJERDE	92 YEARS	11/09/2013	GAIL H MARIANO	72 YEARS
10/12/2013	ROBERT J MITCHELL	90 YEARS	11/09/2013	MARGARET NEWTON	93 YEARS
10/12/2013	INEZ UZURIAGA	77 YEARS	11/10/2013	MAUREEN R FOLEY	79 YEARS
10/13/2013	JANET L JUSKEWITZ	71 YEARS	11/11/2013	DOROTHY G FAULKNER	88 YEARS

# DEATHS

11/11/2013	RITA M FOSTER	88 YEARS	12/06/2013	GLORIA V DRAMIS	75 YEARS
11/12/2013	ALLEN JAMES BLANCHARD	51 YEARS	12/07/2013	ROBERT F BYERS	74 YEARS
11/12/2013	NAJLAE SOLOMON	94 YEARS	12/07/2013	MATTIE TRAVIS TURNER	71 YEARS
11/13/2013	FRANCIS K FRAINE	70 YEARS	12/09/2013	DAVID F DEVINE	84 YEARS
11/13/2013	THOMAS C STEVENS	64 YEARS	12/09/2013	JACK DAVID WILLIAMS	85 YEARS
11/14/2013	ALMA FERZOCO	96 YEARS	12/10/2013	ERICA W MULLINS	80 YEARS
11/15/2013	LESTER E ALMEDA	83 YEARS	12/10/2013	LOUISE A O'CONNOR	77 YEARS
11/15/2013	MARY FRANCES BLANEY	90 YEARS	12/11/2013	RICHARD T FLAHERTY	78 YEARS
11/15/2013	JEROME BLOMQUIST	51 YEARS	12/12/2013	LILLIAN T FOLEY	72 YEARS
11/15/2013	JOAN T LAVERTY	85 YEARS	12/12/2013	ZAHRA MOGHADDAS	86 YEARS
11/15/2013	JOAN M PUPI	53 YEARS	12/13/2013	JOSEPH S CATTAFE	88 YEARS
11/15/2013	MARY C SHEA	86 YEARS	12/13/2013	JAMES HERBERT CONGDON	66 YEARS
11/16/2013	ALBERT STANLEY CRAVEN	88 YEARS	12/13/2013	KURT ALBERT DOLD	68 YEARS
11/16/2013	ELEANOR T GALANO	81 YEARS	12/14/2013	MARY VANESS HEMMAN	92 YEARS
11/16/2013	VALERIE M SCANNELL	79 YEARS	12/15/2013	GERTRUDE IOANNILLI	97 YEARS
11/17/2013	EVELYN HEIFETZ	85 YEARS	12/15/2013	ANNE S MCCARTY	94 YEARS
11/17/2013	KATHERINE H KADZIS	91 YEARS	12/15/2013	ARLENE E OLBRYNS	77 YEARS
11/18/2013	WILLIAM H BOONE	75 YEARS	12/15/2013	HENRY A VICTORSON	90 YEARS
11/18/2013	PATRICIA GATELY	81 YEARS	12/16/2013	FAYEK SHOUKRY SIDRAK	88 YEARS
11/18/2013	IRENE MCKENZIE	79 YEARS	12/17/2013	GERALD CORCORAN	72 YEARS
11/18/2013	GEORGE M RUBOY	84 YEARS	12/17/2013	JOHN HUGH CRAWFORD	89 YEARS
11/19/2013	DOROTHY POBER	94 YEARS	12/17/2013	MARGARET ANN CREHAN	75 YEARS
11/19/2013	BARBARA J REEVES	81 YEARS	12/17/2013	CARL H JOHNSON III	58 YEARS
11/20/2013	SCOTT WILLIAM BERNARD	51 YEARS	12/17/2013	DAVID BRENDAN TEDESCHI	55 YEARS
11/20/2013	HELEN LASCUOLA	76 YEARS	12/18/2013	ROBERT W BROWN	85 YEARS
11/20/2013	ROHIAH DIANNE YAPLE	75 YEARS	12/18/2013	DIANNE P HOWARD	72 YEARS
11/21/2013	BARBARA ANN CARCHEDI	90 YEARS	12/19/2013	ANNE NOEL ROBINSON	79 YEARS
11/21/2013	ANNA V MILANO	85 YEARS	12/21/2013	ORLANDO J ALBANI	92 YEARS
11/21/2013	ERNA TATAR	91 YEARS	12/21/2013	JERYL V DRUMMEY	72 YEARS
11/22/2013	SARAH M GREENE	94 YEARS	12/21/2013	SYLVIA A GIANNELLI	74 YEARS
11/22/2013	STEPHEN STONE	77 YEARS	12/22/2013	EDWIN S CAPLAN	82 YEARS
11/23/2013	WILLIAM ANDREW BARTON	78 YEARS	12/22/2013	CHRISTINE FARMER	68 YEARS
11/23/2013	FRANCES O'LEARY	93 YEARS	12/22/2013	JOHN J HEFFERNAN	89 YEARS
11/24/2013	RUTH P BAKER	94 YEARS	12/22/2013	RIC G LUJARES	55 YEARS
11/24/2013	JOHN P CARON	83 YEARS	12/22/2013	LYDIA M NOLAN	83 YEARS
11/24/2013	ROBERT E CUMMINGS	62 YEARS	12/22/2013	WALTER BENNETT RUSSELL	90 YEARS
11/24/2013	MARVIN C LACY	67 YEARS	12/22/2013	ANNIE F WONG	84 YEARS
11/24/2013	ERNEST S NADER	87 YEARS	12/23/2013	MYRTHA COLSON	77 YEARS
11/25/2013	MARY CULGIN	89 YEARS	12/23/2013	NORMAN MAYER	94 YEARS
11/26/2013	MARYANN P BOYD	95 YEARS	12/23/2013	CYNTHIA M TODD	52 YEARS
11/27/2013	THOMAS P KARWACKI	79 YEARS	12/24/2013	JAMES HELLER	90 YEARS
11/27/2013	MYRNA WELTY	81 YEARS	12/25/2013	FERDINANDO PETROZZI	87 YEARS
11/28/2013	DORIS ANN KEEFE	91 YEARS	12/25/2013	H IRENE WOODS	74 YEARS
11/28/2013	ROSE MARIE LYNCH	47 YEARS	12/26/2013	JOHN A FORBES	83 YEARS
11/28/2013	RICHARD HENRY PETERSON	72 YEARS	12/26/2013	ELAINE E HAYES	85 YEARS
11/29/2013	KEVIN M GLEASON	63 YEARS	12/26/2013	ANGELINA C PUOPOLO	91 YEARS
11/30/2013	ADELLA MAJOROWSKI	80 YEARS	12/27/2013	PAULINE J RENTEL	90 YEARS
12/01/2013	THOMAS V FENNESSEY	77 YEARS	12/27/2013	NICOLINA M RICH	77 YEARS
12/01/2013	CHARLOTTE W WELLS	100 YEARS	12/27/2013	MARJORY EMMA WIREN	94 YEARS
12/02/2013	LAWRENCE J ORLANDO	85 YEARS	12/28/2013	EILEEN K SCAFATI-IADONISI	87 YEARS
12/03/2013	FRANCES IDA PILKINGTON	94 YEARS	12/29/2013	HANNAH KARP	97 YEARS
12/04/2013	MARCIANO A PALADINO	93 YEARS	12/29/2013	CHARLES E MAGRAW III	87 YEARS
12/04/2013	JEAN ANNE SMITH	86 YEARS	12/30/2013	MURAD TARPINIAN	92 YEARS
12/04/2013	JOANN J VARNEY	72 YEARS	12/31/2013	FRANCIS X KENNEDY, JR	50 YEARS
12/04/2013	WALTER WILLIS WHITNEY	80 YEARS			
12/05/2013	JOHN J KILROY	63 YEARS			
12/05/2013	DANIEL M MASTABY	28 YEARS			
12/05/2013	ANDREW W PACHECO	75 YEARS			
12/05/2013	HOWARD F SHEA	87 YEARS			
12/05/2013	PAULINE A ZABLOWSKI	86 YEARS			

# **NORWOOD PUBLIC SCHOOLS**

## **NORWOOD SCHOOL COMMITTEE**



**Seated:**

**Courtney Rau (Chair); John Badger (Vice Chair)**

**Second Row:**

**Paul Samargedlis (Member); James Gormley (Member); Joseph Montesano (Member)**

# NORWOOD PUBLIC SCHOOLS

## NORWOOD PUBLIC SCHOOLS 2013 SYSTEM-WIDE ANNUAL REPORT

Dear Town Meeting Members:

This section of the Superintendent's Annual Report covers the calendar year January 1, 2013 through December 31, 2013 and summarizes major system-wide initiatives and activities. Following this section are reports from each of the Building Principals.

### SCHOOL COMMITTEE

The Norwood Public Schools is led by a five member School Committee consisting of the following: Courtney Rau, Chair; John Badger, Vice Chair; James Gormley; Joseph Montesano and Paul Samargedlis.

During the year, some of the issues the School Committee undertook were:

- (1) Settled the Norwood Teachers' Association (Unit A), Norwood Administrators' Group (Unit B) and Union #50 Collective Bargaining Agreements;
- (2) Started to work on the FY15 budget early in the fall;
- (3) Evaluated the Superintendent in October, 2013;
- (4) Continued to work on new policies and review/update old policies for the Policy Book;
- (5) Continued to work on various capital outlay projects;
- (6) Named the High School front field in honor of Cathleen Shachoy who retired after 41 years;
- (7) Approved the 2013-2014 School Handbooks; and
- (8) Reviewed the 2012-2014 School Improvement Plans for all schools.

The Norwood School Department operating budget for the 2013-2014 school year (FY14), as voted by Town Meeting, was \$36,174,718. Since the passage of the Educational Reform Act in 1993, the School Department budget exceeded Net School Spending. As always, difficult cuts were made in all line items in order to reach a budget that was approved by the School Committee and presented to Town Meeting.

### ADMINISTRATIVE PERSONNEL

The 2013-2014 school year had the following changes at the administrative level: Matthew Ehrenworth, Principal Middle School, resigned on June 30, 2013 and was replaced by Ann Mitchell Interim Principal; Scott Williams, Principal Cleveland School, resigned on June 28, 2013 and was replaced by Nancy Coppola; Joyce Onischewski, Director of Student Services, retired on June 28, 2013 and was replaced by Paula Alexander; Christine Smith, SPED Coordinator, resigned on June 30, 2013 and was replaced by April Zyirek; Allyson Bell, Secondary TEAM Chair resigned on August 13, 2013 and was replaced by Suzanne Gervais; and Jane Mitchell transferred to High School Psychologist position and was replaced by Jennifer Collado as Elementary TEAM Chair.

### RETIREMENTS

For the period January 1, 2013 through December 31, 2013, the following individuals retired: **High School** – Mary Boiardi (SPED Inclusion), Cathleen Shachoy (Dean & Health/PE); **Middle School** – Susan Benson (Gr. 6 Social Studies); **Balch**

**School** – Sharon McManus (SPED Inclusion); **Callahan School** – Leslie McDaniel (Speech/Language Therapist); **Cleveland School** – Paula McMullen (Library Media Specialist); **Prescott School** – Linda Carta (Gr. 4), Michael Finnerty (SPED Inclusion), Mary Fleming (Nurse); **Willett Early Childhood Center** – Mary Erickson (Kindergarten); and **Buildings/Grounds** Matthew Shanahan (Maintenance Craftsman).

### RESIGNATIONS

For the period January 1, 2013 through December 31, 2013, the following individuals resigned: **High School** – Eric Clifford (Math), Vanessa Harvey (Spanish), Erika King (Psychologist), Edward Morneau (.4 FTE English/Language Arts), Adeline Mullin (Biology), Mary Oldham (Physics), Deborah Perez (SPED Resource Room), Brandon Sullivan (Technology Education), Julie Whitaker (Social Studies); **Middle School** – Heather Carbone (SPED PLC), Kathleen Gould (SPED PACS), Brian Meringer (Housemaster), Shawna Murray (Spanish), Christopher Noce (.8 FTE Music); **Balch School** – Laura McColgan (Gr. 3), Megan Nee (Title One), Leslie Wilbert (SPED LB/DB); **Cleveland School** – Catherine Howland (.5 SPED Inclusion); **Oldham School** – Emily Pemberton (SPED PACS); **Prescott School** – Julie Augello (Gr. 3); **Shared Special Services** – Deborah Butts (Occupational Therapist), Elaine Cahill, Joanne Rucki (.4 FTE Occupational Therapists), Kimberly Morast (APE); **Para-Professionals** – Samantha Gray, Cheryl MacDonald, Kathleen Reardon, Theresa Wong (High School); Melissa Johnson (Middle School); Lisa Vigue (Balch); Elisha Morrison (Callahan); Claudine Gover (Cleveland); Katherine Planeta (Savage Center).

### NEW STAFF

The 2013-2014 school year started with the following new staff to fill vacancies created by retirements, resignations, promotions and new positions: **High School** – Jennifer Douglas (.4 FTE English/Language Arts), Amy Lepley (Math), Jessica Long (Biology), Rebecca Newman (Social Studies), Tara Noyes (Dept. Chair & Health/PE), John Perry (Spanish), Joseph Pinola (Physics), Kerri-Ann Quinn (SPED Inclusion), Lindsey Schubert (Technology Ed), George Stamides (SPED PLC), Carol McDonough (Nurse); **Middle School** – Alyssa DaSilva (.4 FTE Spanish), Philip Hulbig (SPED PLC), Timothy MacDonald (.8 FTE Music), Michael Morro (Housemaster), Gregory Noble (SPED TASC), Ioannis Roussos (Gr. 6 Social Studies); **Balch School** – Nancy Boutin (SPED Inclusion), Kathleen Donnelly (SPED LB/DB), Jennifer Gregory (.5 FTE Title I), Eileen Ryan (Gr. 2); **Callahan School** – Christine Calligan (Gr. 3), Angelique O'Donnell (SPED Inclusion); **Cleveland School** – Annmarie Higgins (Library Media Specialist), Caitlin Joyce (Gr. 5), Julie Kennedy (.5 FTE SPED Inclusion), Susan Kilduff (LTS Gr. 4), Nancy Landfield (Gr. 3, ); **Oldham School** – Schinita Bell (SPED PACS); **Prescott School** – Sarah Burnham (Gr. 3), Jennifer Connolly (Gr. 1), Dymrna O'Carroll (Nurse); **Willett Early Childhood Center** – Cynthia Murphy (.5 FTE ELL), Elena Musto (SPED PK-K Primary Skills), Lauren Trethewey (LTS SPED PK); **Shared Special Services** – Karen Atkinson and Tobey Lovett (Occupational Therapists); **Specialists** – Helen Jolley (Health/PE); **Para Professionals** – Brendan Bonn, Dianne Ehrlich, Michael Flaherty, Katelyn Raftery, Loksze Wong (High School); Jacqueline DiModica, Colleen Hurley, Courtney Ryan (Middle School); Christine Joseph (Balch); Jane King (Callahan); Brianne Moynihan (Cleveland); Meghan Shilo (Oldham); Kimberly Beaudet, Kara Gronroos, Caryn Monahan (Willett Early Childhood Center).

# NORWOOD PUBLIC SCHOOLS

## ENROLLMENTS

The District provides services for three thousand four hundred forty-seven (3,477) students. Enrollment by grade as reported October 1, 2013 was: Pre-School-**109**; Kindergarten-**280**; Gr. 1-**276**; Gr. 2-**287**; Gr. 3-**266**; Gr. 4-**248**; Gr. 5-**261**; Gr. 6-**249**; Gr. 7-**235**; Gr. 8-**232**; Gr. 9-**245**; Gr. 10-**264**; Gr. 11-**276** and Gr. 12-**249**. Of this population, over six hundred students qualify for Special Education services which represent 16.9% of the total enrollment and two hundred nineteen (219) students received ELL services which represent 6.2% of the total enrollment.

## SPECIAL EDUCATION DEPARTMENT

The Norwood Public Schools provides a comprehensive array of services and programs to meet the needs of students ages 3 to 22. Local funds, as well as state and federal grants, permit the Department to provide specialized instruction to students who meet eligibility standards under Individual Education Programs, 504, or Individual Health Plans. Special Education services are provided to a little over 600 students. The range of services offered within the system continues to expand as new technology, programs and curriculum offerings develop. The range of services also varies to meet the individual needs of each identified student. The Student Services Department, in conjunction with its staff, students and parents, continuously assesses the ever-changing needs of our students to explore new program development and to meet the needs of the students in the 21<sup>st</sup> century. The district has an inclusive model for students with special needs with placements in the least restrictive settings. Through professional development, training and collaboration, teachers are implementing inclusive support throughout the district.

Special education students in Grades Pre-K-12 have access to the services of Special Education teachers, Speech/Language Pathologists, Occupational and Physical Therapists, Adaptive Physical Education Specialists and Adjustment Counselors. The Board Certified Behaviorist consults with both the special needs programs and staff throughout the district. Guidance Counselors in both the Middle and Senior High Schools work with students on course selection, learning and social issues, career and vocational planning and college placements. The Guidance staff plays a key role in transitioning students from the Elementary Schools to the Middle School, the Middle School to the Senior High and Senior High to college or the work environment. In addition, there are full-time nurses in each building who address the increasing medical issues facing our students. These nurses, under the direction of the Nurse Leader for the Department, conduct regular health and dental screenings throughout the school year.

## MCAS

MCAS was administered to 3,4,5,6,7,8 & 10<sup>th</sup> graders in April and May, 2013 and in October, 2013 the Dept. of Education released the test results. The following chart shows the percentage of students scoring at each Performance Level:

	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/Failing	
	NPS	State	NPS	State	NPS	State	NPS	State	NPS	State
<b>Grade 3</b>										
Reading	72%	57%	18%	12%	54%	45%	27%	36%	2%	8%
Mathematics	76%	66%	34%	31%	42%	36%	20%	22%	5%	11%

## Grade 4

English/Language Arts	58%	53%	9%	10%	48%	43%	36%	33%	6%	13%
Mathematics	55%	52%	17%	18%	38%	34%	41%	38%	4%	10%

## Grade 5

English/Language Arts	66%	66%	15%	18%	52%	47%	28%	24%	6%	10%
Mathematics	63%	61%	24%	28%	39%	33%	26%	25%	11%	14%
Science & Tech/Eng.	55%	51%	17%	20%	39%	31%	37%	36%	7%	12%

	Proficient or Higher		Advanced		Proficient		Needs Improvement		Warning/Failing	
	NPS	State	NPS	State	NPS	State	NPS	State	NPS	State

## Grade 6

English/Language Arts	77%	67%	18%	16%	60%	51%	17%	23%	5%	10%
Mathematics	60%	61%	23%	25%	37%	35%	28%	24%	12%	15%

## Grade 7

English/Language Arts	83%	72%	9%	12%	74%	59%	14%	22%	3%	7%
Mathematics	50%	52%	14%	19%	36%	33%	34%	27%	16%	21%

## Grade 8

English/Language Arts	77%	78%	20%	20%	57%	58%	12%	15%	11%	7%
Mathematics	47%	55%	15%	22%	32%	32%	32%	25%	21%	20%
Science & Tech/Eng.	32%	39%	2%	4%	31%	35%	49%	43%	19%	18%

## Grade 10

English/Language Arts	92%	91%	42%	45%	50%	46%	7%	7%	1%	2%
Mathematics	83%	80%	53%	55%	31%	25%	13%	13%	4%	7%
Science & Tech/Eng.	64%	71%	23%	26%	41%	45%	33%	24%	3%	5%

## TECHNOLOGY

This year our school system developed and submitted a 3 Year Strategic Technology Plan that focuses on supporting teachers by providing high quality, engaging learning experiences for all students while creating an infrastructure of always-on, everywhere learning. We have also committed to enhancing systems that inform teachers, students and families with real-time information that is useful and relevant. It is in accordance with this plan, and through the capital budget given to us from the Town, we made a number of improvements in all schools this year.

Using capital funds, the district was able to upgrade our network infrastructure including the purchase and installation of new switching equipment at the Middle School, Willett Early Childhood Center and Savage Center which helped us better route network traffic and increase service throughout the entire network. We also: (1) upgraded the wireless infrastructure at the Coakley, Willett and Oldham with new access points which allowed us to recycle the old access points from the Middle School and redistribute them to the Balch, Callahan, Cleveland and Prescott and expand their wireless coverage; (2) installed interactive wall-mounted projectors in 11 Middle School classrooms and plan on installing at least 9 more before the end of the school year which will mean two-thirds of the classrooms at the Middle School

# NORWOOD PUBLIC SCHOOLS

will contain wall-mounted interactive projectors with the goal of having 100% coverage by the end of the 2014-2015 school year; and (3) at the elementary schools we installed interactive whiteboards and wall-mounted projectors in every 4<sup>th</sup> and 5<sup>th</sup> grade classroom across the district. We have been working with Elementary Math Specialist Jill Milton on integrating technology into math lessons. Our goal is to continue this initiative and install interactive whiteboards or projectors in every 3<sup>rd</sup> grade classroom by the end of the school year which would allow us to target the 2<sup>nd</sup> grade classrooms during the 2014-2015 school year.

To increase student's use of technology district-wide, and to prepare for the PARCC online assessments, we have been refreshing and increasing the amount of student devices using a mixture of capital funds and donation money from the PTO's and other local business. We were able to refresh the student computer labs at the Balch, Callahan and Prescott with brand new desktop computers and we look to do the same at the Cleveland and Oldham before the end of the school year. At the Middle School, we refreshed 2 desktop computer labs with new machines and have introduced 2 new mobile Chromebook labs that teachers can reserve and use with their classes and are looking to expand that program before the end of the year so that each grade level has access to 1 mobile lab as well as 1 desktop lab. At the Willett, through a generous donation from the PTO and Meditech Corporation, we are creating iPad learning centers in every kindergarten classroom. By the end of the school year, each classroom will have 4 iPads to use as a digital learning center for their students. The Norwood Bank made a generous donation this year providing "mini grants" to teachers in each school and many teachers wrote grants that included a number of technology devices they would like to purchase to support their instruction.

Lastly, we rolled out a number of new systems this year in accordance with our Strategic Technology Plan. First, we designed and deployed a new content management system to serve as our district, school and teacher websites, solicited feedback from parents and designed the site with that input. We also deployed TeachPoint, the online educator evaluation system to support the new evaluation protocol adopted by the district this year. We are in the beginning stages of deploying Google Apps for Education which is an online suite of educational tools that students and teachers can use anywhere they have an internet connection to work and collaborate on documents and other projects. With these initiatives, we have increased the support and training we give to teachers in order to effectively use these tools in the classroom. We also increased technology training sessions at the Savage Center for all teachers and have posted numerous technology training resources and video tutorials for on-demand technology training. Lastly, an instructional technology facilitator position was created at each school throughout the district to provide one-to-one and group training for teachers on using technology to enhance instruction and increase communication to parents and students.

## **BUILDINGS & GROUNDS**

The Buildings and Grounds crew were very busy this summer getting all the buildings ready for the first day of school. The department worked very closely with the Superintendent and Police Chief to improve security in all school buildings and met with the staff in each school to review the security protocols that

are outlined in the Crisis Manuals which are in every classroom and office in the district. In addition, the crew rekeyed all outside doors to the same keys which allows the School Department to give the Police Department keys to all school buildings. The department also installed Card Access Control's in the 5 schools that did not have Card Access Systems. Lastly, the department worked with the Technology Department in installing numerous Smart Boards and projectors in the classrooms.

## **CURRICULUM DEVELOPMENT**

Our District Strategic Plan and School Improvement Plans are the driving engines for our work around curriculum development and professional development. We use student performance data, such as PSAT, SAT, AP, MCAS and ACCESS results, and feedback from state reports, audits and NEASC reports to inform our decisions.

Norwood educators across the system used their available in-service, department, school, and grade-level meeting times to align our curriculum with the new 2011 Common Core State Standards for Mathematics, English/Language Arts and Literacy and to develop common assessments to be used throughout the year to monitor student progress towards meeting these rigorous grade-level content standards. New science standards are expected to be approved for adoption in the fall of 2015 and our science teachers are preparing for these changes. The High School continues to strengthen its AP offerings and is working to improve their SAT results by having all students take the PSAT test in their sophomore year. Work in the other content areas also takes place during our in-service time. This past year, we put a particular emphasis on developing common assessments and writing across the curriculum, including some training on teaching the research paper. Our History and Foreign Language Departments are collaborating on interdisciplinary projects. New ELL curriculum is being written to align with the new WIDA Standards. On a related note, our Special Education Department and staff continue to implement inclusion across the system to assure greater access to the curriculum in the least restrictive environment.

## **PROFESSIONAL DEVELOPMENT**

Norwood has a comprehensive Professional Development Program that is designed to support our District Improvement Plan and provide Norwood educators with opportunities for professional growth in-district and out-of-district in order to expand their content knowledge and pedagogical skills, take risks in trying new practices, collaborate and share expertise. Each teacher new to the Norwood Public Schools is assigned a mentor to assist with his/her transition to the school system and our curriculum expectations. Each new teacher is also provided with a series of new Teacher Induction workshops led by administrators and veteran teachers. The main goals of our professional development program are to assist educators in meeting the state requirements for licensure/relicensure and to improve student performance and achievement through high quality classroom instruction.

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To support our District Improvement Plan, we have targeted our professional development funds around the following key initiatives:

- a PK-12 literacy initiative that includes training 6-12 teachers on key comprehension routines and a focus on writing across the curriculum;
- strengthening PK-12 math and science practices;
- ongoing support of the arts (Fine Art, Music, Drama and TV Production);
- various supports to inclusion: assistive technology training, social skills training, training on specially designed instruction and positive behavior intervention support;
- technology integration, including broader use of foreign language labs 6-12;
- health and wellness;
- preparing our ELL teachers for the new WIDA standards and ACCESS tests; and
- follow-up to NEASC report recommendations.

In addition, we have invested considerable professional development time training all our educators on the new Educator Evaluation System and how to use TeachPoint to facilitate the new evaluation process. We are very proud of the balanced scope of the curriculum we offer our students and of the professional development programming we provide our staff.

## CONCLUSION

It is my pleasure to submit my third Annual Report as Superintendent of the Norwood Public Schools. I take great pride in the fact that the staff continues to work diligently to grow professionally and is dedicated to providing every student with the best possible education. I would like to thank the School Committee, administration, faculty, support staff and Town officials for all their assistance in helping the School Department achieve the many accomplishments outlined in this report. I am confident we will continue to work collaboratively to improve our schools to be one of the best in the Commonwealth and look forward to working with everyone to achieve this goal.

Respectfully submitted,

James Hayden  
Superintendent of Schools

## NORWOOD HIGH SCHOOL 2012-2013 ANNUAL REPORT

A Two-Year Progress Report was submitted to NEASC on February 1, 2013 and the Commission commended the school's accomplishments since the 2009 evaluation and continued the school's accreditation. We were reminded the required Five-Year Progress Report is due on March 1, 2014 and staff will use some professional development time next year to develop responses to the recommendations made by the Visiting Committee. Staff and students responded to the new 6 period schedule and we continued to develop creative scheduling to allow necessary time for teacher learning communities.

Our School Improvement Plan articulated three main goals: (1) continue to work on the NEASC highlighted recommendations in preparation for the submission of the February 1, 2013 Progress Report; (2) develop and implement a formal mentor program through which every student has an adult member of the school community, in addition to their school counselor and dean, who knows the student well and personalizes each student's educational experience; and (3) ensure student academic success through all four years of high school. During the course of the year our School Council continues to work with administration to develop an aggressive School Improvement Plan. Our PTO financially supported the administration of the PSAT to all members of the junior class and a commitment has been made to support testing juniors and sophomores next year to help improve our SAT scores.

## ENGLISH/LANGUAGE ARTS DEPARTMENT

The Department continued its implementation of a color-coded writing system. By adding a visual component, and ensuring consistent use of terminology, teachers continued to see improvement in the students' writing at all levels. The Department participated in the Keys to Literacy initiative and effectively implemented top-down topic webs, two-column notes, summary and question generation into instruction. Our *Senior Electives Program* continues to flourish and we will be offering all the electives again in 2013-2014. In September Guidance Counselors worked with seniors on college planning and in January, the Guidance Department went into the 11<sup>th</sup> grade classes for a presentation of the web-based college information program, Naviance. Ms. Donovan's senior class read Tuesdays with Morrie; interviewed important people in their lives from whom they wished to learn; and on the last day of school had a book-binding party so they will have the advice and ideas of their loved ones in book form for years to come. Ms. Flemer's 10<sup>th</sup> grade Honors class continued to communicate with students in Israel by sending letters via snail mail, using wiki spaces and putting videos on drop box and Twitter was used for assignments, links, pictures and reminders; also research projects were done on The Glass Menagerie and Night and the Holocaust. Ms. Hayes introduced her 9<sup>th</sup> grade Honors class to goodreads.com and encouraged them to read and review a book of their choice each term and encouraged them to continue reading for pleasure and sharing book suggestions. Ms. Logan's 11<sup>th</sup> grade classes enjoyed Holly Thompson's *From Fact to Fiction* workshop which coincided with, and brought clarification, to Tim O'Brien's novel The Things They Carried because the novel is a fictional account of his experience in the Vietnam War and students were struggling with how he could be telling a "fake" story about a "real" experience; and Ms. Thompson's sharing of her processes as a writer reached

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the students. Mr. Menard's 10<sup>th</sup> classes used advertisements from a 1937 edition of The New Yorker and clips from Charlie Chaplin's Modern Times to make greater meaning of The Glass Menagerie; and the 11<sup>th</sup> graders demonstrated insight into Death of a Salesman when they completed a project that analyzed the dream of each character or created a soundtrack that dealt with themes of the play. Mr. Morneau implemented Life, Literature and Film class for 11<sup>th</sup> and 12<sup>th</sup> graders who may have plans other than attending a four-year college and may want to seek an Associate degree, enter the military, focus on a vocational education, or gain valuable experience in the working world by gearing the curriculum towards more student-centered themes, practical language arts strategies and recognizing the impact of the visual and media influences on a student's life. Ms. Roberts' 10<sup>th</sup> and 11<sup>th</sup> grade classes shifted from assigning one major paper after each book/work completed, to assigning many short 150 word open responses throughout the reading of a text; these writing exercises led to final, formal essays at the end of each completed text; and students looked at the papers they wrote throughout the year and wrote a reflection on what they learned about writing and what progress they saw from their first essay to their most recent. Ms. Sabadini's 11<sup>th</sup> grade Life, Literature and Film class had a great year; by reading novels like Into the Wild, Lord of the Flies and As I Lay Dying, the class enjoyed lively discussions and debates and wrote detailed responses to the literature; studied the documentary The Stanford Prison Experiment and analyzed what they saw; and by writing a college essay and polished resume and cover letter the class helped prepare them for their senior year and beyond. Ms. Treloar was thrilled with her Dystopian and Utopian senior elective where she frequently used small group discussion to generate a whole class discussion linking novels like Brave New World and Walden to contemporary issues; and her 10<sup>th</sup> grade class had a very successful year, the highlight being a Socratic Seminar on 1984 where students independently generated discussion from the novel.

## FOREIGN LANGUAGE DEPARTMENT

In terms of professional development, the Department participated in Keys to Literacy and implemented strategies in their classrooms throughout the year. Curriculum development consisted of updating and implementing a new syllabus for AP Latin, AP Spanish and AP French classes to reflect the changes required by the College Board; and the School Committee approved adding German I as a new course and expanding the Italian program to offer Italian 4. Ms. Kelley and Ms. Gallo worked collaboratively to plan a variety of experiences for Spanish 3 Honors and College classes including a Social Action project where students went out into the community and communicated in Spanish; some students visited nursing homes teaching Spanish to elderly residents; and others worked with ELL and Life Skills students and the Friendship Club to provide them with a variety of experiences. Ms. Derrane collaborated with Ms. Drummey in an interdisciplinary effort between Spanish 5AP and Senior AP English classes and read One Hundred Years of Solitude over the summer; in the fall the classes were joined together for a discussion of the author, themes and style of the novel; and eagerly shared their reactions regarding the reading and questions they had. Ms. Derrane and Ms. Mead McGrory partnered their students for an art project; studied Mexican artist Frida Kahlo; made original works inspired by her style; and wrote original stories in Spanish to accompany

those paintings. National Foreign Language Week and our International Celebration were huge successes and activities included: Spanish 5 Honors and College students partnered with Life Skills students to make quesadilla's and learn some Spanish and other Spanish classes partnered with the Life Skills class to do Zumba; the 5<sup>th</sup> Annual Jeopardy Challenge was held; teachers organized a Foreign Short-Film Festival; classes participated MAFLA poster contest; and 22 students were inducted into the Sociedad Honoraria Hispánica, 19 students were inducted into the Société Honoraire Francais, 9 students were inducted into the National Latin Honor Society and 14 students were inducted into the Societa Honoraria Italica. Lastly, students participated in the following Exams and won awards: (1) *National Italian Winners*: Samuel Harder (Italian 3), Laura Bartucca, Sabrina Cubelli, Claire Cronin (Italian 2); (2) *National French Winners*: Level 2 - Sara Harder, Daniela Jurado, Griffin Plaag, Vignesh Mahalingam (Bronze Medal), Emily Bonnaccorso, Daniel Curley, Katherine Kohlsaat (Chapter Winners); Level 3 - Sai Nedunchezchi (Tableau d'honneur), Nathan Allen, Victoria French (Chapter Winners); Level 4 - Icarda Saint-Louis (Tableau d'honneur), Ludlie Isidore (Chapter Winner); Level 5 - Gabrielle Nordquist (Certificat d'honneur), Ryan Clapp, Kristina Sharra (Chapter Winners); (3) *National Latin Winners*: Level 1 - Nicholas Gassoway (Silver Magna Cum Laude), Henry Nee, Jeffrey Wood (Magna Cum Laude), Sarah Meltzer, Valerie Quinlan (Cum Laude); Level 2 - Alexander Fleming (Gold Summa Cum Laude), Deepti Kamma (Silver Maxima Cum Laude), Jessica White (Magna Cum Laude), Joseph Bartucca, Kevin Hines (Cum Laude); Level 3 - Devin Bartlett (Cum Laude); (4) *National Spanish Winners*: Level 2 - Kaylin Goncalves (Bronce), Rebecca Dundon, Suzanne Fogarty, Isabelle Germino, Jared Getgano, Jiyra Martinez, Deni Pasholi, Julia Ragusa, Sally Trieu, Martha Woodside (Honores); Level 3 - Christine Giardini (Bronce); Alex Fleming, Hannah Icuspit (Honores); Level 4 - Thais Skopinski (Bronce), Samantha Baturin, Jessika Oliveira, Lauren O'Malley (Honores); Level 5 - Patrick Foley, Amanda Kelley (Honores).

## HISTORY/SOCIAL STUDIES DEPARTMENT

The Department focused on Keys to Literacy, increased outside reading, and technology skills across the Department. All members of the Department embraced the Keys to Literacy Program and we are thrilled with the coaching that was received from our coach, Mr. Loja. Outside reading initiatives were piloted in some classrooms, such as Ms. Leichtman's teaching of The Queen of Water, with all classrooms set to implement at least two terms per year next school year. Technology common assessments were created by grade level and all teachers used those assessments effective Term III during this school year and will be using the assessments all four terms starting next school year. Common mid-year and final exam assessments were created across all Social Studies curricula and will be modified as necessary for next school year. Civics enjoyed much success, both with the students enrolled and throughout the community. The students participated in the "*We the People*" competition at Harvard University in January and did quite well. These same students went on to run the Town Government Day elections and later worked to create action plans to improve specific services in the Town of Norwood. These were successful as demonstrated by the library card drive that the students ran in the library. For all her hard work and dedication to the students, particularly those in the Civic class, Ms. Uppenkamp was awarded the Goldin Foundation Award for Excellence in Education. Lastly,

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the Department will be offering a new AP Psychology course next year; the course is full and interest in taking psychology has sky-rocketed around the building; Mr. Andalo and Ms. Leichtman worked closely to align the curriculum; and their hard work has resulted in a very streamlined course.

## MATHEMATICS DEPARTMENT

Instruction within the Department has definitely advanced to the point where technology is commonly utilized and has become the norm; not only are the Enoboards being used productively, but many math teachers are using Mobiboards, web-based sites, mathematical software programs, calculator demonstrations, graphing programs and many visual means to enhance the presentation of math concepts. A major initiative during the school year was to examine the Common Core Math Standards and align our courses to them; major adjustments are necessary in the Algebra I, Geometry and Algebra 2 curricula with alignment in the lower level classes; and a future task will be the acquisition of materials and textbooks that are aligned to these new standards. Additional professional development involved an MCAS analysis, receiving literacy training from the designated math coaches and technology training with the IPass rank book system and other software programs. The PSAT exam was given to all juniors in the fall; examination of these results and data from junior SAT scores enabled a good analysis of SAT results. Teaching in math classes, especially junior math classes, has adjusted to review SAT type questions and strengthen skills to better prepare students for the SAT test. The SAT review class was also modified by bolstering the curriculum and ensuring a uniform adherence to it and the strategies taught. This year there were six inclusion classes to address the specific learning requirements that certain students with educational plans need for accommodations and this program will be increased to eight classes next year. Next year's goals are coming into focus and they appear to be the installment of a new teacher evaluation system; development of District Determined Measures; rewriting of mid-year and final exams and other assessments that incorporate more writing from students; compilation of several versions of exams for the new mid-year and final exam schedules; Keys to Literacy training; and transition from the MCAS test to the PARCC assessment. Lastly, the Department congratulates the following students who won awards: (1) *Outstanding Math Student of the Year* – Rachel Obeid (Class of 2013) Samantha Baturin (Class of 2014), Saiha Nedunchezian (Class of 2015) and Sally Trieu (Class of 2016); and (2) *Rensselaer Medal Award* for the highest combined averages in Honors Precalculus and Honors Physics – Samantha Baturin (Class of 2014).

## SCIENCE & TECHNOLOGY EDUCATION DEPARTMENT

The Department continued to focus on preparing the 9<sup>th</sup> and 10<sup>th</sup> graders for the subject-based Science and Engineering MCAS Exams in Introductory Physics, Biology, Chemistry or Engineering and all students from the graduating class of 2013 fulfilled the state requirement for passing one of the MCAS Science exams. In order to better serve the students, Department members are always engaged in an on-going improvement process and devoted time and effort on developing and improving curriculum, instruction and assessment. Teachers focused on change through a revision process and backwards design. Common departmental assessments have been revised through collaborative teacher groups and include reading, writing, unit and investigative science assessments. Teachers analyzed

yearly MCAS data in order to revise and improve curriculum, instruction and assessment. In particular, teachers identify strong and weak content areas to guide necessary changes. Revisions to Physical Science, Biology, Chemistry, Physics and Engineering are intended to better prepare students for their respective MCAS subject exams. AP Biology, Chemistry and Physics courses are being revised to reflect new requirements set forth by the College Board, AP curricula will have a renewed focus on inquiry and the investigative process. The Department continues to update and offer science course electives in Human Anatomy, Forensics, Science, Engineering, CAD Design and Robotics. All students graduating this year and going forward will be required to pass three science courses and will take Physical Science and Biology or Biology and Chemistry and then have a third choice from Chemistry, Physics, Forensics Science, Engineering or Human Anatomy & Physiology. As such, these changes increase academic rigor and provide current curricula to better serve the students of Norwood. Lastly, the process of change and continual growth has enriched the Department, students and teachers alike.

## VISUAL ARTS DEPARTMENT

The Art Department has developed a strong Standards Based Curriculum at the High School for all art courses. For professional development this year, teachers worked on Keys to Literacy, art history at the Danforth Museum, critique methods and started a student resource guide. The following students received awards: *Albie Award* – Amber Pelletier, Isaac Wood; *Visual Art Award* – Maria Katinas; *Class Awards* – Amanda Assad (Foundations of Art Making), Shannon Geary (Drawing & Painting II), Dawn Foley (2D Digital Design II), Sarah Morrissey (3D Design II), Jeanette Belle-Isle (Drawing & Painting III), Michael Scavotto (2D Digital Design III), Karla Baquerizo (3D Design III). The Student Chapter of the National Art Honor Society inducted many new members in January, 2013. Lastly, many students participated in the following exhibitions: (1) forty pieces of artwork were submitted to the *Boston Globe Scholastic Art Awards* and received the following awards Jovanny Ruiz, Michael Scavotto (Gold Keys), Isaac Wood (3 Gold Keys & Honorable Mention), Jeanette Belle-Isle, Samantha Kelley, William Luciano-Kelley (Silver Keys), and Karla Baquerizo, Patrick Gallagher, Chelsey Gundlach, Maria Katinas, Colin O'Malley, Amber Pelletier, Chantel Petrie Smith, Thankgod Ugochukwu (Honorable Mentions); (2) approximately 50 students had their work on display at the Artists' Studio and Gallery at Patriot Place; (3) the "9<sup>th</sup> Annual Art in Bloom" took place at the Morse House and is a collaborative exhibit of Norwood Evening Garden Club members creating floral arrangements based on the students' artwork from Drawing and Painting III and 2D Digital Design III; (4) the 16<sup>th</sup> Annual Fine Arts Festival was held at the Apollo; (5) this is the 5<sup>th</sup> year for the exhibition of *Interpretation of F. Holland Day* at the Norwood Historical Society which featured AP Drawing, AP2D Design, AP3D Design, Drawing and Painting IV, 3D Design IV and 2D Digital Design IV; (6) at the *Sunken Garden* of Grace Episcopal, the Visual Arts Department had a Gr. 6-12 Sculpture Show and 3D Design works were on display; (7) artwork was displayed at both the James Savage Educational Center and Morrill Memorial Public Library throughout the year; (8) the 3<sup>rd</sup> annual student-run National Art Honor Society Exhibit was held at Custom Art Framing on Central Street in May; and (9) the first ever Friends of the Visual Arts, Norwood Youth Art Month Benefit took place at Norwood Theatre in April and featured an exhibition of student artwork as well as artwork for sale from

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the AP Photography students, Alums, art teachers and local artists; and funds raised were used to offer a scholarship to two graduating seniors.

## HEALTH AND PHYSICAL EDUCATION DEPARTMENT

The Department continues to address the goals of good health, fitness and positive decision making for all students, as the Department views this as a most critical age when many habits and attitudes around health and wellness are formed. The Department is also mindful of the increase in youth obesity rates as well as risks that adolescents confront and we use this in our planning and focus. We continue to be involved in constant evaluation and subsequent curriculum revision whenever needed and we are in our second year of formal number grading and it continues to enhance our instruction as well as student performance. Assessment is skill-based and provides students, teachers and parents key assessment information on student's day-to-day work in the Physical Education classroom. Students are informed of the assessment and expectations and as a Department we have seen tremendous improvement in skill development, participation rates and attitude.

School Safety Resource Officer (SRO) Paul Murphy spoke to all 11<sup>th</sup> grade Health classes about drinking, driving, the law and medical consequence. Officer Murphy also uses this class time to give an understanding of the SRO's role in the school and students use this class as an opportunity to ask questions regarding driving laws and involvement in the courts. Other Health activities included: (1) certification all 12<sup>th</sup> graders in CPR/AED; and (2) classes focused on Melanoma and the dangers of tanning; the Melanoma Foundation sponsored a contest for high schools in New England to encourage students not to tan for the prom and any high school that got 70% or more of its senior class to pledge "*not to tan in a tanning booth or out in the sun for the prom*" would be entered into a drawing for a cash award to be applied to the cost of the prom and Norwood High got over 80% to pledge. This year we conducted our annual Gr. 9-12 Youth Risk Behavior Survey and the results reflected declines in tobacco, alcohol and marijuana use with an increase in parental allowance of underage drinking. The data also pointed to an increase in mental health issues of depression and suicide concerns; and we will use this data to inform curriculum and drive programming. The Health and Physical Education Department continues to serve our students with the latest offerings and most current teaching practices.

Respectfully submitted,

George Usevich, Principal

## DR. PHILIP O. COAKLEY MIDDLE SCHOOL 2012-2013 ANNUAL REPORT

### STUDENT SERVICES

The Mission Statement was developed by a committee of staff and administration during the previous year and was hung in each classroom; the key components of "*Respect and Responsibility*" were hung in the foyer of the building; and students were continually reminded of the mission throughout the year. The housemaster model continues to promote smaller learning communities within the school and allows the guidance counselors and housemasters to develop strong relationships with students and families. The Department continues to deliver guidance lessons with the following initiatives presented during the year: (1) Students formed the Anti-Bullying Club; six 7<sup>th</sup> graders went for training at the Mass. Aggression Reduction Center at Bridgewater State and began the ABC Club which involved setting up a twitter account to report bullying, as well as an anonymous reporting system in school; organized Black Out Bullying Day and wore bright pink ABC shirts to show their leadership; and accompanied Resource Officer Mahoney to elementary schools to put on skits to encourage students to report bullying and let them know how to handle difficult situations. (2) The Image Plus Round-Table with the DA's Office coordinates programs that provide strategies and information to help deter students from dangerous or inappropriate behaviors. (3) The 8<sup>th</sup> graders participated in the PINS Program (Partnership In Norwood Service) that encourages them to give back to the community by volunteering in fundraisers, community clean-ups, and school fairs. (4) Faculty volunteers mentored students who are struggling in an after-school program called Coakley Coaches; teachers buy snacks and offer academic support, or simply conversation, and have made a difference in the lives of our students by building relationships and trust with students looking for direction. (5) The Citizen of the Month program honors students who exhibit good citizenship qualities and promote a positive culture in the school. (6) Each house holds an awards ceremony at the end of the 2<sup>nd</sup> and 4<sup>th</sup> terms for students receiving 1<sup>st</sup> and 2<sup>nd</sup> honors and present BUG (Bring Up a Grade) awards, and specific academic subject stars are among those presented in all subjects. This year marked the return of the 8<sup>th</sup> grade trip to Washington DC; students visited three Smithsonian Museums, the Capitol Building, The Newseum, The Holocaust Museum and much more. As a school community we strive to promote responsibility, academic achievement and good citizenship, as well as understanding and appreciation of diversity. We work towards building communication between home and school and encourage parents to give input and seek support. It is essential the school, as a mirror of the community, exemplifies positive values and accountability for our students.

### PTO

The school is grateful to the PTO for funding the Homework Club that provides support to students unable to be independent in their homework assignments; is monitored by a staff member who provides direct instruction as needed; and provides a quiet place for students to work on their assignments when one is not available at home. In addition, the PTO has been essential in providing needed funds for enrichment programs and sponsored academic entertainment to support cultural and creative enrichment for our students. Their financial and academic support is well appreciated.

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## ENGLISH/LANGUAGE ARTS DEPARTMENT

The Department is invested in improving students' reading and writing abilities and strives to encourage students to become independent conscientious readers and writers and continued utilizing a color-coded writing system for Grades 6-12. By adding a visual component, and ensuring consistent use of terminology, teachers have seen improvement in the students' writing in all levels. Ms. MacKenzie hosted the *Annual Literary Luncheon* which brings seniors from Norwood together with 6<sup>th</sup> graders and read *Savvy*, a coming of age story that encourages finding your won strength and a discussion continued over lunch. Reading students developed and expanded their vocabulary, learned and applied spelling rules, and used strategies to enhance their fluency and comprehension skills; and 7<sup>th</sup> and 8<sup>th</sup> graders have been working with Greek and Latin roots and their meanings because knowing the root words within larger words can help them figure out the unknown words they encounter in everyday reading. All grades have been reading novels on the Nook and applying a variety of comprehension strategies such as predicting, making inferences and drawing conclusions. The 6<sup>th</sup> graders read *Stargirl* incorporating projects and assignments related to concepts such as conformity, being yourself and practicing random acts of kindness; and the Blue and Gold Teams read *Daniel's Story*, a novel about the Holocaust and *The Westing Game*. The 7<sup>th</sup> graders read *A Christmas Carol*, attended a live production at the North Shore Music Theater and made a chain of "bad deeds" to mimic Jacob Marley's; *Out of the Dust*; *A Long Way from Chicago* about the Great Depression and learned to "live off the land" by growing basil, oregano and other herbs and flowers; and wrote poetry, essays and autobiographies regarding the theme "Who am I? What is My Motivation? Why Do I Do What I Do?" The 8<sup>th</sup> graders read *The Hobbit* which was once again was a great success; explored and analyzed traditional and modern poetry; and read and performed *A Midsummer Night's Dream* which was followed by a performance from the Shakespeare Now! Company.

## FOREIGN LANGUAGE DEPARTMENT

The Department participated in the district's initiative *Keys to Literacy* and implemented strategies in their classrooms; participated in an ACTFL webinar on maintaining the Target Language in the Classroom; and collaborated and created common assessments for 7<sup>th</sup> and 8<sup>th</sup> grade classes. The Foreign Language staff worked together to plan the following activities for *National Foreign Language Week*: (1) students participated in Zumba lessons; (2) watched foreign films in order to be immersed in language and culture; (3) teachers planned "language swaps" which resulted in French students teaching French to Spanish students and vice versa; and (4) 6<sup>th</sup> graders made posters to promote language learning. In addition, the staff helped plan and organize our *Annual Foreign Language Night* celebration honoring the rich, ethnic diversity of our schools and community. Also, 11 students participated in the National French Exam and 2 students were Tableau d'honneur winners and 2 received Honorable Mentions; and 23 students participated in the National Spanish and 1 received a silver Medal, 1 received a Bronze Medal and 5 received Honorable Mentions. Lastly, Ms. Forrest and Ms. Castillo partnered their 8<sup>th</sup> grade French and Spanish classes to have their students teach each other basic biographical information; students prepared posters entitled "All About Me"; and presented their information in their "new" language to the classes.

## HISTORY/SOCIAL STUDIES DEPARTMENT

The Social Studies classes were busy participating in many innovative learning experiences this year. The 6<sup>th</sup> graders studied ancient man and learned about the evolution of the written work; followed history up to the fall of the Roman Empire, learning about the democracies that developed in both Greece and Rome, studied myths, and created some amazing projects that represented the time period; and walking through the classrooms was like walking through the ancient world as Parthenon's, Sphinx's, Shields and representations of Gods and Goddesses were everywhere. The 7<sup>th</sup> graders were taken on a trip around the world, stopping on every continent along the way and learning about dozens of countries; they learned so much about cooperative learning and worked together on their Nations Projects and Africa Newscasts; and impressed all their teachers with their Landmark Projects where they really practiced their research and writing skills. The 8<sup>th</sup> graders participated in the 2<sup>nd</sup> National History Day Competition where students used mainly the long block and time at home to complete their project which culminated on competition day where students were judged by department chairs, teachers and members of the community; many projects went on to the State competition; and 4 students made it to the national competition in Washington DC. Lastly, the 8<sup>th</sup> graders studied the history of the Middle Ages, Asia and Africa.

## MATHEMATICS AND COMPUTER DEPARTMENT

Work continued on the following initiatives: (1) adjustments to the curriculum to align with the Math Common Core Standards was a major focus and teachers worked diligently to examine the standards and write curriculum maps to reflect the new, modified curriculum in accordance with the Common Core; (2) teachers routinely use MCAS type questions in their daily teaching and open response questions are given much time and attention in efforts to raise standardized math scores; (3) the new schedule with a longer block period allowed math classes to probe deeply into several mathematical concepts, and many teachers used this time to present and analyze geometry topics, often with hands-on activities and manipulatives; and (4) all core teachers now teach one section of inclusion math with a SPED teacher in the classroom providing support and services to those students needing accommodations. Some of the activities the students enjoyed were: the Continental Math League competitions, Pi day, field trips and numerous other activities continue to be highlights of the school. Lastly, the Middle School Math Team continued to grow and competed in several meets, including one at the Coakley, in which many math teachers participated as proctors and graders.

Computer instruction was slightly modified this with students receiving computer technology instruction in each grade; classes do much to help students acquire the necessary computer skills and apply them to the different subject areas.

## SCIENCE AND TECHNOLOGY DEPARTMENT

The Department continues to identify and analyze areas of curriculum, instruction, and assessment for improvement. Teachers analyzed the results from the 8<sup>th</sup> grade science MCAS exams, the revision of common chapter/unit assessments, the evaluation and selection of guest presenters and field trips, as well as the implementation of a new science textbook series. The new textbook series, *Middle School Science Explorer* is in its third year of implementation for the 6<sup>th</sup> grade, the 7<sup>th</sup> grade

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is in its second year and the 8<sup>th</sup> grade just finished their first year. The new textbooks provide updated science content with engaging and informative illustrations, student on-line access, as well as significant teacher materials. In order to enhance classroom instruction, teachers organized the following special presentations and fieldtrips: (1) The 6<sup>th</sup> graders welcomed Carl Geden to present States of Matter, while the classroom teachers facilitated cell model student presentations and on-site visits to Hawes Pond; (2) the 7<sup>th</sup> graders dissected fish as presented by the New England Aquarium and in class students completed DNA models and "Design a Kid" projects; and (3) 8<sup>th</sup> graders presented and completed projects on volcanoes and elements of the periodic table. Lastly, we were honored to have a number of students win prizes for participation in the Statewide Science Poetry Contest; and we had prizes at all levels, but Amanda Ciarletto won First Place.

The Technology Education/Pre-Engineering teachers revised their 6<sup>th</sup> and 8<sup>th</sup> grade curricula, while implementing a new course for 7<sup>th</sup> grade. The 6<sup>th</sup> grade students built scaled greenhouses that were used to germinate green beans which were later planted in the new Community Garden on Mylod Street; and 8<sup>th</sup> grade students culminated the year with 2 projects that reinforced related topics: Gum Ball Machines and Mag-Lev Vehicle Races.

## FINE ARTS DEPARTMENT

The Music and Drama Departments once again collaborated throughout the summer for the annual musical theater production. Middle School students joined High School students to present *West Side Story*, with rehearsals held daily during July and August and the production was presented in September. In November, the Drama Club produced *The Witches* and this year's musical was a Broadway Junior version of *Annie*.

Choral Director Chris Martin brought 3 choirs to the MICCA Choral Festival for adjudication; the Mixed 7<sup>th</sup> Grade Choir and the Mixed 8<sup>th</sup> Grade Choir both received Bronze Medals; and the Extra-Curricular Honor Chorus received a Silver Medal. Mr. Noce added an Honors Orchestra to the after-school Extra-Curricular Program and brought both Honor Ensembles to the MICCA Concert Festival with the Wind Ensemble receiving a Bronze Medal and the Honor Orchestra receiving a Silver Medal. Congratulations to the following students who were selected to participate in the Southeast Junior Festival Music Festival – Adam Islam, Michael MacDonald (Band); Owen Kelly, Julia Kiley, Sam LeSavage, Ronald Marshalsea III, Katherine McDonough, Anthony Petruzelli, Timothy Prendergast, Liam Rigby, Rochelle St. Jean, Stephen Tribuna (Chorus); Andrew Foley, Celeste McGinty, Carissa Turner (Orchestra).

## VISUAL ARTS

The Department has been working to make connections between the Visual Arts and other subjects more transparent, in particular in writing and reading with students composing a piece of reflective writing upon completion of each assignment. The teachers have implemented a pre and post assessment drawing to assess the strengths and weaknesses of instruction and curriculum and are in the process of creating an assessment that incorporates eClickers to document student learning. The following activities were offered after school: (1) The Artists' Circle for all students who are passionate about the creation of 2D art; (2) 3D Design Club where students work on several assignments in various

media all incorporating 3D space; (3) the 16<sup>th</sup> Annual Fine Arts Festival was held in April at the Apollo and artwork representing the 1-12 Visual Arts program featured; (4) in January, students participated in the Massachusetts Scholastic Arts Awards and the Honorable Mention winners were – Kirill Didychouk (Painting – Birds), Maggie Kelly, Luke Mason (Painting – Sunset), Alyssa Naumann (Painting - Lighthouse); (5) in May, works for the 6-12 Sculpture Show at the Grace Episcopal Church's Sunken Garden were displayed; (6) artwork was displayed at both the Savage Center and Morrill Memorial Public Library throughout the year as part of the continually changing exhibitions; and (7) the 1<sup>st</sup> Friends of the Visual Arts Norwood Youth Art Month Benefit took place at Norwood Theatre and featured an exhibition of student artwork as well as artwork for sale from the AP Photography students, Alums, art teachers and local artists and the funds were used to offer a scholarship to 2 graduating seniors.

## HEALTH/PHYSICAL EDUCATION DEPARTMENT

The Department continues to address the goals of good health, fitness and positive decision making for all students because this is a critical age when many habits and attitudes around health and wellness are formed. We are ever mindful of the increase in youth obesity rates in the U.S. and use this in our planning and focus which is something that will continue to guide us as we promote lifetime health issues. The Physical Education curriculum continues to focus on the individual student with the fitness testing in the spring. Students prepare during the school-year for this assessment. The Department continues to use the *President's Council on Physical Fitness and Sports Standards* that assists us, and the students, in assessing their overall fitness level. Some highlights from this year's activities include: the Personal Fitness Challenge, cooperative games, soccer, team-handball, flag football, golf, volleyball, traversing the Climbing Wall that is approximately 40' long and 8' that complimented our Challenge Unit, Cooperative Games Unit, and the after-school intramural program. Once again, we offered the *High Five Award* to deserving students who show leadership, enthusiasm, cooperation and dedication during their Physical Education class and the 40+ winners received a tee shirt, award certificate, a letter sent home to parents and school-wide recognition.

The Health curriculum for all grades continues to be aligned with the Department of Elementary and Secondary Education's Health Curriculum Frameworks. Topics covered this year included bullying, nutrition, stress management, depression, alcohol/drug prevention, puberty, sex/sexuality, first aid, teen dating violence, communication and self-esteem. Once again this year, the students took part in the school-system wide "Walk to School Day" which encourages more walking and also celebrates the benefits of exercise.

Respectfully Submitted,

Ann Mitchell  
Interim Principal

# ELEMENTARY SCHOOLS ANNUAL REPORT

## BALCH, CALLAHAN, CLEVELAND, OLDHAM AND PRESCOTT ELEMENTARY SCHOOLS 2012-2013 ANNUAL REPORT

It is with great pleasure that we submit the following combined Annual Report for the Balch, Callahan, Cleveland, Oldham and Prescott Elementary Schools. The school year saw many accomplishments that could not have been attained without the support of the community, School Councils, PTO/PTA's and volunteers, the talents of our teachers and support staff, and the involvement of parents/guardians. The following is a summary of these efforts.

### BALCH SCHOOL COUNCIL

Each year we rely on the School Council to fulfill an advisory role in the administration of the Balch Elementary School. Our School Council members this year were: Jean Selines (Principal and Co-Chair), Elizabeth Kelley (Teacher and Co-Chair), Darlene Follett, Nicole Smith (Teachers), Mike Scafati, Jennifer Wokoske (Parents). The group has discussed and brainstormed a number of strategies to enhance the educational experience of both students and their families. The Council has participated in sessions focused on communication and community building. The group contributes to the overall success of our school with a sharing of ideas and concepts.

### BALCH PTO

The PTO is an active and integral part of our school community. The members enhance our school environment with educational and enriching community building activities. The officers are: Sarah Indoza, Lisa Silletti (Co-Presidents), Heather Jandrue (Treasurer) and Kristen Serratore (Secretary). The PTO sponsored a number of activities including an ice cream social at Back to School Night, a Monster Mash Family Dance, Family Game Night, Pancake Breakfast, author visits, a hands on geography activity, musical and dance presentations and a number of Book Fairs. The PTO helped to organize and run the Annual Math Night by coordinating stations and activities. They also support our grade level field trips which make it possible for our children to visit places such as the Roger Williams Zoo, New England Aquarium, Plimouth Plantation, Museum of Science, State House and Commonwealth Archives Museum. We also have a wonderful group of parents who volunteer at our school and provide daily support. We are thankful for our caring and supportive families. Throughout the year students participated in the following activities: (1) BALCH (Be A Learning Champion Here) Club, a before and after school academic support activity, where children work in small groups to reinforce what they are learning in class; (2) Math/Science Night and Literacy Night which are well attended; (3) Annual Thanksgiving Day Assembly where each grade presented a song, poem or short play in front of the school audience; (4) all students and staff participate in Poetry Month in April where students and staff are invited to recite poetry in classrooms and on the loud speaker each day and at the end of April take part in reciting original and published poems; (5) 5<sup>th</sup> grade teachers organized the Annual Multi-Cultural Fair to celebrate the diversity of our school; (6) we enjoyed performances by our chorus, band and orchestra during the holiday season and the High School Madrigals presented a commendable program for our students; (7) after school sports for boys and girls were well attended and enjoyed by all; and (8) we received a grant from Harvard Pilgrim Health Care that allowed us to have an

artist in residence, Victor Cockburn from Troubador, Inc., present classroom workshops that inspire and empower students as writers which was a very positive experience for all our students.

### CALLAHAN SCHOOL COUNCIL

The following people comprised the School Council: Robert Griffin (Principal/Co-Chair), Diane Carroll (Parent/Co-Chair), Catherine Breen, Andrea Sullivan (Teachers), Joe Hart, Laura McCarthy (Parents). The Council completed the following goals from the 2012-2014 School Improvement Plan:

1. Staff was actively involved in the district's efforts to transition from the Curriculum Frameworks to the newly adopted Common Core Standards. Standards and curricula were analyzed and realigned in ELA, math and science. The ELA and Math Committees involved teachers from every grade level, Literacy, ELL and SPED. Math Coordinator Jill Milton headed the Math Realignment Committee while Literacy Specialists in all our schools collaborated with librarians and classroom teachers to ensure we have clearly defined curriculum and professional development to ensure a smooth transition in ELA.
2. The 1-2 grade data teams identified the students whose reading benchmark was below grade level. The Reading Specialist and Title I teacher implemented the Leveled Literacy Intervention with these students every day for 45 minutes in small groups and 8 students made enough progress to exit the program and all students increased their DRA benchmarks substantially.
3. The 3-5 grade data teams identified the students whose 2012 MCAS scores placed them just above or below Advanced, Proficient or Needs Improvement. We created educational programs using SPED, Title I, Reading and classroom teachers to analyze their classroom work, formative assessments and learning needs in order to customize their instruction, utilize support staff and include them in our 10 week MCAS tutoring program.

### CALLAHAN SCHOOL PTA

The following people comprised the PTA: Diane Carroll, Laura McCarthy (Co-Presidents), Deana Ritchie (Vice President/Book Fairs), Patty Wilkinson (Secretary), Cheryl Mills, Paula Pungitore (Co-Treasurers), Laura McCarthy (Newsletter), Ann Marie Wylie (Programs), entire Committee (Fundraising, Santa's Workshop, Fall Family Fun Night, Math/Science Night), Alyssa Ellis (Basket Raffle), Barbara O'Connor, Patty Wilkinson (Supper with Santa), Alyssa Ellis, Laura McCarthy (Appreciation Breakfast), Joe Conti, Tammy Odstrechel (Field Day). Our Board continued to meet on the second Tuesday of each month to plan family oriented events for our school community.

I would like to complete my report by recognizing some of the people who are instrumental in the success of our school: Superintendent James Hayden who is always amenable to new ideas and strategies; and Assistant Superintendent Alec Wyeth is a data analyst and curriculum catalyst for our curriculum needs. The following people are crucial to the everyday success of our students: School Council and PTA Board Members, Joan Ryan (Secretary), Mike Downs (Head Teacher), Maureen Gearty (Nurse) and the entire teaching, support, custodial and lunchroom staffs.

# ELEMENTARY SCHOOLS ANNUAL REPORT

## CLEVELAND SCHOOL COUNCIL

The following people comprised the School Council: Scott Williams (Principal/Chair), Cynthia Campagna, Nora Galvin, Paula McMullen (Teachers), Michelle Hsu, Amy MacDougall (Parents). This year our major task was tracking the progress on our 2012-2014 School Improvement Plan. These goals were:

1. *Common Core Planning in English/Language Arts and Mathematics.*
  - A. The faculty continues to implement the Common Core Standards in the areas of ELA and Math with support and guidance from the Reading and Math Specialists, Special Education teachers and Principal.
2. *Technology Needs.*
  - A. Additional Smartboards and Ladi Bug docking cameras have been provided to a number of teachers.
  - B. A number of grants have also been written to increase technology needs for 2013-2014.
3. *Pragmatic Learning Center (PLC) Needs.*
  - A. Multisensory equipment has been purchased and/or donated to support the needs of our PLC.
  - B. Staff attended conferences to assist with modifying curriculum materials to meet the diverse needs of our students and improve instruction.
4. *Empathy Awareness and Training*
  - A. Activities were implemented in relation to this goal, the most significant a new Student Council was elected.
5. *Environmental and Facilities Needs.*
  - A. Most recently baffles have been installed in the cafeteria to reduce noise.
  - B. A new fence was installed on the Gr. 1 playground.

## CLEVELAND SCHOOL PTA

The following people comprised the PTA: Kim Kelley (President), Jen Delaria (Vice President), Kim Green (Secretary) and Jerilyn King (Treasurer). The PTA is very active and hosts two book fairs and several enrichment assemblies. The PTA has fundraisers that help support the enrichment activities, as well as helping to finance the buses for the field trips and sponsor the following activities: Walk-to-School Day, Ice Cream Social, Monster Mash, Game Nights, Math and Science Night, Trivia Night, the Talent Show and Staff Appreciation functions.

The Cleveland staff participates in many activities such as: Character Day, Talent Show, Field Trips, Vocabulary Parade, Drop Everything and Read, Read Across America, Poem in Your Pocket Day, for Dr. Dr. Seuss' birthday we have "celebrity readers" in all classrooms, and host "Lunch Bunch" to help students work on socialization issues. Students participate in the Honor Chorus and Honor Band and put on a Holiday Concert, Year-End Concert and 5<sup>th</sup> Grade Musical. Students also participate in: After School Sports, food drives for the local food pantry, host a Dessert Spectacular for two Nursing Home Facilities; "pay" to dress down days to support philanthropic endeavors, and each class goes on a field trip, as well as a school-wide field day.

## OLDHAM SCHOOL COUNCIL

The School Council members are: Wesley Manaday (Principal/Co-Chair), Elizabeth Gassoway (Parent Co-Chair), Stephanie Andrews, Cathy Barnicle, Candice DeBoer, Karyn Manning, Stephen Perry (Teachers); Edwin Akyea, Kim Miller, Scott Schaul (Parents), Patty Griffin Starr (Community Member). The following goals were completed:

### ENGLISH/LANGUAGE ARTS (ELA)

1. The computer lab was used to implement the Common Core Writing Standard to publish student writing using a variety of digital tools.
2. Isabel Beck's rigorous vocabulary instruction was incorporated into the curriculum.
3. The use of the Response to Intervention (RTI) model was refined so that each student made at least 1 year's worth of progress within the school year as determined by the Developmental Reading Assessment (DRA).
4. Classroom teachers increased the number of small groups they taught Reading Workshop to.
5. Teachers met during common planning times to assess student writing.

### MATHEMATICS

1. Expanded math instruction and activities to 90 minutes: 60 minutes of instruction and 30 minutes of activities.
2. Used the common unit assessments to track student progress.
3. Conducted Grade 3-5 level team meetings for problem-solving sessions.

### MCAS

1. Continued to work on increasing the average score on the content portion of Gr. 4 ELA composition Assessment.
2. Reduced the number of students identified in the Warning and Needs Improvement Levels in ELA and Math in Gr. 4-5 by 10%.

## OLDHAM SCHOOL PTO

The PTO was led by Sarah Quinn (President), Daisha Sullivan (Vice-President), Amy Carr (Secretary), and Deb Giambanco (Treasurer), the same team as the previous year. The year-end treasurer's summary showed the PTO spent approximately \$30,000 in 2011-2012 and raised about \$17,000 and the year-end balance as of June, 2013 was \$9,762. A new PTO board was elected in the spring: Kim Beaudet and Denise Michienzi (Co-Presidents), Kim Miller (Vice President), Sheri McLeish (Secretary) and Jenny Cronin (Treasurer). Fundraising activities included the Fall Festival, Trivia Night, Scholastic Book Fair, Box Tops, dine-out nights, coupon book sales and family dues. Kim Miller coordinated in-school enrichment and Mass. Cultural Grants to offset costs and the enrichment programming included storytellers, Math and Science Night, UMass dancers, an author visit, a laser light show and the "Thanks for being a Buddy not a Bystander" program. Funds were also used to supplement the cost of busses for field trips; to purchase playground equipment such as balls, hula hoops and jump ropes; \$1,000 towards teacher web site and publication subscriptions; and \$2,000 for 4 scholarships to graduating seniors who attended the Oldham School. Amy Campbell coordinated a well received After-School Enrichment program where teachers ran hour-long classes such as scrapbooking, arts, science and games for \$20/per child. The program raised \$1,420 and had 73 children participating. The PTO plans to continue this enrichment program next year and would like to add more classes.

# ELEMENTARY SCHOOLS ANNUAL REPORT

## PRESCOTT SCHOOL COUNCIL

The following people comprised School Council: Brianne Killion (Principal/Co-Chair), Rob Marshalsea (Teacher/Co-Chair), Molly Hachey (Teacher), Kristen Cannon, Nancy Waldowski (Parents), Joan Briggs, Scott Murphy, Pat Rose (Community Representatives). This year our major task was tracking the progress on our 2012-2014 School Improvement Plan. These goals were:

### 1. *Improve student achievement - ELA*

- Continue support through RTI groups using our Reading Specialist and Aide.
- Continue inclusion model in all grades, which has been very successful as proven on this year's MCAS.
- After careful analysis of MCAS data and formative assessments given throughout the year, teachers targeted areas of weakness and aligned the writing curriculum to the common core standards.

### *Improve student achievement - Mathematics*

- Our instructional aide provided extra support in the non-inclusion classrooms and worked with small groups reviewing skills.
- Used Study Island and Extra Math to support practice with math skills in school and at home.
- Teachers worked with the math specialist through modeling of lessons, professional development and grade level meetings.

### 2. *Integrate technology into all areas of the curriculum.*

- Integration of technology into the curriculum has increased due to resources provided for teachers.
- 100% of all classrooms in Grades 1-5 will have a Smartboard by June, 2014.
- 9 classrooms have Ladi Bug document cameras, 4 classrooms still need one and they have been ordered.
- iPads are being used with our special needs population.
- Support and training for technology is provided by the principal and librarian.

### 3. *Create a community of learners.*

- Participated in the "Share Our Books" program. The whole school read "Because of Winn Dixie" which involved students reading independently, as a class and at home with their parents. Because of this pilot, all elementary schools will participate and share books with each other.
- Our Reading Specialist continues to model reading strategies for classrooms and the students.
- Our Math Coach models instruction for teachers aligning the curriculum to the Common Core Standards.
- We continue to use the "Open Circle" program in every classroom once a week for social competency. We hold our annual "Bullying Awareness Week" where every day a challenge is posted for students. Videos are shown throughout the week at lunch and a "Mix it Up at Lunch Day" is held.
- Throughout the year many community building days are held to celebrate different events.

## PRESCOTT SCHOOL PTO

The PTO is an integral part of our school. They work hard to provide programs and activities that will enrich and expand the educational, social, and cultural opportunities for the students. The PTO Tri-Presidents this year were Karen McCue, Tara McDonough and Berit Sorenson. Some of the activities sponsored throughout the year are the: Ice Cream Social, Annual Book Fair, All-School Field Trip to the Orpheum Theatre to see Willie Wonka, Math and Science Night, Movie Night, Halloween Party, Holiday Supper, 5<sup>th</sup> Grade Pasta Supper, Field Day, Bike-a-Thon and Family Fun Day. The PTO also brings enrichment programs into the school with the help of grants through the Norwood Cultural Council. This year we had the following quality programs: author Adam Gidwitz, illustrator David Biedrzycki, Mr. G, Eshy Bumpus and Motoko, storytellers, and an interactive showcase on whales provided by the New England Aquarium. The PTO raises money for these programs throughout the year by holding various fundraisers and also funds buses for all field trips allowing each grade to go on one trip a year. Our school store, part of the PTO, helps to fund fun activities for the students such as playground equipment and indoor recess games. I would like to thank the PTO for all their hard work and dedication to the students and staff at the Prescott School. They are truly an integral part of the Prescott community.

## ELL PROGRAM

The ELL Program serviced 219 students from many different countries who spoke Albanian, Arabic, Bengali, Bulgarian, Danish, French, French Creole, Greek, Gujarati, Haitian Creole, Hindi, Hungarian, Italian, Japanese, Kannada, Korean, Luganda, Malayalam, Mongolian, Nepali, Portuguese, Punjabi, Russian, Somali, Spanish, Tamil, Telugu, Thai, Ukrainian and Yoruba. Upon entry to the schools, the ELL staff addresses the students' language abilities. After testing is completed, English support services are scheduled according to the student's need. Pullout and inclusion services are provided on an ongoing basis through ELL and classroom support. Every ELL class focuses on increasing vocabulary, rhyming ability, reading and writing skills and supporting classroom subjects.

## LIBRARY

It is the mission of the Library Media Program to foster the development of skills, strategies and proficiencies that enable students to become lifelong, independent learners by accessing various information technologies. It is also the responsibility of the Program to provide the services and resources that will meet this objective. This year the librarians have been working on a Gr. 1-5 research curriculum. The Elementary School Libraries Website allows students, teachers and families to access relevant and appropriate categorized websites, electronic databases, award-winning children's literature and information and resources specific to each school library. In addition, our school librarians work in cooperation with the Morrill Memorial librarian staff to coordinate various programs, such as summer reading. Lastly, the PTO/PTA's were once again very active in raising money to purchase new books to help students become enthusiastic and habitual independent readers.

## TECHNOLOGY

Technology is used in all areas of the curriculum and students use the Internet for research in their classrooms and library. Curriculum software is used in all curriculum areas throughout

# ELEMENTARY SCHOOLS ANNUAL REPORT

the district and students produce art, reports, projects and PowerPoint presentations using technology. Lessons are taught using projectors connected to Smartboards and computers for interactive lessons to foster growth of all leveled learners and through small group instruction. Classroom computers, document cameras and computer labs are available in each building to facilitate the use of assessment programs, software applications and video streaming.

## READING PROGRAM & TITLE ONE

The Literacy Specialist and Title I teachers worked within each classroom to offer reading modifications to students who need extra support for the regular classroom curriculum to improve reading, writing, listening and speaking. Small group models were used for students who needed additional help aside from the regular classroom curriculum, as well as other individualized programs, as necessary. The Specialist and Title I teachers helped to administer many assessments and all testing results are graphed and presented to the classroom teachers to help further their students' instruction. The classroom teachers used individual assessments to better understand the needs of each student; evaluated the student's strengths and weaknesses; and provided classroom modifications. Also, there were many additional activities arranged by the Specialist and Title I teachers in each school to increase family participation and make reading enjoyable so our students strive to become proficient readers and writers.

## STUDENT SUPPORT TEAM

The Student Support Team (SST) is a general education resource available to meet with classroom teachers to discuss ways to help children who are experiencing difficulty achieving success. The team consists of a classroom teacher, Literacy Specialist, Adjustment Counselor and Resource Room teacher and Principal. The SST provides an alternative for teachers, other than the Special Education referral process, for obtaining input from colleagues on ways to help children achieve success.

## INCLUSION

The Inclusion Specialist is a member of the Special Education Evaluation TEAM and is responsible for academic instruction, support, testing, and interpretation of test results and development of Individual Educational Plans (IEPs). Students are supported in a variety of ways including one-on-one, small group, and/or inclusion settings depending upon their individual needs. Students may need modification of classroom materials; extra time to complete class work; repetition of material with several demonstrations; special visual reinforcements; need to take tests in a separate setting; or need tasks broken down into more manageable steps.

## RESOURCE ROOM

The Resource Room services children who have a wide variety of needs and meet the criteria for Special Education services with disabilities ranging from autism, communication, neurological disability, mild to severe specific learning disabilities and behavioral/emotional issues. The TEAM meets annually to discuss whether the child is making effective progress with this support. Children are serviced in the Resource Room according to the service delivery that is written into their IEP that requires small group instruction and/or one-on-one assistance and instruction in one or more academic areas. It is also available

for students to take tests and complete unfinished work. The Resource Room teacher collaborates with the classroom teacher to provide instruction and work on the grade level curriculum, provide modifications and accommodations within the classroom and to include the student in the classroom routine.

## ED/BD THERAPEUTIC/ACDEMIC SUPPORT CLASSROOM (TASC)

The TASC program exists for students who require specific teaching strategies for implementing IEP goals and objectives. Academic support and specialized instruction with regular education curriculum is delivered to a student that is appropriate to meet their individual needs. Teachers work closely with clinical staff to develop a therapeutic learning environment to assure appropriate learning experiences for all students.

## LANGUAGE-BASED LEARNING DISABILITY CLASSROOM (LBDB)

The LBDB program exists for students who have substantial difficulty with language-based concepts, including but not limited to, decoding, fluency, reading comprehension, writing and sound-symbol relationships. Classrooms are centered around direct systematic multi-sensory approach and focus on executive functioning skills such as planning, flexibility, tolerance, methods, social and problem-solving skills. This is a highly structured language-based program that implements specially designed instruction which is individualized according to the specific goals and benchmarks of the student's IEP. In addition, all academic instruction is aligned with the State Curriculum Frameworks and a Speech/Language Pathologist is assigned to the classroom to collaborate with teachers and service providers to develop the best strategies for a successful program.

## PRAGMATIC LEARNING CENTER (PLC)

The PLC at the Cleveland Elementary, Middle School and High School exists for students who require additional support with social pragmatic skills or behavior. The services include a combination of supported inclusion, discrete trial sessions, small group activities and incidental teaching strategies to students on the spectrum. The program is based on the principles of Applied Behavior Analysis with a focus on reinforcement systems and consistent behavior management programs. Accommodations and/or modifications to the academic program are individually tailored, as needed. Students attend their grade level classroom, visit the PLC as needed, participate in a social group with peers, and receive direct instruction in social skills by the Speech/Language Pathologist.

## PRACTICAL APPLICATION OF CURRICULUM AND SKILLS PROGRAM (PACS)

The PACS classroom at the Oldham and Prescott Elementary Schools and the High School, provide students with basic academic skills, functional living skills and pre-vocational to vocational training. The Special Education Teacher, Speech/Language Pathologist, Occupational Therapist and Physical Therapist collaborate to create programming that embeds all therapies into the program per each student's IEP throughout the day.

## SCHOOL ADJUSTMENT COUNSELOR

The Adjustment Counselor services students who have emotional problems, social issues or exhibit behavior problems in school.

# **ELEMENTARY SCHOOLS ANNUAL REPORT**

Classroom teachers, who are in a position to recognize symptoms of emotional upset, unusual behavior or poor social adjustments, usually refer these students. The Counselor meets with students individually or in a group setting on a regular basis; is in regular contact with parents and teachers regarding concerns they may have; and will provide individualized behavior plans, as needed. The Counselor is part of the Special Education Evaluation Team and meets with parents of incoming Kindergarteners sharing information about the screening process and helps parents prepare their child for Kindergarten.

## **SPEECH/LANGUAGE PROGRAM**

The Speech/Language Program provides supportive services to children individually or in small groups, depending on the child's need. The responsibilities of the Speech Therapist include participation on the SST as well as performing recommended speech and language evaluations; and a formal report with test results, observations and recommendations is written and presented at the evaluation meetings. The Therapist also works closely with teachers, parents and other specialists to coordinate programs suited to the individual needs of a given student and are part of a team that provides a screening process annually for students entering Kindergarten.

## **ADAPTIVE PHYSICAL EDUCATION**

Adaptive Physical Education is in place for students with disabilities with large motor skills. Each student who is recommended for APE receives an individualized plan which offers students the chance to improve their gross motor skills in a small group setting. The APE Program also works on developing student self-confidence so that they are better able to handle a regular physical education class. The regular physical education teacher works with the APE teacher to follow the progress with each APE student.

## **PHYSICAL EDUCATION/HEALTH**

The Norwood Elementary Health and Physical Education Department continues to pursue a comprehensive physical education curriculum designed to meet the needs of all students. Staff members are currently working on establishing common physical education assessments for all units that are taught. This is to ensure that every elementary student is being taught and evaluated in the same manner across the town. Health education is using a new skills-based model. This model of teaching is to give students a more hands on approach when it comes to managing their daily personal health needs. The elementary health curriculum focuses on educating students physically, socially and emotionally.

## **MUSIC PROGRAM**

The Norwood Public Schools Elementary General Music Program is a comprehensive, sequential curriculum based on the Massachusetts Curriculum Frameworks and taught by music specialists. Skills developed include singing, playing instruments, movement, critical listening and the learning and reading of musical notation. Interested students may elect to take violin lessons in the 3<sup>rd</sup> grade; all other band instruments are introduced in the 4<sup>th</sup> grade and continued through 5<sup>th</sup> grade. All students are offered the opportunity to audition for and participate in the district-wide Honor Orchestra, 5<sup>th</sup> Grade Honor Band and 4<sup>th</sup> Grade Honor Chorus.

## **VISUAL ART PROGRAM**

The Norwood Public Schools Elementary Visual Art Program begins in 1<sup>st</sup> grade and is a comprehensive, sequential curriculum based on the Massachusetts Curriculum Frameworks and taught by visual art specialists. Through the study and creation of visual art, students improve their fine motor skills and develop critical and creative thinking habits. Skills explored and developed include drawing, painting, 3D, design and printmaking.

## **CONCLUSION**

The excellent reputation we have achieved within the community and the positive spirit that permeates our school buildings can only be enjoyed when all stakeholders are working collaboratively to support the schools. We would like to express our appreciation to the School Committee, Central Office Administrators, teachers, all support staff, School Councils and PTO/PTA's for all their hard work which contributed to another successful year.

Respectfully submitted,

Jean Selines, Principal Balch School  
Robert Griffin, Principal Callahan School  
Nancy Coppola, Principal Cleveland School  
Wesley Manaday, Principal Oldham School  
Brianna Killion, Principal Prescott School

# GEORGE F. WILLETT EARLY CHILDHOOD CENTER

## GEORGE F. WILLETT EARLY CHILDHOOD CENTER 2012-2013 ANNUAL REPORT

The Willett Early Childhood Center is a unique program in that we have educational programs for Norwood's youngest students. The Integrated Preschool Program consists of four classrooms for three and four year old children, while the Full Day Kindergarten Program services five-year-old students. Our Early Childhood Center also includes a Multi-Age Primary Skills Classroom for students whose educational issues are best addressed in a smaller classroom setting. In late August, prior to the opening of school, Parent Information Nights provided families an opportunity to learn more about our school.

### INTEGRATED PRE-SCHOOL PROGRAM

The Integrated Preschool is a developmentally appropriate, language-based program that serves children with special needs and typically developing peer role models. This is a tuition-based program for those students who do not have special education issues. In September 2012, there were 4 Preschool classrooms. Students were enrolled in a 2 3 or 4 half-day program, or an extended day, five (5) hour program. In these classrooms, a certified special education teacher leads each room, assisted by two paraprofessional aides. At the start of school, 101 preschoolers were enrolled in our preschool. Each November, an Open House provides parents of prospective preschoolers the opportunity to visit our school to learn more about this program. In late December, a public lottery is held at the school at which time typically developing peer role models are selected for classes to start the following September. This lottery system insures that all applicants have an equal chance for enrollment into the program. Throughout the year, the Willett teachers and therapists conduct screenings of preschool-aged children about whom parents have concerns. These screenings are required by law, as part of the Department of Education's child-find mandate.

### FULL-DAY KINDERGARTEN PROGRAM

The Norwood Public Schools provides tuition-free full-day kindergarten for those students attending public school. Partial funding is provided through a grant from the Massachusetts Department of Elementary and Secondary Education. The program provides students with five (5) hours, each day, of developmentally appropriate, center-based learning and is an inclusive program. Most children travel to the Willett on school buses from their neighborhood elementary schools. An instructional aide from the Kindergarten Program acts as a monitor and accompanies the children on each bus. At the start of school, 281 kindergarten students entered the Willett full-day kindergarten program. A certified teacher and an instructional aide staff each of the thirteen (13) full-day classrooms. Of those classrooms, two integrated classrooms are co-taught by a regular education teacher and a certified special education teacher. Mrs. Anne Watson, literacy specialist, supports all students' efforts to become readers. Students participate in weekly classes in Music, Gym, and Library.

### TRANSITIONS

A variety of transitional activities were planned for our students prior to the start of school. Children entering the preschool program came to visit school for a short time the day before the official start of school in September to ease anxieties. New

kindergarten students participated in "Welcome to the Willett Day" in June, during which time children and their parents were given a tour of the building, led by members of the kindergarten staff. At the end of the tour children received a copy of the book, The Night Before Kindergarten, as a reminder of their visit. They also visited classrooms for a short time the day before the start of school, meeting teachers and classmates. Those kindergarten students moving on to first grade visited their first grade schools early in June, accompanied by our teachers. Building principals welcomed the soon to be first graders and hosted tours of their buildings.

### HEALTH

Once again, our school nurse, Mrs. Joanne Ryan, provided a variety of nursing services to the students. Prior to entrance into school, Mrs. Ryan conferred with parents to insure all students had the necessary immunizations and physicals. Individualized Health Care Plans were developed, when appropriate. During the school year, students' hearing and vision were screened and parents were referred to PCPs, if needed. Mrs. Ryan visited each kindergarten class educating our students and families about the importance of healthy foods. The nurse also turned her office into a classroom, where students learned proper hand washing techniques, and infection control. Mrs. Ryan provided care for students with a variety of medical issues including diabetes, asthma, and seizure disorder. The nurse also supported students with allergies using an Allergy Action Plan based on the Food Allergy and Anaphylaxis Network protocol. The school nurse provides daily care and comfort to students in need.

### THERAPY SERVICES

A variety of services are provided for our preschool and kindergarten students, by speech/language pathologists, occupational therapists, physical therapists, and adjustment counselors who work with children according to their individual needs. Therapists also work with children as part of the community outreach program.

### SCHOOL COUNCIL

The following people served on the School Council: Diane Ferreira (Principal and Chair); Karen Guarin, Karen Murphy, Leah Ramsdell (Parents); and Patricia Donovan, Patricia Doucette, Laura Tolman (Teachers). The School Council reviewed the following goals for our 2012-2014 School Improvement Plan.

1. Rewrite to and revise the current Mathematics curriculum to align to the Common Core Standards.
2. Implement changes to the ELA curriculum to align with the Massachusetts Bridges to the Common Core, with attention to the Common Core Standards.
3. Maintain NAEYC standards, as required by the NAEYC accreditation policies and the Quality Full Day Kindergarten Grant from the Department of Elementary and Secondary Education.
4. Improve upon Special Education services at preschool and kindergarten levels.
5. Continue to evaluate and improve safety procedures within and around the Willett Early Childhood Center.

# **BLUE HILLS REGIONAL TECHNICAL SCHOOL**

## **PTO**

The following people served on the PTO: Christine Banks (President), Erin Randall (Vice President), Liz Gordon (Recording Secretary) and Sarah Ruter (Corresponding Secretary). The parents of the PTO continued to support our students and staff through a variety of wonderful programs, including the Bike-a-Thon, Book Fair, Craft Night, and our annual Golf Day. Many parents donated their time to make programs successful. The children were learning while participating in curricula-related programs, such as author Suzanne Bloom and storyteller, Judith Black. The Willett PTO is committed to helping us create a welcoming, inclusive learning environment for Norwood's youngest students.

## **SCHOOL/COMMUNITY OUTREACH**

Again this year, the Willett community took part in a food drive in November asking families to bring in food products that were donated to the Ecumenical Food Pantry. Staff gave their time and materials for Operation Santa, and donated resulting funds to Norwood's Circle of Hope. Our PTO turned Daffodil Days into a celebration of our teachers, donating resulting profits to the American Cancer Society.

## **NAEYC ACCREDITATION**

The Willett Early Childhood Center is accredited by the National Association for the Education of Young Children, an organization committed to identifying quality educational environments for children birth through the age of eight years. In June, an updated report of our accreditation criteria was approved by NAEYC.

## **CONCLUSION**

The Willett Early Childhood Center continues to be a great place to grow for our early childhood students. Through the dedicated work of all staff, children in our preschool learn and practice developmentally appropriate skills, have extended opportunities to socialize with peers, and play with classmates in a welcoming and nurturing environment. Kindergarten students leave the Willett with skills they will need to become successful in first grade. I would like to thank the Norwood School Committee, the Central Office Administration, and the other Building Principals for their support, encouragement and guidance. I am also grateful to the staff for their sincere dedication and commitment to the children of Norwood. Finally, I extend sincere and heartfelt thanks to the Willett School Council, PTO and parents for their enthusiasm and hard work throughout the year.

Respectfully submitted,

Diane E. Ferreira  
Principal

## **2013 ANNUAL REPORT OF BLUE HILLS REGIONAL TECHNICAL SCHOOL**

The Blue Hills Regional District School Committee is pleased to submit its Annual Report to the residents of the Town of Norwood.

Blue Hills Regional Technical School continues its steadfast commitment to providing the highest caliber academic and vocational instruction to district students in grades nine through twelve, and to those receiving postgraduate training. The nine towns in the District include Avon, Braintree, Canton, Dedham, Holbrook, Milton, Norwood, Randolph, and Westwood.

Mr. James P. Quaglia is the Superintendent-Director of Blue Hills Regional Technical School. Mr. Kevin L. Connolly serves as the Norwood representative on the Blue Hills Regional District School Committee. The Committee meets on the first and third Tuesday of each month at 7:00 p.m. in the William T. Buckley District School Committee Meeting Room (Room 207A) at the school at 800 Randolph St., Canton. The public is invited to attend.

Late in 2004, Gov. Mitt Romney announced the inception of the John and Abigail Adams Scholarships, which are given to high school students in recognition of their outstanding MCAS scores. The scholarships entitle the recipients to four years of free tuition at any University of Massachusetts campus or any participating state or community college in Massachusetts. Fifty members of the Class of 2013 earned these prestigious scholarships, including Norwood students Mark Perkins and Rachael Straehle.

Eighty-two Blue Hills Regional Technical School students participated in the SkillsUSA District III Championships held on March 15, 2013 at Greater New Bedford Regional Vocational Technical High School. SkillsUSA is a national organization for vocational students which holds competitions in scores of technical categories at the local, district, state, and national levels. The students collectively brought home 18 medals and deserve tremendous credit for their hard work, expertise and dedication. The SkillsUSA Chapter Advisor is Mr. Robert Foley. The medalist from Norwood was Marissa Peele, Cosmetology, bronze.

Each month on the home page of the school's website, [www.bluehills.org](http://www.bluehills.org), two Students of the Month are featured. They typify the very best of what Blue Hills is all about – outstanding scholarship, great school spirit, excellent attendance record, and they are respected by peers and faculty alike. Mark Travers was chosen for this recognition in 2013.

On April 3, 2013, 16 new members were inducted into the William A. Dwyer Chapter of the National Honor Society at Blue Hills.

At the Senior Scholarship and Awards Night on Wednesday, May 22, 2013, dozens of seniors received scholarships, tool awards and grants. Blue Hills is grateful to all the individuals and various civic and municipal organizations that generously recognized these deserving young men and women.

On November 19, 2013, Blue Hills hosted its annual Open House. This event allows the public to visit classrooms and vocational areas, speak with students, teachers, and administrators. It enables a firsthand appreciation of the variety of vocational training opportunities offered, and the extensive resources that Blue Hills provides for its students.

# **BLUE HILLS REGIONAL TECHNICAL SCHOOL**

It was an outstanding year for sports at Blue Hills. The school earned the Mayflower Athletic Conference Sportsmanship Award and the prestigious MIAA District D Sportsmanship Award. Athletic Director/Head Football Coach Edward Catabia was honored with the Eastern Mass. Association of Interscholastic Football Officials Award for Coach of the Year.

The football team was the Mass. Vocational Bowl Small School Champion and Co-Conference Champion. The girls' basketball team had an impressive 20-0 record and was Conference Champion. Girls' basketball Coach Tom McGrath was Coach of the Year, Boston Globe Coach of the Year, and MBCA Coaches Association Coach of the Year. In ice hockey, the team was Conference Champion. Blue Hills Regional takes great pride in all its student-athletes and coaches and congratulates them for their dedication and hard work.

Members of the Neponset Valley Sunrise Rotary Club had their annual Blue Hills breakfast meeting on Wednesday, May 1 at the school's student-run restaurant, where they honored 10 outstanding young men and women from the school with scholarships, tool awards, or tuition-paid trips to a leadership conference in June 2013. The Club, which holds its regular meetings in Dedham at the Holiday Inn and whose members are primarily from Dedham and Norwood, has had a longstanding and fruitful relationship with Blue Hills for many years. The Club gives awards to selected Blue Hills students each year. Norwood students Braulio Aristy and Marissa Peele received \$250 tool awards to purchase equipment they will need for their careers. Superintendent-Director James P. Quaglia and Co-Op Coordinator Kim Polisenio both belong to this Rotary Club. All are grateful for the Club's generosity in recognizing the importance of vocational education.

The Class of 2013 graduated on Wednesday, June 12, 2013. Superintendent-Director Quaglia told the members of the Class of 2013 in his address to them, "Now, you can set your own course. You will have to ask yourself what is important and then do everything you can to achieve it."

Nineteen juniors were awarded their Certified Nursing Assistant credentials in a ceremony at the school in June. All of the honorees were in the Health Assisting program, including Norwood student Eric Noepel.

Thirty men and women graduated from the Practical Nursing Program (Postsecondary Programs Division) at its 24th Annual Commencement at Blue Hills on Wednesday, June 26, 2013. The program relocated to Blue Hills Regional from the Henry O. Peabody School in Norwood when the Peabody School closed its doors in 1989. There were two graduates from Norwood, Denise Colarossi and Kimberly Maher. This superb program earned accreditation from the Council on Occupational Education in 2012.

Capital improvements were made: repairing and remodeling the indoor pool area, including new HVAC and lighting; new baseball and softball fields, with new fencing dugouts and backstops; and refurbished and modernized lecture hall with new seating, sound system and projection.

As of October 1, 2013, total enrollment in the high school was 842 students. There were 59 students from Norwood.

Blue Hills Regional is proud to offer various services (Cosmetology, Culinary featuring our in-house-student-run restaurant, the Chateau de Bleu, Early Education and Care, Electrical, Metal Fabrication, Design & Visual Communications, Construction Technology, Graphics and Automotive) to district residents – and in some cases, the general public – from a variety of technical programs. This practice allows students to utilize their training in practical, hands-on situations that augment their classroom work. Furthermore, these professional-quality services are available at well below commercial cost. Over the years, residents and civic or municipal groups in the Town of Norwood have saved considerable money by having Blue Hills Regional students perform work for them.

Respectfully submitted,

Mr. Kevin L. Connolly  
Norwood Representative  
Blue Hills Regional Technical School District  
December 31, 2013

# **POLICE DEPARTMENT**

## **2013 ANNUAL REPORT FOR THE POLICE DEPARTMENT**

I would like to take this opportunity to thank General Manager John Carroll, the Board of Selectmen and all the department heads through the Town of Norwood for your support this past year. I would also like to thank the residents and merchants for their steadfast support to the Norwood Police Department. Most of all I want to thank the members of my Department for their dedication and commitment this past year. The Police Department responded to 18,984 calls of service, issued 5,279 motor vehicle citations, responded to 1,559 motor vehicle crashes, and arrested, charged or placed in protective custody 900 people.

Last year I reported to you that we had improved our website and were actively using social media. I am pleased to say that we are having great success with this and have received many positive comments. We make every attempt to update the public as events occur. This eliminates many telephone calls to the Police Communication Center during the incident and reduces any speculation or rumors. Some of our social media followers have helped not just the Norwood Police, but other police agencies identify suspects that have led to their arrests.

Last spring, the Norwood Police Department partnered with Norwood Public Access Television creating Norwood P.D. Blue. Each episode runs about a half hour. We take the camera along with us on patrol, in our station, with us in training classes. We allow the viewing audience to meet our staff and members of the department. We also give viewers the opportunity to send in questions for our "Ask the Chief" segment. We are happy to announce that we have just completed our sixth episode and look forward to many more.

The Norwood Police Department participated in a mock child abduction drill in July as part of the Metropolitan Law Enforcement Council's application for certification of its Child Abduction Response Team (Metro-CART). National certification confirms that the team has met all 47 standards set by the U.S. Department of Justice and has exercised those standards by successfully completing a full-scale drill.

This past fall we once again teamed up with the Massachusetts State Police to conduct an unannounced sobriety check point on Route One. This resulted in the arrest of nine individuals on a range of charges that included drunken driving, possession of drugs and outstanding warrants. We hope that this team venture continues each year due to its success and awareness.

This just briefly touches upon some of the activities from this past year. As you can see, the Police Department as was busy in 2013 and continues to be as we head into the New Year. Please feel free to contact the Police Department if you have any concerns or suggestions. Follow us on our social media and you will be up to date on current events involving your Police Department.

Respectfully Summited,

William G. Brooks III  
Chief of Police

### **CHIEF OF POLICE**

William G. Brooks III

### **LIEUTENANTS**

Brian P. Murphy    Richard W. Wall    Kevin P. McDonough  
Peter F. Kelly Jr.    Martin F. Baker

### **SERGEANTS**

Robert Doucette    Elaine M. Kougias    Peter Curran  
Michael Benedetti    David Benton

### **ADMIN. ASST. TO CHIEF**

Kevin J. Grasso

### **CHIEF CLERK**

Robert Baker

### **SAFETY OFFICER/SCHOOL RESOURCE OFFICER**

#### **(High School)**

Paul C. Murphy

### **SCHOOL RESOURCE OFFICER (Coakley Middle School)**

James Mahoney

### **BUREAU OF CRIMINAL INVESTIGATION**

Det. Sgt. Robert Rinn    John Gover    Clifford Brown  
Thomas Stapleton    Paul Ryan    Richard Giacoppo

### **PATROL OFFICERS**

Edward J. Farioli	Paul Leear	Robert Harkins
Daniel Kehoe	Anthony Copponi	Terrence Connolly
Stephen Begley	Stephen Begley	Thomas Annino
Milton Vega	Christopher Padden	Gregory Gamel
William Fundora	Mario Costa	Brian Riley
Kevin Riley	Jarrod Kullich*	Gregory Shore
Sarah Lyden	Timothy McDonagh	Paul Zorzi
Nicholas Guarino	Christopher Flanagan	Derek Wennerstrand
Geoffrey Baguma	Matthew O'Brien	Gregory Hayes***
Anthony Lopes	Jaime Mazzola	Andrew Jurewich
Eric Kascavitch	Michael O'Brien	Shawn Wilman
Patrick Bishop	Dylan Haldiman	Angela M. Gulla
Michael Richer**		

\* Resigned - 10-4-2013

\*\* Hired - 1-14-2013

\*\*\* Resigned - 11-25-13

### **SPECIAL POLICE OFFICERS**

James Pepin	James Keady	Charles Hainley
Joseph Flaherty	Maureen Murphy-Payne	Thomas O'Toole
James Payne	Brian Cole	David Papargiris(1-7-13)

# POLICE DEPARTMENT

## CIVILIAN SUPPORT PERSONNEL

Kathleen Martin-Dispatcher\*      Joseph Sampson – Dispatcher  
 James Maroney – Dispatcher      Sheila Condren – Dispatcher  
 Lisa Rinn- Dispatcher              Daniel Leavitt – Dispatcher  
 Stephen Easter \*\*

\*Retired - 7-5-13  
 \*\* Hired - 7-8-13

Mary Lou Scott Secretary, Chief  
 Cynthia Keady Clerk/Secretary, Bureau of Criminal Investigation

Karen Ricci – Records/Systems Analyst  
 Arthur Doolan-Senior Building Custodian  
 Mark Walsh –Building Custodian

## SCHOOL TRAFFIC SUPERVISORS/POLICE MATRONS

Elaine Petherick	Julia Pond	Constance King
Jeanne Hennessey*	Donna Breen	Karen Murphy
Paula Olson	Donna Gonroos	June Marotta
Catherine Girard	Jerilyn Glassman	Dianne Bragg
Margaret Raymond	Martha Doucette	Donna Cunningham
Susan Wennerstrand	Angela Malvone	Rosanna Giszczynski
Shamika Wyche-McAllister	Susan Scopa	Sharon Rogers
Christine Carroll	Tina Montesano**	Maria Antoniou***
Elizabeth King****		

\* Retired - 1-2-13  
 \*\* Hired - 2-5-13  
 \*\*\* Hired - 9-19-13  
 \*\*\*\* Hired - 9-25-13

### Citation Offenses for Period January 1, 2013 through December 31, 2013 Offense Description

Offense Description	Total
AFTERMARKET LIGHTING, NONCOMPLIANT	5
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	4
ATTACHING PLATES	11
BICYCLE VIOLATION	1
BRAKES VIOLATION, MV	15
BREAKDOWN LANE VIOLATION	176
CHILD 8-12 OR OVER 57 INCHES WITHOUT SEAT BEL	1
CHILD UNDER 8 YEARS & UNDER 58 INCHES WITHO	3
CROSSWALK VIOLATION	25
ELECTRONIC MESSAGE, OPERATOR SEND/READ	5
EMERGENCY VEHICLE, OBSTRUCT	6
EMERGENCY VEHICLE, OBSTRUCT STATIONARY	26
EQUIPMENT VIOLATION, MISCELLANEOUS MV	17
FAILURE TO YIELD TO ROTARY	1
HEIGHT RESTRICTION VIOLATION	1
IDENTIFY SELF, MV OPERATOR REFUSE	1
INSPECTION/STICKER, NO	146
JUNIOR OPERATOR OP 12-5 AM W/O PARENT	3
JUNIOR OPERATOR WITH PASSENGER UNDER 18	2
KEEP RIGHT FOR ONCOMING MV, FAIL TO	1
KEEP RIGHT ON HILL/OBSTRUCTED VIEW, FAIL	1
LEARNERS PERMIT VIOLATION	1
LEAVE SCENE OF PERSONAL INJURY	1
LEAVE SCENE OF PROPERTY DAMAGE	18
LEFT LANE RESTRICTION VIOLATION	3
LICENSE NOT IN POSSESSION	95
LICENSE RESTRICTION, OPERATE MV IN VIOL	1
LICENSE REVOKED AS HTO, OPERATE MV WITH	5

LICENSE SUSPENDED FOR OUI/CDL, OPER MV WITH	3
LICENSE SUSPENDED, OP MV WITH	63
LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	8
LICENSE/REGISTRATION/PLATES REFUSE TO PROD	1
LIGHTS VIOLATION, MV	468
LIQUOR, PERSON UNDER 21 POSSESS	1
LOAD UNSECURED/UNCOVERED	1
MARKED LANES VIOLATION	175
MOBILE PHONE, OPERATOR USE IMPROPERLY	1
MOPED VIOLATION	2
MOTORCYCLE EQUIPMENT VIOLATION	1
NAME/ADDRESS CHANGE, FAILURE NOTIFY RMV OF	18
NEGLIGENT OPERATION & INJURY FROM MOBILE PH	1
NEGLIGENT OPERATION OF MOTOR VEHICLE	39
NO LEFT TURN VIOLATION	23
NO TURN ON RED VIOLATION	1
NUMBER PLATE MISSING	1
NUMBER PLATE VIOLATION	123
NUMBER PLATE, MISUSE OFFICIAL	5
OPERATION OF MOTOR VEHICLE, IMPROPER	18
OUI DRUGS	5
OUI LIQUOR OR .08%	26
OUI LIQUOR OR .08%, 2ND OFFENSE	5
OUI LIQUOR OR .08%, 3RD OFFENSE	4
OUI LIQUOR OR .08%, 5TH OFFENSE	1
OUI-RELATED OFFENSE W/LICENSE SUSPENDED FO	3
PASSING VIOLATION	17
RECKLESS OPERATION OF MOTOR VEHICLE	3
RED LIGHT STOP/YIELD, FAIL TO	1
RED/BLUE LIGHT VIOLATION, MV	5
REGISTRATION NOT IN POSSESSION	68
REGISTRATION STICKER MISSING	26
REGISTRATION SUSPENDED/REVOKED, OP MV WIT	19
RIGHT LANE, FAIL DRIVE IN	9
RIGHT TURN ONLY VIOLATION	1
SAFETY STANDARDS, MV NOT MEETING RMV	13
SEAT BELT, FAIL WEAR	130
SIGNAL, FAIL TO	31
SLOW, FAIL TO	17
SPEEDING	1385
SPEEDING IN VIOL SPECIAL REGULATION	449
STATE HIGHWAY - FAIL TO OBEY POLICE DIRECTIO	2
STATE HWAY - FAIL TO OPERATE IN RIGHT LANE	2
STATE HWAY - FAIL TO USE CARE IN PASSING	1
STATE HWAY - FAILURE TO USE CARE EXIT DRIVEW	11
STATE HWAY - FAILURE TO YIELD	5
STATE HWAY - MAKING A PROHIBITED TURN	4
STATE HWAY - OPERATE ON ROAD CLOSED FOR CO	1
STATE HWAY - WRONG WAY	3
STATE HWAY RAMP, BACK ON/OFF	1
STATE HWAY-FAIL TO USE CARE IN STOP/START/TU	88
STATE HWAY-FOLLOWING TOO CLOSELY	75
STATE HWAY-SIGNAL/SIGN/MARKINGS VIOL	1
STOP FOR POLICE, FAIL	4
STOP/YIELD, FAIL TO	991
STOP/YIELD, FAIL TO (RED LIGHT)	1
TIRE TREAD DEPTH VIOLATION	1
TURN, IMPROPER	54
TURN, IMPROPER / FAIL TO YIELD TO ONCOMING TR	1
UNINSURED MOTOR VEHICLE	31
UNINSURED MOTOR VEHICLE (ALLOWING ON PUBLI	1
UNINSURED MOTOR VEHICLE, SUBSQ. OFF.	2

# POLICE DEPARTMENT

UNLICENSED OPERATION OF MV	65	CREDIT CARD, LARCENY OF	6
UNLICENSED/SUSPENDED OPERATION OF MV, PER	3	CRIME REPORT, FALSE	1
UNREGISTERED MOTOR VEHICLE	152	CROSSWALK VIOLATION	2
UNREGISTERED MOTOR VEHICLE (ALLOWING ON P	1	DANGEROUS WEAPON ON SCHOOL GROUNDS,CARRY	2
UNSAFE OPERATION OF MV	24	DEFAULT - CREDIT CARD FRAUD	1
USE MV WITHOUT AUTHORITY	3	DEFAULT-POSSESSION CLASS B	1
WARRANT ARREST	1	DESTRUCTION OF PROPERTY +\$250, MALICIOUS	45
WINDOW OBSTRUCTED/NONTRANSPARENT	6	DESTRUCTION OF PROPERTY -\$250, MALICIOUS	24
YIELD AT INTERSECTION, FAIL	126	DESTRUCTION OF PROPERTY -\$250, WANTON	2
<b>Totals Offenses:</b>	<b>5407</b>	DISORDERLY CONDUCT	8
		DISTURBING THE PEACE	6
		DOG/CAT, MOTORIST FL REPORT INJURY TO	1
		DRUG, DISTRIBUTE CLASS A	4
		DRUG, DISTRIBUTE CLASS B	3
		DRUG, DISTRIBUTE CLASS D	3
		DRUG, DISTRIBUTE CLASS E	2
		DRUG, LARCENY OF	7
		DRUG, OBTAIN BY FRAUD	32
		DRUG, POSSESS CLASS A	12
		DRUG, POSSESS CLASS B	17
		DRUG, POSSESS CLASS D	3
		DRUG, POSSESS CLASS E	5
		DRUG, POSSESS TO DISTRIB CLASS A	4
		DRUG, POSSESS TO DISTRIB CLASS A, SUBSQ.	2
		DRUG, POSSESS TO DISTRIB CLASS B	6
		DRUG, POSSESS TO DISTRIB CLASS B,	2
		DRUG, POSSESS TO DISTRIB CLASS B, SUBSQ.	1
		DRUG, POSSESS TO DISTRIB CLASS D	6
		DRUG, POSSESS TO DISTRIB CLASS D, SUBSQ.	3
		DRUG, POSSESS TO DISTRIB CLASS E,	1
		DUMPSTER, USE OF ANOTHER'S COMMERCIAL	3
		ELECTRIC STUN GUN, SELL/POSSESS	2
		ELECTRONIC MESSAGE, OPERATOR SEND/READ	2
		EMERGENCY VEHICLE, OBSTRUCT STATIONARY	1
		ENTERING A DWELLING FOR FELONY BY FALSE PRETENSES	2
		EQUIPMENT VIOLATION, MISCELLANEOUS MV	1
		EXPLOSIVES, THROW/PLACE/EXPLODE	1
		FALSE NAME/SSN, ARRESTEE FURNISH	2
		FIREARM WITHOUT FID CARD, POSSESS	2
		FIREARM, STORE IMPROP	1
		FORGERY OF CHECK	10
		FORGERY OF DOCUMENT	10
		FORGERY OF PROMISSORY NOTE ENDORSEMENT	1
		FUGITIVE FROM JUSTICE ON COURT WARRANT	2
		HARASSMENT PREVENTION ORDER, VIOLATE	2
		HARASSMENT, CRIMINAL	12
		HEADLIGHTS, FAIL TO DISPLAY	1
		HEROIN, BEING PRESENT WHERE KEPT	3
		HEROIN, POSSESS	1
		HEROIN/MORPHINE/OPIUM, TRAFFICKING IN	5
		HOME INVASION, FIREARM-ARMED	2
		IDENTIFY SELF, MV OPERATOR REFUSE	1
		IDENTITY FRAUD	30
		IMIGRATION DETAINER	1
		IMMIGRATION DETENTION	2
		INDECENT A&B ON +60/DISABLED	2
		INDECENT A&B ON A PERSON 14 YEARS OR OVER	1
		INDECENT A&B ON PERSON 14 OR OVER	1
		INNKEEPER, DEFRAUD, UNDER \$100	1
		INSPECTION/STICKER, NO	8
		INSURANCE CLAIM, PRESENT FALSE	3
		JUNIOR OPERATOR OP 12-5 AM W/O PARENT	2

## Arrest and Complaint Offenses

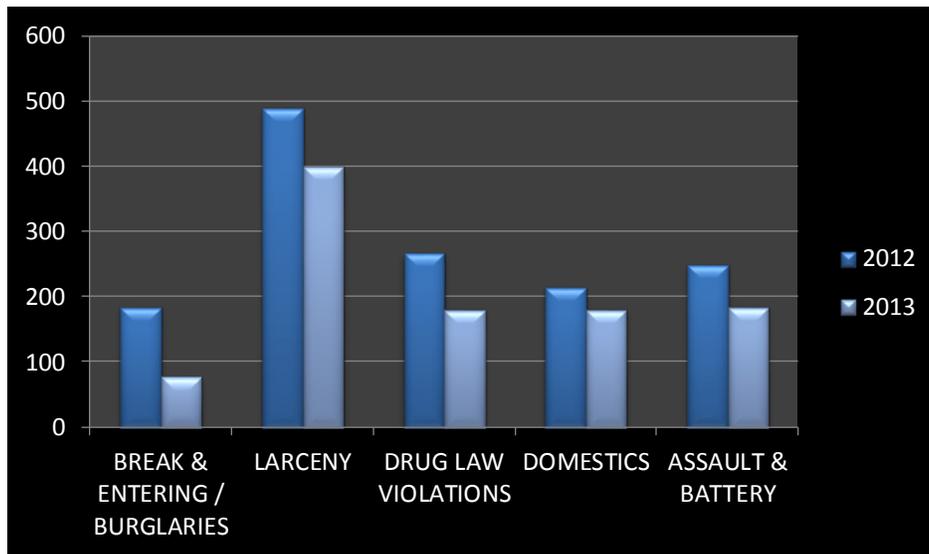
OFFENSE DESCRIPTION	OFFENSE TOTAL
A&B	127
A&B ON CHILD WITH INJURY	4
A&B ON +60/DISABLED	5
A&B ON +60/DISABLED WITH INJURY	1
A&B ON AMBULANCE PERSONNEL	1
A&B ON POLICE OFFICER	5
A&B ON PUBLIC EMPLOYEE	1
A&B WITH DANGEROUS WEAPON	17
A&B, AGGRAVATED	3
ABUSE PREVENTION ORDER, VIOL PROBATE CT	1
ABUSE PREVENTION ORDER, VIOLATE	12
ACCESSORY AFTER THE FACT	1
ACCOST/ANNOY PERSON OF OPPOSITE SEX	1
ALCOHOL IN MV, POSSESS OPEN CONTAINER OF	4
ARSON OF DWELLING HOUSE, ATTEMPTED	1
ASSAULT	3
ASSAULT & BATTERY BY DANGEROUS WEAPON	8
ASSAULT IN DWELLING, FIREARM-ARMED	1
ASSAULT W/DANGEROUS WEAPON	9
ATTACHING PLATES	10
ATTEMPT TO COMMIT CRIME	12
B&E BUILDING DAYTIME FOR FELONY	23
B&E BUILDING NIGHTTIME FOR FELONY	49
B&E DAYTIME FOR FELONY, PERSON IN FEAR	1
B&E FOR MISDEMEANOR	4
B&E FOR MISDEMEANOR - TRESPASS	1
B&E VEHICLE/BOAT DAYTIME FOR FELONY	11
B&E VEHICLE/BOAT NIGHTTIME FELONY	52
BB GUN/AIR RIFLE, MINOR POSSESS	1
BOMB THREAT, FALSE	2
BOMB/HIJACK THREAT WITH SERIOUS PUBLIC ALARM	2
BRAKES VIOLATION, MV	1
BREAK INTO DEPOSITORY	1
BREAKDOWN LANE VIOLATION	4
BURGLARIOUS INSTRUMENT, POSSESS	2
BURGLARY, ARMED	2
BURGLARY, ARMED & ASSAULT	4
BURGLARY, FIREARM-ARMED & ASSAULT	2
BURN PERSONALTY	2
CHILD ENDANGERMENT WHILE OUI	1
COCAINE, TRAFFICKING IN	3
CONSPIRACY TO VIOLATE DRUG LAW	25
COURTESY BOOKING	4
COURTESY BOOKING- FEDERAL WARRANT 13CT10017JCT	1
CREDIT CARD FRAUD OVER \$250	12
CREDIT CARD FRAUD UNDER \$250	11
CREDIT CARD, IMPROPER USE OVER \$250	3
CREDIT CARD, IMPROPER USE UNDER \$250	6

# POLICE DEPARTMENT

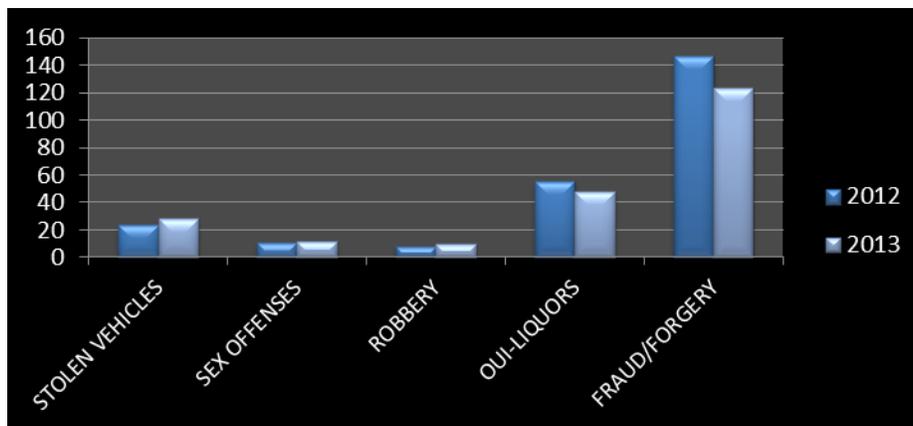
KIDNAPPING	3	RECEIVE STOLEN PROPERTY -\$250	3
LARCENY BY CHECK OVER \$250	16	RECKLESS OPERATION OF MOTOR VEHICLE	4
LARCENY BY CHECK UNDER \$250	3	REGISTRATION NOT IN POSSESSION	2
LARCENY FROM BUILDING	24	REGISTRATION STICKER MISSING	1
LARCENY FROM BUILDINGF	3	REGISTRATION SUSPENDED/REVOKED, OP MV WITH	20
LARCENY FROM PERSON	5	RESIST ARREST**	8
LARCENY FROM PERSON +65	1	RESTAURANT, DEFRAUD	1
LARCENY OVER \$250	156	RIGHT LANE, FAIL DRIVE IN	1
LARCENY OVER \$250 BY FALSE PRETENSE	4	ROBBERY, ARMED	2
LARCENY OVER \$250 BY SINGLE SCHEME	6	ROBBERY, FIREARM-ARMED & MASKED	2
LARCENY OVER \$250 FROM +60/DISABLED	8	ROBBERY, UNARMED	6
LARCENY UNDER \$250	115	SAFETY STANDARDS, MV NOT MEETING RMV	2
LARCENY UNDER \$250 BY SINGLE SCHEME	1	SCHOOL, DISTURB	1
LARCENY UNDER \$250 FROM +60/DISABLED	1	SEX OFFENDER FAIL TO REGISTER	3
LEASED PERSONALTY, FAIL RETURN	4	SHOPLIFTING \$100+ BY ASPORTATION	6
LEAVE SCENE OF PERSONAL INJURY	2	SHOPLIFTING \$100+ BY CONCEALING MDSE	3
LEAVE SCENE OF PROPERTY DAMAGE	126	SHOPLIFTING \$100+ BY PRICE TAG TAMPERING	1
LEWDNESS, OPEN AND GROSS	2	SHOPLIFTING BY ASPORTATION	14
LEWDNESS, OPEN AND GROSS, SUBSQ.OFF.	1	SHOPLIFTING BY ASPORTATION, 2ND OFF.	1
LIBRARY MATERIALS, VANDALIZE	1	SHOPLIFTING BY ASPORTATION, 3RD OFF.	2
LICENSE NOT IN POSSESSION	6	SHOPLIFTING BY CONCEALING MDSE	7
LICENSE REVOKED AS HTO, OPERATE MV WITH	4	SPEEDING	16
LICENSE SUSPENDED FOR OUI/CDL, OPER MV WITH	2	SPEEDING IN VIOL SPECIAL REGULATION	11
LICENSE SUSPENDED, OP MV WITH	62	STALKING	1
LICENSE SUSPENDED, OP MV WITH, SUBSQ.OFF	5	STALKING IN VIOL OF RESTRAINING ORDER	1
LIGHTS VIOLATION, MV	7	STATE HWAY - FAILURE TO USE CARE EXIT DRIVEWAY	1
LIQUOR ID CARD/LICENSE, FALSE/MISUSE	1	STATE HWAY-FAIL TO USE CARE IN STOP/START/TURN/BACK	3
LIQUOR TO PERSON UNDER 21, SELL/DELIVER	9	STATE HWAY-FOLLOWING TOO CLOSELY	4
LIQUOR, PERSON UNDER 21 POSSESS	11	STOP FOR POLICE, FAIL	5
LIQUOR, PERSON UNDER 21 PROCURE	3	STOP/YIELD, FAIL TO	18
MARIJUANA, POSSESS	2	TAGGING PROPERTY	6
MARKED LANES VIOLATION	15	TELEPHONE CALLS, ANNOYING	13
MINOR TRANSPORTING/CARRYING ALCOHOLIC BEVERAGE	10	TELEPHONE CALLS, OBSCENE	5
MOTOR VEH, LARCENY OF	19	THREAT TO COMMIT CRIME	29
MOTOR VEH, MALICIOUS DAMAGE TO	36	TRASH, DUMP FROM MV +7 CU FT	1
MUNICIPAL BY-LAW OR ORDINANCE VIOLATION	2	TRASH, LITTER	3
MURDER, ATTEMPTED	1	TRESPASS	7
NAME/ADDRESS CHANGE, FAILURE NOTIFY RMV OF	6	TRUCK, LARCENY FROM	1
NEGLIGENT OPERATION OF MOTOR VEHICLE	42	TURN, IMPROPER	2
NOISY & DISORDERLY HOUSE, KEEP	2	UNINSURED MOTOR VEHICLE	31
NUISANCE, AID/PERMIT	1	UNINSURED MOTOR VEHICLE (ALLOWING ON PUBLIC WAY)	1
NUMBER PLATE VIOLATION	6	UNINSURED MOTOR VEHICLE, SUBSQ. OFF.	2
NUMBER PLATE, TAKE	1	UNLICENSED OPERATION OF MV	57
OBSCENE MATTER TO MINOR	1	UNLICENSED/SUSPENDED OPERATION OF MV, PERMITTING	4
OBSCENE MATTER, DISTRIBUTE	2	UNREGISTERED MOTOR VEHICLE	21
OPERATION OF MOTOR VEHICLE, IMPROPER	1	UNREGISTERED MOTOR VEHICLE (ALLOWING ON PUBLIC WAY)	1
OUI DRUGS	4	UNSAFE OPERATION OF MV	1
OUI DRUGS, 2ND OFFENSE	1	USE MV WITHOUT AUTHORITY	6
OUI LIQUOR OR .08%	28	UTTER COUNTERFEIT NOTE	7
OUI LIQUOR OR .08%, 2ND OFFENSE	6	UTTER FALSE CHECK	31
OUI LIQUOR OR .08%, 3RD OFFENSE	4	UTTER FALSE DOCUMENT	2
OUI LIQUOR OR .08%, 5TH OFFENSE	1	VANDALIZE PROPERTY	31
OUI-RELATED OFFENSE W/LICENSE SUSPENDED FOR OUI-RELATED OF	3	WARRANT ARREST	98
POSSESSION OF MARIJUANA UNDER AN OUNCE	23	WARRANT ARREST 1254CR002769	1
PRESCRIPTION, UTTER FALSE	6	WARRANT ARREST PROBATION 1153CR002672	1
PROTECTIVE CUSTODY	145	WARRANT OF APPREHENSION	25
PUBLIC DRINKING	2	WINDOW OBSTRUCTED/NONTRANSPARENT	1
RAILROAD TRACK, WALK/RIDE ON	8	WITNESS, INTIMIDATE	16
RAPE	1	WITNESS, INTIMIDATE, OBSTRUCT JUSTICE	1
RAPE OF CHILD, STATUTORY	1	YIELD AT INTERSECTION, FAIL	3
RECEIVE STOLEN PROPERTY +\$250	21	<b>TOTAL:</b>	<b>2338</b>

# POLICE DEPARTMENT

## Crime Comparison from 2012 to 2013



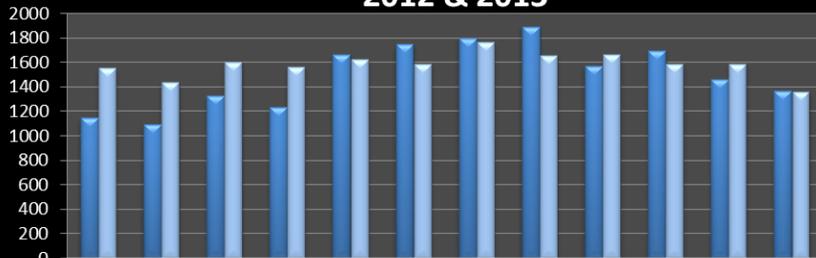
	2012	2013
BREAK & ENTERING / BURGLARIES	185	78
LARCENY	489	401
DRUG LAW VIOLATIONS	267	181
DOMESTICS	215	181
ASSAULT & BATTERY	250	185



	2012	2013
STOLEN MOTOR VEHICLES	24	28
SEX OFFENSES	11	12
ROBBERY	8	10
OUI-LIQUORS	55	48
FRAUD/FORGERY	147	123

# POLICE DEPARTMENT

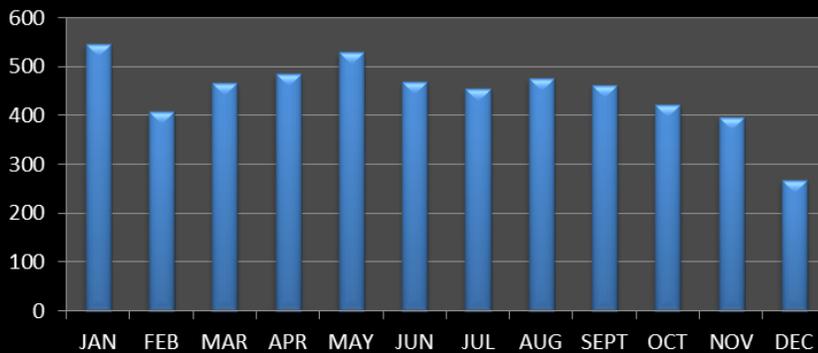
## Calls For Police Services 2012 & 2013



	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2012	1145	1097	1326	1237	1661	1748	1800	1891	1572	1694	1463	1363
2013	1557	1437	1602	1564	1628	1585	1766	1658	1661	1584	1586	1356

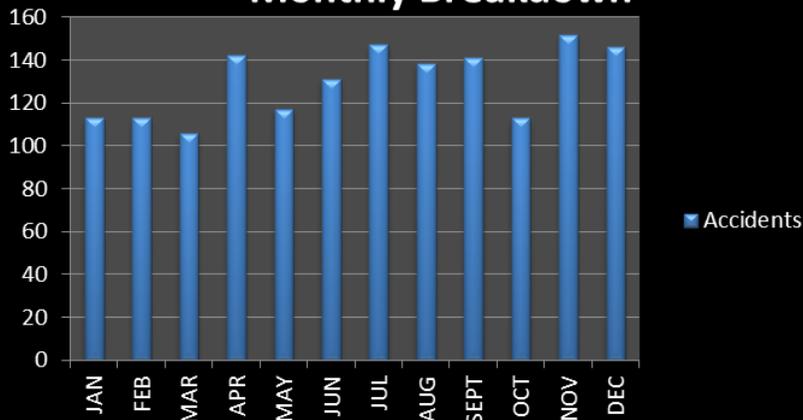
MONTH	2012	2013
JAN	1145	1557
FEB	1097	1437
MAR	1326	1602
APR	1237	1564
MAY	1661	1628
JUNE	1748	1585
JULY	1800	1766
AUG	1891	1658
SEPT	1572	1661
OCT	1694	1584
NOV	1463	1586
DEC	1363	1356
<b>TOTAL</b>	<b>17997</b>	<b>18984</b>

## 2013 Citations Issued for Motor Vehicle Violations



MONTH	Citations
JAN	546
FEB	407
MAR	466
APR	485
MAY	529
JUN	469
JUL	454
AUG	475
SEPT	462
OCT	421
NOV	397
DEC	268
<b>TOTAL</b>	<b>5379</b>

## Motor Vehicle Crashes Investigated in 2013 Monthly Breakdown



MONTH	CRASHES
JAN	113
FEB	113
MAR	106
APR	142
MAY	117
JUN	131
JUL	147
AUG	138
SEPT	141
OCT	113
NOV	152
DEC	146
<b>TOTAL</b>	<b>1559</b>

## **POLICE DEPARTMENT**

### **In Retirement- Dispatcher Kathleen “Kathy” Martin**



Dispatcher Kathy Martin started with the Norwood Police Department on November 24, 1986 and served the town faithfully and conscientiously until her retirement on July 5, 2013. We can't begin to guess the number of telephone calls she had occasion to answer in all that time; the number of radio transmissions with the patrol force; the number of listings, warrant checks, records checks, and 911 calls for help. In many ways dispatching is the most important job. In many ways it is the toughest job, often the most thankless. Kathy Martin did the job for the Norwood Police Department for over 27 years, longer than anyone ever has. We wish her many years of health and happiness.

### **In Retirement Traffic Supervisor Jeanne Hennessey**



Jeanne Hennessey began with the town as a traffic supervisor on October 26, 1982 and served faithfully and conscientiously until her retirement on January 2, 2013. We wish her health and happiness in her retirement.

# **ANIMAL CONTROL OFFICER / FIRE DEPARTMENT**

## **2013 ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER**

I respectfully submit the Annual Report of the Animal Control Officer for the calendar year ending December 31, 2013. I would like to extend my gratitude to all the responsible animal owners in town.

Farms in Norwood were inspected and a report was submitted to the Department of Agricultural Resources.

### **Animal Tested for Rabies and Results:**

Dogs	1 tested	results negative
Cats	1 tested	results negative
Muskrats	1 tested	results negative

Canines impounded: 42

Canines claimed: 30

Canines adopted: 11

Felines adopted: 8

Dog bites: 23

Quarantines for wounds of unknown origin: 15

**Total Fees Collected for FY 2013: \$5,105.00**

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## **2013 ANNUAL REPORT OF THE FIRE DEPARTMENT**

I hereby submit the Annual Report of the Fire Department for the year 2013. The firefighters, officers and Chief of the Department would like to thank the Board of Selectmen, Town Meeting members and residents of Norwood for their support of the Fire Department during 2013. I would also like to express our appreciation of the various town departments for their assistance and cooperation in aiding the Fire Department's operation.

I wish to thank all the personnel of the Fire Department for their devotion and dedication to duty. To the officers and firefighters of Norwood's surrounding towns, I convey Norwood's gratitude for their professional assistance given through our mutual aid agreements.

Respectfully submitted,

Anthony J. Greeley, Chief  
Norwood Fire Department

### **IN MEMORIAM OF**

**Firefighter Faye McDonough**

**Appointed: October 1, 1984**

**Retired: July 15, 2011**

**Served the citizens of Norwood 27 years**

### **IN MEMORIAM OF**

**Firefighter Kenneth Groh**

**Appointed: September 17, 1970**

**Retired: June 30, 2001**

**Served the citizens of Norwood 31 years**

### **IN RETIREMENT**

**George F. Geary**

**Captain – Badge #44**

Captain George Geary was appointed as a firefighter on June 20, 1983, and after having served many years as Lieutenant and Captain retired filling in as Acting Deputy Chief of the Department on February 26, 2013. Captain Geary's absence from the Department will surely be felt, as will his dedication and professionalism. The members of this Department wish George and his family good health and happiness in his retirement and thank him for his 30 years of public service to the Town of Norwood.

### **IN RETIREMENT**

**William Morrison**

**Firefighter – Badge #43**

On December 31, 2013, Senior Firefighter William Morrison retired from the Fire Department. Bill was appointed to the Department on July 29, 1979. With over 34 years of dedication and professional service to the Town, Bill's absence will surely be felt. The members of the Department wish Bill and his family good health and happiness in his retirement and we thank him for a job well done.

### **CHIEF**

Anthony J. Greeley

### **DEPUTY FIRE CHIEF**

Ronald J. Maggio

### **FIRE PREVENTION OFFICER**

Lieutenant Paul L. Butters

### **CAPTAINS**

Kevin J. Romines

Robert F. Henry

Joseph M. Boyland

Michael F. Costello

### **LIEUTENANTS**

George Morrice

Daniel Harkins

George Bent

David Hayes

### **FIREFIGHTERS**

Thomas Starr

Paul Ronco

Christopher Fuller

William Turner

Gerald Mahoney

Benjamin Coven

William Morrison

Michael Fagan

Jeffrey Campilio

Richard Flaherty

Dennis Mawn

Joseph Mawn

Joseph McDonough

Paul Hansen

Christopher Campilio

# FIRE DEPARTMENT / BUILDING DEPARTMENT

Michael McDonough	Jeffrey Shockley	Christopher Queally
Richard Breen	Andrew Quinn	Christopher Griffin
Phillip Morrison	Douglas Beyer	Scott St. Cyr
Stephen Lydon	Edmond Fitzgerald	David Lazzaro
Robert Greeley	Eric Henry	Brian Donoghue
Dara O'Malley	Paul Hogan	Michael Chisholm
Michael Motta	Brian Cullen	Joseph O'Malley
Michael Carr	Jennifer Gover	Patrick Moloney
Mark McCarthy	John Cody	John Farrell
William LeBlanc	George Burton	Patrick McDonough
Kevin Brown	Michael Downing	James Murphy
John R. Shea	Joshua Gunschel	Nicholas Gulla
John Bellanti	Steven McDonough	

## NORWOOD FIRE DEPARTMENT RESPONSES 2013

### FIRE RESPONSES

Structure Fire	78	Fire Outside Structure	2
Vehicle Fire	15	Grass/Brush Fire	28
Refuse Fire	35	Spill Fire	0
Electrical	29	Smoke Scare/Removal	86
Unauthorized Burning	8	Controlled Burning	19

### RESCUE RESPONSES

MVA with Injuries	145	MV vs. Pedestrian	19
Lock In	10	EMS	3,755

### CIVILIAN DISPATCHERS

Ronald Lanzoni	Colleen DiBlasi – Supervisor
Paul Brown	Joseph White

### PART-TIME CIVILIAN DISPATCHERS

James Flaherty  
Brian Herman

### DEPARTMENT BUSINESS MANAGER

Kathy Bane

### FIRE DEPARTMENT MASTER MECHANIC

Michael Waters

### PART-TIME CLERK/SECRETARY

#### FIRE PREVENTION BUREAU

Ann Harrington

### NON-FIRE RESPONSES

Hazardous Condition	2	Spill/Leak	114
Aircraft	0	Water Problem	32
Lock Out	223	Assist Others	11
Power Line Down/Arc	91	Steam Rupture	0
CO Response	185	Good Intent	26
Chemical Emergency	2		

### NON-FIRE/FALSE ALARMS

Animal Rescue	1	Unintentional	244
Alarm Sounding	68	Bomb Scare	6
System Malfunction	215	Malicious False Calls	14

**TOTAL FIRE DEPARTMENT RESPONSES IN 2013      5,463**

## 2013 ANNUAL REPORT OF THE BUILDING DEPARTMENT

The Building Department is responsible for reviewing applications and plans to construct, alter or demolish any building or structure, for compliance with applicable Zoning Bylaws, MA State Building Code, MA State Fuel, Gas and Plumbing Code, and the MA State Electrical Code.

For the dates 1/1/2013 to 12/31/2013 the total collected was \$696,815

<u>Type</u>	<u>Subtype</u>	<u>Number</u>	<u>Revenue</u>	<u>Estimated Cost</u>
<b>ANNUAL BUILDING</b>				
AMUSEMENT, SOCIAL AND RECREATIONAL				
		1	\$50	\$0
ASSEMBLY & DAY CARE				
		1	\$50	\$0
CAFETERIA				
		5	\$250	\$0
DAY CARE CENTER				
		8	\$400	\$0
GROUP RESIDENCE/INDEPENDENT LIVING				
		6	\$300	\$0
HOSPITAL				
		2	\$50	\$0
LODGING HOUSE/HOTEL/MOTEL				
		7	\$524	\$0
NURSING HOMES				
		4	\$200	\$0
PLACES OF ASSEMBLY				
		20	\$300	\$0
PLACES OF WORSHIP				
		14	\$0	\$0
PRIVATE SCHOOLS				
		7	\$350	\$0
PUBLIC SCHOOLS				
		10	\$0	\$0
RESTAURANTS				
		12	\$600	\$0
WORKSHOP/SOCIAL PROGRAM				
		5	\$250	\$0

# BUILDING DEPARTMENT

## ANNUAL BUILDING/FIRE CO-INSPECTIONS

LODGING HOUSE/HOTEL/MOTEL	4	\$624	\$0
PLACES OF ASSEMBLY	10	\$450	\$0
RESTAURANTS	39	\$2,450	\$0

## ANNUAL ELECTRIC

COMMERCIAL & INDUSTRIAL	68	\$7,000	\$0
PROPERTY NOT SPECIFIED	5	\$250	\$0

## BUILDING

COMMERCIAL ADDITIONS & ALTERATIONS	104	\$260,019	\$17,335,878
DEMO-ALL OTHER BUILDINGS + STRUCTURES	2	\$1,523	\$101,500
DEMO-SINGLE FAMILY DWELLING	2	\$240	\$16,000
HOTELS/MOTELS/TOURIST CABINS	1	\$52,244	\$3,482,910
INDUSTRIAL	2	\$78,628	\$4,041,854
OTHER NON-RESIDENTIAL BUILDINGS	28	\$37,478	\$2,585,054
RESIDENTIAL ADDITIONS & ALTERATIONS	573	\$99,700	\$9,250,115
RESIDENTIAL ADDITIONS/ALTERATIONS CANCELLED	1	\$430	\$43,000
RESIDENTIAL ADDITIONS/ALTERATIONS PENALTY	1	\$180	\$9,000
RESIDENTIAL GARAGES	1	\$0	\$0
SHEET METAL/MECHANICAL PERMIT	44	\$11,621	\$819,955
SINGLE FAMILY HOUSES, DETACHED	13	\$26,750	\$2,675,000
STORES AND CUSTOMER SERVICES	1	\$19,425	\$1,295,000
STRUCTURES OTHER THAN BUILDINGS	10	\$256	\$13,772
SWIMMING POOLS	10	\$834	\$82,931

## ELECTRICAL

ELECTRICAL	670	\$33,713	\$3,010,751
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## GAS

GAS	443	\$18,089	\$0
GAS	2	\$58	\$0
GAS - PENALTY	1	\$40	\$0

## PLUMBING

PLUMBING	3	\$130	\$0
PLUMBING		512	\$36,825
\$0			
PLUMBING - PENALTY	1	\$30	\$0
PLUMBING - RENEWAL	1	\$30	\$0

## SIGN

SIGN	67	\$4,509	\$250,146
SIGN	1	\$15	\$1,000

For the dates 1/1/2013 to 12/31/2013 the total collected was \$696,815

<b>TOTALS:</b>	<b>2722</b>	<b>\$696,815</b>	<b>\$45,013,865</b>
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# DEPARTMENT OF PUBLIC WORKS

## 2013 ANNUAL REPORT OF THE DEPARTMENT OF PUBLIC WORKS

As Director of Public Works, I submit the Annual report for the Department of Public Works for the year 2013.

The Department of Public Works provides essential services to the residents of Norwood on a daily basis. These services include, but are not limited to maintaining sewer, drain and water mains, maintaining parks and playgrounds, clearing roads of snow and ice, removal of snow in downtown areas, maintenance of signs and pavement markings, repairing damaged roadways and sidewalks, operating and maintaining the Winter Street Composting Facility, managing the central fueling station, operating and maintaining 2 cemeteries, operating and maintaining 3 sewer pump stations and, the removal of dead and dying trees as well as planting new trees.

The Annual resurfacing project was awarded to M. Susi and Sons. Project involved cold planing existing bituminous concrete and installing a bituminous concrete overlay on the following streets: Engineering Department is overseeing the Annual Roadway Resurfacing project. The following streets have been milled and paved: Rockhill Street, Heather Drive, Royal Court, Silver Street and North Ave.

There were 2 major roadway reconstruction projects, both involving Nahatan Street. The work included new granite curb, new cement concrete sidewalks and milling and repaving the roadway surface. D & R Contracting performed the work on Nahatan Street from Prospect Street to the Westwood Town Line. M. Susi and Sons performed the work on Nahatan Street from Prospect Street to Washington Street.

The Public Works Department worked closely with Weston and Sampson, Compass Project Management and the PBCC on the design of the new Public Works Facility.

The Public Works Department provided assistance to the MassDOT during the repaving of Walpole St (Walpole Town Line to Chapel St) and Washington St/Upland Rd (Granite St to Westwood Town Line). Both sections of roadway are State controlled.

The Public Works Department oversaw the sealing of pavement cracks on Washington St (Howard St to Central St), Everett St (University Ave to Westwood Town Line) and, Nichols St (Geraldine Dr. to St. Tim's rotary).

The Public Works Department installed a safety barrier on Ellis Pond to protect against the possibility of someone going over the dam.

The Public Works Department installed a pumping system and controls to provide irrigation to the grassed areas of the Ellis Pond Dam. The water used is from the Ellis Pond.

The Highway Department repaired numerous bituminous berms that have deteriorated or were damaged during the course of the 2013.

The Highway and Parks Department worked closely with the Board of Health in the very successful Hazardous Waste Day and Recycling Day.

The Highway Department continued operating the Winter Street Composting Facility providing more hours for the public to use the facility for leaf bag, brush, single stream recycling, bulk items, metals, rigid plastics, fluorescent light bulbs, textiles, books and Christmas tree disposal as well as providing quality compost material free of charge to residents.

The Highway Department hosted its annual Holiday Recycling at the Winter Street Composting Facility. This year's event also included a Styrofoam disposal station.

The Highway Department street sweeper is operated on a daily basis, weather permitting, to provide clean streets and to reduce the quantity of sediment that can enter the drain system as well as control particulates being in the air we breathe.

The Highway and Parks Department provided leaf bag and brush pickup on a weekly basis during the months of April through November. The crews also picked up discarded Christmas trees during January and February.

The Highway and Parks Department maintained 23 athletic fields to a high standard.

During the 2013 – 2014 winter season, as of February 19<sup>th</sup>, the Public Works Department participated in 24 salting operations, 12 snow plowing operations and 5 snow removal operations.

The Highway Department continues to manage the very successful Single Stream Recycling program. This program provides a uniform system of trash and recycling carts that are picked up mechanically by the Towns waste collection contractor. The success of the program has reduced disposal costs to residents as well as increased recycling rates from 14% to over 30%.

The Highway Department supervised the installation of pavement markings throughout Town. Numerous crosswalks, parking stalls, roadway centerlines and stop lines were installed. In addition, the Highway Department provided pavement markings at individual locations.

The Highway and Parks Department provided fertilizing and watering services for flower beds throughout town.

The Highway and Parks Department managed the pruning of all the street trees along Washington St. in South Norwood.

The Highway and Park's Department actively maintains a trail alongside the Winter Street Composting Facility from Winter St to the Willett School.

The Highway and Park's Department began clearing for a path from Winter Street to the Fr. Mac's Recreational Complex.

The Highway and Park's Department managed the construction of a portion of a walking path around the Coakley Middle School athletic fields.

# DEPARTMENT OF PUBLIC WORKS

The Highway and Parks Department distributed over 300 tree seedlings to the elementary schools in celebration of Arbor Day.

The Highway and Parks Department installed new bleachers at the Balch School baseball and softball fields.

The Highway and Parks Department managed the construction of the Prescott School Little League field and the Prescott School Softball field.

The Highway and Parks Department installed new cement concrete bleacher pads and bleachers at the Hawes Pool.

The Highway and Parks Department actively maintained the "Froggy's" skating area during the winter.

The Highway and Park Department provided valuable services for the set up and clean up for the 4<sup>th</sup> of July Parade, Norwood Day, the Little League Parade, Memorial Day Parade, Veterans Day Parade and the Christmas Parade.

The Public Works Department worked closely with DEP and EPA in reducing infiltration into the Westover Parkway area sewer. The sewer lining project was completed in 2013.

The Public Works Department coordinated and supervised a comprehensive leak detection survey of the Town's water system. A total of 4 substantial water main leaks were identified and repaired by Water Department crews.

During 2013, the average daily flow discharged to the sanitary sewer system was 5.29 MGD. The month of March had the highest average daily flow with an average of 9.01 MGD. This can be attributed to infiltration and inflow of clean water into the system due to rainfall and periods of high groundwater.

The Sewer Department provides valuable assistance to residents with blocked sewer lines and 2013 was no different. During the year, 97 sewer services and 31 sewer mains were cleared of obstructions ranging from tree roots to objects that are illegally dumped into the sewer system.

The Sewer Department also repaired 12 sewer services and 3 sewer mains that had failed in some capacity. In addition, over 1650 catch basins were cleared of debris.

The Sewer Department worked diligently to locate broken sewers and illegal sewer connections that contaminate the storm drain system and downstream brooks.

The Sewer Department is supervising the sewer lining project in the Hoyle Street area.

The Town of Norwood receives its water from the MWRA system. The Town of Norwood provides weekly testing of the water to ensure its quality is meeting drinking water standards.

During 2013, the average daily demand in the Town of Norwood was 2.77 million gallons per day (MGD). As expected, the highest demand is during the month of July (3.18 MGD) and August (3.20 MGD).

Water Department crews repaired 49 water services and 25 water main breaks. In addition, repairs were made to numerous hydrants, water meters, and water gates.

The Water Department installed 150 feet of water main on Roxanna Drive between Sycamore Street and Cypress Street.

The Water Department replaced 36 water services on Nahatan Street prior to roadway reconstruction.

The Water Department worked closely with our Water Consultant, FS&T, in upgrading the SCADA equipment that monitors the water supply to Norwood, the water tanks levels and the sewer pump station activity.

The Water Department managed the cleaning and cement lining of the water mains on Elm Street, Cypress Street, Sycamore Street and Lincoln Street (Prospect St to Sycamore Street).

The Water Department managed the backflow program which protects the Town water system.

The Water Department and Sewer Department provided numerous utility mark outs for various excavation projects.

The Water Department installed a new, outdoor, water bubbler at Highland Cemetery.

The Cemetery Department prepared and conducted 235 internments during 2013. Crews also installed monument foundations and Veteran markers. Of these, there were 199 full burials and 36 cremations.

The Cemetery Department furnished and installed 36 cremation vaults. On July 1<sup>st</sup>, the Cemetery Department began providing services to furnish and install burial liners. The Department furnished and installed 16 burial liners from July 1 to December 31.

The Cemetery Department installed new trees in various locations.

The Cemetery Department began providing tent services for burials.

Cemetery crews re-treated the wood for every sitting bench in Highland Cemetery.

Cemetery Chapel copper roof was replaced in 2013.

Cemetery Superintendent managed the restoring of the stone walls along the roadway entrance to Highland Cemetery.

Cemetery crews continued a program of removing overgrown bushes and failing trees.

Cemetery crews began clearing dead trees and overgrown brush within the cemetery property adjacent to Bellevue Avenue.

Cemetery crews reconstructed the crew lunch/break room located in the Cemetery Maintenance Building.

# LIGHT DEPARTMENT

Cemetery crews removed the brush and trees that were overgrown and failing along the rear of the Cemetery. Crews then installed 25 eastern white pines to improve the aesthetics in the area.

The Highland Cemetery crews continued a multi-year project installing street signs identifying ways throughout the cemetery.

The Highland Cemetery crews also groomed, fertilized and maintained the Highland Cemetery and the Old Parish Cemetery.

In closing, I offer a special thanks to the Department of Public Works and Cemetery crews for their dedication to the Town of Norwood. It is a dirty job, performed, in many instances, during inconvenient times of the day and year. They respond faithfully to emergencies in order to provide services that many of us take for granted. They are true public servants.

Respectfully submitted

Mark P. Ryan  
Director of Public Works/Town Engineer

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## 2013 ANNUAL REPORT OF THE LIGHT DEPARTMENT

I herewith submit my report as Superintendent of the Norwood Municipal Light Department for the year 2013.

I would like to thank the FEPSNC consisting of: Paul Donohue, Al Fiske, Tim McDonough, Joseph Michienzi, Bill Plasko, Mark Ryan, and chaired by Harry Spence, for their time and assistance.

With the committee's support and board's approval the wind energy we will be purchasing from the Saddleback Mountain Wind Project in Carthage Maine that was scheduled for operation in late 2013 will not be happening until late 2014 or early 2015. This project is being constructed by the same group that constructed the 10 turbine wind farm in Woodstock Maine from which we currently purchase approximately 10,000,000 kWh per year or 3% of our needs. Woodstock combined with our NYPA and Miller hydroelectric power equates to just below 9% of green energy in our portfolio and when the Saddleback project comes on line we will have approximately 12%.

In 2013 we completed the replacement of the two 115 kV transformers and associated equipment at the Dean Street substation.

The town is supplied via two 115 KV transmission lines that run between Sharon and our Dean Street substation. These lines are over 45 years old and need to be replaced and in 2013 the engineering and permitting work continued on this project.

For 2013 we experienced a decrease in kWh sales of 4.2%.

I am very pleased to report that there was a 3% across the board rate decrease effective September 1, 2013.

A recent rate comparison between the Norwood Light Department and NSTAR based on December 2013 rates shows that Norwood's rates are very advantageous. While usages between customers vary, it is typical to use 550 kWh to represent the average residential customer when performing comparisons. In Norwood the cost for 550 kWh is \$75.50 and in neighboring towns (served by NSTAR, such as Westwood, Canton, Walpole, and Dedham) the cost for 550 kWh is \$105.55. The following table shows the actual rate comparison between NLD and NSTAR at various levels of usage.

### RESIDENTIAL RATE COMPARISON BETWEEN NORWOOD ELECTRIC AND NSTAR ELECTRIC

MONTHLY USAGE	NLD	NSTAR 1/1/2011	Monthly Difference	Annual Difference	%
100	\$20.32	\$24.45	\$4.14	\$50	20%
250	\$39.50	\$51.49	\$11.99	\$144	30%
350	\$52.28	\$69.51	\$17.22	\$207	33%
550	\$75.50	\$105.55	\$30.06	\$361	40%
600	\$84.25	\$114.56	\$30.31	364	36%
700	\$97.04	\$132.58	\$35.55	\$427	37%
800	\$109.82	\$150.61	\$40.78	\$489	37%
900	\$122.61	\$168.63	\$46.02	\$552	38%
1000	\$135.40	\$186.65	\$51.25	\$615	38%
1200	\$160.97	\$222.69	\$61.73	\$741	38%
2000	\$263.26	\$366.87	\$103.61	\$1,243	39%
2500	\$327.19	\$456.98	\$129.79	\$1,557	40%
5000	\$646.86	\$907.53	\$260.67	\$2,128	40%

The Light Department continues to offer an Appliance Rebate Incentive program, free home energy audits to its residential customers, and free commercial energy audits to small business customers. In 2013 the small commercial energy audit and lighting retrofit programs were once again very popular.

The Light Department's Conservation and Load Management Program continues to save money by reducing energy consumption and peak demand through capacitor control along the distribution lines, controlled residential electric water heaters, uncontrolled residential electric water heaters, commercial/industrial lighting retrofits, and residential compact fluorescent bulb giveaways.

The Norwood Light Department continues to offer residents and businesses quality Cable Television, High Speed Internet Access, and Telephone service through its Broadband Division. Norwood is only one of three communities in the Commonwealth to offer this benefit to its residents. All our services are offered at lower prices than our competitors. Additionally, residents who subscribe to these services receive the superior customer service associated with the Light Department.

An upgrade to our Fiber-Optic network was completed in 2012 allowing Norwood Light Broadband (NLB) to increase the speeds of Internet service to meet the needs of our customers. Our packages now include the highest Internet speeds in Norwood when compared to those speeds offered in our competitor's packages.

In the coming year, NLB is committed to providing more advanced services to our customers such as TV Everywhere, more high-definition channels, more Video on Demand programming and other advanced services. Despite the fact the Broadband Division competes directly with two of the largest Telecommunications companies in the nation, NLB enjoys tremendous support among the residents and businesses in Norwood with 4,300 customers. We remain fiscally strong and committed as ever to provide superior customer service to our customers and to generate revenue for the town.

I offer the following statistical data relative to the operation of the Light Department.

### 2013 Calendar year

Operating Revenue	\$45,161,386.66
Energy Purchased	330,154,403
Average \$/kWh	\$0.1487
Increase in usage	794,607
Percent Growth	.24%
Accounts	15,392
Increase in Accts	-13

Respectfully submitted

Malcolm N. McDonald  
Superintendent

### 2013 Annual Report of the Norwood Permanent Building Construction Committee (PBCC)

#### PBCC Members

William Kinsman – Chairman, Daniel Gold – Vice Chairman, Theodore Callahan, Edward McKenna, Robert Silk, Francis (Jerry) Hopcroft, Margaret Flaherty-Secretary

#### Committee changes;

Sadly, Francis (Frank) Kennedy, a member of the PBCC, passed away in late 2013.

#### Prior Activity;

The new High School project was closed out in early 2013. There were very few changes to the prior year update and all financials are available through the Treasurer's office.

#### Current Activity;

In 2013 the PBCC focused on two important projects; 1) Construction & closeout of the Town Hall Renovation Project and 2) Final design, budget reconciliation and construction procurement of the new Department of Public Works Project.

### 1) The Town Hall Renovation Project

- Scope - This \$3.2M project (funded) entailed a significant masonry and slate roof renovation to the Town Hall bell tower and office building including implementing improved building envelope drainage to prevent future deterioration to the 1926 building. Compass Project Management was the OPM, Gienapp Design was the Designer and Contracting Specialists was the General Contractor.
- Current Status - The majority of the project was successfully closed out in 4Q 2013. There are no outstanding claims or change orders. Despite being an extremely complex renovation project, the change order % was very low at 5%. The PBCC is currently preparing bid documents to complete a second phase of the work involving cosmetic upgrades to the interior.
- Budget/Commitments – \$3.2M funded, \$3M committed, \$2.8M spent

### 2) The Department of Public Works (DPW) Project

- Scope - This ~\$16.4M project involves a new DPW facility at the site of the current facility. The new facility will provide vehicle housing, repair, shops, and office space for both the DPW and the Town Engineering Dept. Additionally, improvements at remote locations will provide upgraded facilities for the water / sewer depts. as well as secondary salt storage and winter vehicle storage.
- Current Status – The Design has been revised and value engineered multiple times as the early estimates exceeded the budget forecast. A special committee with representatives from multiple involved parties was established to review all possible options to ensure prudent programming decisions were made. The design was finalized and was sent out to bid December 19, 2013 with bids due January 30, 2014.
- Budget/Commitments – The \$1.2M funded for the initial phase is fully committed. Second phase funding will be addressed after the construction bids are received and the total expenditure is approved by the required Town Meeting vote in February 2014.

# BOARD OF HEALTH

## 2013 ANNUAL REPORT OF THE NORWOOD BOARD OF HEALTH

### ORGANIZATION OF THE BOARD

Joan M. Jacobs, Chairman  
Kathleen F. Bishop, RN  
Carolyn Riccardi

### HEALTH DEPARTMENT

Sigalle Reiss, MPH, RS, Superintendent/Director  
Stacey Lane, RN, MPH, Assistant Director  
Karen Regan, RN, BSN, Public Health Nurse  
Angelo De Luca, RS, Sanitarian  
Jennifer Bartucca, Administrative Assistant

### BOARD OF HEALTH

The Board of Health is comprised of three elected officials that serve three-year terms. The Board meets on a monthly basis and oversees and authorizes the activities of the Health Department. The primary responsibility of the Board is to protect the public health of Norwood.

### EMERGENCY PREPAREDNESS

Local public health agencies are largely responsible for protecting their communities from infectious disease outbreaks, environmental hazards, and possible terrorist activities. Recognizing that many communities lacked the staff and resources to respond to major disasters, the Massachusetts Department of Public Health (MDPH) divided the state into seven emergency preparedness regions in 2003 to strengthen local public health infrastructure. Norwood is part of Emergency Preparedness Region 4b which is comprised of 27 communities that form a crescent around Boston. Each region received federal funding from MDPH through a cooperative agreement with the Centers for Disease Control and Prevention (CDC). As part of this region, the Health Department received direct *Public Health Emergency Planning (PHEP)* grant funding through the Department of Health and Human Services (HHS), the CDC, and the MDPH for public health emergency planning. The Health Department continued efforts to work collaboratively across municipal boundaries and disciplines to become better prepared through emergency preparedness planning, plan development, ongoing workforce education and training and multidisciplinary exercises.

The Department continued to recruit and train medical and non-medical volunteers to strengthen the Medical Reserve Corps (MRC). A regional Medical Reserve Corps Training Conference was held on March 23, 2013 at Olin College in Needham. Over one-hundred MRC volunteers attended the day-long conference.

In addition to being a member of Region 4b, the Health Department worked collaboratively with the smaller sub-region to form the Norfolk County-7 Public Health Coalition (NC7) to enhance our collective capacity to prepare for and respond to public health emergencies. NC7 is comprised of health departments from the seven communities of Canton, Dedham, Milton, Needham, Norwood, Wellesley and Westwood. In an effort to increase the number of MRC volunteers that would be available to help with public health emergencies, the NC7 pooled their resources to maintain the NC7 MRC. As a result of this collaboration, the coalition received funding through the MRC Capacity Building

Award (CBA) from The Office of the Civilian Volunteer Medical Reserve Corps (OCVMRC) and the National Association of County and City Health Officials (NACCHO).

Emergency responders from all NC7 communities participated in a Mass Care Full Scale Exercise on Saturday, April 29, 2013 at the Dedham Middle School. The purpose of the exercise was to evaluate the effectiveness of local emergency plans to operate a non-acute medical care emergency shelter. The full-scale exercise was made possible due to the collaborative efforts of local health departments and The Harvard School of Public Health - Emergency Preparedness and Response Exercise Program (HSPH - EPREP).

The Health Department and the communities of NC7 offered a regional emergency planning workshop, "Communicating During Emergencies," on November 14, 2013. The goal of the workshop was to review the region's communication strategies for meeting the information needs of partner agencies and their clients during an emergency. The target audience was any agency or organization with an interest in obtaining & disseminating emergency information to clients with unique access & communication needs.

### ELDER DENTAL PROGRAM

The Elder Dental Program puts elders lacking dental insurance in touch with dentists who agree to work at reduced rates. In addition, dental screening clinics are held for seniors to address overall oral health including: oral cancer screening, dental exams, nutrition counseling, and denture cleaning. The program serves 17 communities and the Health Department has been a long-standing member of the program board. More information can be found at [communityna.com/elderdental/](http://communityna.com/elderdental/).

### NEEDLE DISPOSAL PROGRAM

This program is for Norwood residents to dispose of syringes from residential use in an appropriate manner. Sharps containers were sold at the Health Department; \$1 for a quart size and \$3 for a gallon sized container. When filled, the containers were returned to the Health Department. The containers were then properly disposed of with a medical waste disposal company.

### HAZARDOUS WASTE/RECYCLING

The Hazardous Waste Collection/Recycling Days had 1,097 vehicles drive through both the Spring and Fall collection days. Both events collected recyclable materials that are not accepted in regular trash disposal, such as electronics, scrap metal and tires. During the Spring Hazardous Waste Day, additional hazardous materials were collected such as paint thinners, oil-based paint, and drain cleaner.

The Department printed and distributed the magnet Recycling Calendar to approximately 14,000 residential homes.

The Health Department sells compost bins at a reduced rate of \$20.00. A total of 23 bins were sold in 2013.

### INSPECTIONAL SERVICES

#### PERMITS & LICENSES ISSUED

Food Service	139
Food Service/School Cafeteria	11
Food Service/Function Hall	5

# BOARD OF HEALTH

Food Service/Catering	13
Food Service/Bakery	3
Food Service/Nursing Home	5
Food Service/Mobile	10
Retail Markets	59
Retail Markets/Liquor	8
Tobacco	44
Summer Camps	7
Funeral Directors	10
Burial Permits	604
Biotechnology	1
Septic Haulers	9
Tanning Establishments	4
Vapor Baths/Showers	7
Hotels/Motels	4
Pools/Whirlpool	21
Keeper of Animals	6
<b>Total permits &amp; licenses:</b>	<b>970</b>

## FOOD SAFETY PROGRAM

The Sanitarian conducted 291 routine food inspections, 93 re-inspections, 29 complaint based, and 30 pre-operational inspections for a total of 443 food inspections in 2013.

The Sanitarian conducted investigations to determine cause and validity for any suspected food-borne illnesses. Appropriate actions were taken in the event of confirmed illnesses. The information is relayed to MA Department of Public Health and from there to the Center for Disease Control and Prevention and the Food and Drug Administration. This shared information is then analyzed and possibly linked to similar events in the United States or abroad.

Norwood continued to attract new restaurants and food stores. Food permits are not transferable and any change in ownership requires a review process to ensure equipment and facilities are in accordance with the most current codes and regulations. The Sanitarian conducted frequent pre-operational and food safety checks during the transition.

The free Food Safety Workshops were held in May and November for the community's food handling employees, with approximately 75 attendees. The goal is to prevent food-borne illnesses in Norwood's many restaurants through education. The workshops were given by the Sanitarian and topics included personal hygiene, food protection, proper cooking temperatures, proper hot and cold holding of food, sanitation, temperature controls regarding the cooling and thawing of food, chemical storage, prevention of food tampering, response to suspected acts of terrorism on food supplies, and proper cleaning and sanitizing of food utensils and equipment.

## SWIMMING POOL SANITATION

The Department inspected and licensed all public, semi-public swimming pools and whirlpools/spas. Norwood has 21 indoor/outdoor pools and spas that are regulated. Inspections included chemical tests, location of safety equipment, ensuring the proper supervision of swimmers and operations, and daily logs that must be maintained to ensure the safety of the water.

## RECREATIONAL CAMPS

All Recreational Camps for Children were inspected and licensed

by the Health Department. The standards and requirements that must be met include background checks on all staff persons, proof of up-to-date camper and staff immunizations, specific staff-to-camper ratios, appropriate staff training and general safety of the camp environment. Meetings were held with camp directors at the Health Department prior to camp openings to review camp policies and ensure compliance. On-site inspections were conducted throughout the summer at all licensed camps. The department provided information to all camp directors on topics such as sun safety, heat related illness, tick and mosquito borne diseases, meningitis and other communicable diseases.

## TOBACCO CONTROL

The Health Department issued permits to all tobacco retailers under the Regulations to Control Youth Access to Tobacco Products. In addition, the Department continued to enforce the Massachusetts Smoke-free Workplace Law which prohibits smoking in workplaces, including private offices, taxis, restaurants and bars in order to protect employees and the public from secondhand smoke.

## HOUSING & NUISANCE

The Health Department enforces the 105 CMR 410.00; State Sanitary Code, Chapter 2: Minimum Standards of Fitness for Human Habitation. Inspections were conducted upon request by the occupant to ensure the unit was in a safe and sanitary condition. The Department conducted 101 initial inspections as well as follow-up inspections to verify compliance with the regulation.

## OTHER INSPECTED FACILITIES

The Health Department inspected annually, as well as on a complaint basis, all tanning facilities, hotels, public vapor baths/saunas and public showers in the Town. The inspections were conducted to ensure the facilities are maintained in a safe and sanitary condition.

## PUBLIC HEALTH NURSING SERVICES

### HEALTH PROMOTION & SCREENINGS

The main focus of the Public Health Nursing program is health promotion and disease prevention. Health counseling and blood pressure clinics were offered at various locations in town each month. Evening clinics were held the first Monday of every month in an effort to offer immunizations and health screening to the working population. Diabetes screening was offered to non-diabetic residents to determine their risk for developing diabetes. Diet and lifestyle changes were discussed and medical referrals made when necessary. Health promotion and disease prevention information and materials were displayed and made available to the public.

## PROGRAMS AND SERVICES

Information and assistance regarding communicable diseases, vaccine preventable illnesses, immunizations, physician and health care provider resources, dental services, home health care, travel clinics, counseling services, elder services, children's services, other community resources and nursing services were available at the Nursing Office.

Vitamin B12 injections were administered monthly to residents with an order from their physician.

# BOARD OF HEALTH

The Health Department provided information to the public regarding National Health Observances. Bulletin boards and pamphlets were provided at the Health Department and the Morrill Memorial Library. In addition, press releases were sent to local media outlets to promote public awareness of important health issues. Information was provided to area Health Care Providers when appropriate.

The Health Department continued to promote and distribute the File of Life folders. The File of Life contains necessary medical data and attaches to the home refrigerator, providing instant access to emergency personnel. The File of Life is advised for all residents, of all ages, with special medical needs or those taking medications.

The Town Hall is equipped with two Automated External Defibrillators (AED); one on the ground level and one on the first floor, both of which are managed by the Health Department. In addition, the Department coordinated a CPR/AED recertification program which was offered to Town Hall and Recreation Department employees.

The Health Department continued to sponsor a Helmet Program in an effort to reduce head injuries. This program provides multi-sport and bicycle helmets to Norwood residents of all ages for a reduced cost. Helmets were promoted and sold at Norwood Public School open houses. All helmets continue to be available for \$5.00 at the Health Department Office.

## IMMUNIZATIONS

The Health Department provided adult immunizations to Norwood residents, within Massachusetts Department of Public Health (MDPH) guidelines. Influenza, Tetanus (Td/Tdap), Pneumococcal (PPV23), Measles Mumps Rubella (MMR) and Hepatitis B vaccines were provided.

Immunization clinics were held weekly at the Health Department. Tdap, Td, MMR, Varicella and Hepatitis B immunizations were provided to students who were identified as being under-immunized, in collaboration with Norwood School Nurses and Pediatric Providers. Resources were provided to families in an effort to maximize access to preventive medical care.

Seasonal Influenza clinics were held September through December; one town-wide clinic at the Senior Center, four clinics at senior housing facilities, evening public clinics, Tuesday afternoon clinics and multiple employee clinics were conducted. More than 730 flu shots were administered. Home visits for the administration of flu vaccine were provided for homebound adults upon request. Vaccines were given by appointment and on a walk-in basis at the Health Department.

## COMMUNICABLE DISEASE CONTROL AND INVESTIGATION

Communicable disease investigations were conducted to identify sources of infection within the community. These investigations involved communication with physicians, nursing staff, hospital Infection Control Departments, MDPH epidemiologists, school nurses, long-term care facilities, and patients. Appropriate control measures, including the exclusion of food handlers and health care workers from work, were initiated to minimize the spread of infection. Data was collected and submitted through an electronic reporting system to the Massachusetts Department of Public Health.

The Health Department continued Tuberculosis (TB) prevention activities through screening and Mantoux testing of high risk individuals and contacts of active Tuberculosis cases. Class II Tuberculosis cases were monitored for compliance with clinic appointments and medication regimes.

## COMMUNICABLE DISEASES

The following are the numbers of communicable disease cases in Norwood that were reported and/or investigated by the Department in 2013:

Influenza	44
Lyme Disease	68
Babesiosis	3
Human Granulocytic Anaplasmosis	6
Vibrio Cholera	1
Salmonella	3
Campylobacter	2
Listeriosis	1
Shigatoxin	1
Amebiasis	1
Chronic Hepatitis B	9
Chronic Hepatitis C	39
Streptococcus pneumoniae	2
Aseptic Meningitis	1
Meningitis	1
Enterovirus	1
Varicella	4
Tuberculosis	2
Hepatitis A (suspect)	1
Group B Strep	2
Norovirus	1
Legionella Pneumofila	1
Suspect Mumps	1
<b>Total All Diseases:</b>	<b>195</b>

## EMPLOYEE WELLNESS

Influenza Vaccines were offered to all Town of Norwood employees at multiple clinics, and on a walk in basis. Pneumococcal and Td vaccines were also available upon request. During American Heart Month, blood pressure screening clinics were held for all town employees at various work sites. Health promotion materials were provided and referrals to Health Care Providers made when appropriate.

## DENTAL CLINIC

Mark Stone, DMD, Dentist  
Eileen Johnson, RDH, Dental Hygienist  
Barbara Doherty, Dental Assistant

Dr. Stone examined all children in grades one through six in the Norwood Public Schools and St. Catherine of Siena School. In the school year 2012-2013, a total of 1,121 children were screened. With parental approval, the children needing dental care were treated at the Dental Clinic at Town Hall. The treatments included cleaning, plaque control, dental hygiene instruction, fillings and emergency treatments for special dental treatments. The Dental Clinic also offered a sealant program for children in grades one through six. Sealants are a plastic resin that prevents tooth decay when applied to the chewing surface of molars. The clinic saw 222 students for cleanings, 111 children had sealants placed on their erupted permanent molars and 327 actual teeth were sealed. Six letters of referral were sent to parents for their children to see Dr. Stone.

# DEPT. OF VETERANS' SERVICES

## EYE CLINIC

Steven Sharma, OD

The Board of Health Eye Clinic was conducted by Steven Sharma, O.D. When a student did not pass the routine vision screening conducted by the School Nurse a letter of referral to the eye clinic was sent home. The following optometric services and tests were offered: distance and near visual acuity, eye muscle alignment, color vision, depth perception, pupillary response, extra-ocular muscle motion and spectacle lens refraction for determining eyeglass prescription.

## SCHOOL NURSING SERVICES ST. CATHERINE'S

Bruce Weinstock, MD, MPH, School Physician

Lisa Igoe, RN, School Nurse

The School Nurse is responsible for the health and well-being of the students and faculty at St. Catherine of Siena School. The School Nurse provides first-aid to students and faculty, assesses medical problems, administers medications as ordered by physicians, performs screenings and maintains health and immunization records and tuberculosis status. Any students with incomplete immunizations are followed up on and referred to their pediatrician or the Health Department's immunization clinic. Health records are obtained from all new entrants and reviewed. The School Nurse is responsible for keeping up-to-date orders from the student's physicians. Emergency information and contacts are on file for all students. The School Nurse also participates in school staff activities, professional development and health education meetings and classes.

Respectfully Submitted,  
NORWOOD BOARD OF HEALTH  
Joan M. Jacobs, Chairman  
Kathleen F. Bishop  
Carolyn Riccardi

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## **2013 ANNUAL REPORT OF THE DEPARTMENT OF VETERANS' SERVICES**

I respectfully submit the report of the Department of Veterans' Services for the year ending December 31, 2013.

Veterans' Benefits will increase as a result of the large number that are unemployed, prolonged illness cases, rising fuel costs, rising hospital and medical costs, along with the customary requests for emergency financial assistance by the veterans' community.

Additionally, returning Norwood Veterans of Operation Enduring Freedom in Afghanistan and Operation Iraqi Freedom have had a dramatic, substantial and significant impact in the increase of benefits granted.

For 34 years, the Department of Veterans' Services has taken applications for the fuel assistance program. This program is for the benefit of all Norwood residents who qualify. I am pleased to report that last year this program aided many families in need.

Also, we administrate a Taxi Transfare Program for the elderly and disabled. This program is provided to assist citizens with motor vehicle transportation needs.

The Department also processes parking violations. I serve as the Hearings Officer for parking violations. This office maintains a file of all parking tickets issued by the Police Department. All correspondence, complaints, inquiries and records of payments are handled in this office.

The monetary awards, processed through this office, by the Veterans' Administration to veterans and their dependents in the Town of Norwood for fiscal year 2013 exceeded 3.5 million dollars. This amount will increase due to future adjudication of pending claims, and cost of living adjustments. These benefits are for compensation to dependents of veterans who died in the service or of service connected disabilities, disability pensions, disability compensations, burial awards and special equipment for automobiles for veterans with service connected disabilities, vocational rehabilitation training for the disabled, their sons, daughters, wives, or widows, education readjustment training, veterans' insurance and indemnities.

The Department of Veterans' Services, composed as it is in two component parts, is operated under Chapter 115 of the General Laws of the Commonwealth as amended by Chapter 584, Acts of 1946, for the purpose of administering Massachusetts State Veterans' Benefits and Services. All assistance cases were investigated and payments made in accordance with Chapter 115 of the General Laws, which assures the Town of Norwood seventy-five (75%) percent reimbursement from the Commonwealth of Massachusetts.

The purpose of the Department of Veterans' Services is to assist veterans and/or their dependents in procuring financial assistance, information and benefits to which they are entitled relative to vocational or other educational opportunities. Additionally, assistance with G.I. Loans, hospitalization, medical care, compensation, pensions, on-the-job and apprenticeship training, insurance, burial allowance, grave markers, photocopies and other benefits granted under existing State and Federal laws is also provided.

Every request for assistance under existing regulations is invariably granted. Our primary mission is to give all veterans and their dependents the very best service at all times and to administer the laws and regulations affecting them impartially, efficiently and effectively.

There was complete cooperation with the Department of Veterans' Affairs and the various local, civic, fraternal and veterans' organizations that interest themselves in veterans' affairs and exceptional cooperation extended this department throughout the year by the Massachusetts Department of Veterans' Services.

Grateful acknowledgement is made to the Honorable Board of Selectmen, the General Manager and his staff, other Town Departments and all others who have assisted the Director of Veterans' Services in the performance of his duties.

Respectfully,

Edmund W. Mulvehill, Jr.  
Director of Veterans' Services  
Veterans' Service Officer

# COUNCIL ON AGING

## 2013 ANNUAL REPORT OF THE NORWOOD COUNCIL ON AGING

The Norwood Council on Aging Executive Director and the Board of Directors are pleased to submit our Annual Report for the year 2013. First and foremost, we wish to thank the Town of Norwood for their continuous and unwavering support of the Norwood Senior Center and their senior citizens.

Our staff plays a vital role here at the Senior Center and we extend our sincere thanks to them for their continued dedication, commitment and compassion shown to our seniors each and every day. We would like to introduce our newest staff member, Naeemah Mitchell, who has taken on the role of our Program Coordinator. Naeemah began her employment with us in September and is a great asset to our team.

The Norwood Council on Aging once again experienced a very successful year. What makes a successful year at a senior center? First, it is the overall senior population who attend our programs on a daily basis. Then it is the many programs, workshops, special speakers, celebrations, luncheons, entertainment, and so much more. Our seniors understand the importance of Healthy Aging, and take advantage of the many opportunities they have when they enter our doors and are greeted by very friendly staff who are always there when needed. Our seniors are not only from Norwood but from surrounding towns, as well. We enjoy reciprocity among all the senior centers in our area.

We all know how invaluable our volunteers are to any organization and the volunteers at the Norwood Senior Center are no different. We salute all of our volunteers who for years have been serving as leaders of our whist parties, cribbage games, computer classes, computer club, history classes, glee club and so much more. Our crafters are continuously knitting and crocheting lap robes, cancer hats, and prayer shawls for Norwood Hospital, the Veteran's Hospital in West Roxbury and Brigham and Women's Hospital. Our volunteers at the receptionist desk work four hours a week and we have two shifts per day, per week. For all that you do with such selflessness, we thank you,

Once again this year, we held our Tuesday Night Suppers. We serve at 5:30 p.m. and many of our seniors stay to enjoy further socialization by playing card games, pool, Wii, or just sitting around with a cup of tea and enjoying each other. The Senior Center is open until 8:00 p.m. on these Tuesday nights. If anyone is interested in joining us this year, our first Tuesday Night Supper will be served on July 8<sup>th</sup>.

We continue with our mission for Healthy Aging providing programs and presentations to that end. Our Parkinson's Exercise Class which we began two years ago is still popular. This class is held on Thursday at 2:00 with our Physical Fitness Instructor, Judy Potts. If you or anyone you know would benefit from this class please contact us at the senior center or just drop in and you may join in without previous registration. This class not only provides the proper exercise, balance and strength, but also the opportunity to meet and socialize with others sharing some of the same struggles you may be having.

The Council on Aging hosted a presentation as a partner with the Norwood Hospital and the District Attorney's Office on Monday, June 3<sup>rd</sup>. Our special guest was Mary Richardson, formerly of WCVB, Channel 5 who is an Ambassador for Steward Norwood and travels to area towns to advocate healthy Aging. Nutritionists from Norwood Hospital prepared fresh recipes with enough for a sampling for everyone. Over 100 seniors attended and this event was a great success event.

On Thursday, June 6<sup>th</sup> we hosted our 90 plus celebratory luncheon. During this luncheon we always recognize the oldest person in Norwood and present him/her with the Town Cane as a symbol of their longevity of life.

We continue our partnerships with community leaders throughout Norwood and Norfolk County. On September 20<sup>th</sup> we hosted the Senior Summit sponsored by the District Attorney, Michael Morrissey and Norwood Hospital. Over 100 seniors attended and enjoyed a wonderful healthy breakfast and benefitted by several knowledgeable speakers. Since September is Senior Center Month the senior center celebrated with a luncheon and entertainment by "Old Kids on the Block". A wonderful time was had by all.

Also, in September Home Instead Senior Care presented an Alzheimer's Caregiver Workshop here at the Senior Center. Gaining a better overall understanding of Alzheimer's disease and other dementias, and knowing what to expect as the disease progresses, can help you and your loved ones better face the challenges that come with memory loss. The workshop helped the seniors learn the causes and symptoms of Alzheimer's disease, and other dementias. They also discovered how Alzheimer's disease and other dementias are diagnosed. Most importantly, the participants now have a better understanding about the behaviors that can be caused by the symptoms of Alzheimer's disease and other dementias.

The Senior Center is a wonderful refuge and second home for all who come through our doors; however, it is so much more than that. We serve a large population of seniors at risk, and seniors who are in need of financial support and those who need assistance with their obvious daily requirement of food. Our Outreach Coordinator is in perfect harmony with the needs of so many who fall within the income guidelines for Fuel Assistance and Food Stamps. We are so grateful that there are continued funds from the state and federal government to continue with these programs. We also advocate for these programs by calling our representatives and our senators to stop any possible cuts that may be made on the state yearly budgets. Please know that we make every effort to go above and beyond to assure that the seniors of Norwood are well served in every area of need.

So many of our seniors are unable to speak for themselves so if you have an older adult living in your neighborhood or perhaps, right next door, please visit them and see what you can do to help them. And always mention the Senior Center as a resource of support. If you know of anyone who needs a Friendly Visitor, or a meeting with our Outreach Coordinator, please call us at 781-762-1201. If they are unable to travel to the center, Kerri will travel to them. We hope that this Annual Report will reach someone who will know someone else who we will be in a position to assist. Thank you for your support and for heightening your awareness to this critical concern of ours.

Respectfully submitted,

Dorothy Anne Vitale  
Executive Director

### COA BOARD OF DIRECTORS

Frances Harwood, Chairperson  
Thomas Tobin, Vice Chairperson  
Edmund Mulvehill, Jr., Secretary  
Millie Farrell, Member  
Roberta Dunn, Member

# HUMAN RESOURCES DEPT. / PERSONNEL BOARD

## 2013 ANNUAL REPORT OF THE HUMAN RESOURCES DEPT. AND PERSONNEL BOARD

The Norwood Personnel Board and the Human Resources Director are pleased to submit their annual report for calendar year 2013.

The Personnel Board (the Board) is a five-member board appointed jointly by the Town Moderator, and the Chairs of the Board of Selectmen and Finance Commission. It was established in accordance with Article XXXIX of the Town of Norwood By-laws approved at the 2003 Town Meeting. The Board generally meets monthly and meetings are posted and open to the public. Article XXXIX also established a Department of Human Resources (HR) and the position of Human Resources Director.

In calendar year 2013, the Board and the HR Department celebrated their tenth year anniversary by continuing in the development of policies and procedures that would be in the best interest of the Town, all employees and applicants.

In January 2013, the Board published a list of objectives to both the Board of Selectmen and Finance Commission. This is meant to indicate the Board's priorities for the year and to take input from these key elected officials. In addition, many issues/tasks get added during the course of the year. In support of the tasks/objectives, the Board tracks all activities and publishes a monthly report that indicates the status of all activities. For 2013 there were 34 tasks/objectives worked on – 23 were completed, 8 are still being worked on and 3 have yet to be started.

**Classification:** The Board completed five classification appeals/requests. These appeals/requests included two in the Public Works Department, one in Human Resources, one in the General Manager's Office and one in the Fire Department. The Board uses a structured *Point-Factor System*, which was implemented by HRS Services, Inc. in 2003, to rate positions. This structured point-factor system ensures equity among classification ratings.

**Policies and Procedures:** Much of the work of the Board is in the continuation of developing personnel policies for the Town and support procedures for the HR Department. The Board utilizes a standardized format and numbering system for all personnel policies, which groups them by category. All adopted Town personnel policies are public documents and are available on the Town website [www.norwoodma.gov](http://www.norwoodma.gov).

The Board adopted six new policies in 2013:

**(1) Fair Labor Standards Act (FLSA) Policy [#P-104]** in February 2013, which outlines the process to be utilized by the Town in determining if a position may be classified as "exempt" or "non-exempt" under the Fair Labor Standards Act (FLSA) and/or Massachusetts Wage and Hour laws, where applicable.

**(2) FLSA Salary Basis Policy [#P-105]** in March 2013, which outlines the process to be utilized by the Town in dealing with improper deductions from an employee's salary.

**(3) Military Leave Policy [#P-305]** in May 2013, which ensures that the rights of employees who are reservists, National Guard Members, or who leave Town service to enter the Armed Forces, are balanced with the need of the Town to maintain essential services in an efficient manner. The HR Department and Personnel Board want to thank the members of the Norwood Fire

Department who are also members of the military that assisted the Board in developing this important policy.

**(4) Workplace Smoke-free Policy [#P-409]** in March 2013, which was developed and issued with the Board of Health, outlines some of the statutory and regulatory requirements relative to smoking in the workplace and any other conditions set forth by the Town of Norwood.

**(5) Employee Recognition Award Policy [#P-502]** in February 2013, which establishes the parameters, process and procedures for recommending employees for an 'employee recognition award' for exceeding service excellence while performing their job responsibilities to customers or fellow employees.

**(6) Holiday Leave Policy [#P-308]** in December 2013, which outlines the Town's approved Holidays with respect to eligibility and use, and to ensure that Holiday benefits are implemented equitably and consistently to all eligible employees.

There were two existing personnel policies that were updated due to changes in law or the amount of time from the last update:

**(1) Equal Employment Opportunity Policy [#P-201]** in October 2013, which outlines the terms under which the Town commits to providing a safe, flexible, fair, culturally friendly and professional workplace principles and compliance with state and federal laws governing discrimination and equal opportunity.

**(2) Acting Assignment Policy [#P-403]**, which outlines the circumstances under which an employee may be compensated for work performed at a higher level in the absence of an incumbent.

There are several other new policies in various stages of written draft form currently under review: **(1) Personal/Bereavement Leave [#P-307]**, to outline the parameters in utilizing a given number of annual Personal and Bereavement Days; **(2) Civic Duty Leave [#P-309]**, which will outline the duties and responsibilities with respect to eligibility, use and procedures for paid jury duty or court service; **(3) Unpaid Leave of Absence [#P-310]**, which will outline the circumstances and approval process for an employee to request an unpaid leave of absence; **(4) Longevity [#P-503]**, which will detail eligibility, value and ensure benefits are implemented equitably and consistently; and, **(5) Succession Planning [#P-411]**, which will provide guidance to Appointing Authorities in continuing to operate effectively, if a key position becomes unexpectedly vacant or scheduled to be vacant with short notice.

The Board is also working on a couple of policy updates:

**(1) CORI Policy [#P-102]** in May of this year Special Town Meeting approved a by-law authorizing civil fingerprinting of applicants for certain types of licenses issued by the Town. Upon approval by the State Attorney General's Office, the PB will need to update the Town's CORI Policy to match; and, **(2) Communications & Technology Policy [#P-401]**, which outlines the Town's policy with respect to access, maintenance and protection of Town data, work and personal related use, software, monitoring, e-mails, internet, etc. This policy has not been reviewed since 2009 and requires updating due to changes in law and advancement in technology.

The Board is guided by its own **Policy and Procedures Document**, which was originally adopted and published in October 2008, with updates made in October 2009, April 2012 and September 2012, and April and May of 2013. This document codifies how the Board operates, expands on the approved

# HUMAN RESOURCES DEPT. / PERSONNEL BOARD

by-law with written details of responsibilities, and the different processes used in accomplishing certain tasks. This document is also available on the Town's website [www.norwoodma.gov](http://www.norwoodma.gov).

**Other PB Activities:** The Board updated and published the General Government organization charts in November 2013 for each department, in our continuing effort to keep the Board of Selectmen and the Finance Commission abreast of all Town positions. Department organization charts identify each position by name and title to ensure there is a match with the department budget/pink sheets. This document helps the Board with classification and position description issues, and the Board of Selectmen and Finance Commission with the backfilling of vacant positions. This document is also available on the Town's website and reflects the approved FY13 budget. The Board also met with the Finance Commission and Town Accountant to align the organization chart headcounts with finance documents regarding headcount figures.

The Board also took on the process of reviewing all position descriptions to ensure the Town is in compliance with the Federal Department of Labor regarding the Federal Labor Standards Act. The Board required all position descriptions to indicate whether they are Exempt or Non-exempt from certain wage and overtime provisions. This undertaking also established a process for determining such exemption and the required recordkeeping. This undertaking was in conjunction with the development of the FLSA Policy indicated earlier.

At the request of and on behalf of the Norwood Airport Commission, the Board completed a staffing study, where the Norwood Memorial Airport was compared to 8 other identified comparable municipal operated airports in Massachusetts. The object of this study was to gather data for a fair evaluation and comparison regarding overall airport responsibilities and staffing levels. The Board completed this study over a 3 ½ month period. We made no staffing recommendations, as that is the responsibility of the NAC. The Board simply provided the data for others to review and determine what is in the best interest of the Town.

To assist the Board of Selectmen and the Finance Commission, the Board updated a previously developed *Town Benefits Value Chart*. The Board reviews the current level of benefits and determines each benefit value/exposure, as contributed by the Town. This was not an exercise in determining the appropriate level of benefits, only the range value of the total benefits provided by the Town compared to each position salary. This exercise included the provided benefits of Sick Time, Vacation Time, Retirement, Medical, Dental, Longevity, Holidays, Funeral, and Clothing.

**Recruitment and Staffing:** The HR Department coordinated the advertising, recruiting, interviewing and/or background checks of several non-union and union vacancies, including positions in the Morrill Memorial Library, Board of Selectmen, General Manager's Office, Accountant's Office, Council on Aging, Light Department, Department of Public Works, Police Department and Fire Department. The HR Department also continued its effort in maintaining and improving upon the Town's background check program and new employee orientation and training program.

One major recruitment process included the hiring of a new Fire Chief. The HR department supported the General Manager in creating a committee of professionals from the fields of public safety and the fire service. The HR Department arranged for the advertising of the position and the organization of the candidates before the hiring committee. By working with the committee and representatives of other communities the HR Director developed interview questions for all of the candidates that posed them with real life best practice scenarios and fire exercises. The HR Department also coordinated a very thorough background check that was done on all final candidates ensuring that the selected candidate was suitable for the position. The process was a success and our new Chief was sworn in on February 11, 2013.

At the close of the 2013 calendar year, the Town Treasurer and Collector notified the Board of Selectmen of his intent to retire in 2014. The HR Director was named a member of the preliminary screening committee for the purposes of recruiting a new Treasurer/Collector by the Board of Selectmen. In addition to serving on the committee, the HR Department coordinated the hiring process and began the recruitment in early December of 2013. A successor Treasurer/Collector has not yet been selected by the creation of this report but the process will be ongoing into the spring of 2014, pending final interviews before the Board of Selectmen and a thorough background check of the finalists. The HR Department and Personnel Board are very grateful for the service provided to them and the Town by the retiring Treasurer/Collector and wish him all the best in years to come.

At the close of the 2013 calendar year, the Community Planner and Economic Development (CPED) Director also notified the Town of his intent to retire in the early months of 2014. The HR Department worked closely with the Planning Board on starting this process and hopes to have a smooth transition to a new CPED Director sometime in the spring of 2014. The HR Department and Personnel Board are very grateful for the service provided to them and the Town by the retiring CPED Director and wish him all the best in years to come.

The HR Principal Assistant also made continued efforts to update the Labor Service process to ensure compliance with the civil service regulations. This process included creating an electronic list, establishing proper certification and registration communications with applicants and ensuring proper licensure.

The HR Department also hired a temporary graduate student intern through the Northeastern University Masters in Public Administration program. The HR intern was responsible for supporting the HR Director in researching municipal employment best practices, polices and other related data. The HR intern met with the Director regularly to learn about public administration and public personnel management and municipal labor relations. The HR intern assisted in researching and collecting data for the purposes of upcoming collective bargaining with all of the general government unions and the public employee committee.

**Employee Relations and Labor Relations:** The HR Director acts a member of the Town's negotiating team, providing support in terms of research, strategy and labor law compliance. Additionally, the Director provides advice and counsel to department heads, supervisors and union officials to assist in effective employee relations. The HR Director also provides

# HUMAN RESOURCES DEPT. / PERSONNEL BOARD

occasional assistance to the School Department in areas such as EAP related matters, health insurance, workers' compensation, labor relations and labor law compliance.

The HR Department staff also worked on various projects to audit the town's compliance with federal and state labor law such as continue to work to update all labor law posting requirements and disseminating information regarding the changes to the federal Americans with Disabilities Act, Personnel Records laws, the Conflict of Interest Law and the Open Meeting Law, Fair Labor Standards Act, the Family and Medical Leave Act, as well as other mandatory updates.

A constant review and audit of proper personnel record keeping practices was reviewed in 2013 and the review of I-9 record keeping.

**Benefits and Employee Training:** The Town of Norwood is in its fifth year of a six year agreement to provide health insurance to its employees through the Group Insurance Commission (GIC). Cities and Towns are fairly new entities with the GIC as the GIC had only provided health insurance to state departments and agencies prior to 2007, under most circumstances. As a result, new procedures and modifications to the program management and operations, health insurance plans, budget auditing and benefit information tracking, change constantly.

The Benefits Administrator continued to work in 2013 on streamlining a process to handle the influx of retirees turning 65 and moving them onto a Medicare plan. As the "baby boomers" begin to reach 65 the increase in Medicare plans has more than tripled the past. This change has modified the makeup of the town's enrollment and needed review and close monitoring. The Benefit Administrator also kept up to date with all of the regulatory and statutory changes as a result of Healthcare Reform, ensuring the Town's compliance with any changes.

The Benefits Administrator attends regular GIC training sessions, communicates with the GIC on a regular basis and provides information on GIC programs and benefits to employees and retirees. The HR Department also continues to partner with other GIC communities in an effort to be a voice and advocate for all municipal health insurance needs and administration.

The HR Department began preparing for the upcoming negotiations with the Public Employee Committee for a successor employee health insurance agreement with Town and School employees. This process included ensuring that data related to enrollment and benefits have been tracked in an organized manner, researching how Healthcare Reform might impact this process, researching best practices in health insurance management and meeting with other GIC communities to discuss their process for negotiating a successor agreement. This process continues as the Town's municipal health insurance management bargaining team begins to negotiate for the upcoming fiscal years.

The HR Department completed another successful year of the Town's *Employee Training and Wellness Program*. Since its inception it has been a complete success. Through the efforts of the HR Director and Principal Assistant, the HR Department has been able to provide this program at a minimal cost to the Town. Training sessions as part of this program include topics such as

health and wellness, policy and labor law training, safety training, EAP refreshers, etc. The HR Department hopes to continue this program and include additional topics in 2014 that would include customer service, anti-harassment, middle management training, etc.

The Wellness portion of our program had great success this year. The HR Department partnered up with the Recreation Department to provide a discount for employees to utilize the Recreation Department wellness and health programs. The full cost was paid to the Recreation Department but offset by wellness funds available through the Human Resources Department. As a result, wellness opportunities are provided to Town employees, enhancing their health, well-being and productivity, while enrollment in Recreation programs is encouraged and funds spent on wellness supports another town Department. It was a wonderful collaborative and the Human Resources Department extends a special thank you to the Recreation Department for its professionalism and continued support of the employee wellness program.

The HR Department also partnered up with the *Vanderbilt Club* in Norwood to provide discounted health club memberships to employees. Participating employees were required to meet certain utilization expectations to continue in the program. In 2013 approximately 54 employees took advantage of the program tallying up over 2000 days of healthy activity through the *Vanderbilt Club*. This collaborative was yet again another great success. It provided an incentive to employees to stay healthy and active while also supporting a Norwood business. A special thank you is extended to the *Vanderbilt Club* and its managers and employees in supporting the Town's wellness initiatives.

The HR Department added another wellness partner in 2013 through the Rama Athletic Club in Norwood. The Rama Athletic Club was a popular athletic club in Norwood for some time but had been closed for many years. It reopened in September of 2013 and the HR Department quickly reached out to make a wellness partnership with them. As a Norwood business and due to the proximity to the Town Center, this program was a quick success. Fifteen town and school employees took advantage of this program and have tallied up hundreds of days of health activity. We hope to continue to see this number grow in the years to come.

The HR Department also continued to work with Norwood's own *New Horizon Health and Wellness Center* located at 38 Vanderbilt Avenue. *New Horizon* is a medically-supervised Health and Wellness Center that focuses on individualized programs for weight loss, fitness, sleep apnea and overall wellness. All programs were specifically tailored to each employee's individual needs. We had three employees successfully participant in the program, helping them understand their health condition and improve on it in a positive way. The feedback from this program has been very positive and we look forward to working with *New Horizon* to better meet our employee wellness needs in the future.

The HR Principal Assistant and Wellness/Training Coordinator also attended various trainings this year and continues to stay connected to other municipal representatives who work to ensure the advancement of wellness initiatives and training programs for municipal employees.

## **HUMAN RESOURCES DEPT. / SNCARC**

The Human Resources Director is on the Board of Directors for the Massachusetts Municipal Personnel Association and chairs the MMPA Membership Committee. Through this group, the Director stays abreast of all areas of municipal human resources management, attends and conducts various trainings in the area of municipal human resources and employee and labor relations, acts as a voice and advocate for the Town's interest in the area of human resources management and works to ensure the advancement of best practices in this field throughout the commonwealth. The HR Director also holds progressive membership roles in the International Public Management Association for Human Resources, Northeast Human Resources Association, and the Society for Human Resources Management.

**Strategic Planning:** The HR Department continued to work on strategies in 2013 that include streamlining services, making effective service changes with department heads, increasing communication, positive labor relations, ethical performance and behavior, dealing with workplace conflict, and empowering employees to increase productivity levels and positive morale. These efforts will continue more aggressively in 2014 and will include various manager and supervisor training and the implementation of effective internal controls, training and policies.

**Senior Tax Work Off Program (STWOP):** This year the HR Department was able to place seven seniors in various departments. A special thank you to all of the seniors who have provided services to the Town and to the departments who have committed to providing these important opportunities.

The Personnel Board and Human Resources Department would like to thank the General Manager, Assistant General Manager, Finance Commission, Board of Selectmen and Town Meeting Members who continue their support of a professional Department of Human Resources for the Town of Norwood.

Lastly, the Human Resources Director, Principal Assistant and Benefits Administrator thank the employees and public servants of Norwood, as well as Norwood citizens, for their continued support as we celebrate our tenth year anniversary as a Town Department in 2013.

Respectfully Submitted,

### *Human Resources Department*

Michelle Pizzi, Human Resources Director  
Ramanda Morgan, Principal Assistant  
Patricia Pardi, Benefits Administrator

### *Personnel Board*

David E. Hajjar, Chairperson  
Anne Haley, Vice Chairperson  
Willard Krasnow, member  
John Taylor, member  
Patterson Riley, member



**Norwood Personnel Board**

**Pictured from top left:**

**Patterson Riley, John Taylor, Willard Krasnow, David Hajjar and Anne Haley**

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### **2013 ANNUAL REPORT OF THE ARC OF SOUTH NORFOLK, INC.**

***www.arcsouthnorfolk.org - Be sure to visit our website and online Gift Catalog !!***

Over the past year, The Arc of South Norfolk (formerly The South Norfolk County Arc or SNCARC) has provided advocacy and support to individuals diagnosed with intellectual and developmental disabilities (I/DD). The Arc of South Norfolk continues to carry out the organization's mission in promoting and protecting the human rights of people with I/DD and actively supporting their full inclusion and participation in the community throughout their lifetimes.

With funding through the Town of Norwood, The Arc of South Norfolk provides supports and services to citizens of Norwood who are disabled by I/DD including autism. The Arc of South Norfolk is a private, non-profit, membership-based organization founded in 1954 by local parents. For more than half a century The Arc of South Norfolk has been, and continues to be, governed by the family members of the individuals we serve. It is a testament to the good works we perform that the town of Norwood, along with the other towns we serve, continues to provide the vital funding support as it has done for over thirty years. Our mission is, **"To advocate for and provide supports and services to people disabled by intellectual and other developmental disabilities and to their families."**

### **Supports and services provided to the citizens of Norwood include:**

#### **Family Support and Respite Care:**

The Arc provides temporary in-home or out-of-home professional care and training for children and adults with intellectual or other developmental disabilities on a planned or emergency basis. It operates after-school/school vacation week programs for children, provides a wide range of support groups for families and operates a resource center for parents and professionals at our facility in Westwood. We are excited about our new Adult Foster Care program that is currently in progress for adults who cannot live safely alone but want to live in a family setting.

# SNCARC / RETIREMENT BOARD

## **Family Autism Center:**

Our Family Autism Center implements high quality programs, services and environments for all persons with an Autism Spectrum Disorder. This program provides individuals with autism, their families and the general community with information and referral services, educational services, parent and sibling support groups and a resource library with Internet access.

## **Autism and Law Enforcement Education Coalition (ALEC)**

ALEC is a nationally recognized training program for First Responders relative to Autism Spectrum Disorders (ASD). ALEC training helps foster a deeper understanding of ASD among public safety and law enforcement personnel. Training is available for police officers, ER and courtroom personnel, EMT's and firefighters, using curriculum and videos specific to each group. Presenters are first responders with direct knowledge of ASD through a family member.

## **Social-Recreational Programs:**

The Arc provides special after-school and evening education classes, sports activities, social clubs and events, and special summer programs for individuals with developmental disabilities. A principal component of these programs is one-to-one volunteer friendships (citizen advocacy).

## **Advocacy:**

The Arc provides specialized education, information and referral services, social support, as well as legal, financial and other consultation support. This program also provides self-advocacy training to individuals and advocacy support to families with members who are disabled by intellectual or other developmental disabilities.

## **Harbor Counseling Center:**

The Arc provides behavioral and other psychological counseling and psychiatric services for adults with intellectual and other developmental disabilities and their families.

## **Residential Management:**

The Arc provides Residential Management Services for residential homes and apartments housing individuals with intellectual and other developmental disabilities.

## **Day Habilitation Program:**

The Arc provides educational and therapeutic services for adults with severe and multiple developmental disabilities. The program works to help individuals improve their communication skills, physical wellbeing, domestic and self-care skills, community living skills and social skills. This program includes a component for elderly individuals I/DD. Its primary objective is to enable these individuals to continue to maintain their functional and social skills and to meaningfully participate in the life of their community.

## **Services supported by The Arc of South Norfolk through its affiliate, Lifeworks:**

### **Vocational Training and Job Placement Programs:**

*Lifeworks Employment Services* provides vocational rehabilitation for people with developmental disabilities age 18 and over. These services include vocational evaluation, work adjustment training, sheltered employment, transitional or supported employment and competitive job placement and follow-up support.

## **Residential Programs:**

*Lifeworks Residential Programs* provides home-like environments and supervision, care and training in independent living skills, functional academics and social skills. These programs include community residences and supervised apartments (both with 24-hour staffing) and cooperative apartments (with staff assistance less than 24 hours per day).

Norwood residents who wish to visit or learn more about our programs or who wish to request services for someone challenged with intellectual or other developmental disabilities should contact us at (781) 762-4001.

Respectfully submitted,

Daniel J. Burke  
President and CEO

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## **2013 REPORT OF THE NORWOOD RETIREMENT BOARD**

The following report is being submitted for the Norwood Retirement Board to reflect the activities of the Board from January 1, 2013 through December 31, 2013. Whereas the Town's fiscal year end is June 30, 2013, the financial statements and other records of the Norwood Retirement System are required, by statute, to be maintained on a calendar year basis.

Regular meetings of the Norwood Retirement Board were conducted in the Municipal Building on the third Thursday of every month or as otherwise posted. In addition, special meetings were held at the conclusion of each fiscal quarter with the Board's investment consultant and portfolio managers. These four portfolio meetings were held for the purpose of monitoring the System's investment performance and compliance with state investment regulations.

## **ORGANIZATION:**

In 2013 the Retirement Board was organized as follows:

Thomas F. O'Toole, Elected Member and Chairman  
Joseph F. Curran, Appointed Member\*  
Thomas A. Rorrie, Appointed Member  
Edmund W. Mulvehill, Jr., Appointed Member  
Robert M. Thornton, Ex-Officio Member and Administrator  
Debra A. Wilkes, Executive Director and Secretary  
Judith A. MacLellan, Administrative Assistant

\*The Board regretfully acknowledges the passing of Joseph F. Curran. Mr. Curran was an asset to the Norwood Retirement Board as well as to the members and retirees of the System. His dedication to the Town of Norwood and the Norwood Retirement Board is sorely missed as is his smile and thoughtfulness. He was truly one of a kind.

## **INVESTMENT RESULTS:**

The Board worked closely with its Consultant, Meketa, its Actuary Daniel Sherman, and Investment Advisors at the Boston Company, Rhumblin, Euro-Pacific, Atlanta Capital, Oaktree, Mainstay, Vontobel, DFA and PRIT to continue to develop the System's strong investment portfolio of approximately \$133,780,000.00.

# RETIREMENT BOARD

**MEMBERSHIP INFORMATION ALL AS OF 12/31/2013:**

	Group 1		Group IV		Total		Grand Total
	Male	Female	Male	Female	Male	Female	
<b>Active Employees</b>	170	295	139	4	309	299	<b>608</b>
<b>Inactives</b>	73						
<b>Retired Members</b>	76*	173**	83	20***	159	193	<b>352</b>
	<u>246</u>	<u>468</u>	<u>222</u>	<u>24</u>	<u>468</u>	<u>492</u>	<u>1033</u>

\*5 of which represent beneficiaries of deceased group 1 female members  
 \*\*23 of which represent beneficiaries of deceased group 1 male members  
 \*\*\*15 of which represent beneficiaries of deceased group 4 male members

The Board regretfully recorded the following deaths in 2013

**RETIREEES:**

Helen Benedetti	Gerald Corcoran	Elaine Hayes	Eileen Pieri
Francis Campisano	Arthur Deraney	Mary Jones	Thomas Shea
John Caron	William Fitzgerald	John Lundin	Mildred Tucker
Janice Casey	Kenneth Groh	Faye McDonough	Marie Wilkinson

**MEMBERS:**

Christopher Seeber

**MEMBERS OF THE SYSTEM WHO RETIRED IN 2013:**

Sheila Bennett	Michael Fruci	Kathleen Martin	Matthew Shanahan
Mary Carey	George Geary	William Morrison	Katherine St. Cyr
Arlene Conn	Jeanne Hennessey	Vincent Neville	Judith Zavracky
William Durning			

**NORWOOD RETIREMENT BOARD  
 ASSETS AND MEMBERSHIP 2004 – 2013**

YEAR	MEMBERS	RETIREEES	TOTAL MEMBERSHIP	SYSTEM ASSETS	ASSET GROWTH
2004	596	362	958	94,550,955	-----
2005	635	357	992	99,557,758	5,006,803
2006	663	355	1018	108,600,000	9,042,242
2007	665	351	1016	114,200,000	5,600,000
2008	686	373	1059	85,000,000	(29,200,000)
2009	691	367	1058	103,425,000	18,425,000
2010	657	345	1002	113,430,000	10,005,000
2011	663	358	1021	109,650,000	(3,780,000)
2012	673	357	1030	119,489,000	9,839,000
2013	681	352	1033	133,780,000	14,291,000
<b>10 YEAR CHANGE</b>	<u>85</u>	<u>-10</u>	<u>75</u>	<u>39,229,045</u>	
<b>% Change</b>	<u>14%</u>	<u>-3%</u>	<u>8%</u>	<u>41.5%</u>	

# RECREATION DEPARTMENT

## 2013 ANNUAL REPORT OF THE NORWOOD RECREATION DEPARTMENT

I respectfully submit the Annual Report of the Norwood Recreation Department for the year 2013.

The Recreation Department continues to be an active and forward-thinking Department. Our staff works hard to provide a level of programs second to none and an enthusiasm that is enjoyed by our residents who participate in our activities. We are always looking for new, interesting, healthy, instructional, educational, and fun activities. I am very proud of the staff, both full-time and part-time for the enthusiasm and professionalism they bring to your Recreation Department.

The Civic Center is our home base and is where we provide the fun, with a wide variety of programs. Some of the programs and activities offered are: Music with Babies, Tot Music, Kids on the Keys, Icky, Sticky, Goopy Art, Winter Wanderers, Rockin' Tots, Sports Medley, Circuit Training, Walking Club, Zumba, Dance and Play, Ballet, Tap, Jazz Dance, Modern Dance, Irish Step (under the direction of Ms. Paula Pelaggi), Gymnastics (under the direction of Ms. Nora Glynn), Karate, Gym Hockey, Arts & Crafts, Middle School Dances, Pumpkin Fest, Adult Knitting, Basketball, Line Dancing, Yoga, CPR & First Aid, Halloween Party, Science, Kids' Fitness, Guitar lessons, Chemistry Capers, American Girl Doll Create and Play, Wicked Cool Science Wiz, Wicked Cool Global Art Trek, Engineering Extravaganza, Egg-cellent Egg Dying, Family Magic, Lego Learning Party, Chicks with Sticks, and Spring Slimdown .

Special events that we hosted throughout the year include Pumpkinfest, Halloween Spooktacular, Toe Jam Puppet Band, Princess Tea Party, Quake and Bake Volcano Party, Summer Camp Fair, BLAST Babysitting Clinic, Birthday Parties, Father/Daughter Dance, Sports Days at the Civic and Parents' Night Out, Trunk or Treat, Gingerbread House Decorating, Flashlight Egg Hunt, Halloween Costume Swap and Middle School Laser Tag.

The Civic Center also has been very instrumental in assisting various community groups. We have hosted the Norwood Basketball Association, Health Clinics, CYO Basketball, Red Cross Blood Drives, Karate Tournaments, Elections for Districts 3 and 5. We also introduced our "Fit Pass" which allows patrons to do Circuit Training, Cardio Power Classes, Zumba, Gentle Yoga, Power Yoga, Body Sculpt, Pilates, Butts n' Guts, Spin, and Barre.

In 2013, we continued our partnership with Town and the Radio Club to offer the Holiday Extravaganza and developed new ones. Through the Department of Conservation and Recreation, we are able to offer our patrons access to over 50 State Parks and Beaches through their "Use Parks as Your Guide" program.

Our Fitness Area continues to attract many users, and it is especially gratifying to see our senior population taking advantage of the cardio machines, free weights and nautilus equipment. We also improved our ability to provide cardio and exercise classes with the new Multipurpose Room. The gymnasium, as always, is a very busy part of the Civic Center with many activities including open gymnasium for teens, Chicks with Sticks, and our staple Youth Floor Hockey League.

We also offered a wide variety of activities and programs outside of the Civic that proved to be quite popular. These included our town-wide Spring Egg Hunt, T-ball League, Holiday Extravaganza, Touch A Truck, Rubber Duckie Race, Fishing Derby, Ice Cream Social, Outdoor Family Movie, Skyhawks' Sports Clinics, Flag Football, SNAG Golf, Ace Archers, Kids' Running Club, Couch to 5K, Beginners' Ladies Golf Clinic, Field Hockey Clinic, and continuing education courses by Ed2Go, which are facilitated online.

The Recreation Department always enjoys a very busy summer, with many varied and interesting programs. Fr. Mac's and the Coakley Middle School, again, played host to a thriving Playcamp, reaching almost one thousand participants this summer. The Playcamps are fun-filled days with games, sports, swimming, cookouts, and the ever-popular field trips. Some of the trips included Water Country, Canobie Lake Park, 5 Wits, Sky Zone, Dave & Busters, and Southwick Animal Farm.

This year, we brought back "Just for Teens". This is a six-week long program for ages 13-14. Some of the activities enjoyed were weekly trips to Morse Pond for swimming and Kayaking and visits to Canobie Lake Park, 5 Wits, Water Country, Sky Zone, Dave and Buster's, and Southwick Animal Farm .

Jr. Playground continues to blossom, with 65 children in our program from 9:00 a.m. to 3:30 p.m. for children ages 5-7. In-house entertainment was provided by Barn House Visitors, Teddy Town, Bubbleology, Yo-Yo Guy, Magic 123, Sarah Garner, and Curious Creatures. We also offered the chance for children to extend their day until 4:30 p.m.

Camp Challenge is in its 40<sup>th</sup> year and has been an inspiration to many youngsters. The children play games, swim, do crafts and take trips to various locations such as Bowling, Monster Mini Golf and Franklin Park Zoo. Here, too, our dedicated staff has made a very positive difference on these children.

The Swim Team (Stingrays) had another successful season, with over 100 members participating in the tough Suburban Swim League. Our Lifeguards, again, provided instruction, safety, and peace of mind at both pools. It is never an easy job with the heat, sun and all the swimmers.

Norwood Day, again, proved to be a great time for the Town to celebrate itself. We start Norwood Day off with the annual fireworks, sponsored by TGIF Friday's, and music/games led by Radio Disney, which was sponsored by Dedham Savings Bank. We had 180 booths representing Civic, Youth and Fraternal Groups, local businesses, and some from far away who sought to be part of the celebration. This year, we continued to reach the 15,000 people mark in attendance.

We, at the Recreation Department, are very appreciative of the support rendered to the Department and its sponsored activities this past year. A special thanks to the Board of Selectmen, the General Manager and his Staff, the Public Works Department, the Town Engineer and Town Planner, Board of Health, Police and Fire Departments, the School Department, and other Town Departments and Boards with whom this Department had contact during this past year.

# RECREATION DEPT. / MORRILL MEMORIAL LIBRARY

We are also looking forward to continuing with innovative and interesting programs for our residents. It has been, and will continue to be, a pleasure providing the residents of Norwood with programs and activities to enhance their quality of life.

I have always believed that the staff, here at your Recreation Department, is the backbone of our highly-successful and respected Department. The existing full and part time staff has, again, brought this Department a proud and productive reputation, and I appreciate their support and work ethic.

Respectfully submitted,

Gerald F. Miller  
Superintendent of Recreation

## 2013 MORRILL MEMORIAL LIBRARY ANNUAL REPORT



### LIBRARY TRUSTEES

Patricia Fanning, Chair  
Sarah E. Begg, Vice Chair  
Patricia Hines  
Susan Pipes  
Cashman Kerr Prince  
Patricia Reardon  
Charlotte L. Canelli, Director

The Library's goal is to provide residents with access to information, education and entertainment. We help you find and evaluate sources of information ranging from in print to online. We supplement all educational endeavors whether patrons are enrolled in school or they are life-long learners. We provide a comprehensive selection of popular material (books, music, movies) in a variety of formats.

The trustees, the director and the custodial staff of the library continue to take excellent care of the **library facility** which is now over 115 years old. As new libraries are built around us in the towns of Walpole, Millis and Westwood, many patrons from Norwood and surrounding communities tell us that they come to our library to enjoy our building's grace and beauty and our comprehensive collection and welcoming staff.

The Morrill Memorial Library applied for **certification** from the Massachusetts Board of Library Commissioners in October 2013. Our budget met all the requirements and we were certified for a 2014 State Aid Award. The library expects to receive over \$28,000 in **State Aid** funding through the Massachusetts Board of Library Commissioners in 2014. Without the additional funding from State Aid, gifts, public grants and private foundations, the library would not be able to provide the Norwood community with excellent services, materials and programs.

The **2015 Action Plan of the Long-Range Strategic Plan 2011-2015** was submitted to the MBLC in December 2013 and was accepted and approved.

The **Morrill Memorial Library Staff** consists of approximately 17 full-time and 36 part-time dedicated employees who provide excellent library service to everyone who uses the library in Norwood. 17 full and part-time staff members have **graduate degrees in Library Science** from accredited master's degree programs around the country.

**Judith Zavracky**, full-time Technical Services Assistant retired from her position in October 2013 after 25 years of service. She was replaced by **Irene Gotovich** in that position. **Patricia Bailey** was promoted to a full-time position in Technical and Circulation Services in **December**.

Children's Librarian **Kelly Unsworth** left library employment for a position with the Brookline Public Library. Assistant Children's Librarian, **Jean Todesca**, was promoted to the department head position. **Allison Palmgren** was hired as Technology Librarian in November 2013 to replace **Brian Samek** who left for the Pratt Institute in Brooklyn, NY.

The Library could not operate without its many **volunteers**. On February 14, 2013 the **2nd Annual Volunteer Appreciation Tea** was held in the Library's Simoni Room from 10 am to 2 pm. Staff and trustees of the library baked sweet and savory desserts to be enjoyed by volunteers. The event featured recipes from books available at the library or through the Minuteman Library Network. Over 156 dedicated volunteers work at the library generously giving over 6,500 hours of their time in the Literacy, Outreach, Technical Services and Children's departments. Visit the library for information about volunteer opportunities at the Morrill Memorial Library.

The Library held four concerts in the spring 2013 and three concerts in the fall 2013. Funding for these performances is made possible by the **Library Endowment Fund**. Up to 75 attendees at each performance enjoy these free concerts each season.

**Did you know ...** over **332,939 books, DVDs, music CDs, audio books, eBooks** and other materials were borrowed from the Morrill Memorial Library in 2013?

**Did you know ...** Norwood's residents had access to a total of nearly **7 million items** in the Minuteman Library Network?

**Did you know ...** Norwood residents can download **free music from Freegal?** Find the link on the library's website.

### **What are some of the wonderful benefits of sharing resources throughout the Minuteman Library Network and the Commonwealth?**

Norwood patrons accessed an estimated \$70,000 in database downloads, \$45,000 in eBooks and saved over \$2,000 purchasing products through the Massachusetts Library System cooperative purchasing program. Additionally, Norwood patrons checked out 22,000 items during visits to neighboring libraries in the Minuteman Library Network. Norwood patrons borrowed over 37,000 items that were delivered to Norwood from other libraries in the Minuteman Library Network.

# MORRILL MEMORIAL LIBRARY

**There are 132,000 items in the Morrill Memorial Library's collection.**

**Did you know ...** that children's books were borrowed nearly **100,000 times** in 2013?

**Did you know ...** that children's and adult DVDs were borrowed nearly **55,000 times** in 2013?

**Did you know ...** that the library has **6,500 compact discs** (music and audiobooks)?

Whether you are visiting the library website or visiting the library in person, we encourage you to learn to use the online catalog and request system. You may ask for help with using the online catalog when you are in the library or when calling by phone. Brochures are available to help library card holders make requests online or to log in to databases from home or work.

**Did you know ...** that the library has over **16,290 cardholders**?

**Did you know ...** that the library has subscriptions to over **225 newspapers and magazines**?

**Did you know ...** that over **3,187 people** attended over **152 adult programs** at the library in 2013?

**Morrill Musings**, the library's monthly newsletter, is complete with the library calendar and is available in print at the library or online in PDF format. The library publishes monthly **e-News** delivered through e-mail. Free subscriptions are available through a sign-up box on the library's website. Librarians at the Morrill Memorial Library write a weekly column, **From the Library**, published in print in the Norwood Transcript & Bulletin and online at *Wicked Local Norwood*. Librarians have written over 250 columns over five years which are archived on the library's website.

**The Morrill Memorial Library Staff** attended an all-day Staff Development Day in June 2013 held at the new Westwood Public Library. The staff attends a monthly book discussion group and other workshops provided by professional organizations.

Keep up to date with **The Library Show** on **NPA-TV**. This monthly show features news and information from the library – new books for adults and children, upcoming programs, tips on how to use the computer, behind the scenes with library staff, and is [something for the whole family to view.](#)

## Children's Program Highlights –

**Lucy the Read Dog** and the **Music Lady** made appearances nearly every month.

- **Norwood Young Readers Award** - book discussions for 4<sup>th</sup> and 5<sup>th</sup> graders with parents and librarians.
- Special performances and programs during vacation weeks all year.

**Norwood School Students'** artwork is regularly displayed in the Children's Room and in the display case.

**The 15<sup>th</sup> Annual Literary Lunch** was held at the Coakley Middle School. 6<sup>th</sup> graders, members of the library staff and senior citizens read and discussed *Savvy* by Ingrid Law in 2013.

**The 2013 Massachusetts Statewide Summer Reading Adventure**, "Dig Into Reading" was held June – August. Throughout the summer, the Children's Department offered 34 programs, attended by 566 children and caregivers. In addition, over 635 children enrolled in the Summer Reading program, read 7,868 books, and contributed 4,852 online reviews.

**Story times, including pajama story times**, are held year-round for preschool children, including toddlers. Area nursery schools and local scout troops visit the library for requested visits.

**Did you know ...** that nearly 5,000 parents and children attended over **260 children's programs** in 2013?

**Did you know ...** that the library has over **30,000 books** for children and young adults?

**Did you know ...** **Scrabble Club** is held for children every Tuesday night in the program room at 6:30?

## Adult Programs

- **152 educational, recreational and cultural adult programs** in 2013 such as popular historian and author Anthony Sammarco's lecture and slide show entitled "Howard Johnson's: How a Massachusetts Soda Fountain Became a Roadside Icon", "The Montgomery Bus Boycott", a lecture with historian Gary Hylander, and "The Adventures of Huckleberry Finn", a presentation by Dr. Terrence Earls.
- Five **Film Series** were held in 2013 in our comfortable Simoni Room. Each themed series included 4 to 8 films and average attendance is 25 adults. Free popcorn is provided by the Bellingham Regal Cinemas and the Friends of the Library supplies a movie license so that we have the rights to show the films to the public.
- **The Friends of the Library** presented Boston Globe columnists and authors Brian McGrory, (author of *Buddy: How a Rooster Made Me a Family Man*) and Dan Shaughnessy (author of *Francona – the Red Sox Years*). They also presented Larry Tye, author of *Superman: The High-Flying History of America's Most Enduring Superhero*.
- **The Norwood Cultural Council** co-sponsored "A Visit with Isabella Stewart Gardner: America's First Patroness of the Arts".
- **The Norwood Cultural Council and the Friends of the Library** co-sponsored "President Lincoln Holds a Press Conference" on February 12.
- The Library collaborates with **Together Yes** of Norwood to present monthly programs and film series, including "Food Beware" and "The Story of Stuff".
- Margot Sullivan and Beth Goldman share books for all seasons and all reasons in popular programs, **Fireside and Beach Reads**, each winter and summer.
- Margot Sullivan leads a **First Thursday Book Discussion Group** – October through May in morning and evening sessions.

# MORRILL MEMORIAL LIBRARY

- Nancy Ling, Outreach Librarian leads **book groups** at the Norwood Senior Center and other venues in Norwood.
- **Computer Classes** – Basic, Internet, E-mail, Library Catalog and **Downloadable eBook workshops**. Computer classes can be booked online and individual instruction is available.
- Adult **Scrabble** held every Tuesday night.

**Did you know ...** that the library has 3 times as much adult programming as it had in 2009? There are at least three adult programs a week throughout the year.

**Did you know ...** the library display case is available for displays on a monthly basis?

**Did you know ...** the Simoni Room or Trustees Room can be booked by local non-profit organizations?

In September of 2013 the Library held a **library card promotion** inviting all Norwood residents to get a library card. All lost or damaged cards were replaced for free.

**Did you know ...** you can always have your library card handy? Request a keycard replacement for \$1 or download your library cards to a Smartphone app.

**Did you know ...** that your library card can be used to borrow materials at all the Minuteman Network libraries?

**Did you know ...** that you can register for a library card in any Massachusetts town?

Norwood patrons accessed the online resources available to the community over 35,000 times in 2013. Our website, norwoodlibrary.org, is your portal to library services including databases such as:

- *Kids InfoBits* - A great place for younger children to do research on the web.
- *Junior and Student Edition* - Designed for junior high and middle school students. Includes mainly full-text magazines, newspapers and reference books covering current events, the arts, science, popular culture, health, people, government, history, sports and more.
- *Britannica Online* – Many databases for all ages
- *Books and Authors AND NoveList* - If you love to read this will help you find great new authors and titles.
- *OverDrive* - Audio books and e-books are downloadable to many devices such as the iPad, iPhone, Nook, Kindle and Sony e-Reader.
- *Massachusetts History Online* - Use this collection for full-text articles from 50 magazines and local newspapers for coverage of Massachusetts people, places and historical events.
- *Ancestry Library* and *Heritage Quest Online* to begin your genealogy research.
- *Mango Languages* - designed to equip you with conversational abilities in more than 49 foreign languages and 15 English for ESL learners.
- *Consumer Reports Online* enables consumers to make better purchasing decisions on products.

**Did you know ...** that the Library has a Facebook presence? Remember to Friend us for current news.

**Did you know ...** that the Library is on Twitter? Find us on Twitter @norwood\_library.

**Did you know ...** that the Library holds a Food for Fines promotion in November to benefit the Norwood Food Pantry?

**Museum Passes** can be reserved online via the library webpage. These museum passes were used **1,152 times** in 2013, saving Norwood residents thousands of dollars.

The **Women's Community Committee** donates memberships to the Children's Museum, Easton Children's Museum, Isabella Stewart Gardner Museum, JFK Library, Museum of Fine Arts, Museum of Science, New England Aquarium and the Roger Williams Zoo.

The **Norwood MOMS Club** donates memberships to the Franklin Park and Stone Zoos and the Providence Children's Museum.

The **Norwood Woman's Club** and the **Friends of the Library** also contribute to the New England Aquarium and Museum of Fine Arts memberships. Altogether, the value of these memberships total over \$4,000.

**Sastavickas Scholarship:** In 2006 a donation from the family of Viola Sastavickas established a scholarship fund which awards \$500 each year to a library employee or volunteer. The Sastavickas family and a private donation supplemented the scholarship fund once again in 2013. The 2013 award was given to **Laura Hogan**, circulation/technical services assistant and student at the University of Rhode Island Graduate School of Library Science.

**The Boch Fund** partially funds the Literary Lunch, indexing the local newspaper collection, and funded the "Why I Love My Library" essay contest program presented by the Outreach Department.

**The Norwood Cultural Council**, as funded by the Massachusetts Cultural Council, provided partial funding for two library programs. **The Simoni Foundation** and the **Department of Education, Literacy Volunteers of Massachusetts** partially fund the Literacy Program.

The Morrill Memorial Library was awarded a federal **LSTA (Library Services and Technology Act)** grant of \$7500 in October 2013. These funds will be used for a community read program in the **spring of 2014 – Norwood Reads "Following Atticus"**. This program is made possible by the Institute of Museum and Library Services and is awarded and administered by the Massachusetts Board of Library Commissioners.

The **Dedham Institution for Saving Foundation** helps to fund **Norwood First Steps** – the Outreach Department of the library distributes a special bag with books and library information delivered to 125 parents of Norwood babies born at Norwood Hospital.

The **Ezra Jack Keats Foundation** funded "Making Poems into Stories on a Snowy Day", an intergenerational workshop held on March 2.

**Morrill Memorial Library is a Wi-Fi Hotspot** – It is easy to access the Internet at the library on one of the library's 16 public computers or on a personal laptop or device. Wireless Internet

# MORRILL MEMORIAL LIBRARY

is provided by **Norwood Light Broadband**. Many visitors per day access the Library's free Wi-Fi. The **Town of Norwood Technology** department assists the library with its technological needs as necessary.

**Did you know ...** that over 30 people per day access the library's **Wi-Fi** with personal devices?

**Did you know ...** that over **100 people per day** use the library's public access computers?

**Did you know ...** that the Simoni Room was used **313 times** by non-profit community groups in 2013?

## Assistive Technology

- Equipment and software are available for use by individuals with special needs. Call 781-769-0200, x 228 for Outreach Services, assistive technology or to volunteer.

## Outreach Department

- Delivers more than 6,000 items to people unable to visit the library or use its resources without help.
- Volunteers and library staff take material to people in their homes, in nursing homes, at the Senior Center and at housing facilities.
- Outreach Librarian Nancy Ling holds programming events such as journaling workshops and book discussion groups at the Norwood Senior Center.

## Literacy Volunteers of America at Morrill Memorial Library

- Free, confidential tutoring in Basic Literacy and English as a Second Language.
- Over 150 adult learners, 80 active tutors, and nearly 5,000 hours of instruction in 2013
- Conversation groups for ESOL students.
- The Literacy program receives additional funding from the **Department of Education**.
- Thanks to the **Simoni Foundation** for their generous support and other private donors.
- The annual **Harvest Dinner** is held for all volunteers and tutors each year in October. The Literacy Volunteers are always looking for new tutors and students. Call Literacy Volunteers at 781-769-4599.

## Morrill Memorial Library Affiliations - Minuteman Library Network

- A consortium of 45 public and academic libraries.
- 6.5 million items owned and over 17 million items circulated in FY13.
- Non-profit private consortium, run by its members.
- Provides automated services to member libraries.
- Provides periodical and reference databases.
- Facilitates OverDrive downloadable eBooks and audiobooks purchased by the consortium and individual libraries.

## Morrill Memorial Library Affiliations - Massachusetts Library System

– this agency funded by the Commonwealth provides:

- Daily interlibrary delivery (over 80,000 items were loaned to or from Norwood in 2013).
- Periodical and reference databases.
- Purchasing cooperative for supplies and material.
- Continuing education and consulting.

## The Friends of the Library

- Raise nearly \$4,000 from two book sales in the spring and the fall.
- Provide generous donations to purchase equipment, DVDs and audio books and CD-cleaning equipment.
- Support most adult and children's programming at the library.
- Provide a film screening license necessary for showing films to audiences of all ages.
- Support staff development and staff events.
- Promote the library at **Norwood Day** and with notices in the electric bills.
- Hold **General** and **Annual Meetings** each year.
- Sponsor of the **First Thursday Book Discussion Group, Beach Reads** and **Fireside Reads**.
- Meet monthly at the Board meetings in the library.
- Offer affordable memberships at several levels.

## Morrill Memorial Library Board of Trustees, 2013



Standing left to right:

Patricia Reardon, Susan Pipes, Cashman Kerr Prince, and Patricia Hines.

Seated left to right:

Elizabeth Dickson, Board Secretary, Patricia Fanning, Chair, Sarah Begg, Vice-Chair and Charlotte Canelli, Library Director

# HISTORICAL COMMISSION / PLANNING BOARD

## 2013 ANNUAL REPORT OF THE NORWOOD HISTORICAL COMMISSION

The Norwood Historical Commission is an active board comprised of the following members:

Dale Day	Marion Gaw
Meghan Kelleher	Brian Murphy
Judith Howard	Caroline Pannes
Alison Priore	Michael Maresco (A)

It is the mission and duty of the Norwood Historical Commission to “**promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history of Norwood.**”

The spring and summer of 2013 the Commission brought in professionals to complete the interior and exterior of the Little Red Brick School. Desks and chairs together with children’s library books and a finial from the original Norwood Senior High School were added to set the stage for the Open House held in October. Mrs. Frances Palmieri, artist and resident of Walpole, gave a lovely gift to the Norwood Historical Commission of a painting of the Little Red Brick School as it appeared at the corner of Sumner and Pleasant Streets. As indicated in previous reports, the replica of the oldest school in Norwood (c. 1788) was built on the grounds of the George H. Morse Meeting House, Museum and Education Center at 1285 Washington Street in South Norwood. This one room school, called the Little Red Brick School, proudly sits where Norwood’s children and passersby can easily see it.

After several months of research and travel to other towns, the Commission has agreed on a sign for historical homes in Norwood. The announcement and applications will be available to Norwood residents in the spring of 2014.

The Norwood Historical Commission supports the research currently underway by the Local Historic District Study Committee to establish an historic district around the Town Square and also supports the restoration of St. Gabriel’s Chapel at Highland Cemetery and its application to be placed on the National Register for Historic Places.

Respectfully submitted,  
Norwood Historical Commission

## 2013 ANNUAL REPORT NORWOOD PLANNING BOARD

The Norwood Planning Board is pleased to submit a summary of its activities and accomplishments for 2013:

**Subdivision Activity** - The Planning Board administers the Subdivision Control Law, which are the regulations for the laying out and constructing new roadways. During 2013, the Board monitored the ongoing construction of approved subdivisions such as the Maxwell Estates Subdivision Plan located off Ellis Avenue. The Board also endorsed several Approval Not Required Plans, which are plans not subject to the Subdivision Control Law. These plans allow simple land divisions along approved streets.

**Major Projects and Site Plan Review**- The Planning Board is the Town’s Major Project Special Permit Authority and its Site Plan Review Board. A Major Project is defined as new construction, addition, or change of use resulting in a net addition of more than 25,000 square feet or 100 or more parking spaces. In 2013, the Planning Board reviewed multiple site plans and central business district sign applications. The largest projects to be reviewed were the DPW’s new facilities at Lyman Place, Lenox Street and off Winter Street, all of which received the Board’s approval in the Summer of 2013.

**Committee Work** - The Planning Board produced two major plans in 2013 – the Norwood Housing Production Plan and the Vanderbilt Strategic Master Plan. After approval of Norwood’s HPP, the Town was able to secure Safe Harbor against 40B developments for a 2-year period. This is important breathing room for the Town as we plan how to meet the State’s requirements for affordable housing. The Vanderbilt Strategic plan is explained in greater detail below.



Seated L-R: Ernie Paciorkowski, Paul Donahue  
Standing: L-R: Steve Costello (Town Planner), Debbie Holmwood, Joe Sheehan (Chairman), Al Porro

## COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT 2013 ANNUAL REPORT

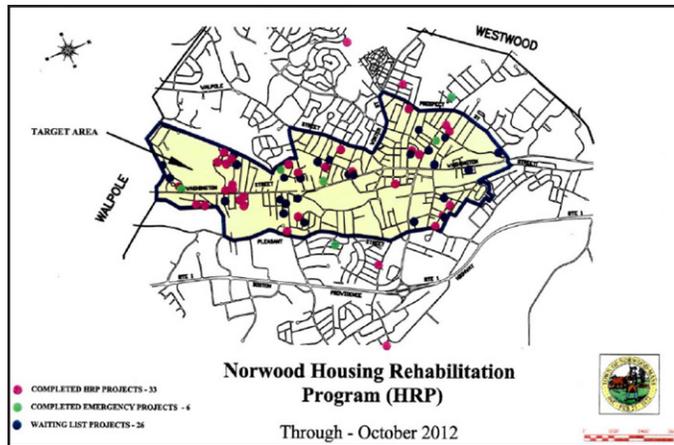
Planning staff are: Steve Costello, Director of Community Planning and Economic Development; Claire Murphy; Administrative Assistant; and Pamela McCarthy, Community Development Program Coordinator.

### Community Development Block Grant (CDBG) Program

In the spirit of municipal cooperation and the overall betterment of the Town, the Planning Board utilizes its staff, to apply for and administer State grants. In the past fifteen years, the Planning Department has received millions of dollars in Community Development Block Grants (CDBG) to implement community development programs.

### CDBG Housing Rehabilitation Program

The Housing Rehabilitation Program is designed to improve housing conditions of low and moderate income resident households by eliminating code violations. To date, 39 housing rehab projects have been completed including several of an emergency nature. Due to the lack of funding the Housing Rehab Program was inactive during 2013; however, additional grant funds have been obtained and will be utilized during 2014. Pamela McCarthy, Community Development Program Coordinator is the lead contact for the Housing Rehabilitation Program and can be reached at 781-762-8115 x 209. More information on the Housing Rehab program is available on the Town's website: [www.communityplanning.norwoodma.gov](http://www.communityplanning.norwoodma.gov)

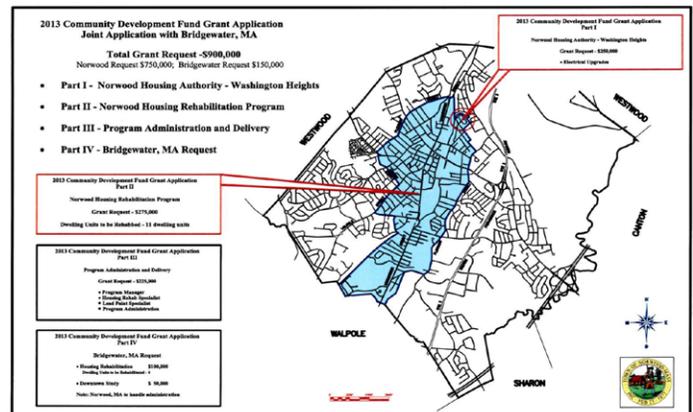


### CDBG South Norwood Streets and Sidewalks Improvement Project

By combining \$150,000 of the Town's Chapter 90 funds with \$575,000 in CDBG grant funding the Town was able to complete a significant neighborhood improvement project that improved the quality of life for over 225 South Norwood residents. The project consisted of reconstructing over 4300 linear feet of roadway and 8050 linear feet of sidewalks on St. James Ave., St. George Ave., Pond Ave., Heaton Ave., Sturtevant Ave. and Baker Ave. The overall condition of the streets, sidewalks and drainage was changed from poor to good.

## FY 2013 CDBG Grant Activity

On July 26, 2013 the Towns of Norwood and Bridgewater were awarded a joint FY 2013 CDF II grant. Due to the fact that most CDBG awards are now regional, Norwood teamed up with the Town of Bridgewater for the FY 2013 grant round. This strategy proved successful resulting in a \$753,977 grant award. Due to fierce competition and limited funds the entire \$900,000 requested was not funded. The leveraging of funds generously donated by Norwood Bank, Norwood Municipal Light Department and Self Help as well as the reallocation of administrative dollars will allow the majority of planned objectives to be accomplished. Due to the fact that Norwood is the lead community and in charge of grant administration the vast majority of grant funds will be spent on Norwood projects. Approximately \$200,000 has been committed to the continuation of the Housing Rehab Program which will result in the improvement of approximately 7 Norwood housing units. \$250,000 will be used toward the upgrading of electrical systems in the Norwood Housing Authority's Washington Heights Property. Norwood will also be performing the administrative function for three housing rehab projects and a downtown study in Bridgewater. See diagram below:



### Economic Development – Vanderbilt Area Commercial Park

Phase II of the Vanderbilt Area Commercial Park Strategic Master Plan which consisted of the submittal of a Massworks Infrastructure Grant Application took place in 2013. The grant application was unsuccessful due to the fact that the majority of limited grant funds were awarded to projects that furthered the State's objective of increasing affordable housing units. Stakeholder meetings held during the preparation of the application resulted in several beneficial economic tools for the area including a business owners association and the designation of flex space zoning. Several options are being considered for 2014 including resubmittal of the application and/or the utilization of alternative grant programs.

# BOARD OF APPEALS / CONSERVATION COMM.

## 2013 REPORT OF THE ZONING BOARD OF APPEALS

The Board of Appeals submits herewith its Annual Report for the year 2013, which shows a total of 31 cases, three (3) were withdrawn without prejudice prior to the Decision being made and/or the public hearing being opened.

A summary of the applications received and cases heard during the past year is as follows:

1. Requests for Special Permits	31
Approved	26
Denied	1
Withdrawn	3
Open cases	1
2. Requests for Variances	5
Approved	2
Denied	2
Withdrawn	1
Cancelled	0
3. Request for Comprehensive Permits	1
Approved	1
4. Requests for Amendments	0
Approved	0
5. Denied	2
Withdrawn Cases	2
Open cases	1
6. Requests for Appeal of Building Department	1
Approved	0
Denied	1

Patrick J. Mulvehill, Barbara A. Kinter, John R. Perry, Philip W. Riley and Harry T. Spence, wish to thank Associate Members, Mary C. Anderson, Paul W. Eysie, Scott P. Murphy, J. Rodger Griffin and Thomas Brady along with the Inspector of Buildings Mark Chubet and his staff for their cooperation and dedication. Thanks are also extended to the various elected and appointed Town Officials for their assistance during the past year.

Respectfully submitted,  
Philip W. Riley, Chairman



**Zoning Board of Appeals Members**

Rear:(left to right) John R. Perry, Patrick J. Mulvehill, Philip W. Riley  
Sitting: Harry T. Spence & Barbara A. Kinter

## 2013 ANNUAL REPORT OF THE CONSERVATION COMMISSION

The purpose of the Conservation Commission is to enforce the Commonwealth's Wetland Protection Act as well as the Town's Wetland by-Law. These laws identify areas subject to protection and include banks, wetlands, marshes, swamps and flats bordering on a body of water. In addition, land under a body of water and land subject to flooding are included as well as a 200-foot riparian zone along each side of a river or perennial stream. Any activity within these areas is subject to regulations as is any activity within a 100-foot buffer zone of the areas protected which would alter either the area under the protection or the buffer zone. The term activity refers to any act, which would remove, fill, dredge or alter.

The Conservation Commission issues Determinations identifying an activity as significant or non-significant. If significant, a Notice of Intent must be filed and work may only proceed under an Order of Conditions issued by the Commission. The Commission conducts site reviews on work in progress as well as at project end. If the work performed is the same as that initially proposed a Certificate of Compliance would be issued. This is an abbreviated description of the Commission's responsibility.

### Norwood Conservation Commission Members

Cheryl Rogers, Chairperson	Carol Fishman
Lee Leach, Vice Chairman	Seth Miller
Peter Bamber, Treasurer	Josh Robbins
Joseph DiMaria	Al Goetz, Agent

### 2013 Filings

Stop and Shop Supermarket Company, LLC., File No. N2013-01, Project Location: 1415 Providence Highway.

Todd Morran / Savers, DEP File No. 251-0447, N2013-02, Project Location: 560 Boston Providence Highway.

Paul Battaglia, DEP File No. 251-0448, N2013-03, Project Location: 9 Audubon Road.

Norwood Airport Commission, DEP File No. 251-0449, N2013-04, Project Location: 125 Access Road.

Chris Chandor / Trumbull Center Ltd Partnership & Fairfield Mortgage Partners LP, File No. N2013-05 Project location: 1 Investor Way.

Jeff and Kelly Stoebel, DEP File No. 251-0451, N2013-06 Project location: 46 Codman Road.

Arista Development, LLC, DEP File No. not available as of 7/12/13, N2013-07 Project location: 143 Nahatan Street.

CertainTeed Corporation, DEP File No. 251-0452, N2013-08 Project location: 1077 Pleasant Street.

Joseph Federico, Jr., DEP File No. 251-0453, N2013-09 Project location: University Avenue.

Thomas Eysie, N2013-10 Project location: 21 Morningside Drive.

David Speigel/Access Road LLC., DEP File No. 251-0454, N2013-11 Project location: 570 Boston Providence Highway.

Town of Norwood, DEP File No. 251-0455 N2013-12 Project location: 625 University Avenue.

Susan Mulligan, File No. N2013-13 Project location: 26 Ryan Drive.

## 2013 ANNUAL REPORT OF THE TOWN ENGINEER

The Engineering Department, through the Town Engineer, respectfully submits the annual report for 2013.

The Engineering Department consists of the Town Engineer, an Assistant Town Engineer, a Grade IV Civil Engineer and a part time draftsman. On occasion, a local engineering student on break from studies provides the department with valuable assistance while gaining insight to his future profession. All three department engineer's have Bachelor of Science degrees in civil engineering and are also approved by the Department of Environmental Protection (DEP) as Soil Evaluator's. The Town Engineer is registered as a Professional Engineer and Professional Land Surveyor. The Assistant Town Engineer is also registered as a Professional Land Surveyor.

The Engineering Department provides a broad range of services. This department provides technical support to all municipal departments and town boards. The following is a sample of the assistance provided: plan review, cost estimates and inspection services for the Planning Board; plan review and engineering opinions to the Board of Appeals and Conservation Commission; construction design, cost estimate and engineering services to the Department of Public Works; assistance to the Recreation Department on a variety of recreation projects; assisting the Assessor's Office in maintaining up to date tax maps; provide assistance to the General Manager and Board of Selectmen on a variety of municipal projects. This department also has its own individual projects that require performing survey work, traffic surveys and construction project design and supervision. In addition, the department provides engineering assistance to residents, contractors, builders and engineers that visit this office on a daily basis seeking guidance.

During 2013, the Engineering Department was intimately involved in a wide range of projects which proved both challenging and rewarding. It also showcased the talents and capabilities this engineering department provides. Some of the more exciting projects included:

- Geographic Information System (GIS) – The Engineering Department continued working on developing the GIS. At this point, the Assessor's Tax Maps, Water System, Drain System and Zoning Map have been converted to electronic format. The system allows the Engineering Department to produce various maps and plans for the Engineering Department and various department and boards. These plans are developed quickly and accurately which provides the ability for informed decisions to be made expeditiously. The GIS is an excellent investment and further support is a wise decision.
- Annual Road Resurfacing – Designed and provided construction administration and supervision of the annual road resurfacing project. The Annual resurfacing project was awarded to M. Susi and Sons. Project involved cold planing existing bituminous concrete and installing a bituminous concrete overlay on the following streets: Heather Drive, Royal Court, North Ave., Silver Street and Rockhill Street.

- Nahatan Street Roadway Reconstruction – Designed and provided construction administration and supervision of the reconstruction of Nahatan Street from Washington Street to the Westwood Town Line. Worked consisted of installing new granite curbing, cement concrete sidewalks, ADA compliant ramps, cold planing the existing roadway and installing a bituminous concrete overlay.
- Public Works Facility – The Engineering Department assisted Weston and Sampson in preparing design documents for a new Public Works Yard on Lyman Place and Lenox Street.
- Performed numerous traffic counts
- Provided engineering assistance on the reconstruction of the Prescott School Little League Field and the Prescott School Softball Field.
- Prepared plans and documents for various grant application submitted by the Planning Board and Recreation Department.
- Prepared layout plan and order of takings for 4 street acceptances. Streets accepted in 2013 were Fox Run, Quail Run, Ledgeview Drive and Overlook Drive.
- Designed intersection improvements for Pleasant Street at Dean Street.
- Revised Snow and Ice Removal route Plans for Public Works.
- Upland Road and Prospect Street Intersection – The Engineering Department has been managing the design of the Upland Road and Prospect Street intersection improvements. The proposed work includes the installation of traffic signals and is being designed by VHB, Inc. The 25% Design Plans were submitted to MassDOT for review and comment. Comments were received and final design work should commence in 2014.
- Pedestrian Safety – The Engineering Department provided recommendations to the Board of Selectmen on a variety of pedestrian safety issues.
- The Engineering Department continues to upkeep Cemetery records.

The upcoming year 2014 is expected to be equally challenging. The Engineering Department anticipates the following work to be performed: construction of a new Public Works Facility; design and construction of the Annual Street Resurfacing project; continued development of the Geographic Information System, lining sewer mains, cleaning and lining of water mains and, various street acceptances.

Respectfully submitted:

Mark P. Ryan  
Director of Public Works and Town Engineer

# FINANCE COMMISSION



**Seated left to right:  
Judith Langone; Thomas F. Maloney; Alan Slater**

**Standing left to right:  
Joseph Greeley; John Hayes**

## 2013 ANNUAL REPORT OF THE FINANCE COMMISSION

To the Citizens of Norwood:

The Finance Commission was organized in the year 2013 as follows:

Thomas F. Maloney (Term Expires 2016)  
Joseph P. Greeley (Term Expires 2015)  
John W. Hayes (Term Expires, 2015)  
Judith A. Langone (Term Expires 2014)  
Alan D. Slater (Term Expires 2016)

The Finance Commission held numerous meetings during the year for the purpose of reviewing departmental Reserve Fund transfer requests as well as detailed annual budget requests for the next fiscal year. After deliberation with department heads charged with the responsibility for expending budgetary funds, the Finance Commission then made detailed budget recommendations for FY 2014 to the Annual Town Meeting.

The following Reserve Fund transfers were approved during the year by the Finance Commission

## FY 13 SCHEDULE OF RESERVE FUND TRANSFERS

<u>DATE</u>	<u>PURPOSE OF TRANSFER</u>	<u>TRANSFER AMOUNT</u>
9/12/12	Planning Board Salaries	\$7,000.00
11/15/12	Fire Dispatcher Pay	\$1,760.00
11/15/12	Building Inspector Overtime	\$1,000.00
11/15/12	Public Works Salaries	\$992.00
2/20/13	Airport Overtime	\$1,600.00
3/27/13	Norfolk Agricultural School	\$4,000.00
4/11/13	Public Works Garage Maint.	\$15,000.00
4/11/13	Light Department Overtime	\$8,000.00
5/1/13	Public Works Overtime	\$18,000.00
5/15/13	Light Department Overtime	\$29,500.00
<b>Total Transfers</b>		<b>\$86,852.00</b>

# BUDGET SUMMARY

## BUDGET SUMMARY BY FUNCTION

YEAR 2013 FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1011	SELECTMEN ADMIN. SALARIES	129,891.33	129,891.33	-	-
1012	SELECTMEN INCIDENTALS	11,685.00	9,953.49	(25.00)	1,706.51
1014	SELECT NEGOTIATING SVCS	120,000.00	103,694.59	(15,000.00)	1,305.41
1021	GEN MGR SALARIES	530,368.00	530,200.97	-	167.03
1022	GEN MGR INCIDENTALS	18,921.00	18,440.59	(273.67)	206.74
1031	TCA SALARIES	510,824.00	498,287.94	-	12,536.06
1032	TCA INCIDENTALS	17,610.00	17,134.22	(400.00)	75.78
1040	HUMAN RESOURCE SALARIES	204,330.00	204,310.84	-	19.16
1042	HUMAN RESOURCE-INCIDENTALS	15,765.00	14,379.96	(1,179.63)	205.41
1051	TREASURER SALARIES	463,490.00	461,350.90	-	2,139.10
1052	TREASURER INCIDENTALS	84,212.00	81,564.43	(2,560.00)	87.57
1054	TREAS-TAX FORECLOSURE	16,000.00	13,000.00	-	3,000.00
1055	TREAS BD. CERTIFICATION	2,000.00	-	-	2,000.00
1056	TREASURER COLL AGENT	45,500.00	39,382.97	(6,000.00)	117.03
1071	ASSESSOR SALARIES	221,300.00	220,052.96	-	1,247.04
1072	ASSESSORS INCIDENTALS	6,544.00	5,048.58	-	1,495.42
1073	ASSESSORS NEW EQUIPMENT	500.00	500.00	-	-
1074	ASSESS-LEGAL CNSL DEF	9,500.00	8,146.50	-	1,353.50
1077	ASSESSORS REVAL UPDATE	100,000.00	99,967.18	-	32.82
1091	ENGINEERS SALARIES	166,331.00	166,329.79	-	1.21
1092	ENGINEERS INCIDENTALS	6,850.00	5,001.99	(1,736.00)	112.01
1094	ENG STORM WATER COMPLIANCE	14,250.00	14,250.00	-	-
1095	CO-OP STUDENT SALARY	10,096.00	8,256.85	-	1,839.15
1096	ENGINEERS OVERTIME	500.00	290.35	-	209.65
1097	ENGINEERS LONGEVITY	2,500.00	2,500.00	-	-
1098	STREET ACCEPTANCE	1,200.00	-	(1,200.00)	-
1114	TOWN COUNSEL LEGAL SERV	106,281.00	64,426.65	(9,583.35)	32,271.00
1131	ELECT/REG SALARIES	59,229.00	53,019.18	-	6,209.82
1132	ELECT/REG INCIDENTALS	136,162.00	123,927.78	(6,490.00)	5,744.22
1171	MUNIC BLDG CUST SAL	115,563.00	115,162.21	-	400.79
1172	MUNIC BLDG INCIDENTALS	110,166.00	101,421.83	(5,190.77)	3,553.40
1174	MUNIC BLDG REPAIRS/MAINT	7,000.00	662.00	-	6,338.00
1177	TOWN COMMON MAINT	1,000.00	-	(1,000.00)	-
1179	MUNIC BLDG NEW EQUIP	400.00	-	(347.32)	52.68
1191	MUNIC BLDG OFFICE SALARIES	50,478.00	48,447.18	-	2,030.82
1192	MUNIC BLDG OFFICE EXPENSE	29,635.00	24,741.31	(1,545.78)	3,347.91
1211	COUNCIL ON AGING SALARIES	297,003.00	274,673.91	-	22,329.09
1212	COUNCIL ON AGING INCID	16,155.00	13,590.73	(324.00)	2,240.27
1214	COA BUILDING MAINTENANCE	49,347.00	45,965.67	(2,560.00)	821.33
1241	VETERANS SALARIES	125,429.00	124,253.58	-	1,175.42
1242	VETERANS INCIDENTALS	180,850.00	172,558.30	(7,766.38)	525.32
1244	VETERANS - FUEL ASSISTANCE	100.00	-	-	100.00
1302	FIN COM INCIDENTALS	19,551.00	18,708.80	-	842.20
1305	FIN COM AUDIT SERVICES	72,500.00	68,995.00	-	3,505.00
1311	PLANNING BD SALARIES.	68,890.03	59,829.79	-	9,060.24
1312	PLANNING BOARD INCID	16,815.00	14,292.57	-	2,522.43
1313	PLANNING BD SAL-PLAN	99,675.84	99,675.84	-	-
1321	BOARD OF APPEAL SALARY	38,490.00	35,616.93	-	2,873.07
1322	BD OF APPEAL INCIDENTALS	3,567.00	1,594.75	-	1,972.25
1342	HANDICAPPED COMM TOT	100.00	-	-	100.00
1350	CABLE TV COMMISSION	2,242.00	1,750.00	-	492.00
1370	CONSERVATION COMMISSION	34,540.00	34,537.80	-	2.20
1372	CONSERVATION COMMISSION INCID	5,962.00	5,927.95	(30.00)	4.05
1373	CONCOM-ELLIS POND PROJECT	11,000.00	2,500.00	(8,500.00)	-
1375	CONCOM-CONSULTING SERVICES	22,000.00	2,650.00	(19,350.00)	-
1378	CONSRV COMM - PROPERTY MAINT	24,500.00	1,561.29	(22,938.71)	-
1382	PERMANENT BLDG COMMITTEE INCID	14,720.00	9,611.73	(97.47)	5,010.80

# BUDGET SUMMARY

YEAR 2013 (continued)

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1392	HISTORICAL COMMISSION INCID	3,000.00	3,000.00	-	-
1401	WORKER'S COMP BENEFITS	515,000.00	453,827.47	(11,149.69)	50,022.84
1410	MODERATOR'S EXPENSES	50.00	-	-	50.00
1420	FAIR HOUSING CTE. EXPENSES	50.00	-	-	50.00
1430	PERSONNEL BOARD EXPENSES	1,900.00	1,391.75	(502.48)	5.77
1440	CTE TO PROMOTE NEW IND	475.00	95.00	-	380.00
1450	CULTURAL COUNCIL	1,900.00	1,450.00	-	450.00
1500	PRINT TOWN REPORT	8,787.00	7,887.89	-	899.11
1512	PARKING TICKET INCIDENTALS	10,000.00	5,425.87	(1,000.00)	3,574.13
1522	ELDERLY H/P TRANSPORTATION PRG	38,467.00	34,563.26	-	3,903.74
1531	COMP MGMT-SALARIES	254,196.00	254,195.24	-	0.76
1535	COMP MGMT-OPERATING COSTS	275,713.00	232,027.34	(43,682.63)	3.03
1536	COMP MGMT-NEW EQUIPMENT	45,200.00	23,300.32	(21,881.88)	17.80
1540	CARILLON CONCERTS	6,033.00	3,567.37	-	2,465.63
1552	EMERGENCY MGT/CIVIL DEFENSE	9,243.00	8,347.32	(200.00)	695.68
1564	MEMORIAL DAY	3,325.00	3,325.00	-	-
1565	4TH OF JULY	19,000.00	19,000.00	-	-
1566	CHRISTMAS	6,175.00	6,119.72	-	55.28
1569	HOLIDAYS-HOLIDAY FESTIVAL	1,900.00	1,900.00	-	-
1600	GEN GOV'T OTHER EXPENSES	20,963.00	18,113.00	-	2,850.00
1602	GEN GOV'T INCIDENTALS	49,727.00	42,451.15	(4,943.30)	2,332.55
1604	CAPITAL OUTLAY COMMITTEE	400.00	-	-	400.00
1607	SUMMERFEST PROGRAM	6,700.00	5,905.00	(280.00)	515.00
1643	DPW - ENG/DESIGN	1,200,000.00	594,136.25	(488,830.75)	117,033.00
2011	POLICE SALARIES	5,315,275.35	5,294,563.75	(20,711.60)	-
2012	POLICE INCIDENTALS	313,300.00	311,032.61	(900.00)	1,367.39
2014	POLICE OVERTIME	550,684.00	544,797.16	-	5,886.84
2015	POLICE TELEPHONE	52,600.00	48,210.61	(1,500.00)	2,889.39
2016	POLICE TRANSPORTATION	103,325.00	101,822.30	-	1,502.70
2017	POLICE NEW EQUIP'T	154,700.00	58,730.12	(89,175.47)	6,794.41
2023	TRAFFIC CONTROL - ELD	137,738.00	95,843.38	(28,800.00)	13,094.62
2038	FIRE DEPT MEDICAL	40,000.00	31,652.43	-	8,347.57
2041	FIRE SALARIES	4,092,842.00	4,069,497.27	-	23,344.73
2042	FIRE INCIDENTALS	293,325.00	269,859.57	(6,031.38)	17,434.05
2043	FIRE TRAINING	205,000.00	202,747.81	(1,676.00)	576.19
2044	FIRE HOLIDAY PAY	169,806.00	169,726.50	-	79.50
2045	FIRE OVERTIME & RECALL	80,000.00	72,896.68	-	7,103.32
2046	FIRE SUBSTITUTION PAY	717,000.00	656,759.25	-	60,240.75
2047	FIRE INCENTIVE PAY	17,950.00	15,500.00	-	2,450.00
2048	FIRE EMT PAY	253,803.00	243,838.85	-	9,964.15
2049	FIRE DISPATCHER PAY	261,950.00	260,668.36	-	1,281.64
2052	FIRE ALARM MAINTENANCE	12,001.32	10,812.69	(751.58)	437.05
2064	MAINT POL/FIRE BLDG	478,950.00	381,770.45	(89,734.42)	7,445.13
2201	BLDG INSPECTOR SALARIES	374,157.00	365,447.29	-	8,709.71
2202	BLDG INSPECTOR INCIDENTALS	21,081.00	20,675.22	(100.00)	305.78
2204	BLDG INSPECTOR OVERTIME	3,500.00	3,306.42	-	193.58
2402	INSECT/PEST EXTERMINATION	9,500.00	9,500.00	-	-
2500	TREE CARE INCID	30,353.00	30,339.44	-	13.56
2601	DOG OFFICER SALARIES	73,232.00	72,288.43	-	943.57
2602	DOG OFFICER INCIDENTALS	6,895.00	6,557.21	(60.00)	277.79
3011	BD HEALTH SALARIES	399,909.00	378,287.79	-	21,621.21
3012	BD HEALTH INCIDENTALS	14,641.00	14,639.99	-	1.01
3014	HAZARDOUS WASTE PROGRAM	19,000.00	19,000.00	-	-
3104	SEWER MAINTENANCE	52,250.00	52,249.51	-	0.49
3106	PARTICULAR SEWERS	2,375.00	-	(2,250.00)	125.00
3108	MWRA SEWER I&I	14,250.00	4,226.69	(4,300.00)	5,723.31
3204	DRAIN MAINTENANCE	33,250.00	31,344.79	(1,800.00)	105.21
3304	MATERIALS RECYCLE CTR MAINT.	46,250.00	46,170.48	(76.79)	2.73
3400	REFUSE REMOVAL	1,896,823.37	1,684,294.57	-	212,528.80
4011	PUBLIC WORKS ADMIN SAL	532,763.00	532,762.79	-	0.21

# BUDGET SUMMARY

**YEAR 2013 (continued)**

<b>FUNCTION</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>ACTIVITY</b>	<b>ENCUMBERED</b>	<b>BALANCE</b>
4012	PUBLIC WORKS INCIDENTALS	92,887.00	90,114.85	(2,728.60)	43.55
4014	GARAGE MAINTENANCE	382,535.00	327,453.03	(18,591.64)	36,490.33
4015	PUBLIC WORKS LABORERS	1,941,544.00	1,800,451.45	-	141,092.55
4016	PUBLIC WORKS OVERTIME	140,821.33	140,821.33	-	-
4018	D.P.W. - NEW EQUIPMENT	250,000.00	162,965.88	(86,712.00)	322.12
4104	WATER MAINTENANCE	110,400.00	104,923.98	(5,445.00)	31.02
4105	WATER OPERATIONS	133,000.00	104,939.38	(24,349.92)	3,710.70
4106	WATER SERVICE CONNECTION	6,000.00	5,983.93	-	16.07
4107	WATER DEPT CONSTR.	33,725.00	33,690.52	-	34.48
4201	CEMETERY SALARIES	367,779.00	356,162.10	-	11,616.90
4202	CEMETERY INCIDENTALS	56,070.00	55,057.98	(1,011.43)	0.59
4203	CEMETERY NEW EQUIPMENT	5,000.00	5,000.00	-	-
4204	CEMETERY - CHAPEL RENOVATIONS	5,000.00	1,665.00	(3,335.00)	-
4205	CEMETERY OVERTIME	25,000.00	22,031.76	-	2,968.24
4206	CEMETERY OFC RENOV	475.00	475.00	-	-
4212	CEMETERY IMPROVEMENTS	38,095.00	38,094.91	-	0.09
4300	HIGHWAY MAINT	186,615.00	185,056.68	(1,551.36)	6.96
4304	HIGHWAY CONST-ST REIMB	878,463.00	614,057.79	(264,405.21)	-
4310	PERMANENT SIDEWALKS	19,950.00	19,637.63	-	312.37
4320	STREET LIGHTS	330,810.00	329,969.99	-	840.01
4330	SNOW & ICE REMOVAL	878,000.00	872,100.59	-	5,899.41
4342	PARKS MAINTENANCE	113,025.00	111,701.76	(1,278.21)	45.03
4343	PARKS DEPT - NEW EQUIP	70,000.00	69,989.36	-	10.64
5011	REC'N SALARIES (ADMIN)	380,070.93	380,070.13	-	0.80
5012	RECR'N INCIDENTALS	12,400.00	11,890.30	(200.00)	309.70
5013	RECREATION NEW EQUIPMENT	60,000.00	59,686.24	-	313.76
5014	REC'N MAINT OF BUILDING	154,900.00	116,134.67	(31,030.00)	7,735.33
5017	REC'N WAGES (P/TIME)	74,308.00	52,906.23	-	21,401.77
5102	PLAYGROUND MAINTENANCE	92,625.00	88,512.18	(4,100.00)	12.82
5104	PLAYGROUND IMPROVEMENTS	4,300.00	3,361.00	-	939.00
5106	OTDR REC-NOR SPEC REC PROGRAM	31,150.00	24,474.42	-	6,675.58
5212	OUTDOOR RECR'N-WAGES	163,360.00	135,081.43	-	28,278.57
6000	SCH ADMIN SAL TOTALS	3,483,293.00	3,552,464.38	-	(69,171.38)
6010	SCH ADMIN EXP TOTAL	69,100.00	67,908.12	(5,563.84)	(4,371.96)
6012	SCH LABOR REL TOTAL	70,000.00	75,810.45	(7,801.25)	(13,611.70)
6020	SCH INSTRUC SAL TOTALS	22,614,915.00	20,713,034.21	(1,442,746.87)	459,133.92
6030	SCH I/S & T/B TOTALS	543,167.10	507,716.35	(23,676.49)	11,774.26
6040	SCHOOL CUSTODIAL SAL TOTALS	1,692,230.00	1,787,074.41	-	(94,844.41)
6050	SCH CUST SUP TOTALS	146,070.00	98,418.09	(27,393.38)	20,258.53
6060	SCH AUX AGENCY SALARIES TOTALS	593,455.00	533,892.06	-	59,562.94
6070	SCH AUX AGCY INCID TOTALS	66,324.00	61,229.57	(7,687.08)	(2,592.65)
6080	SCH CONT FEE & SERV TOTALS	459,667.00	409,750.55	(104,259.34)	(54,342.89)
6090	SCH UTILITIES TOTALS	1,240,347.00	1,021,870.52	(137,521.63)	80,954.85
6100	SCH MAINT OF BLDG TOTALS	475,000.00	466,810.17	(53,263.16)	(45,073.33)
6104	SCH BLDG SPEC REPAIRS	-	-	-	-
6110	SCH EQUIP REP & REP TOTALS	161,784.90	155,178.44	(39,178.28)	(32,571.82)
6120	SCH MAINT GROUNDS TOTALS	73,050.00	76,429.34	(2,200.45)	(5,579.79)
6121	SCH.MAINT SNOW & ICE TOTALS	212,000.00	211,387.02	-	612.98
6150	SCH ATHLETIC-TOWN TOTALS	207,746.00	141,285.70	-	66,460.30
6160	SCH TRANSPORTATION TOTALS	1,272,395.00	1,347,709.16	(13,096.42)	(88,410.58)
6180	SPECIAL ED & STUDENT SERVICES	1,969,104.00	2,269,543.63	(14,674.24)	(315,113.87)
6200	SCHOOL MUSIC-TOWN TOTALS	132,070.00	131,585.92	(4,035.84)	(3,551.76)
6450	SCH CUSTODIAL OVERTIME TOTALS	85,000.00	156,015.64	-	(71,015.64)
6500	SCH CTE CONSOLIDATION RESERVE	101,494.00	-	-	101,494.00
7010	LIGHT DEPARTMENT	33,600,000.00	26,119,972.89	(10,400.00)	7,469,627.11
7011	LIGHT SALARIES (ADMIN)	1,239,925.00	1,205,169.60	-	34,755.40
7012	LIGHT ADMIN EXPENSES	1,030,707.00	581,946.67	(96,123.44)	352,636.89
7013	LIGHT DEPRECIATION	1,858,761.00	41,416.18	(5,898.00)	1,811,446.82
7014	LIGHT MAINT & OPERATIONS	899,140.00	741,050.84	(141,582.58)	16,506.58
7015	LIGHT DEPT WAGES	1,520,394.00	1,300,195.73	-	220,198.27

# BUDGET SUMMARY

## YEAR 2013 (continued)

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
7016	LIGHT DEPT OVERTIME	416,140.00	408,946.03	-	7,193.97
7018	LIGHT STANDBY PAY	95,579.00	91,264.47	-	4,314.53
7019	LIGHT LONGEVITY PAY	17,850.00	17,500.00	-	350.00
7030	BROADBAND	2,860,824.00	2,731,131.22	(75,868.48)	53,824.30
7031	BROADBAND-SALARIES (Admin)	400,200.00	390,319.60	-	9,880.40
7032	BROADBAND-ADMIN EXPENSES	986,814.00	862,212.11	(61,099.00)	63,502.89
7033	BROADBAND-DEPR. & CAPITAL IMPR	501,409.00	330,254.49	(170,356.02)	798.49
7034	BROADBAND MAINT & OPERATIONS	103,605.00	35,207.05	(9,159.56)	59,238.39
7035	BROADBAND-WAGES	293,425.00	239,455.22	-	53,969.78
7036	BROADBAND-OVERTIME	96,840.00	94,385.22	-	2,454.78
7037	BROADBAND-STANDBY PAY	59,951.00	53,789.81	-	6,161.19
7038	BROADBAND-LONGEVITY PAY	3,000.00	3,000.00	-	-
8011	LIBRARY SALARIES	1,171,987.00	1,170,038.96	-	1,948.04
8012	LIBRARY INCIDENTALS	293,867.00	293,866.51	-	0.49
8014	LIBRARY BLDG MAINT	9,000.00	9,000.00	-	-
8016	LIBRARY-NEW EQUIPMENT	5,000.00	4,997.00	-	3.00
9010	RETIREMENT FUND	3,192,515.00	3,192,515.00	-	-
9020	AIRPORT INCIDENTALS	8,930.00	6,226.75	(1,700.00)	1,003.25
9021	AIRPORT SALARIES	161,889.56	161,889.56	-	-
9023	AIRPORT OPERATION EXPENSE	175,383.00	163,141.09	(11,975.00)	266.91
9024	AIRPORT CONST-MATCHING GRANT	33,000.00	-	(20,000.00)	13,000.00
9030	AIRPORT SECURITY	5,035.00	4,731.98	-	303.02
9033	AIRPORT CONSTR-INDEPENDENT EST	5,000.00	2,500.00	-	2,500.00
9105	INTEREST	5,234,139.00	5,195,338.28	-	38,800.72
9106	DEBT	11,302,806.00	11,300,307.00	-	2,499.00
9108	UNPAID BILLS	60,400.00	60,153.37	-	246.63
9200	INSURANCE ACCOUNT	704,500.00	472,243.93	(150,800.00)	81,456.07
9220	GROUP INSURANCE	10,993,500.00	10,861,581.17	(15,000.00)	116,918.83
9230	MEDICARE EMP SHARE	692,900.00	682,206.20	-	10,693.80
9310	RESERVE FUND	83,080.66	-	-	83,080.66
9330	RETIRED POL/FIRE MEDICAL	15,000.00	11,993.79	-	3,006.21
9340	STABILIZATION FUND	2,000,000.00	2,000,000.00	-	-
9400	BLUE HILLS REG./NORFOLK AGGIE	1,210,598.00	1,210,598.00	-	-
9401	NORFOLK AGRICULTURAL SCH ASSMT	34,000.00	34,000.00	-	-
9450	SELECTMEN-SCH BLDG SPEC REPAIR	130,000.00	130,000.00	-	-
9605	MWRA-WATER / SEWER ASSESSMENT	9,653,696.00	9,355,092.00	-	298,604.00
9901	ARTICLE 1-COLA RESERVE	114.00	-	-	114.00
9902	AFSME CLERICAL TUITION PAY	1,500.00	-	-	1,500.00
	<b>GRAND TOTAL FY2013</b>	<b>159,557,125.72</b>	<b>143,683,101.52</b>	<b>(4,032,234.77)</b>	<b>11,841,789.43</b>

## YEAR 2012

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1012	SELECTMEN INCIDENTALS	25.00	25.00	-	-
1022	GEN MGR INCIDENTALS	825.72	171.96	-	653.76
1052	TREASURER INCIDENTALS	3,060.00	233.57	-	2,826.43
1054	TREAS-TAX FORECLOSURE	3,270.40	-	-	3,270.40
1056	TREASURER COLL AGENT	3,431.50	3,418.50	-	13.00
1074	ASSESS-LEGAL CNSL DEF	216.00	216.00	-	-
1077	ASSESSORS REVAL UPDATE	5,712.82	5,712.82	-	-
1092	ENGINEERS INCIDENTALS	180.00	167.62	-	12.38
1094	ENG STORM WATER COMPLIANCE	6,255.52	6,255.52	-	-
1114	TOWN COUNSEL LEGAL SERV	9,156.25	5,290.75	-	3,865.50
1132	ELECT/REG INCIDENTALS	5,192.00	5,192.00	-	-
1172	MUNIC BLDG INCIDENTALS	14,950.00	11,668.83	-	3,281.17
1173	MUNIC BLDG IMPROVE'TS	8,000.00	-	(8,000.00)	-
1174	MUNIC BLDG REPAIRS/MAINT	3,000.00	-	-	3,000.00
1192	MUNIC BLDG OFFICE EXPENSE	2,028.45	1,290.52	-	737.93
1212	COUNCIL ON AGING INCID	257.00	257.00	-	-
1214	COA BUILDING MAINTENANCE	3,010.00	2,348.57	-	661.43
1242	VETERANS INCIDENTALS	100.00	-	-	100.00

# BUDGET SUMMARY

YEAR 2012 (continued)

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1305	FIN COM AUDIT SERVICES	1,500.00	1,500.00	-	-
1317	MASTER PLAN STUDY	15,000.00	15,000.00	-	-
1373	CONCOM-ELLIS POND PROJECT	7,500.00	5,500.00	(2,000.00)	-
1375	CONCOM-CONSULTING SERVICES	2,500.00	2,500.00	-	-
1376	CONCOM-ELLIS POND DAM CONSTR	15,000.00	-	-	15,000.00
1378	CONSRV COMM - PROPERTY MAINT	14,912.50	13,290.50	(525.00)	1,097.00
1392	HISTORICAL COMMISSION INCID	3,195.00	3,195.00	-	-
1401	WORKER'S COMP BENEFITS	45,821.19	45,813.80	-	7.39
1512	PARKING TICKET INCIDENTALS	696.07	-	-	696.07
1522	ELDERLY H/P TRANSPORTATION PRG	3,072.00	1,035.00	-	2,037.00
1535	COMP MGMT-OPERATING COSTS	449.58	449.58	-	-
1540	CARILLON CONCERTS	205.00	-	-	205.00
1552	EMERGENCY MGT/CIVIL DEFENSE	695.00	-	-	695.00
1569	HOLIDAYS-HOLIDAY FESTIVAL	1,900.00	1,900.00	-	-
1602	GEN GOV'T INCIDENTALS	879.38	37.81	-	841.57
1617	LAND AQUISITION	98,148.00	63,889.00	(6,259.00)	28,000.00
2012	POLICE INCIDENTALS	740.00	711.70	-	28.30
2015	POLICE TELEPHONE	1,250.00	1,106.80	-	143.20
2017	POLICE NEW EQUIP'T	113,665.85	113,665.85	-	-
2023	TRAFFIC CONTROL - ELD	22,822.00	15,003.40	-	7,818.60
2041	FIRE SALARIES	261,997.38	261,966.39	-	30.99
2042	FIRE INCIDENTALS	1,250.00	887.72	-	362.28
2043	FIRE TRAINING	6,190.47	6,190.47	-	-
2044	FIRE HOLIDAY PAY	11,802.84	11,802.84	-	-
2045	FIRE OVERTIME & RECALL	7,159.34	7,159.34	-	-
2046	FIRE SUBSTITUTION PAY	49,657.44	49,657.44	-	-
2048	FIRE EMT PAY	18,515.94	18,515.94	-	-
2049	FIRE DISPATCHER PAY	1,950.07	1,950.07	-	-
2052	FIRE ALARM MAINTENANCE	142.50	-	-	142.50
2064	MAINT POL/FIRE BLDG	6,200.00	4,648.64	-	1,551.36
2202	BLDG INSPECTOR INCIDENTALS	200.00	80.14	-	119.86
2500	TREE CARE INCID	3,500.00	3,500.00	-	-
2602	DOG OFFICER INCIDENTALS	140.00	105.86	-	34.14
3104	SEWER MAINTENANCE	854.48	324.62	-	529.86
3304	MATERIALS RECYCLE CTR MAINT.	5,385.67	5,186.37	-	199.30
3400	REFUSE REMOVAL	5,155.42	5,155.42	-	-
4012	PUBLIC WORKS INCIDENTALS	2,396.58	1,768.40	-	628.18
4014	GARAGE MAINTENANCE	5,354.17	5,354.17	-	-
4104	WATER MAINTENANCE	3,355.00	3,355.00	-	-
4105	WATER OPERATIONS	8,851.97	7,801.68	-	1,050.29
4109	ELLIS PUMPING STATION	100,000.00	-	-	100,000.00
4202	CEMETERY INCIDENTALS	29.53	29.53	-	-
4204	CEMETERY - CHAPEL RENOVATIONS	20,000.00	16,656.50	-	3,343.50
4300	HIGHWAY MAINT	3,301.36	3,298.36	-	3.00
4304	HIGHWAY CONST-ST REIMB	158,581.11	158,581.11	-	-
4342	PARKS MAINTENANCE	949.94	332.78	-	617.16
5012	RECR'N INCIDENTALS	350.00	182.04	-	167.96
5102	PLAYGROUND MAINTENANCE	12,500.00	12,454.76	-	45.24
6010	SCH ADMIN EXP TOTAL	11,012.86	5,785.55	-	5,227.31
6020	SCH INSTRUC SAL TOTALS	1,405,939.38	1,394,141.22	-	11,798.16
6030	SCH I/S & T/B TOTALS	33,492.49	34,758.80	-	(1,266.31)
6050	SCH CUST SUP TOTALS	56,693.39	42,385.55	-	14,307.84
6070	SCH AUX AGCY INCID TOTALS	3,561.95	2,647.79	-	914.16
6080	SCH CONT FEE & SERV TOTALS	61,918.29	60,443.71	-	1,474.58
6090	SCH UTILITIES TOTALS	96,762.54	53,296.34	-	43,466.20
6100	SCH MAINT OF BLDG TOTALS	50,808.28	38,005.82	-	12,802.46
6110	SCH EQUIP REP & REP TOTALS	4,227.51	4,287.11	-	(59.60)
6120	SCH MAINT GROUNDS TOTALS	6,501.09	-	-	6,501.09
6160	SCH TRANSPORTATION TOTALS	12,847.17	6,523.66	-	6,323.51
6180	SPECIAL ED & STUDENT SERVICES	687,571.86	603,826.27	-	83,745.59

# BUDGET SUMMARY

## YEAR 2012 (continued)

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
6200	SCHOOL MUSIC-TOWN TOTALS	1,352.36	1,346.36	-	6.00
7010	LIGHT DEPARTMENT	45,200.00	35,139.05	-	10,060.95
7012	LIGHT ADMIN EXPENSES	57,944.97	16,420.17	-	41,524.80
7013	LIGHT DEPRECIATION	1,680,448.04	711.77	-	1,679,736.27
7014	LIGHT MAINT & OPERATIONS	106,087.95	61,825.51	-	44,262.44
7030	BROADBAND	70,393.00	67,966.63	-	2,426.37
7032	BROADBAND-ADMIN EXPENSES	38,182.50	19,209.51	-	18,972.99
7033	BROADBAND-DEPR. & CAPITAL IMPR	48,021.86	31,949.69	(8,500.00)	7,572.17
7034	BROADBAND MAINT & OPERATIONS	7,966.00	-	-	7,966.00
9023	AIRPORT OPERATION EXPENSE	24,404.48	23,148.99	-	1,255.49
9024	AIRPORT CONST-MATCHING GRANT	23,482.89	19,797.54	-	3,685.35
9200	INSURANCE ACCOUNT	6,600.00	599.99	(2,400.01)	3,600.00
9220	GROUP INSURANCE	18,000.00	13,734.34	(3,333.56)	932.10
9330	RETIRED POL/FIRE MEDICAL	5,525.67	4,547.54	-	978.13
	<b>GRAND TOTAL FY2012</b>	<b>5,679,339.97</b>	<b>3,456,291.60</b>	<b>(31,017.57)</b>	<b>2,192,030.80</b>

## YEAR 2011

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
3104	SEWER MAINTENANCE	1,000.00	1,000.00	-	-
3204	DRAIN MAINTENANCE	1,000.00	1,000.00	-	-
4017	PUBLIC WORKS STUDY	570.00	570.00	-	-
4300	HIGHWAY MAINT	960.00	960.00	-	-
7013	LIGHT DEPRECIATION	1,315,307.65	260,380.22	(273,896.59)	781,030.84
	<b>GRAND TOTAL FY2011</b>	<b>1,318,837.65</b>	<b>263,910.22</b>	<b>(273,896.59)</b>	<b>781,030.84</b>

## YEAR 2010

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
1174	MUNIC BLDG REPAIRS/MAINT	9,174.48	4,696.80	-	4,477.68
4105	WATER OPERATIONS	2,244.00	-	-	2,244.00
7013	LIGHT DEPRECIATION	669,006.65	652,364.65	(15,610.89)	1,031.11
9024	AIRPORT CONST-MATCHING GRANT	9,998.80	9,998.80	-	-
	<b>GRAND TOTAL FY2010</b>	<b>690,423.93</b>	<b>667,060.25</b>	<b>(15,610.89)</b>	<b>7,752.79</b>

## YEAR 2009

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
7013	LIGHT DEPRECIATION	7,384.02	7,118.25	-	265.77
	<b>GRAND TOTAL FY2009</b>	<b>7,384.02</b>	<b>7,118.25</b>	<b>-</b>	<b>265.77</b>

## YEAR 2007

FUNCTION	DESCRIPTION	BUDGET	ACTIVITY	ENCUMBERED	BALANCE
7013	LIGHT DEPRECIATION	2,060.18	603.26	-1,440.91	16.01
	<b>GRAND TOTAL FY2007</b>	<b>2,060.18</b>	<b>603.26</b>	<b>-1,440.91</b>	<b>16.01</b>

# DEBT SUMMARY

## FY13 INSIDE DEBT PAYMENTS

ACCOUNT	INSIDE DEBT DESCRIPTION	DEBT BALANCE AS OF 07/1/12	J/E ADJ FY13 SUBSIDY	FY13 DEBT PAID	FY13 DEBT RETIRED/REFINANCE	DEBT BALANCE AS OF 06/13	W#	J/E #
90-2892-0000	11/02 SCH REMODEL ROOFS II (IN)	(53,000.00)		53,000.00		-	DEBT-7	JE-40
90-2893-0000	11/02 SCH REMODEL ROOF III (IN)	(77,000.00)		77,000.00		-	DEBT-7	JE-40
92-2871-1999	MWPAT 98-78 (8/25/04) (IN)	(405,000.00)	14,037.99	30,962.01		(360,000.00)	DEBT 1	JE10/JE10
92-2872-1999	MWPAT 99-30 (8/25/04) (IN)	(120,000.00)	4,105.91	10,894.09		(105,000.00)	DEBT 1	JE10/JE10
90-2845-2006	8/05 FIRE EQUIPT 2 (IN)	(145,000.00)		50,000.00		(95,000.00)	DEBT-3	JE10
90-2847-2006	8/05 FIRE DEPT EQUIPT 1 (IN)	(210,000.00)		70,000.00		(140,000.00)	DEBT-3	JE10
90-2849-2006	8/05 SCHOOL REMODELING (IN)	(100,000.00)		25,000.00		(75,000.00)	DEBT-3	JE10
90-2882-2006	8/05 POLICE/FIRE STAN (IN)	(370,000.00)		30,000.00		(340,000.00)	DEBT-3	JE10
90-2939-0000	8/07 GOB TOWN HALL CONSTRUCTION (IN)	(925,000.00)		25,000.00		(900,000.00)	DEBT-3	JE10
90-2943-0000	8/07 GOB POL/FIRE ARBITRATION (IN)	(590,000.00)		50,000.00		(540,000.00)	DEBT-3	JE10
90-2944-0000	8/07 GOB POL/FIRE REMODEL (IN)	(230,000.00)		20,000.00		(210,000.00)	DEBT-3	JE10
90-2947-0000	8/07 GOB EQ/FIRE/DPW/CEM (IN)	(120,000.00)		120,000.00		-	DEBT-3	JE10
90-2949-0000	8/07 SCHOOL COMPUTERS (IN)	(30,000.00)		30,000.00		-	DEBT-3	JE10
90-2950-0000	8/07 GOB SCHOOL RENOVATIONS (IN)	(220,000.00)		20,000.00		(200,000.00)	DEBT-3	JE10
90-2951-0000	8/07 GOB BALCH PARKING LOT (IN)	(40,000.00)		40,000.00		-	DEBT-3	JE10
92-2955-2009	8/08 MWRA I&I GUILD/JEFFERSON (IN)	(107,580.00)		53,790.00		(53,790.00)	DEBT-2	JE10
90-2958-0000	1/09 GOB SCHOOL REMODELING (IN)	(264,000.00)		22,000.00		(242,000.00)	DEBT-7	JE-40
90-2959-0000	1/09 GOB SCHOOL COMPUTERS (IN)	(141,000.00)		26,000.00		(115,000.00)	DEBT-7	JE-40
90-2960-0000	1/09 GOB DPW NEW EQUIPMENT (IN)	(49,000.00)		49,000.00		-	DEBT-7	JE-40
90-2961-0000	1/09 GOB ELLIS/COAKLY PLGRD (IN)	(116,000.00)		11,000.00		(105,000.00)	DEBT-7	JE-40
90-2962-0000	1/09 GOB CALLAHAN PKING LOT (IN)	(60,000.00)		60,000.00		-	DEBT-7	JE-40
90-2963-0000	1/09 GOB SENIOR CENTER CONST (IN)	(940,000.00)		82,000.00		(858,000.00)	DEBT-7	JE-40
92-2966-2010	8/09 MWRA SEWER I & I 5/09 (IN)	(148,644.00)		49,548.00		(99,096.00)	DEBT-2	JE10
90-2810-2010	10/09 GOB OUTDOOR REC FACILITY (IN)	(245,000.00)		20,000.00		(225,000.00)	DEBT-5	JE17
90-2813-2010	10/09 GOB LIGHT /BB (IN)	(590,000.00)		75,000.00		(515,000.00)	DEBT-5	JE17
90-2815-2010	10/09 GOB SELECT SCH REP (IN)	(390,000.00)		25,000.00		(365,000.00)	DEBT-5	JE17
90-2816-2010	10/09 GOB PORTABLE CLASSROOM (IN)	(55,000.00)		20,000.00		(35,000.00)	DEBT-5	JE17
90-2837-2010	10/09 GOB P/F WINDOWS (IN)	(155,000.00)		10,000.00		(145,000.00)	DEBT-5	JE17
90-2864-2010	10/09 GOB AIP ACCESS RD (IN)	(120,000.00)		40,000.00		(80,000.00)	DEBT-5	JE17
90-2865-2010	10/09 GOB AIP ENG (IN)	(35,000.00)		15,000.00		(20,000.00)	DEBT-5	JE17
90-2866-2010	10/09 GOB FIRE EQUIP (IN)	(600,000.00)		100,000.00		(500,000.00)	DEBT-5	JE17
90-2867-2010	10/09 GOB DPW EQUIPMENT (IN)	(180,000.00)		60,000.00		(120,000.00)	DEBT-5	JE17
90-2876-2010	2/10 GOB LIBRARY REMODELING (IN)	(465,100.00)		75,000.00		(390,100.00)	DEBT-5	JE40
90-2968-2011	1/11 GOB TOWN/SCH COMPUTER (IN)	(400,000.00)		100,000.00		(300,000.00)	DEBT-7	JE40
90-2969-2011	1/11 GOB FY11 DPW EQUIPMENT (IN)	(235,000.00)		30,000.00		(205,000.00)	DEBT-7	JE40
90-2970-2011	1/11 GOB FY11 HAWES POOL (IN)	(180,000.00)		20,000.00		(160,000.00)	DEBT-7	JE40
90-2971-2011	1/11 GOB FY11 SCH BLD SPEC (IN)	(342,000.00)		38,000.00		(304,000.00)	DEBT-7	JE40
90-2972-2011	1/11 GOB FY11 BB EQUIPMENT (IN)	(288,000.00)		32,000.00		(256,000.00)	DEBT-7	JE40
90-2974-2011	2/11 GOB POLICE/FIRE STATION (IN)	(4,605,000.00)		485,000.00		(4,120,000.00)	DEBT-4	JE12
90-2976-2011	2/11 GOB SCH REMODEL ROOF (IN)	(718,000.00)		75,000.00		(643,000.00)	DEBT-4	JE12
90-2981-2012	1/12 GOB BOILER HEAT SYS (IN)	(768,000.00)		83,000.00		(685,000.00)	DEBT-7	JE40
90-2982-2012	1/12 GOB SCH LIGHTING REP (IN)	(390,000.00)		40,000.00		(350,000.00)	DEBT-7	JE40
90-2983-2012	1/12 GOB FIRE/DPW EQUIP (IN)	(596,000.00)		121,000.00		(475,000.00)	DEBT-7	JE40
90-2984-2012	1/12 GOB MUNI BLDG REP (IN)	(200,000.00)		40,000.00		(160,000.00)	DEBT-7	JE40
90-2985-2012	1/12 GOB SCH COMP TECH (IN)	(125,000.00)		25,000.00		(100,000.00)	DEBT-7	JE40
90-2986-2012	1/12 GOB BB PLANT EXT (IN)	(230,000.00)		25,000.00		(205,000.00)	DEBT-7	JE40
90-2987-2012	1/12 GOB BB BUCKET TRK (IN)	(100,000.00)		10,000.00		(90,000.00)	DEBT-7	JE40
90-2988-2012	1/12 GOB BB EMER/EQ/CMTS (IN)	(203,000.00)		53,000.00		(150,000.00)	DEBT-7	JE40
90-2892-2012	3/12 GOB SCH REM-ROOFS PH2 (IN)	(492,000.00)		7,000.00		(485,000.00)	DEBT-7	JE40
90-2893-2012	3/12 GOB SCH REM-ROOFS PH3 (IN)	(729,000.00)		14,000.00		(715,000.00)	DEBT-7	JE40
92-2989-2012	6/12 MWPAT 5/10 ATM (IN)	(1,600,000.00)		-		(1,600,000.00)		
92-2991-2013	5/13 MWPAT WESTOVER SEWER	-		-		(2,175,000.00)		
92-2997-2013	5/13 MWRA SEWER HOYLE ST (IN)	-		-		(330,000.00)		
	<b>TOTAL INSIDE DEBT PAYMENTS</b>	<b>(19,897,324.00)</b>	<b>18,143.90</b>	<b>2,643,194.10</b>	<b>-</b>	<b>(19,740,986.00)</b>		
	<b>INSIDE DEBT BALANCE AS OF 6/13</b>					<b>(19,740,986.00)</b>		

# DEBT SUMMARY

## FY13 OUTSIDE DEBT PAYMENTS

ACCOUNT	DESCRIPTION	DEBT BALANCE AS OF 7/1/12	J/E ADJ FY13 SUBSIDY	FY 13 DEBT PAYMENTS	FY13 DEBT RETIRED/REFINANCE	DEBT BALANCE AS OF 06/13	W#	J/E #
90-2895-0000	11/02-COMMUNITY CABLE TV (OUT)	(155,000.00)		155,000.00		-		
92-2935-0000	8/03-MWRA WATER(OUT)	(102,792.60)		51,396.30		(51,396.30)	DEBT-2	JE 10
92-2897-2005	8/04-MWRA WATER-WINSLOW (OUT)	(308,377.80)		102,792.60		(205,585.20)	DEBT-2	JE 10
90-2854-2006	8/05-WATER SYS CONST'N (OUT)	(20,000.00)		10,000.00		(10,000.00)	DEBT-3	JE 10
90-2883-2006	8/05-BROADBAND (OUT)	(1,105,000.00)		85,000.00		(1,020,000.00)	DEBT-3	JE 10
92-2839-2006	11/05-MWRA WATER-LEAD SVC(OUT)	(24,000.00)		6,000.00		(18,000.00)	DEBT-6	JE22
92-2900-2006	2/06-MWRA WATER-LEAD SVC (OUT)	(40,000.00)		10,000.00		(30,000.00)	DEBT-9	JE42
92-2938-2007	8/06 MWRA - WATER BOND (OUT)	(433,963.00)		86,792.60		(347,170.40)	DEBT-2	JE 10
92-2952-2008	8/07 MWRA LEAD SVC/STU C&L (OUT)	(231,000.00)		38,500.00		(192,500.00)	DEBT-2	JE 10
90-2953-0000	1/08 GOB LT COURT SETTLEMENT (OUT)	(42,090,000.00)		3,040,000.00		(39,050,000.00)	DEBT-7	JE40
92-2956-2009	8/08-MWRA I & I PIPELINE REHAB (OUT)	(450,048.20)		64,292.60		(385,755.60)	DEBT-2	JE 10
90-2857-2010	8/09 GOB NEW NORWOOD H.S. (OUT)	(23,830,000.00)		1,085,000.00		(22,745,000.00)	DEBT-3	JE 10
90-2858-2010	8/09 GOB LIGHT SETTLEMENT (OUT)	(17,330,000.00)		1,335,000.00		(15,995,000.00)	DEBT-3	JE 10
90-2859-2010	8/09 GOB N-STAR PROJECT (OUT)	(16,200,000.00)		900,000.00		(15,300,000.00)	DEBT-3	JE 10
92-2965-2010	8/09-MWRA SEWER I & I5/09 (OUT)	(411,170.40)		51,396.30		(359,774.10)	DEBT-2	JE 10
90-2814-2010	10/09 GOB EQUIP DEAN ST (OUT)	(3,900,000.00)		300,000.00		(3,600,000.00)	DEBT-5	JE 17
90-2836-2010	10/09 GOB WATER CONSTRUCT'N (OUT)	(55,000.00)		10,000.00		(45,000.00)	DEBT-5	JE 17
90-2875-2010	2/10 GOB LANDFILL CLOSURE (OUT)	(816,000.00)		95,000.00		(721,000.00)	DEBT-7	JE40
90-2881-2010	2/10 GOB ELEC. SUBSTATION (OUT)	(5,678,900.00)		675,000.00		(5,003,900.00)	DEBT-7	JE40
90-2975-2011	2/11 GOB CABLE & TELECOM (OUT)	(4,092,000.00)		430,000.00		(3,662,000.00)	DEBT-4	JE 12
92-2973-2011	8/11 MWRA WATER C/L (OUT)	(448,489.80)		49,832.20		(398,657.60)	DEBT-2	JE 10
92-2978-2012	8/11 MWRA WALNUT AVE/RTE 1 (OUT)	(501,678.00)		50,167.80		(451,510.20)	DEBT-2	JE 10
90-2895-2012	3/12 GOB CONN CABLE TV (OUT)	(1,419,000.00)		24,000.00		(1,395,000.00)	DEBT-7	JE40
92-2993-2012	7/12 MWRA CONCORD & WILLOW (OUT)	-		-		(500,000.00)		
	<b>TOTAL OUTSIDE DEBT PAYMENTS</b>	<b>(119,642,419.80)</b>	<b>-</b>	<b>8,655,170.40</b>	<b>-</b>	<b>(111,487,249.40)</b>		
	<b>OUTSIDE DEBT BALANCE AS OF 6/13</b>					<b>(111,987,249.40)</b>		
	ADMINISTRATION FEE-MWPAT 99-30			90.00			DEBT-1	NO JE
	ADMINISTRATION FEE-MWPAT 98-78			303.75			DEBT-1	NO JE
	ADMINISTRATION FEE-MWPAT 99-30			78.75			DEBT-7	NO JE
	ADMINISTRATION FEE-MWPAT 98-78			270.00			DEBT-7	NO JE
	ADMINISTRATION FEE-MWPAT 10-02			1,200.00			DEBT-7	NO JE
	<b>ADMINISTRATION FEE TOTAL</b>			<b>1,942.50</b>				
	<b>TOTAL INSIDE/OUTSIDE DEBT PAYMENTS</b>	<b>(139,539,743.80)</b>	<b>18,143.90</b>	<b>11,300,307.00</b>	<b>-</b>	<b>(131,228,235.40)</b>		
	<b>BANS</b>							
91-2979-2012	BAN 1/12 NHS BORROWED PHASE II							
91-2992-2013	NEW BAN 1/13 NHS BORROWED PHASE II	(3,800,000.00)		3,800,000.00		-	DEBT-8	
91-2994-2013	BAN 2/13 BROADBAND	(250,000.00)		-		(250,000.00)		
91-2995-2013	BAN 2/13 NEW FIRE TRUCK	(1,100,000.00)		-		(1,100,000.00)		
91-2996-2013	BAN 2/13 MUNI BLDG REPAIR	(2,650,000.00)		-		(2,650,000.00)		
	<b>TOTAL BANS</b>	<b>(11,600,000.00)</b>				<b>(7,800,000.00)</b>		
	<b>TOTAL NEW BANS</b>	<b>(7,800,000.00)</b>				<b>(7,800,000.00)</b>		
	<b>DEBT BALANCE REFINANCE/RETIRED MWPAT NEW FY13 DEBT BANS DEBT PAYMENTS</b>							

# FINANCE REPORTS

**Massachusetts Department of Revenue**

**Division of Local Services**

**Bureau of Accounts**

**Statement of Indebtedness**

**Norwood, Massachusetts**

**FY13**

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2012	+ Issued	- Retired	= Outstanding June 30, 2013	Interest Paid in FY13
Building	8,448,100	-	860,000	7,588,100	282,977
Departmental Equipment	3,546,000	-	795,000	2,751,000	94,317
School Buildings	3,775,000	-	396,000	3,379,000	99,896
School Other	351,000	-	101,000	250,000	10,057
Sewer	2,381,224	2,505,000	163,338	4,722,886	44,781
Solid Waste Landfill	-	-	-	-	-
Other Inside	1,396,000	-	346,000	1,050,000	37,254
<b>SUB-TOTAL Inside</b>	<b>19,897,324</b>	<b>2,505,000</b>	<b>2,661,338</b>	<b>19,740,986</b>	<b>569,281</b>
<b>Long Term Debt Outside the Debt Limit</b>					
Airport	-	-	-	-	-
Gas/Electric Utility	91,969,900	-	6,944,000	85,025,900	3,674,240
Hospital	-	-	-	-	-
School Buildings	23,830,000	-	1,085,000	22,745,000	986,438
Sewer	-	500,000	-	500,000	-
Solid Waste Landfill	816,000	-	95,000	721,000	26,378
Water	3,026,520	-	531,170	2,495,349	1,825
Other Outside	-	-	-	-	-
<b>SUB-TOTAL Outside</b>	<b>119,642,420</b>	<b>500,000</b>	<b>8,655,170</b>	<b>111,487,249</b>	<b>4,688,880</b>
<b>GRAND TOTAL</b>	<b>139,539,744</b>	<b>3,005,000</b>	<b>11,316,508</b>	<b>131,228,235</b>	<b>5,258,161</b>

Please complete both sides of this report and return it to the Division of Local Services no later than September 30th.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: Robert Z McAnis

Date: 8/13/13

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: [Signature]

Date: 8/21/2013

# FINANCIAL REPORTS

Massachusetts Department of Revenue

Division of Local Services

Bureau of Accounts

Part Two

Norwood, Massachusetts

FY13

Short Term Debt*	Outstanding July 1, 2012	+ Issued	- Retired	= Outstanding June 30, 2013	Interest Paid in FY13
RANs - Revenue Anticipation	-	-	-	-	-
BANs - Bond Anticipation	-	-	-	-	-
Buildings	-	2,650,000	-	2,650,000	-
School	3,800,000	3,800,000	3,800,000	3,800,000	47,500
Water	-	-	-	-	-
Other BANs	-	1,350,000	-	1,350,000	-
SAANs - State Grant Anticipation	-	-	-	-	-
FAANs - Federal Grant Anticipation	-	-	-	-	-
Other Short Term Debt	-	-	-	-	-
<b>TOTAL SHORT TERM DEBT</b>	<b>3,800,000</b>	<b>7,800,000</b>	<b>3,800,000</b>	<b>7,800,000</b>	<b>47,500</b>
<b>TOTAL ALL DEBT</b>	<b>143,339,744</b>	<b>10,805,000</b>	<b>15,116,508</b>	<b>139,028,235</b>	<b>5,305,661</b>

\*See Attached\*

Authorized and Unissued Debt					
Purpose	Date of Vote	Article No.	Amount Authorized	Less New Bond Issues, Retirements and/or Recissions	=Balance Unissued 6/30/13
			-	-	-
			-	-	-
			-	-	-
			-	-	-
<b>TOTAL</b>			<b>-</b>	<b>-</b>	<b>-</b>

# **ANNUAL FINANCIAL STATEMENTS**

**TOWN OF NORWOOD, MASSACHUSETTS**

**Annual Financial Statements**

**For the Year Ended June 30, 2013**

# **ANNUAL FINANCIAL STATEMENTS**

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# ANNUAL FINANCIAL STATEMENTS



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Norwood, Massachusetts

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Massachusetts, as of and for the year ended June 30, 2013, (except for the Town of Norwood, Massachusetts' Contributory Retirement System which is as of and for the year ended December 31, 2012) and the related notes to the financial statements, which collectively comprise the Town of Norwood, Massachusetts' basic financial statements as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of

# ANNUAL FINANCIAL STATEMENTS

the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Massachusetts, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

## Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 25, 2013 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

*Melanson, Heath + Company P.C.*

Andover, Massachusetts  
November 25, 2013

# **ANNUAL FINANCIAL STATEMENTS**

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Norwood, we offer readers this narrative overview and analysis of the financial activities of the Town of Norwood for the fiscal year ended June 30, 2013.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, public works, water and sewer, broad band cable, health and human services and culture and recreation. The business-type activities include electric light activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide

# ANNUAL FINANCIAL STATEMENTS

financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for electric operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the electric operations, which is considered to be a major fund.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

# ANNUAL FINANCIAL STATEMENTS

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

## B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$62,762,545 (i.e., net position), a change of \$7,158,564 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$17,908,633, a change of \$(936,112) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$4,301,400, a change of \$(1,107,118) in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$131,228,235, a change of \$(8,311,510) in comparison to the prior year.

## C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

	NET POSITION					
	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Current and other assets	\$ 32,001	\$ 33,403	\$ 30,149	\$ 26,872	\$ 62,150	\$ 60,275
Capital assets	<u>148,856</u>	<u>146,208</u>	<u>36,142</u>	<u>36,487</u>	<u>184,998</u>	<u>182,695</u>
Total assets	180,857	179,611	66,291	63,359	247,148	242,970
Long-term liabilities outstanding	76,916	74,819	76,138	82,462	153,054	157,281
Other liabilities	<u>16,272</u>	<u>17,071</u>	<u>15,059</u>	<u>13,014</u>	<u>31,331</u>	<u>30,085</u>
Total liabilities	93,188	91,890	91,197	95,476	184,385	187,366
Net position:						
Net investment in capital assets	94,778	92,076	19,600	18,073	114,378	110,149
Restricted	4,864	5,363	-	-	4,864	5,363
Unrestricted	<u>(11,973)</u>	<u>(9,718)</u>	<u>(44,506)</u>	<u>(50,190)</u>	<u>(56,479)</u>	<u>(59,908)</u>
Total net position	<u>\$ 87,669</u>	<u>\$ 87,721</u>	<u>\$ (24,906)</u>	<u>\$ (32,117)</u>	<u>\$ 62,763</u>	<u>\$ 55,604</u>

# ANNUAL FINANCIAL STATEMENTS

## CHANGES IN NET POSITION

	Governmental		Business-Type		Total	
	<u>Activities</u>		<u>Activities</u>			
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Revenues:						
Program revenues:						
Charges for services	\$ 24,427	\$ 23,678	\$ 51,351	\$ 51,550	\$ 75,778	\$ 75,228
Operating grants and contributions	21,310	18,384	-	-	21,310	18,384
Capital grants and contributions	1,271	1,053	-	-	1,271	1,053
General revenues:					-	
Property taxes	59,818	57,242	-	-	59,818	57,242
Excises	3,785	3,368	-	-	3,785	3,368
Penalties and interest on taxes	1,953	1,809	-	-	1,953	1,809
Grants and contributions not restricted to specific programs	4,469	4,554	-	-	4,469	4,554
Investment income	278	50	98	(6)	376	44
Other	296	654	-	-	296	654
Total revenues	<u>117,607</u>	<u>110,792</u>	<u>51,449</u>	<u>51,544</u>	<u>169,056</u>	<u>162,336</u>
Expenses:						
General government	6,663	7,509	-	-	6,663	7,509
Public safety	14,512	14,271	-	-	14,512	14,271
Education	56,088	53,573	-	-	56,088	53,573
Public works	9,242	8,663	-	-	9,242	8,663
Water and sewer	10,549	9,051	-	-	10,549	9,051
Broadband cable	4,871	4,589	-	-	4,871	4,589
Health and human services	1,249	1,236	-	-	1,249	1,236
Culture and recreation	3,115	2,969	-	-	3,115	2,969
Employee benefits	16,683	18,489	-	-	16,683	18,489
Interest on long-term debt	1,727	1,833	-	-	1,727	1,833
Intergovernmental	1,134	1,085	-	-	1,134	1,085
Electric	-	-	36,450	36,777	36,450	36,777
Total expenses	<u>125,833</u>	<u>123,268</u>	<u>36,450</u>	<u>36,777</u>	<u>162,283</u>	<u>160,045</u>
Change in net position before transfers	(8,226)	(12,476)	14,999	14,767	6,773	2,291
Transfers in (out)	8,174	9,105	(7,788)	(8,937)	386	168
Change in net position	(52)	(3,371)	7,211	5,830	7,159	2,459
Net position - beginning of year (as restated)	<u>87,721</u>	<u>91,092</u>	<u>(32,117)</u>	<u>(37,947)</u>	<u>55,604</u>	<u>53,145</u>
Net position - end of year	<u>\$ 87,669</u>	<u>\$ 87,721</u>	<u>\$ (24,906)</u>	<u>\$ (32,117)</u>	<u>\$ 62,763</u>	<u>\$ 55,604</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$62,762,545 a change of \$7,158,564 from the prior year.

The largest portion of net position \$114,377,930 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any

# ANNUAL FINANCIAL STATEMENTS

related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$4,863,856 represents resources that are subject to external restrictions on how they may be used. The balance of unrestricted governmental net position is \$(11,972,558) primarily because of unfunded other post-employment benefits (see Note 20). The business-type net assets reflect a deficit balance of \$(44,506,683) because of legal obligations paid in prior years, which will be raised in future utility rates.

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$(52,332). Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 1,565,222
Nonmajor fund - accrual basis	(896,923)
Excess principal maturities, over depreciation a nonbudgeted expense	492,454
Other post employment benefits	(4,044,884)
Other	<u>2,831,799</u>
Total	\$ <u><u>(52,332)</u></u>

**Business-type activities.** Business-type (electric) activities for the year resulted in a change in net position of \$7,210,896.

## D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

# ANNUAL FINANCIAL STATEMENTS

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$17,908,633, a change of \$(936,112) in comparison to the prior year. Key elements of this change are as follows:

General fund operating results		\$	1,565,222
Nonmajor funds			<u>(2,501,334)</u>
Total		\$	<u><u>(936,112)</u></u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$4,301,400 while total fund balance was \$15,589,926. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>6/30/13</u>	<u>6/30/12</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 4,301,400	\$ 5,408,518	\$ (1,107,118)	3.7%
Total fund balance	\$ 15,589,926	\$ 14,024,704	\$ 1,565,222	13.4%

The total fund balance of the general fund changed by \$1,565,222 during the current fiscal year. Key factors in this change are as follows:

Excess of state and local revenues over budget		\$	939,298
Budgetary appropriation surplus			2,000,847
Shortfall tax collections over budget			613,427
Excess of prior year encumbrances spent in the current year to be spent in subsequent year over the current year encumbrances			341,722
Use of free cash and overlay surplus			(4,433,564)
Use of prior year fund balance			(121,900)
Change in stabilization balance			2,214,924
Other timing differences			<u>10,468</u>
Total		\$	<u><u>1,565,222</u></u>

Included in the total general fund balance is the Town's stabilization account with the following balance:

	<u>6/30/13</u>	<u>6/30/12</u>	<u>Change</u>
General stabilization	\$ 5,380,140	\$ 3,165,216	\$ 2,214,924

**Proprietary funds.** Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

# **ANNUAL FINANCIAL STATEMENTS**

Unrestricted net position of the enterprise funds at the end of the year amounted to \$(44,506,683), a change of \$5,683,649 in comparison to the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

## **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no major differences between the original budget and the final amended budget.

## **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$184,997,302 (net of accumulated depreciation), a change of \$2,302,560 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- \$1,374,982 - Construction in progress for Norwood High School

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$131,228,235, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Norwood's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Accountant  
Town of Norwood, Massachusetts  
566 Washington Street  
Norwood, Massachusetts 02062

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### STATEMENT OF NET POSITION

JUNE 30, 2013

	<u>Governmental</u> <u>Activities</u>	<u>Business-Type</u> <u>Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Current:			
Cash and short-term investments	\$ 22,203,605	\$ 9,409,004	\$ 31,612,609
Investments	6,133,702	10,339,465	16,473,167
Receivables, net of allowance for uncollectibles:			
Property taxes	638,439	-	638,439
Excises	306,754	-	306,754
User fees	1,215,654	6,192,109	7,407,763
Departmental and other	335,101	-	335,101
Intergovernmental	744,966	-	744,966
Deposits held by others	-	4,208,333	4,208,333
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	422,540	-	422,540
Capital assets:			
Land and construction in progress	68,783,689	12,258,248	81,041,937
Other capital assets, net of accumulated depreciation	<u>80,072,019</u>	<u>23,883,346</u>	<u>103,955,365</u>
<b>TOTAL ASSETS</b>	<b>180,856,469</b>	<b>66,290,505</b>	<b>247,146,974</b>
<b>LIABILITIES</b>			
Current:			
Warrants payable	1,401,088	82	1,401,170
Accrued liabilities	1,284,620	3,393,398	4,678,018
Tax refunds payable	218,209	-	218,209
Customer deposits and reserves	-	5,144,373	5,144,373
Notes payable	7,800,000	-	7,800,000
Other current liabilities	361,179	-	361,179
Current portion of long-term liabilities:			
Bonds payable	4,983,211	6,380,000	11,363,211
Compensated absence	130,718	13,807	144,525
Bond premium	72,694	127,248	199,942
Landfill postclosure	20,000	-	20,000
Noncurrent:			
Bonds payable, net of current portion	47,296,124	72,568,900	119,865,024
Compensated absence, net of current portion	2,483,639	262,332	2,745,971
Bond premium, net of current portion	726,944	2,199,306	2,926,250
Landfill postclosure, net of current portion	300,000	-	300,000
Accrued other post-employment benefits	<u>26,109,103</u>	<u>1,107,454</u>	<u>27,216,557</u>
<b>TOTAL LIABILITIES</b>	<b>93,187,529</b>	<b>91,196,900</b>	<b>184,384,429</b>
<b>NET POSITION</b>			
Net investment in capital assets	94,777,642	19,600,288	114,377,930
Restricted for:			
Grants and other statutory restrictions	4,071,278	-	4,071,278
Permanent funds:			
Nonexpendable	478,533	-	478,533
Expendable	314,045	-	314,045
Unrestricted	<u>(11,972,558)</u>	<u>(44,506,683)</u>	<u>(56,479,241)</u>
<b>TOTAL NET POSITION</b>	<b>\$ <u>87,668,940</u></b>	<b>\$ <u>(24,906,395)</u></b>	<b>\$ <u>62,762,545</u></b>

The accompanying notes are an integral part of these financial statements.



# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### GOVERNMENTAL FUNDS

#### BALANCE SHEET

JUNE 30, 2013

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and short-term investments	\$ 12,615,665	\$ 9,587,940	\$ 22,203,605
Investments	5,380,140	753,562	6,133,702
Receivables:			
Property taxes	1,452,819	-	1,452,819
Excises	505,189	-	505,189
User fees	1,747,641	-	1,747,641
Departmental and other	372,335	-	372,335
Intergovernmental	338,961	406,005	744,966
<b>TOTAL ASSETS</b>	<b><u>\$ 22,412,750</u></b>	<b><u>\$ 10,747,507</u></b>	<b><u>\$ 33,160,257</u></b>
<b>LIABILITIES</b>			
Warrants payable	\$ 1,178,293	\$ 222,795	\$ 1,401,088
Accrued liabilities	728,198	-	728,198
Tax refunds payable	218,209	-	218,209
Notes payable	-	7,800,000	7,800,000
Other liabilities	361,179	-	361,179
<b>TOTAL LIABILITIES</b>	<b>2,485,879</b>	<b>8,022,795</b>	<b>10,508,674</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>4,336,945</b>	<b>406,005</b>	<b>4,742,950</b>
<b>FUND BALANCES</b>			
Nonspendable	-	478,533	478,533
Restricted	-	4,986,427	4,986,427
Committed	5,380,140	-	5,380,140
Assigned	5,908,386	-	5,908,386
Unassigned	4,301,400	(3,146,253)	1,155,147
<b>TOTAL FUND BALANCES</b>	<b><u>15,589,926</u></b>	<b><u>2,318,707</u></b>	<b><u>17,908,633</u></b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b><u>\$ 22,412,750</u></b>	<b><u>\$ 10,747,507</u></b>	<b><u>\$ 33,160,257</u></b>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION

JUNE 30, 2013

<b>Total governmental fund balances</b>	\$ 17,908,633
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	148,855,708
<ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>	3,583,456
<ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>	(556,424)
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	<u>(82,122,433)</u>
<b>Net position of governmental activities</b>	<u>\$ 87,668,940</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2013

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>			
Property taxes	\$ 59,731,823	\$ -	\$ 59,731,823
Excises	3,710,345	-	3,710,345
Penalties, interest and other taxes	1,953,117	-	1,953,117
Charges for services	19,025,072	3,121,330	22,146,402
Intergovernmental	20,828,837	6,609,420	27,438,257
Licenses and permits	2,179,747	-	2,179,747
Investment income	252,071	25,435	277,506
Miscellaneous	146,663	1,007,521	1,154,184
Total Revenues	107,827,675	10,763,706	118,591,381
<b>Expenditures:</b>			
Current:			
General government	4,608,040	3,424,605	8,032,645
Public safety	13,845,796	134,216	13,980,012
Education	47,697,191	7,234,572	54,931,763
Public works	8,461,116	2,364,071	10,825,187
Broadband cable	4,858,881	-	4,858,881
Water and sewer	9,724,932	-	9,724,932
Health and human services	1,026,576	138,990	1,165,566
Culture and recreation	2,368,851	673,181	3,042,032
Employee benefits	15,739,063	-	15,739,063
Debt service	6,866,217	-	6,866,217
Intergovernmental	1,133,803	-	1,133,803
Total Expenditures	116,330,466	13,969,635	130,300,101
Excess (deficiency) of revenues over expenditures	(8,502,791)	(3,205,929)	(11,708,720)
<b>Other Financing Sources (Uses):</b>			
Proceeds of bonds	-	2,598,995	2,598,995
Transfers in	10,068,013	-	10,068,013
Transfers out	-	(1,894,400)	(1,894,400)
Total Other Financing Sources (Uses)	10,068,013	704,595	10,772,608
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,565,222	(2,501,334)	(936,112)
Fund Equity, at Beginning of Year	14,024,704	4,820,041	18,844,745
Fund Equity, at End of Year	\$ 15,589,926	\$ 2,318,707	\$ 17,908,633

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS  
 RECONCILIATION OF THE STATEMENT OF REVENUES  
 EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
 GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
 FOR THE YEAR ENDED JUNE 30, 2013

<b>Net changes in fund balances - total governmental funds</b>	\$ (936,112)								
<ul style="list-style-type: none"> <li>• Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:           <table style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 80%;">Capital outlay purchases</td> <td style="width: 20%; text-align: right;">7,221,751</td> </tr> <tr> <td>Depreciation</td> <td style="text-align: right;">(4,574,056)</td> </tr> </table> </li> <li>• Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue. <span style="float: right;">772,074</span></li> <li>• MSBA receivable not reported in governmental funds <span style="float: right;">(1,350,647)</span></li> <li>• The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:           <table style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 80%;">Issuance of debt</td> <td style="width: 20%; text-align: right;">(3,005,000)</td> </tr> <tr> <td>Repayments of debt</td> <td style="text-align: right;">5,066,510</td> </tr> </table> </li> <li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. <span style="float: right;">(305)</span></li> <li>• Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. <span style="float: right;">798,337</span></li> <li>• Accrued other post-employment benefits not reported in governmental funds <span style="float: right;"><u>(4,044,884)</u></span></li> </ul>		Capital outlay purchases	7,221,751	Depreciation	(4,574,056)	Issuance of debt	(3,005,000)	Repayments of debt	5,066,510
Capital outlay purchases	7,221,751								
Depreciation	(4,574,056)								
Issuance of debt	(3,005,000)								
Repayments of debt	5,066,510								
<b>Change in net position of governmental activities</b>	<b>\$ <u><u>(52,332)</u></u></b>								

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues and Other Sources:</b>				
Taxes	\$ 59,118,396	\$ 59,118,396	\$ 59,118,396	\$ -
Excise	3,319,410	3,319,410	3,710,345	390,935
Charges for services	20,046,759	20,046,759	19,025,072	(1,021,687)
Penalties, interest and other taxes	1,916,152	1,916,152	1,953,117	36,965
Licenses and permits	2,200,805	2,200,805	2,179,747	(21,058)
Intergovernmental	10,382,574	10,382,574	10,538,806	156,232
Investment income	-	-	37,147	37,147
Miscellaneous	95,157	95,157	54,297	(40,860)
Transfers in	8,666,389	8,666,389	10,068,013	1,401,624
Use of prior year fund balance	121,900	121,900	121,900	-
Use of free cash	4,433,564	4,433,564	4,433,564	-
	<u>110,301,106</u>	<u>110,301,106</u>	<u>111,240,404</u>	<u>939,298</u>
<b>Expenditures and Other Uses:</b>				
General government	4,851,829	4,851,829	4,721,515	130,314
Public safety	13,768,967	13,768,967	13,541,152	227,815
Education	37,042,810	37,042,810	36,857,569	185,241
Public works	9,659,633	9,659,633	9,243,831	415,802
Broadband cable	5,306,068	5,306,068	4,969,481	336,587
Water and sewer	10,057,946	10,057,946	9,745,772	312,174
Health and human services	1,083,434	1,083,434	1,033,859	49,575
Culture and recreation	2,455,968	2,455,968	2,388,136	67,832
Debt service	6,815,151	6,815,151	6,773,851	41,300
Intergovernmental	1,133,803	1,133,803	1,133,803	-
Employee benefits	16,115,029	16,115,029	15,880,822	234,207
Overlay deficit	10,468	10,468	10,468	-
Transfer out	2,000,000	2,000,000	2,000,000	-
	<u>110,301,106</u>	<u>110,301,106</u>	<u>108,300,259</u>	<u>2,000,847</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,940,145</u>	<u>\$ 2,940,145</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF NET POSITION

JUNE 30, 2013

	Business-Type Activities <u>Enterprise Funds</u>
	Electric Light <u>Fund</u>
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 9,409,004
Investments	10,339,465
Accounts receivable	6,192,109
Deposits held by others	<u>4,208,333</u>
Total current assets	30,148,911
Noncurrent:	
Capital Assets	
Land and construction in progress	12,258,248
Other capital assets, net of accumulated depreciation	<u>23,883,346</u>
Total noncurrent assets	<u>36,141,594</u>
<b>TOTAL ASSETS</b>	66,290,505
<b>LIABILITIES</b>	
Current:	
Warrants payable	82
Accrued liabilities	3,393,398
Customer deposits and reserves	5,144,373
Current portion of long-term liabilities:	
Bonds payable	6,380,000
Compensated absence	13,807
Bond premium	<u>127,248</u>
Total current liabilities	15,058,908
Noncurrent:	
Bonds payable, net of current portion	72,568,900
Compensated absence, net of current portion	262,332
Bond premium, net of current portion	2,199,306
Accrued other post-employment benefits	<u>1,107,454</u>
Total noncurrent liabilities	<u>76,137,992</u>
<b>TOTAL LIABILITIES</b>	91,196,900
<b>NET POSITION</b>	
Net investment in capital assets	19,600,288
Unrestricted	<u>(44,506,683)</u>
<b>TOTAL NET POSITION</b>	<u>\$ (24,906,395)</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED JUNE 30, 2013

	Business-Type Activities <u>Enterprise Funds</u> Electric Light <u>Fund</u>
<b>Operating Revenues:</b>	
Charges for services	\$ <u>51,350,530</u>
Total Operating Revenues	51,350,530
<b>Operating Expenses:</b>	
Operating expenses	30,486,520
Depreciation	1,308,155
Other	<u>1,401,243</u>
Total Operating Expenses	<u>33,195,918</u>
Operating Income (Loss)	18,154,612
<b>Nonoperating Revenues (Expenses):</b>	
Interest expense	(3,254,111)
Investment income	<u>98,102</u>
Total Nonoperating Revenues (Expenses), Net	<u>(3,156,009)</u>
Income (Loss) Before Transfers	14,998,603
<b>Transfers:</b>	
Transfers out	<u>(7,787,707)</u>
Change in Net Position	7,210,896
Net Position at Beginning of Year	<u>(32,117,291)</u>
Net Position at End of Year	\$ <u><u>(24,906,395)</u></u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2013

	Business-Type Activities <u>Enterprise Funds</u> Electric Light <u>Fund</u>
<b><u>Cash Flows From Operating Activities:</u></b>	
Receipts from customers and users	\$ 51,212,160
Payments to vendors and employees	<u>(29,703,767)</u>
Net Cash Provided by (Used For) Operating Activities	21,508,393
<b><u>Cash Flows From Noncapital Financing Activities:</u></b>	
Allocation of customer deposits	(213,181)
Transfers out	<u>(7,787,707)</u>
Net Cash (Used For) Noncapital Financing Activities	(8,000,888)
<b><u>Cash Flows From Capital and Related Financing Activities:</u></b>	
Acquisition and construction of capital assets	(963,020)
Principal payments on bonds and notes	(6,250,000)
Interest expense	<u>(3,254,111)</u>
Net Cash Provided by Capital and Related Financing Activities	(10,467,131)
<b><u>Cash Flows From Investing Activities:</u></b>	
Investment income	98,102
Change in investments	<u>172,405</u>
Net Cash Provided by (Used For) Investing Activities	<u>270,507</u>
Net Change in Cash and Short-Term Investments	3,310,881
Cash and Short-Term Investments, Beginning of Year	<u>6,098,123</u>
Cash and Short-Term Investments, End of Year	<u><u>\$ 9,409,004</u></u>
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u></b>	
Operating income (loss)	\$ 18,154,612
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation	1,308,155
Changes in assets and liabilities:	
User fees	(138,370)
Other assets	(272)
Warrants and accounts payable	(4,187)
Accrued liabilities	2,315,703
Other liabilities	<u>(127,248)</u>
Net Cash Provided By (Used For) Operating Activities	<u><u>\$ 21,508,393</u></u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2013

	Pension Trust Fund (As of <u>December 31, 2012</u> )	Agency <u>Funds</u>
<b><u>ASSETS</u></b>		
Cash and short-term investments	\$ 1,385,305	\$ 760,226
Investments	118,122,800	-
Accounts receivable	<u>49,442</u>	<u>-</u>
Total Assets	119,557,547	760,226
 <b><u>LIABILITIES AND NET POSITION</u></b>		
Other liabilities	<u>68,605</u>	<u>760,226</u>
Total Liabilities	<u>68,605</u>	<u>760,226</u>
 <b><u>NET POSITION</u></b>		
Total net position held in trust	\$ <u><u>119,488,942</u></u>	\$ <u><u>-</u></u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

TOWN OF NORWOOD, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

FOR THE YEAR ENDED DECEMBER 31, 2012

	<u>Pension Trust Fund</u>
<b>Additions:</b>	
Contributions:	
Employers	\$ 3,311,275
Other systems and Commonwealth of Massachusetts	362,701
Plan members	2,865,009
Other	<u>88,154</u>
Total contributions	6,627,139
Investment Income:	
Increase in fair value of investments	13,121,476
Less: management fees	<u>(515,699)</u>
Net investment income (loss)	<u>12,605,777</u>
Total additions	19,232,916
<b>Deductions:</b>	
Benefit payments to plan members and beneficiaries	8,710,495
Refunds to plan members	183,459
Administrative expenses	360,524
Other	<u>264,971</u>
Total deductions	<u>9,519,449</u>
Net increase (decrease)	9,713,467
<b>Net position:</b>	
Beginning of year	<u>109,775,475</u>
End of year	<u>\$ 119,488,942</u>

The accompanying notes are an integral part of these financial statements.

# ANNUAL FINANCIAL STATEMENTS

## TOWN OF NORWOOD, MASSACHUSETTS

### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Norwood (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

##### A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable.

Blended Component Units - Blended component units are entities that are legally separate, but are so related that they are, in substance, the same as the primary government, providing services entirely or almost entirely for the benefit of the primary government. The following component unit is blended within the primary government:

In the Fiduciary Funds: The Norwood Retirement System (the System) – The system is a defined benefit contributory retirement system created under state statute. It is administered by a Retirement Board comprised of five members: the Town Accountant who serves ex officio; two individuals elected by the participants in the system; and individual appointed by the Board of Selectmen; and an individual chosen by the members. The system provides pension benefits to retired Town employees. Other financial information for the System can be obtained from the office of the Retirement Board, Norwood Town Hall, 566 Washington Street, 3<sup>rd</sup> Floor, Norwood, Massachusetts 02062.

##### B. Government-wide and Fund Financial Statements

###### Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

# ANNUAL FINANCIAL STATEMENTS

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

## Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

#### Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

#### Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days

# ANNUAL FINANCIAL STATEMENTS

of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Town reports the following major proprietary funds:

- Electric Light (Enterprise) Fund: To account for the operation of the Town's Electric Light operations, which provide electric power to commercial and residential citizens in the Town of Norwood.

The *pension trust fund* accounts for the activities of the Employees Contributory Retirement System, which accumulates resources for pension benefit payments to qualified employees.

## D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

# ANNUAL FINANCIAL STATEMENTS

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

## *E. Investments*

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Contributory Retirement System and Trust Funds consist of marketable securities, bonds, and short-term money market investments. Investments are carried at market value.

## *F. Property Tax Limitations*

Legislation known as "Proposition 2½" has limited the amount of revenue that can be derived from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override is voted. The actual fiscal year 2013 tax levy reflected an excess capacity of \$17,327.

## *G. Capital Assets*

Capital assets, which include property, plant, equipment, and infrastructure assets (for enterprise funds only) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$10,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

# ANNUAL FINANCIAL STATEMENTS

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Infrastructure	30 - 75
Vehicles	5
Office equipment	5
Computer equipment	5

## H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

## I. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position.

## J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., inventory or prepaid items) or can never be spent (i.e., perpetual care).

# ANNUAL FINANCIAL STATEMENTS

- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., Town meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. This account also includes fund balance (free cash) voted to be used in the subsequent fiscal year.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

## K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## 2. Stewardship, Compliance, and Accountability

### A. Budgetary Information

At the annual town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by town meeting,

# ANNUAL FINANCIAL STATEMENTS

establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

Formal budgetary integration is employed as a management control device during the year for the General Fund. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year-end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

## *B. Budgetary Basis*

The general fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

## *C. Budget/GAAP Reconciliation*

The budgetary data for the general and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

# ANNUAL FINANCIAL STATEMENTS

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 107,827,675	\$ 116,330,466
Other financing sources/uses (GAAP basis)	<u>10,068,013</u>	<u>-</u>
Subtotal (GAAP Basis)	117,895,688	116,330,466
Adjust tax revenue to accrual basis	(613,427)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(3,814,605)
Add end-of-year appropriation carryforwards from expenditures	-	4,156,327
To record use of free cash	4,433,564	-
To record use of prior year appro- priations (fund balance)	121,900	-
To reverse the effect of non- budgeted State contributions	(10,290,031)	(10,290,031)
To remove unbudgeted stabilization fund	(214,924)	2,000,000
To record use of overlay surplus	-	10,468
Other timing differences	<u>(92,366)</u>	<u>(92,366)</u>
Budgetary basis	<u>\$ 111,240,404</u>	<u>\$ 108,300,259</u>

#### D. Deficit Fund Equity

The following funds had deficits as of June 30, 2013:

High school construction project	\$ (3,146,253)
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This deficit will be eliminated through future bond proceeds.

### **3. Cash and Short-Term Investments**

Custodial credit risk for deposits is the risk that in the event of a bank failure, the deposits may not be returned. The custodial credit risk for investments is the risk that, in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

# ANNUAL FINANCIAL STATEMENTS

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's and Contributory Retirement System's (the System) deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits the Town's deposits "in a bank or trust company or banking company to an amount not exceeding sixty percent of the capital and surplus of such bank or trust company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess." Massachusetts General Law Chapter 32, Section 23, limits the System's deposits "in a bank or trust company to an amount not exceeding ten percent of the capital and surplus of such bank or trust company." The Town and System does not have a deposit policy for custodial credit risk.

As of June 30, 2013 and December 31, 2012, \$30,263 and \$1,045,012 of the Town's and System's bank balances of \$27,451,204 and \$1,616,432, respectively, were exposed to custodial credit risk as uninsured or uncollateralized.

## 4. Investments

### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. For short-term investments that were purchased using surplus revenues, Massachusetts General Law, Chapter 44, Section 55, limits the Town's investments to the top rating issued by at least one nationally recognized statistical rating organization (NRSROs).

Presented below (in thousands) is the actual rating as of year-end for each investment of the Town. (All federal agency securities have an implied credit rating of AAA.):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u> <u>Aaa</u>
U.S. Treasury	\$ 524		\$ -	\$ 524
Certificates of deposits	5,700		-	5,700
Corporate bonds	1,053		-	1,053
Corporate equities	1,950	N/A	1,950	-
Mutual funds	4,112	N/A	4,112	-
Federal agency securities	<u>3,134</u>		<u>-</u>	<u>3,134</u>
Total investments	<u>\$ 16,473</u>		<u>\$ 6,062</u>	<u>\$ 10,411</u>

# ANNUAL FINANCIAL STATEMENTS

Massachusetts General Law, Chapter 32, Section 23, limits the investment of System funds, to the extent not required for current disbursements, in the PRIT Fund or in securities, other than mortgages or collateral loans, which are legal for the investment of funds in savings banks under the laws of the Commonwealth, provided that no more than the established percentage of assets is invested in any one security.

Presented below is the actual rating as of year-end of the System (in thousands):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u> <u>Aaa</u>
U.S. Treasury	\$ 6,708	N/A	\$ -	\$ 6,708
Corporate equities	17,839	N/A	17,839	-
Mutual funds	<u>93,576</u>	N/A	<u>93,576</u>	-
Total investments	<u>\$ 118,123</u>		<u>\$ 111,415</u>	<u>\$ 6,708</u>

## B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

All of the Town's and System's investments of \$16,473,166 and \$118,122,800, respectively, are exposed to custodial credit risk because the related securities are uninsured, unregistered and/or held by the Town's and System's brokerage firm, which is also the counterparty to these securities. The Town and System manage this custodial credit risk with SIPC, excess SIPC, and by maintaining investments in the Town's name.

## C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Investment Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Federal national mortgage assn	\$ 1,168	7%

Massachusetts General Law Chapter 32, Section 23 limits the amount the System may invest in any one issuer or security type, with the exception of the PRIT Fund. The System does not have an investment in one issuer greater than 5% of total investments.

# ANNUAL FINANCIAL STATEMENTS

## D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows (in thousands):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>				<u>N/A</u>
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	<u>More Than 10</u>	
Debt Related Securities:						
U.S. Treasury	\$ 524	\$ 191	\$ 333	\$ -	\$ -	\$ -
Certificates of deposit	5,700	5,700	-	-	-	-
Corporate bonds	1,053	-	740	313	-	-
Corporate equities	1,950	-	-	-	-	1,950
Mutual funds	4,112	-	-	-	-	4,112
Federal agency securities	3,134	867	1,856	411	-	-
<b>Total</b>	<b>\$ 16,473</b>	<b>\$ 6,758</b>	<b>\$ 2,929</b>	<b>\$ 724</b>	<b>\$ -</b>	<b>\$ 6,062</b>

Information about the sensitivity of the fair values of the System's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>				<u>N/A</u>
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	<u>More Than 10</u>	
Debt Related Securities:						
U.S. Treasury	\$ 6,708	\$ -	\$ 1,782	\$ 2,929	\$ 1,997	\$ -
Corporate equities	17,839	-	-	-	-	17,839
Mutual funds	93,576	-	-	-	-	93,576
<b>Total</b>	<b>\$ 118,123</b>	<b>\$ -</b>	<b>\$ 1,782</b>	<b>\$ 2,929</b>	<b>\$ 1,997</b>	<b>\$ 111,415</b>

## E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. Neither the Town nor the Retirement System has policies for foreign currency risk.

# ANNUAL FINANCIAL STATEMENTS

## 5. Taxes Receivable

Real estate and personal property taxes are levied and based on values assessed on January 1 of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a semiannual basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

Fourteen days after the due date for the final tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The Town has an ultimate right to foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Taxes receivable at June 30, 2013 consist of the following (in thousands):

Real Estate		
2013	\$ 757	
2012	(39)	
2011	(1)	
2010	1	
2009	<u>(1)</u>	
		717
Personal Property		
2013	39	
2012	25	
2011	26	
Prior	<u>176</u>	
		266
Tax Liens		<u>470</u>
Total	\$ <u>1,453</u>	

## 6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

	<u>Governmental</u>	<u>Business-Type</u>
Property taxes	\$ 392	\$ -
Excises	\$ 198	\$ -
Utilities	\$ -	\$ 687

# ANNUAL FINANCIAL STATEMENTS

## 7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2013.

## 8. Interfund Fund Transfers

Transfers between Governmental and Business-Type Activities do not offset by \$385,906. This is due to a transfer between the Agency funds and Governmental funds.

## 9. Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 83,185	\$ 585	\$ -	\$ 83,770
Machinery, equipment, and furnishings	17,854	1,472	(37)	19,289
Infrastructure	<u>77,917</u>	<u>3,806</u>	<u>-</u>	<u>81,723</u>
Total capital assets, being depreciated	178,956	5,863	(37)	184,782
Less accumulated depreciation for:				
Buildings and improvements	(42,844)	(1,339)	-	(44,183)
Machinery, equipment, and furnishings	(12,306)	(965)	37	(13,234)
Infrastructure	<u>(45,023)</u>	<u>(2,270)</u>	<u>-</u>	<u>(47,293)</u>
Total accumulated depreciation	<u>(100,173)</u>	<u>(4,574)</u>	<u>37</u>	<u>(104,710)</u>
Total capital assets, being depreciated, net	78,783	1,289	-	80,072
Capital assets, not being depreciated:				
Land	1,083	-	-	1,083
Construction in progress	<u>66,342</u>	<u>2,620</u>	<u>(1,261)</u>	<u>67,701</u>
Total capital assets, not being depreciated	<u>67,425</u>	<u>2,620</u>	<u>(1,261)</u>	<u>68,784</u>
Governmental activities capital assets, net	<u>\$ 146,208</u>	<u>\$ 3,909</u>	<u>\$ (1,261)</u>	<u>\$ 148,856</u>

# ANNUAL FINANCIAL STATEMENTS

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Business-Type Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 14,316	\$ -	\$ -	\$ 14,316
Machinery, equipment, and furnishings	3,352	83	-	3,435
Infrastructure	<u>40,204</u>	<u>880</u>	<u>-</u>	<u>41,084</u>
Total capital assets, being depreciated	57,872	963	-	58,835
Less accumulated depreciation for:				
Buildings and improvements	(2,093)	(363)	-	(2,456)
Machinery, equipment, and furnishings	(2,258)	(184)	-	(2,442)
Infrastructure	<u>(29,292)</u>	<u>(761)</u>	<u>-</u>	<u>(30,053)</u>
Total accumulated depreciation	<u>(33,643)</u>	<u>(1,308)</u>	<u>-</u>	<u>(34,951)</u>
Total capital assets, being depreciated, net	24,229	(345)	-	23,884
Capital assets, not being depreciated:				
Land	14	-	-	14
Construction in progress	<u>12,244</u>	<u>-</u>	<u>-</u>	<u>12,244</u>
Total capital assets, not being depreciated	<u>12,258</u>	<u>-</u>	<u>-</u>	<u>12,258</u>
Business-type activities capital assets, net	<u>\$ 36,487</u>	<u>\$ (345)</u>	<u>\$ -</u>	<u>\$ 36,142</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

<b>Governmental Activities:</b>	
General government	\$ 301
Public safety	711
Education	833
Public works	1,687
Culture and recreation	63
Human services	156
Water and sewer	<u>823</u>
Total depreciation expense - governmental activities	<u>\$ 4,574</u>
 <b>Business-Type Activities:</b>	
Light	<u>\$ 1,308</u>
Total depreciation expense - business-type activities	<u>\$ 1,308</u>

## 10. Warrants Payable

Warrants payable represent 2013 expenditures paid by July 15, 2013.

# ANNUAL FINANCIAL STATEMENTS

## 11. Tax Refunds Payable

This balance consists of an estimate of refunds due to property taxpayers for potential abatements. These cases are currently pending with the state Appellate Tax Board.

## 12. Notes Payable

The Town had the following notes outstanding at June 30, 2013:

	<u>Interest Rate</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Balance at 6/30/13</u>
High School Construction	1.25%	01/18/13	01/17/14	\$ 3,800,000
Town Hall Renovation	1.25%	02/14/13	01/17/14	2,650,000
Aerial Ladder Truck	1.25%	02/14/13	01/17/14	1,100,000
Broadband Equipment	1.25%	02/14/13	01/17/14	<u>250,000</u>
Total				<u>\$ 7,800,000</u>

The following summarizes activity in notes payable during fiscal year 2013:

	<u>Balance Beginning of Year</u>	<u>New Issues</u>	<u>Maturities</u>	<u>Balance End of Year</u>
High School Construction	\$ 3,800,000	\$ 3,800,000	\$ (3,800,000)	\$ 3,800,000
Town Hall Renovation	-	2,650,000	-	2,650,000
Aerial Ladder Truck	-	1,100,000	-	1,100,000
Broadband Equipment	-	250,000	-	250,000
MWPAT Interim CW11-12	<u>2,175,000</u>	<u>-</u>	<u>(2,175,000)</u>	<u>-</u>
Total	<u>\$ 5,975,000</u>	<u>\$ 7,800,000</u>	<u>\$ (5,975,000)</u>	<u>\$ 7,800,000</u>

## 13. Long-Term Debt

### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds currently outstanding are as follows:

# ANNUAL FINANCIAL STATEMENTS

<u>Governmental Activities:</u>	<u>Serial Maturities Through</u>	<u>Interest Rate(s) %</u>	<u>Amount Outstanding as of 6/30/13</u>
MWRA Sewer Bond	8/15/2013	0.000%	\$ 53,790
MWRA Sewer Bond	8/15/2013	0.000%	99,096
General Obligation Water Bond (O)	6/30/2014	0.000%	51,396
GOB - Airport Runway Design	10/15/2014	1.342%	20,000
GOB - Airport Parking Lot	10/15/2014	1.391%	80,000
GOB - Portable Classrooms	10/15/2014	1.362%	35,000
GOB - DPW Equipment	10/15/2014	1.389%	120,000
MWRA Water Bond	6/30/2015	0.000%	205,585
MWRA Water Bond	11/15/2015	0.000%	18,000
MWRA Water Bond	2/15/2016	0.000%	30,000
MWRA Water Bond	8/15/2016	0.000%	347,170
MWRA Water Bond	8/15/2016	0.000%	451,510
Broad Band Equipment Upgrade	10/15/2016	2.044%	515,000
MWRA Water Bond	8/15/2017	0.000%	192,500
MWRA Water Bond	8/15/2017	0.000%	385,756
MWRA Sewer Bond	5/15/2018	0.000%	330,000
GOB - Library Remodeling (I) Refunding	1/15/2019	2.190%	390,100
MWRA Water Bond	8/15/2019	0.000%	359,774
GOB - Water Department Equipment	10/15/2019	1.909%	45,000
GOB - Fire Department Equipment	10/15/2019	1.948%	500,000
Water Pollution Abatement Trust (I)	6/30/2020	5.344%	360,000
Water Pollution Abatement Trust (I)	6/30/2020	5.350%	105,000
MWRA Water Bond	8/15/2020	0.000%	398,658
GOB - Landfill Closure (O) Refunding	1/15/2021	2.480%	721,000
General Obligation Bond	1/15/2021	2.445%	1,225,000
General Obligation Refunding 10/01/01	10/1/2021	2.802%	8,425,000
General Obligation 2012	1/15/2022	1.240%	2,215,000
General Obligation Refunding 3/29/2012	1/15/2022	1.570%	2,595,000
Water Bond	8/15/2022	0.000%	500,000
GOB - School Building Repairs	10/15/2022	2.540%	365,000
GOB - Police/Fire Building Repairs	10/15/2022	2.649%	145,000
GOB - Outdoor Recreational Facilities	10/15/2022	2.504%	225,000
General Obligation Bond	1/15/2024	3.260%	1,320,000
General Obligation Bond	8/15/2024	3.750%	1,680,000
General Obligation Municipal Purpose	8/15/2024	4.213%	1,250,000
GOB - High School Planning	8/15/2030	3.577%	4,565,000
MWPAT	1/15/2033	2.000%	1,600,000
MWPAT CW11-12	1/15/2033	2.000%	2,175,000
GOB - High School Construction	8/15/2034	3.830%	<u>18,180,000</u>
Total Governmental Activities:			<u>\$ 52,279,335</u>

# ANNUAL FINANCIAL STATEMENTS

<u>Business-Type Activities:</u> <u>Electric Light Enterprise</u>	<u>Serial</u> <u>Maturities</u> <u>Through</u>	<u>Interest</u> <u>Rate(s) %</u>	<u>Amount</u> <u>Outstanding</u> <u>as of</u> <u>6/30/13</u>
Electric Substation	1/15/2021	2.480%	\$ 5,003,900
GOB Electric Judgment/Settlement	1/15/2023	3.597%	39,050,000
GOB Electric Judgment/Settlement	8/14/2024	3.095%	15,995,000
GOB - Electric Light Dept. Expansion	10/15/2024	2.612%	3,600,000
GOB - Electric	8/15/2029	4.756%	<u>15,300,000</u>
Total Business-Type Activities:			<u>\$ 78,948,900</u>

## B. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of June 30, 2013 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 4,983,211	\$ 1,680,597	\$ 6,663,808
2015	4,846,343	1,554,117	6,400,460
2016	4,377,395	1,412,116	5,789,511
2017	4,209,858	1,281,128	5,490,986
2018	3,891,605	1,155,621	5,047,226
2019 - 2023	15,451,286	4,050,586	19,501,872
2024 - 2028	6,908,711	2,169,486	9,078,197
2029 - 2033	5,970,926	935,807	6,906,733
2034	<u>1,640,000</u>	<u>73,800</u>	<u>1,713,800</u>
Total	<u>\$ 52,279,335</u>	<u>\$ 14,313,258</u>	<u>\$ 66,592,593</u>

The general fund has been designated as the sole sources to repay the governmental-type general obligation long-term debt outstanding as of June 30, 2013.

<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 6,380,000	\$ 3,233,369	\$ 9,613,369
2015	6,510,000	2,946,006	9,456,006
2016	6,645,000	2,711,731	9,356,731
2017	6,790,000	2,456,081	9,246,081
2018	6,945,000	2,154,906	9,099,906
2019 - 2023	36,118,900	6,347,719	42,466,619
2024 - 2028	7,760,000	1,207,963	8,967,963
2029	<u>1,800,000</u>	<u>99,450</u>	<u>1,899,450</u>
Total	<u>\$ 78,948,900</u>	<u>\$ 21,157,225</u>	<u>\$ 100,106,125</u>

# ANNUAL FINANCIAL STATEMENTS

## C. Changes in General Long-Term Liabilities

During the year ended June 30, 2013, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 7/1/12	Additions	Reductions	Total Balance 6/30/13	Less Current Portion	Equals Long-Term Portion 6/30/13
<u>Governmental Activities</u>						
Bonds payable	\$ 54,341	\$ 3,005	\$ (5,067)	\$ 52,279	\$ (4,983)	\$ 47,296
Other:						
Compensated absences	2,485	129	-	2,614	(130)	2,484
Bond premium	872	-	(72)	800	(73)	727
Landfill closure	340	-	(20)	320	(20)	300
Accrued other post-employment benefits	<u>22,064</u>	<u>4,045</u>	<u>-</u>	<u>26,109</u>	<u>-</u>	<u>26,109</u>
Totals	<u>\$ 80,102</u>	<u>\$ 7,179</u>	<u>\$ (5,159)</u>	<u>\$ 82,122</u>	<u>\$ (5,206)</u>	<u>\$ 76,916</u>
<u>Business-Type Activities</u>						
Bonds payable	\$ 85,199	\$ -	\$ (6,250)	\$ 78,949	\$ (6,380)	\$ 72,569
Other:						
Compensated absence	283	-	(7)	276	(14)	262
Bond premium	2,454	-	(127)	2,327	(128)	2,199
Accrued other post-employment benefits	<u>917</u>	<u>191</u>	<u>-</u>	<u>1,108</u>	<u>-</u>	<u>1,108</u>
Totals	<u>\$ 88,853</u>	<u>\$ 191</u>	<u>\$ (6,384)</u>	<u>\$ 82,660</u>	<u>\$ (6,522)</u>	<u>\$ 76,138</u>

## D. Advance and Current Refundings

On March 29, 2012, the Town of Norwood issued general obligation bonds in the amount of \$2,640,000 at various interest rates ranging from 0.50% to 2.00% to advance refund \$ 2,510,000 of bonds with an average interest rate of 4.85%. The bonds mature on January 15, 2014 through January 15, 2022 and were callable on January 15, 2013. The general obligation bonds were issued at a True Interest Cost of 1.57% and, after paying issuance costs of \$46,903, the net proceeds were \$2,646,991. The net proceeds from the issuance of the general obligation bonds were used to purchase U.S. government securities and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the bonds were called on January 15, 2013. The advance refunding met the requirements of an in-substance debt defeasance and the bonds were removed from the Town's financial statements.

As a result of the advance refunding, the Town reduced its total debt service cash flow requirements by \$281,450, which resulted in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$261,631.

# ANNUAL FINANCIAL STATEMENTS

## 14. Landfill Closure and Postclosure Care Costs

State and Federal laws and regulations require the Town to perform certain maintenance and monitoring functions at the site for thirty years after closure.

The \$320,000 reported as landfill postclosure care liability at June 30, 2013 represents the future monitoring costs of the landfill. These costs will be captured annually as part of the operating budget. Actual cost may be higher due to inflation, changes in technology, or changes in regulation.

## 15. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities.

The following is a summary of deferred inflow of resources balances as of June 30, 2013:

	<u>General Fund</u>	<u>Nonmajor</u>
Deferred revenue	\$ 4,336,945	\$ 406,005

## 16. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

## 17. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

# ANNUAL FINANCIAL STATEMENTS

The Town implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at June 30, 2013:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing, special article appropriations approved at Town Meeting, and stabilization funds.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period.

Unassigned - Represents amounts that are available to be spent in future periods.

# ANNUAL FINANCIAL STATEMENTS

Following is a breakdown of the Town's fund balances at June 30, 2013:

	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Nonspendable</b>			
Nonexpendable permanent funds	\$ -	\$ 478,533	\$ 478,533
Total Nonexpendable	-	478,533	478,533
<b>Restricted</b>			
Capital project funds	-	531,522	531,522
Special revenue funds	-	4,071,277	4,071,277
Expendable permanent funds	-	383,628	383,628
Total Restricted	-	4,986,427	4,986,427
<b>Committed</b>			
Stabilization fund	5,380,140	-	5,380,140
Total Committed	5,380,140	-	5,380,140
<b>Assigned</b>			
Encumbrances	4,172,561	-	4,172,561
Reserved for expenditures	1,735,825	-	1,735,825
Total Assigned	5,908,386	-	5,908,386
<b>Unassigned</b>			
Total Unassigned	4,301,400	(3,146,253)	1,155,147
Total Fund Balances	\$ 15,589,926	\$ 2,318,707	\$ 17,908,633

## 18. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in certain respects from the Massachusetts Uniform Municipal Accounting System (UMAS). The following paragraphs summarize the major differences.

The accompanying financial statements include an estimate for future potential tax refunds, which is not recognized under UMAS.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 4,301,400
Tax refund estimate	<u>218,209</u>
Statutory (UMAS) Balance	<u>\$ 4,519,609</u>

# ANNUAL FINANCIAL STATEMENTS

## 19. Commitments and Contingencies

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

## 20. Post-Employment Healthcare and Life Insurance Benefits

### Other Post-Employment Benefits

GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

#### A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment healthcare and life insurance benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions, and employer contributions are governed by Chapter 32 of the Massachusetts General Laws. As of June 30, 2013, the actuarial valuation date, approximately 759 retirees and 918 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

#### B. Benefits Provided

The Town provides medical, prescription drug, mental health/substance abuse, and life insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

#### C. Funding Policy

Retirees contribute a variable percentage of stated premiums, depending on the health insurance they participate in. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

# ANNUAL FINANCIAL STATEMENTS

## D. Annual OPEB Costs and Net OPEB Obligation

The Town's fiscal 2013 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending June 30, 2013, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of June 30, 2013.

Annual Required Contribution (ARC)	\$	7,752,377
Interest on net OPEB obligation		582,314
Adjustment to ARC		<u>(480,744)</u>
Annual OPEB cost		7,853,947
Contributions made		<u>(3,618,466)</u>
Increase in net OPEB obligation		4,235,481
Net OPEB obligation - beginning of year		<u>22,981,076</u>
Net OPEB obligation - end of year	\$	<u><u>27,216,557</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of OPEB Cost Contributed	Net OPEB Obligation
2013	\$ 7,853,947	13%	\$ 27,216,557
2012	\$ 9,822,686	15%	\$ 22,981,076
2011	\$ 9,367,612	18%	\$ 16,637,551

## E. Funded Status and Funding Progress

The funded status of the plan as of June 30, 2013, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$	123,311,444
Actuarial value of plan assets		<u>-</u>
Unfunded actuarial accrued liability (UAAL)	\$	<u><u>123,311,444</u></u>
Funded ratio (actuarial value of plan assets/AAL)		<u><u>0%</u></u>
Covered payroll (active plan members)	\$	<u><u>55,387,067</u></u>
UAAL as a percentage of covered payroll		<u><u>223%</u></u>

# ANNUAL FINANCIAL STATEMENTS

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the Notes to the Financial Statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

## F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2013 actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the Town has not advanced funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 7.5%, which decreases to a 4.5% long-term rate for all healthcare benefits after six years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 30 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 4%.

## **21. Contributory Retirement System**

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

### A. Plan Description and Contribution Information

Substantially all employees (except teachers and administrators under contract employed by the School Department) of the Town are members of the Norwood Contributory Retirement System (NCRS), a cost-sharing, multiple-employer defined benefit PERS. Eligible employees must participate in the NCRS. The pension plan provides pension benefits,

# ANNUAL FINANCIAL STATEMENTS

deferred allowances, and death and disability benefits. Chapter 32 of the Massachusetts General Laws establishes the authority of the NCRS Retirement Board. Chapter 32 also establishes contribution percentages and benefits paid. The NCRS Retirement Board does not have the authority to amend benefit provisions. As required by Massachusetts General Laws, the System issues a separate report to the Commonwealth's Public Employee Retirement Administration Commission.

Membership of each plan consisted of the following at December 31, 2012:

Retirees and beneficiaries receiving benefits	363
Terminated plan members entitled to but not yet receiving benefits	112
Active plan members	<u>585</u>
Total	<u><u>1,060</u></u>

Employee contribution percentages are specified in Chapter 32 of the Massachusetts General Laws. The percentage is determined by the participant's date of entry into the system. All employees hired after January 1, 1979 contribute an additional 2% on all gross regular earnings over the rate of \$30,000 per year. The percentages are as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7%
January 1, 1984 - June 30, 1996	8%
Beginning July 1, 1996	9%

Employers are required to contribute at actuarially determined rates as accepted by the Public Employee Retirement Administration Commission (PERAC).

## *B. Summary of Significant Accounting Policies*

Basis of Accounting - Contributory retirement system financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

Method Used to Value Investments - Investments are reported at fair value in accordance with PERAC requirements.

# ANNUAL FINANCIAL STATEMENTS

## C. Funded Status and Funding Progress

The information presented below is from the Norwood Contributory Retirement System's most recent valuation (in thousands):

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
01/01/12	\$ 117,667	\$ 144,016	\$ 26,349	81.7%	\$ 28,520	92.4%

The Schedule of Funding Progress following the Notes to the Financial Statements presents multi-year trend information about the actuarial value of plan assets relative to the actuarial accrued liability for benefits.

## D. Actuarial Methods and Assumptions

The annual required contribution for the current year was determined as part of the actuarial valuation using the entry age normal actuarial cost method. Under this method an unfunded actuarial accrued liability of \$21,793,409 million was calculated. The actuarial assumptions included 8.5% investment rate of return and a projected salary increase of 4.5% per year. Liabilities for cost of living increases have been assumed at an annual increase of 3%, on the first \$12,000 of benefit payments. The actuarial value of assets is determined by projecting the market value of assets as of the beginning of the prior plan year with the assumed rate of return during that year (8.5%) and accounting for deposits and disbursements with interest at the assumed rate of return. An adjustment is then applied to recognize the difference between the actual investment return and expected return over a five-year period. As of the unfunded actuarially accrued liability is being amortized over 20 years using an open group method which assumes a 4.5% per year increase in payroll.

## E. Teachers

As required by State statutes, teachers of the Town are covered by the Massachusetts Teachers Retirement System (MTRS). The MTRS is funded by contributions from covered employees and the Commonwealth of Massachusetts. The Town is not required to contribute.

All persons employed on at least a half-time basis, who are covered under a contractual agreement requiring certification by the Board of Education are eligible and must participate in the MTRS.

# ANNUAL FINANCIAL STATEMENTS

Based on the Commonwealth of Massachusetts' retirement laws, employees covered by the pension plan must contribute a percentage of gross earnings into the pension fund. The percentage is determined by the participant's date of entry into the system and gross earnings, up to \$30,000, as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7% *
January 1, 1984 - June 30, 1996	8% *
July 1, 1996 - June 30, 2001	9% *
Beginning July 1, 2001	11%

\*Effective January 1, 1990, all participants hired after January 1, 1979, who have not elected to increase to 11%, contribute an additional 2% of salary in excess of \$30,000.

In fiscal year 2013, the Commonwealth of Massachusetts contributed \$10,290,031 to the MTRS on behalf of the Town. This is included in the education expenditures and intergovernmental revenues in the general fund.

## 22. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

## 23. Implementation of New GASB Standards

The GASB has issued Statement 68 *Accounting and Financial Reporting for Pensions*, which is required to be implemented in fiscal year 2015. Management's current assessment is that this pronouncement will have a significant impact on the Town's basic financial statements by recognizing as a liability and expense, the Town's applicable portion of the Town of Norwood Contributory Retirement System's actuarially accrued liability.

# ANNUAL FINANCIAL STATEMENTS

**TOWN OF NORWOOD, MASSACHUSETTS  
SCHEDULE OF FUNDING PROGRESS  
REQUIRED SUPPLEMENTARY INFORMATION**

**JUNE 30, 2013**

**(Unaudited)**

**(Amounts expressed in thousands)**

## Employees' Retirement System

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
01/01/12	\$ 117,667	\$ 144,016	\$ 26,349	81.7%	\$ 28,520	92.4%
01/01/10	\$ 114,267	\$ 136,061	\$ 21,794	84.0%	\$ 28,437	76.6%
01/01/07	\$ 107,392	\$ 119,745	\$ 12,353	89.7%	\$ 25,566	48.3%
01/01/05	\$ 94,751	\$ 107,756	\$ 13,005	87.9%	\$ 23,713	54.8%
01/01/04	\$ 85,399	\$ 106,026	\$ 20,627	80.5%	\$ 21,566	95.6%
01/01/02	\$ 86,804	\$ 92,332	\$ 5,528	94.0%	\$ 20,777	26.6%
01/01/01	\$ 87,599	\$ 86,111	\$ (1,488)	101.7%	\$ 19,810	-7.5%
01/01/00	\$ 85,512	\$ 81,500	\$ (4,012)	104.9%	\$ 19,087	-21.0%
01/01/99	\$ 77,389	\$ 74,690	\$ (2,699)	103.6%	\$ 16,924	-15.9%
01/01/97	\$ 64,097	\$ 63,025	\$ (1,072)	101.7%	\$ 15,969	-6.7%

## Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
06/30/13	\$ -	\$ 123,311	\$ 123,311	0.0%	\$ 55,387	222.6%
06/30/11	\$ -	\$ 139,668	\$ 139,668	0.0%	\$ 55,240	252.8%
01/01/08	\$ -	\$ 132,031	\$ 132,031	0.0%	\$ 42,589	310.0%

See Independent Auditors' Report.

Date: 1/16/2014 2:56:42 PM

**Report of the Town Treasurer**

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
9126	REAL ESTATE TAX 2009	-11,951.37
9141	TAX TITLE	275,676.20
9278	REAL ESTATE TAX 2010	-37,502.70
9286	PERSONAL PROPERTY TAX 2010	268.06
9328	REAL ESTATE TAX 2011	-158,500.45
9351	PERSONAL PROPERTY TAX 2011	4,729.64
9377	REAL ESTATE TAX 2012	394,659.61
9391	PERSONAL PROPERTY PRIOR YEARS	391.62
9396	PERSONAL PROPERTY TAX 2012	12,846.63
9439	PERSONAL PROPERTY TAX 2013	2,695,077.01
9440	REAL ESTATE TAX 2013	56,134,185.51
9525	REAL ESTATE TAX 2014	343,705.41
9532	PERSONAL PROPERTY TAX 2014	10.72
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100	PROPERTY TAXES	59,653,595.89
8081	PRIOR YEARS TAXES	39,940.15
9225	MOTOR VEHICLE EXCISE 2009	0.00
9320	MOTOR VEHICLE EXCISE 2010	1,532.43
9358	MOTOR VEHICLE EXCISE 2011	40,237.88
9404	MOTOR VEHICLE EXCISE 2012	626,041.12
9510	MOTOR VEHICLE EXCISE 2013	3,002,593.53
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201	LOCAL REC- VEH EXC.	3,710,345.11
8186	SELECTMEN - LIQUOR LICENSE	136,800.00
8188	TCA- DOG LICENSE FEES	20,066.00
8189	TCA- BOWLING AND POOL LICENSE	695.00
8190	TCA - MISCELLANEOUS LICENSES	5,103.26
8192	TCA- JUNK COLLECTOR LICENSES	1,650.00
8234	TCA-COMMON VICTUAL LICENSE	10,500.00
8262	TCA-LODGING HOUSE LICENSES	600.00
8300	TCA-PINBALL MACHINE LICENSES	1,475.00
8324	TCA-CAR DEALERSHIP LICENSES	10,000.00
8393	TCA-1 DAY LIQUOR LICENSES	2,850.00
8444	TCA-TAXI LICENSES	4,800.00
8513	SELECTMEN-LIQUOR LIC APPL FEES	500.00
-----		
202	LOCAL REC-LICENSES	195,039.26
8083	COSTS/DEMANDS MV, PP, RE	50,860.99
8238	INSUFFICIENT FUNDS CHARGE	978.65
8302	PARKING FINES	47,330.00
8304	COURT FINES & RESTITUTION	10,052.40
8307	REGISTRY OF M.V.-CIVIL FINES	63,503.00

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
8330	REGISTRY OF M.V. CLEARING FEES	33,715.00
8963	CONSTABLE FEES	70.00
9256	MARIJUANA FINES	1,900.00
-----		
203	LOCAL REC-FINES	208,410.04
9511	APPORTIONED STREET ASSMT-FY13	1,103.82
9512	APPORTIONED SEWER ASSMT-FY13	1,687.33
-----		
204	LOCAL REC-SPEC ASSMN	2,791.15
8152	CONSERV COMM HEARING FEES	25,311.30
8155	TCA- RECORDING/CERTIFYING FEES	83,140.00
8156	TCA-MARRIAGE INTENTIONS	4,710.00
8158	TCA-RAFFLE APPLICATION FEES	140.00
8159	TCA-STREET LISTING FEES	1,470.00
8171	ASSESS SALE OF VAL BOOKS	1,140.00
8173	BD OF APPEAL HEARING-ZONE	25,253.00
8174	PLANNING BOARD SALES	10,163.25
8256	TCA- VIF GAS LICENSE	5,100.00
8354	CERTIFICATE OF LIENS	39,565.00
8361	TCA-PUB. AMUSE/MUSIC ENT LIC	7,710.00
8416	TAX TITLE RELEASE FEES	14,128.38
8438	GEN GOV - MISC RECEIPTS	3,719.37
8439	GAS SPILL-TANK REIMBURSEMENT	0.00
8680	TREASURER-DUP. TAX RECORDS	1,922.00
8852	GEN MGR-BID PLAN SPEC DEPOSIT	-100.00
9017	TREAS/COLL MISC RECEIPTS	12.50
9135	OLD COLONIAL CAFE RENTAL	62,585.88
9136	WATER TOWER RENTAL A/R	125,412.31
9407	GEN GOV SALE/SUPLUS INVENTORY	10,000.00
9420	NORWOOD HOUSING GAS REIMB	13,861.77
9438	A/R-190 CENTRAL STREET RENTAL	19,260.00
9445	GEN GOV - MISC REIMBURSEMENTS	3,642.65
9502	GEN GOV- RECAPTURE FUNDS	0.00
-----		
205	LOCAL REC- GEN'L GOV	458,147.41
8150	PLUMBING & GAS FEES	37,462.00
8151	WEIGHTS & MEASURES FEES	3,170.00
8176	ANIMAL CNTRL OFC-DOGS	290.00
8178	BUILDING INSPECTOR-GAS PERMITS	21,728.00
8251	FIRE PERMITS	44,177.00
8252	BUILDING INSPECTORS PERMITS	560,753.42
8253	WIRING PERMITS	46,887.15

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
8441	ANIMAL CONTROL FEES	4,365.00
8638	FIRE ALARM MONITORING PERMITS	33,950.00
8853	POLICE-MISC RECEIPTS	11,216.37
9514	POLICE DETAILS ADMIN FEE	72,259.36
-----		
206	LOCAL REC-PROTECTION	836,258.30
8009	BD OF HEALTH-TOBACCO PERMITS	4,400.00
8095	BOARD OF HEALTH-MISC PERMITS	7,059.50
8118	BOARD OF HEALTH RETAIL LIC	7,825.00
8124	BD OF HEALTH-WELL PERMITS	100.00
8125	BD OF HEALTH BURIAL PERMITS	6,240.00
8179	HEALTH DENTAL CLINICS	449.50
8254	BD OF HEALTH-FOOD/MILK PERMIT	31,085.00
-----		
207	LOCAL REC- HLTH/SANI	57,159.00
8813	HGWY FEE-CURB CUT PERMIT	4,375.00
8814	HGWY FEE-STREET OPENING PERMIT	29,855.00
-----		
208	LOCAL REC-HIGHWAYS	34,230.00
8135	SCHOOL MISC RECEIPTS	735.76
-----		
209	LOCAL REC-SCHOOL	735.76
8305	LIBRARY FINES	23,552.63
-----		
210	LOCAL REC-LIBRARIES	23,552.63
8120	CEMETERY INTERMENT FEES	140,350.00
9043	CEMETERY-PERP CARE	10,800.00
9044	CEMETERY-GRAVE REMOVAL	26,500.00
9045	CEMETERY-GRAVE MAINTENANCE	27,527.00
9046	CEMETERY-CREMATION	18,300.00
-----		
212	LOCAL REC-CEMET	223,477.00
8153	REC DEPT MBR FEES-CASH	14,381.00

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
8162	REC DEPT HALL RENTAL	7,970.00
8418	RECREATION-DAILY FEES	8,832.00
8459	REC DEPT-PLAY CAMP	227,787.40
-----		
213	LOCAL REC-RECREATION	258,970.40
-----		
8055	INTEREST ON SURPLUS REVENUE	37,146.84
8077	INTEREST ON PERS PROP TAX	1.81
8078	INT ON REAL ESTATE TAX	82,771.69
8079	INTEREST ON TAX TITLE	59,518.63
8080	INT ON MOT VEH EXCISE TAX	28,558.19
8298	COMMITTED INT TAXES STREET	608.31
9241	COMMITTED INT TAXES SEWER	944.55
-----		
216	LOCAL REC-INTEREST	209,550.02
-----		
8102	LIGHT OVERHEAD COND 365	16,080.79
8105	LIGHT OPERATIONS 583	630.51
8113	LIGHT MAINT OF FIRE ALARMS	600.00
8129	ELECT SERVICES #369	500.00
9105	LIGHT A/R RECEIPTS	47,774,818.61
9317	NLD/NSTAR BORR MONTHLY PYMT	1,606,466.77
9402	LIGHT LIENS 2012	420.50
9441	N/STAR SERVICE REVENUE (ELD)	800,000.00
9508	LIGHT LIENS 2013	14,580.98
-----		
217	LOCAL REC-ELECTRIC	50,214,098.16
-----		
8373	LEASE SURCHARGE RETURNS FEES	12,643.80
8466	HOUSING FEE IN LIEU OF TAX	29,166.96
8978	PILOT-ELD TRANSMISSION	1,100,000.00
-----		
218	LOC. REC-IN LIEU TAX	1,141,810.76
-----		
8075	AIRPORT REVENUES	573.91
8702	AIRPORT LONG TERM LEASES	95,840.15
8703	AIRPORT SHORT TERM LEASES	75,514.48
8704	AIRPORT PROPOSED FLOWAGE FEE	34,272.54
8706	AIRPORT TIE DOWNS	25,273.34
8884	AIRPORT-SECURITY PASSES	8,400.00
-----		
220	LOCAL REC-AIRPORT	239,874.42

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Town of Norwood

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Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
8362	WATER SECOND METERS	5,285.00
8802	WATER FEE-SERVICE RENEWAL	2,400.00
8803	WATER FEE-FLOW TEST/HYDRANT	1,000.00
8804	WATER FEE-OT SHUT OFF/TURN ON	600.00
8818	WATER FEES-1" WATER TAP	2,840.00
9103	WATER A/R RECEIPTS	4,833,387.36
9279	WATER OPER - BACKFLOW TESTING	76,365.59
9354	SEWER LIENS 2011	0.00
9400	WATER LIENS 2012	5,401.60
9401	SEWER LIENS 2012	3,606.90
9506	WATER LIENS 2013	114,084.27
9507	SEWER LIENS 2013	115,797.91
		-----
221	LOCAL REC- WATER	5,160,768.63
8809	SEWER FEE-CONNECT 6-10" MAIN	6,300.00
8810	SEWER FEE-CONNECT 10" & UP	9,750.00
8811	SEWER FEE-SERVICE RENEWAL	600.00
8812	SEWER FEE-OT CHG/CLEANING SVC	950.00
9102	SEWER A/R RECEIPTS	6,710,080.31
		-----
222	LOCAL REC - SEWER	6,727,680.31
8664	RECYCLING REVENUE	2,996.13
9446	REFUSE REMOVAL BULK ITEMS	6,050.00
9447	REFUSE REM-APPLIANCE PICK UP	6,450.00
		-----
224	LOCAL REC-REFUSE REMOVAL	15,496.13
8974	BROADBAND-ADVERTISING INCOME	29,325.67
9111	CABLE RECEIPTS	5,406,517.59
9149	VOIP RECEIPTS	311,236.93
9223	CABLE LIENS 2009	128.00
9276	CABLE SUBSCRIBER FEES	5,578.50
9291	CABLE / VOIP BANK FEES	-8,308.38
9403	CABLE LIENS 2012	0.00
9509	CABLE LIENS 2013	1,497.48
		-----
226	LOCAL REC - CABLE	5,745,975.79
9079	AMBULANCE FEES	1,063,017.13
		-----
228	LOCAL REC-AMBULANCE	1,063,017.13

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Town of Norwood

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Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
9387	N / STAR SERVICE REVENUE	1,000,000.00
229	NLD/N STAR PROJECT	1,000,000.00
8278	CSI C-14 ABATE TO THE ELDERLY	106,225.00
8281	CSI C-10: LOTTERY/GAMES	3,934,274.00
8285	CSI A-1: SCHOOL AID CH.70	5,111,751.00
9002	CSI-CHARTER SCHOOL ASSESSMENT	61,282.00
300	ST CHERRY SHT REC	9,213,532.00
8015	MEDICARE REIMB/IMMUNIZATION	14,206.01
8098	VETERANS STATE REIMB	134,062.00
8299	STATE REIMB'T-POLLING HOURS	8,765.00
8610	JET FUEL OPTION	84,181.16
8693	COMM OF MASS - ROOM OCCUPANCY	1,113,219.98
9412	COMM OF MASS MEALS TAX	625,683.33
9442	MEMA REIMBURSEMENT	0.00
310	OTHER STATE REIMB	1,980,117.48
9413	FY12 CHAPTER 90 REIMBURSEMENT	234,370.76
9504	FY13 CHAPTER 90 REIMBURSEMENT	539,502.14
311	STATE REIMB-CH90	773,872.90
9022	MEDICAID REIMB-TOWN	170,761.82
312	MEDICAID REIMB-TOWN	170,761.82
9096	MEDICARE PART D RECEIPTS	16,552.31
314	MEDICARE PART D	16,552.31
9547	MEMA REIMBURSEMENT	0.00
9548	MEMA REIMBURSEMENT	122,872.81
320	OTHER FED REIMB	122,872.81

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Town of Norwood

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Year/Fund : 00 01 GENERAL FUND

ASN	Account Description	YTD Receipts
9001	COMM OF MA ABANDONED PROP	366.71
9288	INSURANCE RECOVERY	951.95
		-----
600	OTHER RECEIPTS	1,318.66
		-----
9519	2/14/2013 BOND PREMIUM	37,192.40
		-----
865	BORROWED RECEIPTS	37,192.40
		-----
00 01	GENERAL FUND	149,497,203.68

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Year/Fund : 00 22 SCHOOL LUNCH REVLR

ASN	Account Description	YTD Receipts
8351	LUNCH REVOLV-STATE REIMB'TS	481,846.09
8422	SCHOOL LUNCH SALES-REVOLVING	767,173.75
		-----
800	LUNCH REVOLVING RCTS	1,249,019.84
		-----
00 22	SCHOOL LUNCH REVLR	1,249,019.84

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 24 OTHER REVOLVING FDS

ASN	Account Description	YTD Receipts
9109	REV-CABLE SALES TAX REC	12,543.00
9110	REV-CABLE FRANCHISE FEES REC	5,022.17
9151	REVOLV-VOIP REG. FEE RECEIPTS	55,610.14
-----		
226	LOCAL REC - CABLE	73,175.31
8092	SCH-SELF HELP RENT @ JHN	13,261.86
8208	SCH CUSTODIAL O T REVOLVING	2,210.00
8323	SCH-EXTENDED DAY PROGRAM	359,887.59
8372	SCHOOL ATHLETICS REVOLVING	43,420.49
8424	SUMMER SCHOOL REVOLVING FUND	24,370.54
8571	SCH-BUILDING RENTAL REVOLVING	104,899.32
8581	LIBRARY RESTITUTION REVOLVING	5,547.21
8591	INS REIMB - POLICE CARS	9,766.08
8624	SCH-PRE-SCHOOL TUITION REVOLV	150,735.00
8627	CONSERVATION COMM WPA REVOLV	1,592.00
8692	SCH-EXT. DAY RENT/OPER @ JHN	27,188.37
8913	SCH EXTENDED DAY-SUMMER PROG	64,766.21
8915	SCH-ENABLE, INC. RENT @ JHN	76,709.20
8917	SCH-ED COOP(TEC) RENT@JHN	85,986.62
8918	SCH-METRO SO.WEST RENT@JHN	153,218.96
8919	SCH-JHN (SAVAGE BLDG) MISC.	19,068.19
8935	SCH-REV.STUDENT ACT.-ELEMENTRY	8,810.00
8936	SCH-REV. BUS FEES	230,808.00
8985	SCH-REV.STUDENT ACT.-MIDDLE	12,736.00
8986	SCH-REV.STUDENT ACT.-S.H.S.	19,825.00
9026	SCH ATHLETIC USER FEES	124,500.00
9106	LIGHT SALES TAX RECEIPTS	1,449,120.49
9306	REV-COA REV PROGRAMS	28,702.81
9307	REV-COA REV LUNCH / FOOD	17,525.38
9308	REV-COA EXERCISE / CLASSES	23,153.10
9397	REV SCH RENTAL-PARKING	13,550.00
9432	REV-SHS WALKING TRACK FEES	150.00
-----		
810	REVOLVING FUND RCTS.	3,071,508.42
8959	REV-SPED CIR BREAKER REVENUE	1,031,202.00
-----		
840	EGR RECEIPTS	1,031,202.00
-----		
00 24	OTHER REVOLVING FDS	4,175,885.73

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 25 FED/STATE GRANT FUND

ASN	Account Description	YTD Receipts
8619	MUNICIPAL EQUALIZATION-LIBRARY	28,766.17
300	ST CHERRY SHT REC	28,766.17
8062	S.A.F.E. GRANT PROGRAM	5,225.00
8295	SPEC ED-EARLY CHILDHOOD GRANT	26,967.00
8402	SPEC ED HP GRANT PL94-142	1,065,748.00
8405	TITLE ONE PROGRAM	297,360.00
8593	GR-SCH #274 PROF DEV/TRAINING	35,612.00
8685	SCH - MISC FED & STATE GRANTS	90.00
8840	GRANT-POLICE TRAFF SAFETY ENF.	4,294.68
8855	GRANT-ACAD SUPPORT SERVICE 632	17,800.00
8900	GR-SCH #140- IMP ED QUALITY	88,123.00
8902	GRANT-SCH LEP SUPP PROJ #180	40,928.00
8949	GR-SCH #701 KINDERG'N ENHANCE	150,589.00
8970	GRANT-BOH EMER PREPAREDNESS	8,399.69
9231	GR-SCH-MCC BIG YELLOW SCH BUS	600.00
9273	GR-SCH ESHS MENTOR/PARTNERSHIP	3,000.00
9304	GR-SCH #237 CPC COORD FAM/COMM	34,949.00
9345	GR-SCH-#391 PRESCH LEARN ENVIR	48,408.00
9371	GRANT-C.O.A. FORMULA '11	43.75
9448	GR-FY12 STATE 911 SUPP / INCEN	51,126.60
9500	GR-AIP RE-CONSTRUCT TAXIWAY C	1,162,029.78
9503	GR-A/P EMER CABLE GT 3 TAXI LN	72,962.40
9515	GRANT-C.O.A. FORMULA 2013	38,070.09
9516	GR-SCH LEP #180 FY12 CARRYOVER	2,894.00
9522	GR-SCH #298 SPED E.C. PROGRAM	3,500.00
9526	GRANT-FY 13 911 POLICE	50,951.60
500	ST & FED. GRANTS	3,209,671.59
9389	GR-H/P COMM SPIRIT MINI REC	1,500.00
9410	GRANT-TURI NAIL SALONS REC	20,454.42
600	OTHER RECEIPTS	21,954.42
00 25	FED/STATE GRANT FUND	3,260,392.18

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 26 REC'TS RES'D APPROPN

ASN	Account Description	YTD Receipts
9042	CEMETERY-SALE OF LOTS	157,500.00
212	LOCAL REC-CEMET	157,500.00
8431	TAXI TRANS FOR ELDERLY	12,260.00
8595	PROCEEDS-SALE OF TOWN LAND	1,000.00
820	RECEIPTS RSVD APPROP	13,260.00
00 26	REC'TS RES'D APPROPN	170,760.00

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Town of Norwood

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Year/Fund : 00 27 DONATIONS FUND

ASN	Account Description	YTD Receipts
8678	DONATIONS REC COMM CALENDAR	2,700.00
213	LOCAL REC-RECREATION	2,700.00
9521	DONAT'N-HOUSING PLAN CONSULT	15,000.00
610	PLANNING BOARD	15,000.00
8044	DONATIONS-BETTERMENT OF POUND	179.00
8053	DONATIONS-ERNEST J BOCH FUND	30,500.00
8260	SCH-GIFTS/DONATIONS-BALCH	140.69
8272	SCH-GIFTS/DONATIONS-PRESCOTT	975.00
8273	DONATIONS-CULTURAL COUNCIL	2,725.51
8274	SCH-GIFTS/DONATIONS-JHS	7,710.00
8289	SCH-GIFTS/DONATIONS-SHS	20,894.86
8291	SCH-GIFTS/DONATIONS-SYSTEMS	16,845.00
8358	DONATIONS-COMPOSTING BD/HEALTH	456.00
8387	DONATIONS - COA GIFT FUND	10,647.72
8428	DONATIONS-HOL. LIGHTING CELEB.	1,500.00
8450	DONATIONS-ENERGY ASSIST PROG	10,720.00
8451	DONATIONS-SCH MUSIC REVOLVING	42,138.00
8463	DONATIONS-E MONAHAN MEM FUND	28,400.00
8468	REC DEPT SPEC PROG REVOLVING	272,491.77
8519	CONCERTS ON THE COMMON-DONATIO	19,611.00
8539	MORRILL MEM LIB GIFT FUND	6,094.90
8582	DONATIONS-CARILLON PROGRAM	375.00
8597	DONATIONS-SPRING PLANTING	7,220.00
8613	SEIZURE OF DRUG MONIES-STATE	16,267.43
8662	DONATIONS - JULY 4TH	34,321.00
8753	DONATIONS-KAZULIS CHRISTMAS FD	25.00
8781	DONATIONS-BOH RECYCLING DAY	7,405.00
8893	SCH-DONATIONS WIL/EARLY LEARN	6,195.12
8923	DONATIONS-NORWOOD DAY	50,667.00
9015	DONAT-DPW 50/50 BURM PROGRAM	1,523.85
9019	DONATIONS-VETERANS MEM CORNER	30.00
9080	DONATIONS-SCH DRAMA OPERATIONA	104,972.00
9114	DONATIONS-ECONOMIC DEVELOPMENT	15,000.00
9122	DONATION-VETERANS FAMILY SUPP	13,540.00
9208	DONA-HELMET &SAFETY EQUIP PROG	490.00
9234	DONATIONS-REFUSE CONTAINERS	2,560.00
9370	DONATIONS-MEMORIAL BENCHES	800.00
9431	DONATIONS - SCHOOL NURSES	2,400.00
9501	DONATION-S PLUMER-AUTHOR NIGHT	1,460.00
9505	DONA-NORW. NUGGET SKATING CLUB	45,000.00
9527	DONATIONS-NAHATAN ST. PAVING	46,000.00
830	DONATED FUNDS	828,280.85
00 27	DONATIONS FUND	845,980.85

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 45 BAN-NHS DESIGN&SR CTR ADDITION

ASN	Account Description	YTD Receipts
9293	MSBA GRANT A/R RECEIPT	1,350,647.00
309	INTERGOVERNMENTAL - MSBA	1,350,647.00
00 45	BAN-NHS DESIGN&SR CTR ADDITION	1,350,647.00

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Year/Fund : 00 51 FY10 CAPITAL PROJECTS

ASN	Account Description	YTD Receipts
9333	8/09 GOB HIGH SCHOOL PREMIUM	36,140.00
865	BORROWED RECEIPTS	36,140.00
00 51	FY10 CAPITAL PROJECTS	36,140.00

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Town of Norwood

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Year/Fund : 00 53 MWPAT ATM / STM

ASN	Account Description	YTD Receipts
9383	DUE FROM MWPAT 5/10 ATM	12,528.22
9436	REC - DUE FROM WESTOVER SEWER	1,773,263.91
310	OTHER STATE REIMB	1,785,792.13
00 53	MWPAT ATM / STM	1,785,792.13

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Town of Norwood

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Year/Fund : 00 55 CAPITAL PROJ-GEN GOV BLDGS REP

ASN	Account Description	YTD Receipts
9422	FD55 BORR GEN GOV BLDG	2,650,000.00
865	BORROWED RECEIPTS	2,650,000.00
00 55	CAPITAL PROJ-GEN GOV BLDGS REP	2,650,000.00

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 58 BROADBAND CAPITAL EQUIPMENT

ASN	Account Description	YTD Receipts
9425	FD 58 BORR- BB CAP PROJ	250,000.00
865	BORROWED RECEIPTS	250,000.00
00 58	BROADBAND CAPITAL EQUIPMENT	250,000.00

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Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 59 CAPITAL PROJECTS FIRE TRUCK

ASN	Account Description	YTD Receipts
9520	FD 59 BORR-NEW FIRE TRUCK	1,100,000.00
865	BORROWED RECEIPTS	1,100,000.00
00 59	CAPITAL PROJECTS FIRE TRUCK	1,100,000.00

# TOWN TREASURER

Date: 1/16/2014 2:56:42 PM

## Report of the Town Treasurer

Page: 19

Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 81 NON-EXPENDABLE TRUST

ASN	Account Description	YTD Receipts
9115	TR-VIOLA SASTAVICKAS PR.	500.00
709	TRUST DONATIONS	500.00
8440	INCOME-NORWOOD EDUC TRUST FUND	2.56
710	TRUST INTEREST REC'T	2.56
00 81	NON-EXPENDABLE TRUST	502.56

Date: 1/16/2014 2:56:42 PM

**Report of the Town Treasurer**

Page: 20

Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 82 EXPENDABLE TRUSTS

ASN	Account Description	YTD Receipts
8672	STUDENT ACTIVITY FUND - SHS	125,328.19
8673	STUDENT ACTIVITY FUND - JHS	94,876.37
		-----
209	LOCAL REC-SCHOOL	220,204.56
8167	TRUST PR-ANNE M FRANCIS FD	210.00
9523	TRUST FD PR - J. KAESTA MENGES	1,915.00
		-----
709	TRUST DONATIONS	2,125.00
8043	CHARLES HAYDEN MEMORIAL-INCOME	36.84
8089	TRUST FD INC ANNE M FRANCIS FD	1,362.66
8445	INTEREST-STUDENT ACTIVITY-SHS	-59.14
8446	INTEREST STUDENT ACTIVITY -JHS	3.77
8501	TRUST INTEREST-LANE FUND	105.49
8503	TRUST INTEREST-ENGLISH PRIZE	65.06
8505	TRUST INTEREST-WHEDON FUND	14.53
8507	TRUST INTEREST-SWAIN FUND	13.11
8509	TRUST INTEREST-CUDWORTH FUND	14.23
8511	TRUST INTEREST-MORSE FUND	15.54
8512	TRUST INTEREST-DAY CEMETERY FD	683.78
8514	TRUST INTEREST-POST WAR REHAB	54.76
8515	TRUST INTEREST-CUSHING FUND	2,415.49
8553	INT ON PERPETUAL CARE	8,983.90
9033	TRUST INTEREST-GALLANT FUND	61.81
9116	TRUST - VIOLA SASTAVICKAS-INC	36.10
9200	TRUST-LIB ENDOWMENT INCOME	1,152.28
9524	TRUST FD INC-J KAESTA MENGES	60.67
		-----
710	TRUST INTEREST REC'T	15,020.88
		-----
00 82	EXPENDABLE TRUSTS	237,350.44

# TOWN TREASURER

Date: 1/16/2014 2:56:42 PM

## Report of the Town Treasurer

Page: 21

Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 83 OTHER TRUST FUNDS

ASN	Account Description	YTD Receipts
8858	TRUST INTEREST-ELEC CONSUMERS	10,581.88
216	LOCAL REC-INTEREST	10,581.88
8583	STABILIZATION FUND	2,000,000.00
9087	TRUST-POST 12/08 RATE SHOCK	56,512.64
709	TRUST DONATIONS	2,056,512.64
8226	INT STABILIZATION FUND	77,587.04
710	TRUST INTEREST REC'T	77,587.04
00 83	OTHER TRUST FUNDS	2,144,681.56

Date: 1/16/2014 2:56:42 PM

**Report of the Town Treasurer**

Page: 22

Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 84 SPECIAL REVENUE

ASN	Account Description	YTD Receipts
8355	SRF-SEP. INV. FED SEIZED PROP	3,592.36
8556	SRF-ARTS LOTTERY FUND INTEREST	3.36
-----		
216	LOCAL REC-INTEREST	3,595.72
8625	SRF - ARTS LOTTERY FUND	5,750.00
9381	SRF-CDBG PROGRAM 2010	111,458.00
9529	SRF-FY 13 MWRA I & I HOYLE ST	330,000.00
9530	SRF-FY 13 MWRA I&I HOYLE ST GR	270,000.00
-----		
500	ST & FED. GRANTS	717,208.00
9194	SRF-CDBG RECAPTURE PROGRAM	20,325.06
-----		
600	OTHER RECEIPTS	20,325.06
8616	INTEREST - MWRA GRANT/LOAN	408.04
8976	SRF-MWRA PIPELINE INTEREST	475.66
-----		
710	TRUST INTEREST REC'T	883.70
8604	SRF-COMM DEV BLOCK INT	46.42
9195	SRF-CDBG RECAPTURE PROG. - INT	121.34
-----		
750	SPECIAL REVENUE-INTEREST	167.76
9449	SRF-MWRA 5/12 CONCORD & WILLOW	500,000.00
-----		
865	BORROWED RECEIPTS	500,000.00
-----		
00 84	SPECIAL REVENUE	1,242,180.24

# TOWN TREASURER

Date: 1/16/2014 2:56:42 PM

## Report of the Town Treasurer

Page: 23

Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 89 AGENCY FUNDS

ASN	Account Description	YTD Receipts
8430	COMPOST BIN SALES TAX	24.00
207	LOCAL REC- HLTH/SANI	24.00
9517	GTD/DEP-INTEREST ELEC RATES	0.00
216	LOCAL REC-INTEREST	0.00
8228	TAILINGS	9,649.19
600	OTHER RECEIPTS	9,649.19
8094	AGENCY - FIRE DETAILS	6,630.94
8148	AGENCY-GUN LICENSE FEES-STATE	16,443.75
8378	AGENCY GROUP LIFE INS.	46,824.11
8546	RETIREMENT P.R. W/H	166,400.78
8584	AGENCY-GTD.DEPOSIT-LIGHT RATES	21,169.95
8588	AGENCY-POLICE DETAIL REVOLVING	716,377.87
8630	AGENCY-OPTIONAL LIFE INS.	29,072.14
8762	GUAR DEP-POL DETAIL ADMIN FEE	434.33
8864	GUAR DEPOSIT-CABLE ACCESS CORP	564,777.29
9048	GUAR DEP-DENTAL - TOWN	188,582.35
9049	GUAR DEP-DENTAL - SCHOOLS	205,826.03
9050	GUAR DEP DENTAL - RETIREES	223,252.08
9236	GTD/DEP-GIC EMPLOYEE SHARE	2,815,448.60
9253	GTD/DEP-UNI INDEM WO CIC NON	14,719.88
9332	GUAR DEP-RESIDENT ELECTRIC DEP	-200.00
835	AGENCY ACCTS(W/H,DEP)	5,015,760.10
00 89	AGENCY FUNDS	5,025,433.29

**Report of the Town Treasurer**

Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 91 SHORT TERM BAN DEBT

ASN	Account Description	YTD Receipts
9513	BAN 1/13 NORWOOD HS PHASE II	3,800,000.00
843	PRINC ON SHORT TERM BORROWING	3,800,000.00
00 91	SHORT TERM BAN DEBT	3,800,000.00

**Report of the Town Treasurer**

Town of Norwood

Fiscal Year: 2013 Rcv Type Range: 001-999 Fund Range: 01-99

Year/Fund : 00 99 MISC A/R

ASN	Account Description	YTD Receipts
9107	AUTOMATIC METER READER FUND	366,729.49
215	LOCAL REC-AMR	366,729.49
9518	A/R GRANT 2013 HEALTH REIMB	209,307.49
846	A/R HEALTH INS REIMB GRANT	209,307.49
00 99	MISC A/R	576,036.98

=====  
179,398,006.48

# BOARD OF ASSESSORS / NORFOLK COUNTY MOSQUITO CONTROL

## 2013 ANNUAL REPORT OF THE NORWOOD BOARD OF ASSESSORS

The duties of the Board of Assessors are complex and comply with the Massachusetts General Law, Chapter 59.

The primary function of the Board of Assessors is to assess property at full and fair cash market value for the purpose of taxation.

The three main sources of tax revenue are Real Estate, Personal Property and Motor Vehicle Excise.

The Assessing Department is responsible for the update and maintenance of various records, including property ownership records, personal property records, exempt property records and town owned property records.

Also the Board of Assessor department is responsible for reviewing and maintaining building permit records on each property.

The Board is also responsible for maintaining sub-division records and the apportioned street and sewer records.

Other duties include motor vehicle excise tax appeals, tax exempt appeals, real estate and personal property tax appeals and Appellate Tax Board cases.

The Board of Assessors is responsible for Real Estate, Personal Property and Motor Vehicle tax commitments.

The Board of Assessors does not determine property taxes. The Town itself determines the level of taxation through the action of the Town Meeting.

The Fiscal Year 2013 residential and open space tax rate was \$11.04  
The commercial, industrial and personal property tax rate was \$21.17

CLASS	LEVY%	VALUATION	LEVY	PARCEL COUNT
Residential	55.4416%	\$2,934,841,784	\$33,985,467.86	8,087
Commercial	31.3344%	\$880,507,281	\$19,564,871.78	513
Industrial	9.8196%	\$275,934,295	\$6,131,260.03	156
Personal	4.4044%	\$123,765,380	\$2,750,066.74	1,073

### FISCAL YEAR 2013 TAX RATE SUMMARY

Total Amount to be Raised	\$160,972,756.41
Total Estimated Receipts & Other Sources	\$98,541,090.00
Total Real and Personal Property Tax Levy	\$62,431,666.41

### MOTOR VEHICLE AND TRAILER EXCISE

In the year 2013 there were 29,736 Motor Vehicle and Trailer excise tax bills committed in the amount of \$3,935,057.58.

Respectfully submitted,  
Paul F. Wanecek, Chairman  
Joseph T. Turner  
Timothy J. McDonough

## 2013 ANNUAL REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

### Surveillance

We are engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance to hot zones thereby allowing us to alert nearby towns of a potential epidemic.

Virus Isolations in the town: no isolates in 2013  
Requests for service: 348

### Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

Culverts cleared	0 culverts
Drainage ditches checked/hand cleaned	10,325 feet
Intensive hand clean/brushing*	3,585
Mechanical water management	560
Tires collected	9

\* *Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.*

### Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of disease control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications (April)	60.5 acres
Summer aerial larvicide applications (May – August)	102.5 acres
Larval control - briquette & granular applications by hand	2.1 acres
Rain basin treatments – briquettes by hand (West Nile virus control)	1,034 basins
Abandoned/unopened pool or other manmade structures treated	1 briquet

### Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our rigorous surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks 8,468 acres

Respectfully submitted,  
David A. Lawson, Director

# NORFOLK COUNTY REGISTRY OF DEEDS

## 2013 ANNUAL REPORT OF THE NORFOLK COUNTY REGISTRY OF DEEDS

The Registry of Deeds is the principle office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry's objectives have remained the same; accuracy, reliability and accessibility for the residents, businesses and communities of Norfolk County.

In over two hundred years of continuous operation, the Registry's objectives have remained the same; to maintain the accuracy, reliability and accessibility of our communities land records for the residents and businesses of Norfolk County.

### 2013 Registry Achievements

- Register William P. O'Donnell and his staff continue to visit town halls, senior centers and civic groups across Norfolk County. Register O'Donnell spoke to the National Association of Retired Federal Employees at the Norwood Senior Center on April 9<sup>th</sup>.
- The Registry of Deeds full service telephone and walk-in Customer Service and Copy Center continues to provide the residents and businesses of Norfolk County with quality real time customer assistance in all area of Registry operations.
- Electronic recording continues to expand with 31,639 documents recorded electronically and 7.26million in recording fees collected in 2013.
- The internet library of images accessible to the public through the Registry of Deeds online research system at [www.norfolkdeeds.org](http://www.norfolkdeeds.org) continues to expand as all documents back to the first documents recorded in Norfolk County in 1793 are available for viewing.
- Multiple technological improvements were implemented in FY13 including ongoing upgrades to the registry server and the introduction of an improved Registry of Deed's website. The Registry's website [www.norfolkdeeds.org](http://www.norfolkdeeds.org) is regularly updated and enhanced to include recent news, resources for homeowners, real estate statistics, media information and answers to frequently asked questions.
- Improvements to the physical and structural appearance of the historic Registry Building continued with the installation of new central air conditioning throughout the facility and additional shelving units which will serve to meet the demands of future record book storage.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands on training to members of the public and trade groups on land record research using the Registry's new website technology.

Real estate activity in Norwood, MA during 2013 saw increases in sales and sales volume along with reductions in foreclosure activity.

There was a 13% decrease in documents recorded at the Norfolk County Registry of Deeds for the Town of Norwood during 2013 at 5,766 which was 837 fewer documents than the 2012 total of 6,603.

The total volume of real estate sales in the Town of Norwood during 2013 was \$207,578,373.00 which showed a 39% increase from 2012. The average sale price of deeds over \$1,000 (both residential and commercial properties) was up in Norwood by 13% in 2013 at \$564,071.67 which showed a \$64,829.24 decrease from 2012.

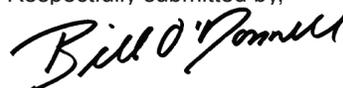
The number of mortgages recorded on Norwood properties in 2013 was down by 22% from 2012 at 1,252 while total mortgage indebtedness decreased by 24% to \$466,498,071.00 during 2013.

There were 4 foreclosure deeds filed in Norwood during 2013 which showed a 69% reduction in filings, while the number of notice to foreclose mortgage filings decreased to 20 notices in 2013 compared to 37 in 2012 which was 45% fewer notices.

Finally, homestead activity decreased slightly in Norwood during 2013 with 468 homesteads filed representing a 1% decrease from the 2012 total of 474.

The modernization and business improvements that have enhanced our ability to provide first rate customer service to residents and businesses of Norfolk County will continue. I have been and always will be committed to an efficient customer service oriented operation here at the Registry. It is a privilege to serve as your Register of Deeds.

Respectfully submitted by,



William P. O'Donnell  
Norfolk County Registrar of Deeds  
649 High St., Dedham, MA 02026



# FEDERAL & STATE REPRESENTATIVES

## FEDERAL & STATE REPRESENTATIVES

### **John Rogers, State Rep., 12<sup>th</sup> Norfolk District**

Office: State House, Room 162  
Boston, MA 02133  
Phone # 617-722-2092  
Email: [John.Rogers@mahouse.gov](mailto:John.Rogers@mahouse.gov)

### **Michael Rush, State Senator (D) Norfolk & Suffolk District**

Office: State House, Room 504  
Boston, MA 02133  
Phone # 617-722-1348  
Email: [Michael.Rush@masenate.gov](mailto:Michael.Rush@masenate.gov)

### **Stephen F. Lynch (D) 8<sup>th</sup> Congressional District**

Boston Office: 88 Black Falcon Ave. Ste.340  
Boston, MA 02210  
Phone # 617-428-2000  
Wash. Office: 2133 Rayburn HOB  
Washington, D.C. 20515  
Phone # 202-225-8273  
Email: [Stephen.Lynch@mail.house.gov](mailto:Stephen.Lynch@mail.house.gov)  
Website: [www.house.gov/lynch](http://www.house.gov/lynch)

### **MWRA Advisory Board**

100 First Avenue  
Building 39-4th Floor  
Boston, MA 02129  
Phone number: 617-788-2050  
Email: [mwra.ab@mwra.state.ma.us](mailto:mwra.ab@mwra.state.ma.us)

### **MWRA**

Charleston Navy Yard  
100 First Avenue  
Boston, MA 02129  
Phone # 617-242-6000  
Web Page: [www.mwra.state.ma.us/index](http://www.mwra.state.ma.us/index)

## UNITED STATES SENATORS

### **Elizabeth Warren (D)**

Boston Office: 2400 JFK Federal Bldg.  
15 New Sudbury Street  
Boston, MA 02203  
Phone # 617-565-3170

Wash. Office: Senate House Office Bldg.  
317 Hart Senate Office Building  
Washington, D.C. 20510  
Phone # 202-224-4543

Email:  
Website: [warren.senate.gov](http://warren.senate.gov)

### **Edward Markey (D)**

Boston Office: 975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
Phone # 617-565-8519

Wash. Office: Senate House Office Building  
218 Russell Senate Office Bldg.  
Washington, D.C. 20510  
Phone # 204-224-2724

Website: [markey.senate.gov](http://markey.senate.gov)

# ELECTED OFFICIALS

## ELECTED OFFICIALS

### **SELECTMEN - 3 YEARS**

Helen Abdallah Donohue	2013
Paul A. Bishop	2014
Michael J. Lyons	2013
Allan D. Howard	2014
William J. Plasko, Chairman	2015

### **MODERATOR - ONE YEAR**

David Hern, Jr.	2013
-----------------	------

### **BOARD OF HEALTH - 3 YEARS**

Carolyn Riccardi	2013
Joan M. Jacobs, Chairwoman	2014
Kathleen F. Bishop	2015

### **SCHOOL COMMITTEE - 3 YEARS**

John M. Badger	2013
James F. Gormely	2014
Susan Wilson McQuaid	2015
Courtney A. Rau	2013
Paul J. Samargedlis, Chairman	2014
Eleanor M. Travers	2013

### **FINANCE COMMISSION - 3 YEARS**

John W. Hayes, V. Chairman	2015
Joseph P. Greeley	2015
Judith A. Langone, Chairperson	2014
Thomas F. Maloney	2013
Alan D. Slater	2013

### **PLANNING BOARD - 5 YEARS**

Paul J. Donohue	2015
Deborah A. Holmwood	2017
Ernest Paciorkowski	2013
Alfred P. Porro, Jr.	2013
Joseph F. Sheehan	2014

### **MORRILL MEMORIAL**

#### **LIBRARY TRUSTEES - 3 YEARS**

Sarah E. Begg	2015
Patricia J. Fanning	2014
Patricia A. Hines	2014
Susan Pipes	2013
Cashman Kerr Prince	2013
Patricia A. Reardon	2015

#### **ELECTED CONSTABLES - 3 YEARS**

James A. Perry	2013
Gerard A. Shea	2014

#### **NORWOOD HOUSING AUTHORITY - 5 YEARS**

Mary Lou Fitzpatrick	2015
Phyllis A. McDonough	2013
Patricia Griffin Starr	2016
Anne White Scoble	2014
John W. Hayes (State Appt)	2015

#### **REGIONAL VOCATIONAL SCHOOL**

##### **DISTRICT COMMISSION**

Kevin Connolly	2015
----------------	------

# APPOINTED OFFICIALS

## APPOINTED OFFICIALS

### GENERAL MANAGER

John J. Carroll

### ASSESSOR

Paul F. Wanecek

### TOWN CLERK & ACCOUNTANT

Robert M. Thornton

### TOWN TREASURER & TAX COLLECTOR

Robert McGuire

### SUPT. OF PUBLIC WORKS

Mark P. Ryan

### POLICE CHIEF

William G. Brooks, III

### FIRE CHIEF

Anthony Greeley

### AIRPORT COMMISSION

Kevin Shaughnessy	2016
Martin E. Odstrchel	2016
Mark P. Ryan	2015
Leslie W. LeBlanc	2015
Thomas J. Wynne	2014

### APPOINTED CONSTABLES

Agostino Dileo	2016
Sheila Joyce	2013
James Malia	2015
Sheryl I. Miller	2016
Thomas F. O'Toole	2016
Greg A. Pearce	2015
Donato C. Quattrocci	2015
Donald S. Runnalls	2017
James E. Pepin	2016
Julia Farah	2015
Pravin Chhanbhai Patel	2015

### BOARD OF APPEALS

#### ZONING

Barbara Kinter	2016
Philip W. Riley, Esquire	2015
Harry T. Spence	2016
Patrick J. Mulvehill	2015
John R. Perry, Jr.	2014

### ASSOCIATE MEMBERS

Paul Eysie	2015
Thomas Brady	2015
Mary Anderson	2013
Scott P. Murphy	2014
J. Rodger Griffin	2013

### HISTORICAL COMMISSION

Judith Howard, Chairwoman	2015
Marion Gaw	2015
Meghan Kelleher	2015
Brian Murphy	2015
Caroline Pannes	2015
Allison Priore	2015

### PERMANENT BUILDING CONSTRUCTION COMMITTEE

Theodore J. Callahan	2015
Daniel Gold, Vice Chairman	2014
William Kinsman, Chairman	2014
Edward J. McKenna	2013
Francis Hopcroft	2015
Robert Silk	2013

### VETERANS' AGENT

Edmund W. Mulvehill, Jr.

### BUILDING CODE - BOARD OF APPEAL

Mary E. Coughlin	2014
James M. D'Espinosa	2015

### ALTERNATES

John R. Perry, Jr.	2014
--------------------	------

### BOARD OF REGISTRARS

Mary H. Hemman	2015
Marion Curran Boch	2017
Juliette A. Bugeau	2016

### BOARD OF HEALTH

Joan M. Jacobs, Chairwoman	2014
Kathleen F. Bishop	2015
Carolyn Riccardi	2013

### CABLE COMMUNICATIONS COMMISSION

Joan M. Jacobs	2014
Peter Strano	2013
Karen Meier	2015
Edward Kelliher	2015
Richard M. Shay	2013

# APPOINTED OFFICIALS

## CONSERVATION COMMISSION

Peter Bamber	2015
Carol Fishman	2015
Joseph DiMaria	2015
Janice Sloan Riolo	2015
Lee Leach	2016
Cheryl Rogers, Chairperson	2015
Seth Miller	2015
Al Goetz, Agent	

## CULTURAL COUNCIL

Christine Carey	2015
Meghan Kelleher	2015
Ty-Lucas Kelley	2014
Michele Perotti	2015
Jeanne O'Rourke	2013
Carly Dow	2014
John S. Joyce	2015
Isaac Wood	2013

## COUNCIL ON AGING

Frances J. Harwood, Chairperson	2014
Thomas Tobin, Vice Chairperson	2015
Edmund Mulvehill, Jr.	2015
Millie Farrell, Member	2015
Roberta Dunn, Member	2014

# **TALENT BANK**

## **TOWN OF NORWOOD**

### **SERVE YOUR COMMUNITY – ACT NOW!**

Town Government needs citizens who are willing to contribute time and expertise in the service of their community. Norwood will best be served if as broad a segment of the community as possible is involved in the functioning of our local government.

**A TALENT BANK** has been established by the Selectmen, the General Manager, and the Town Moderator as a means of compiling names of citizens who are interested in serving on boards or committees on a voluntary basis. This file is available at the Office of the Board of Selectmen also for use by the public.

**TALENT BANK** files are continually being updated to indicate categories consistent with the changing needs of the Town. Your order of preference should be indicated and the form below returned to:

**TOWN GOVERNMENT TALENT BANK  
% BOARD OF SELECTMEN  
P.O. BOX 40  
NORWOOD, MA 02062**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

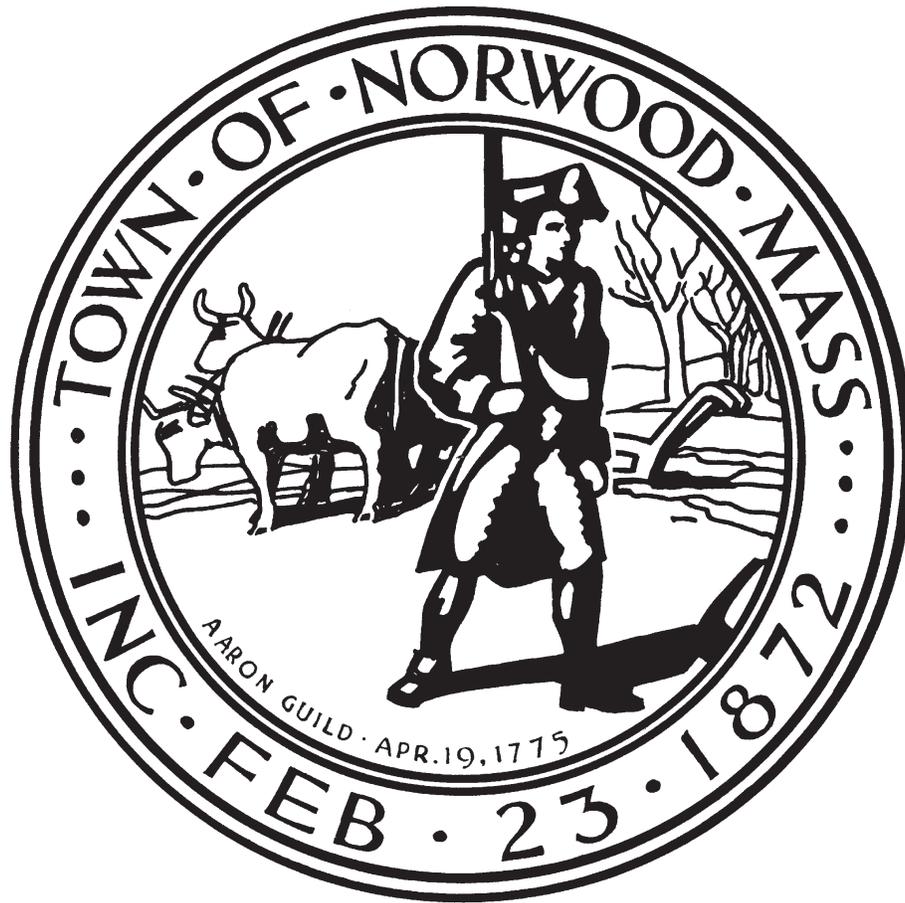
Occupation: \_\_\_\_\_

#### INDICATE PREFERENCES

Airport Commission  
Industrial Development Financing Authority  
Board of Appeals – Bldg. Code  
Board of Appeals – Zoning  
Downtown Steering Committee  
Civil Defense  
Cultural Council  
Recycling Committee  
Economic Development Committee  
Open Space & Recreation Planning Comm.

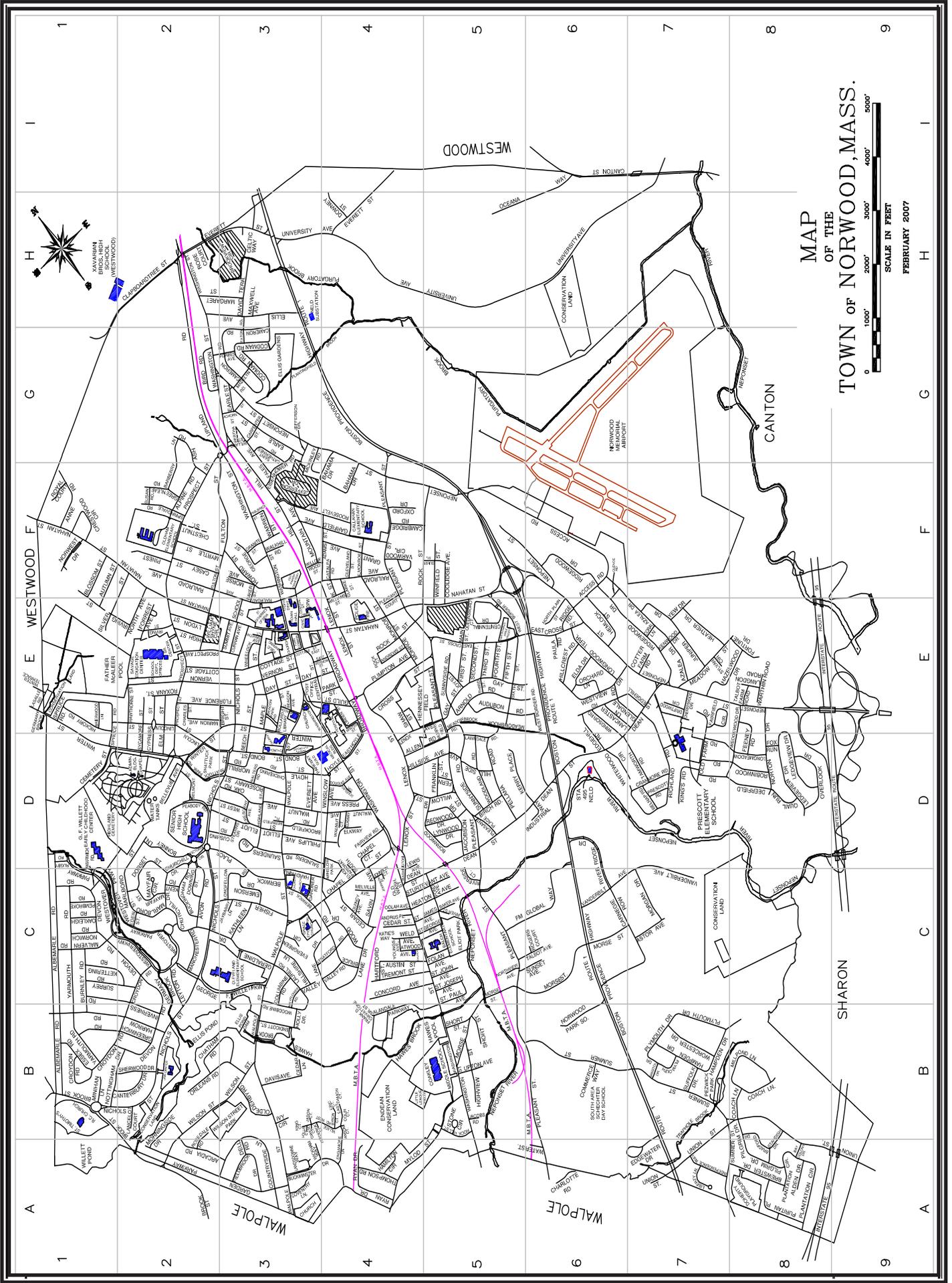
Fire Protection Committee  
Historical Commission  
Housing Committee  
Permanent Building Construction Committee  
Personnel Advisory Board  
Council on Aging  
Conservation Commission  
Commission on Disability  
Cable TV Advisory Committee

Other – Please indicate your area(s) of interest (i.e., youth activities, planning, financial, etc., for consideration when any special committees are to be appointed for specific problems or projects. An accompanying personal resume when this form is submitted would be appreciated.



Map of  
Norwood, MA 02062





Grid labels: 1, 2, 3, 4, 5, 6, 7, 8, 9 (vertical); A, B, C, D, E, F, G, H, I (horizontal)

Neighboring towns: WESTWOOD, CANTON, SHARON, WALPOLE

Streets: UNIVERSITY AVE, NAHATAN ST, CONCORD AVE, WINTER ST, etc.

Landmarks: NORWOOD MEMORIAL HOSPITAL, PRESSCOTT ELEMENTARY SCHOOL, KAYMAN BROS. HIGH SCHOOL

Other labels: CONSERVATION LAND, MET. A., etc.

MAP OF THE TOWN OF NORWOOD, MASS.

SCALE IN FEET

0 1000' 2000' 3000' 4000' 5000'

FEBRUARY 2007



# TOWN OF NORWOOD - IMPORTANT PHONE NUMBERS

**Fire: 911 (Emergencies)**  
**Business: (781) 762-0080**

**Police: 911 (Emergencies)**  
**Business: (781) 762-6888**

***For Information on:***

Animal Control.....	Henry Cerqueira.....	762-3159
Assessments.....	Assessors.....	762-1240
Billing (Light & Water).....	Light Department.....	762-5180
Birth Certificates.....	Town Clerk.....	762-1240
Broadband Cable.....	Light Department.....	948-1150
Building Permits.....	Building Inspector.....	762-1240
Burial Permits.....	Health Department.....	762-1240
Cemetery.....	Cemetery Department.....	762-1149
Civil Defense.....	Bernard Cooper.....	762-1240
Commission of Disabilities.....		762-1240
Death Certificates.....	Town Clerk.....	762-1240
Dog Licenses.....	Town Clerk.....	762-1240
Dog Officer.....	Henry Cerqueira.....	762-3159
Drains, Sewers, Streets, Rubbish.....	Public Works Department.....	762-1413
Elections.....	Town Clerk.....	762-1240
Entertainment Licenses.....	Selectmen.....	762-1240
Fuel Assistance.....	Veterans' Department.....	762-1240
Fuel Oil Storage.....	Fire Department.....	762-0080
General Manager.....	John Carroll.....	762-1240
Housing Authority.....	William Shyne Circle.....	762-8115
Library.....	Walpole Street.....	769-0200
Light Department.....	Light Department.....	762-3203
Marriage Certificates.....	Town Clerk.....	762-1240
Milk Inspections.....	Health Department.....	762-1240
Parking Tickets.....	Veterans' Department.....	762-1240
Planning Board.....	Stephen Costello.....	762-1240
Plumbing Permits.....	Building Department.....	762-1240
Purchasing Department.....	General Manager.....	762-1240
Resident Listing.....	Town Clerk.....	762-1240
Recreation.....	Civic Center.....	762-0466
Schools.....	Superintendent.....	762-6804
Senior Citizens' Center.....	Council on Aging.....	762-1201
Snow Removal.....	Public Works Department.....	762-1413
Tax Collections.....	Tax Collector.....	762-1240
Veterans' Benefits.....	Veterans' Department.....	762-1240
Voting Registration.....	Town Clerk.....	762-1240
Water Service.....	Public Works Department.....	762-1413
Wiring Permits.....	Building Inspector.....	762-1240